



ISO: 9001, 14001 & 45001

नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड  
(भारत सरकार का उद्यम)

NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

(Mini Ratna, Category-I, A Govt. of India Enterprise)

CIN No: U40101ML1976GOI001658, Website: www.neepco.co.in

OFFICE OF THE EXECUTIVE DIRECTOR (CONTRACTS & PROCUREMENT)

Brookland Compound: Lower New Colony: Shillong-793003, Meghalaya

Tel. No. 0364-2227784, E-mail: contract\_neepco@yahoo.com/contract@neepco.co.in



## **CLARIFICATION NO: 2 DATED: 28.09.2022**

### **NOTICE INVITING BID NO: 426 DATED 06.09.2022**

**NAME OF CONTRACT: NOTICE INVITING BID FOR EMPANELMENT OF INTERNAL AUDITOR IN NEEPCO FOR THE FY -2022-23, 2023-24 & 2024-25**

Sl. No.	Bidder's Query	NEEPCO's Response
1	Whether we are required to prepare and sign the "DRAFT CONTRACT AGREEMENT FORM" in form 7 at the time of submission of our Bids or only after allotment / appointment as Internal Auditors in case we are appointed.	The successful bidder shall execute Contract Agreement with NEEPCO in 3(three) Originals on Non-Judicial Stamp Paper of Rs. 100.00 (Rupees one hundred only) each as applicable in the state of Meghalaya, as per the format attached at Section VI, at "Form No.7: Draft Contract Agreement Form" of the Bid Document after issue of Detailed Order.
2	With reference to your tender NIB NO. 426 DATED 06.09.2022, we just wanted a clarification about submission of bid EMPANELMENT OF INTERNAL AUDITOR IN NEEPCO FOR THE FY -2022-23, 2023-24 & 2024-25, it is to only to be submitted online or we have to send the hard copy also. As such it is not mentioned in the bid about hard copy though we are clarifying on safer side.	Documents submitted online will be accepted unless specifically mentioned in Bid document in the bidding process.
3	We have a branch office in Agartala, Tripura & Our Head Office in Kolkata, West Bengal. We can execute the Internal Audit of your organization from both the places as we have a full-fledged office in both these states and we have GST registration in both the states. Please clarify which GST number we will put in our application for Empanelment. Also request you to clarify that if we quote the GSTN for our head office located in West Bengal, will be denied the 5 marks allotted for having branch offices in North East India? Accordingly, we shall quote the GSTN.	Please refer Sl. No. 9 under Clause-18, Section-III of the Bid Document. Accordingly, bid stipulation shall prevail.
4	The covenants to the Draft Agreement form such as Letter of Intent, Detailed Work Order/ Mandate Letter, whether these are mandatory and whether there are any specific format for these, as we couldn't find such documents in the Detailed Notice for Inviting Bids.	The successful bidders shall execute Contract Agreement with NEEPCO in 3(three) Originals on Non-Judicial Stamp Paper of Rs. 100.00 (Rupees one hundred only) each as applicable in the state of Meghalaya, as per the format attached at Section VI, at "Form No.7: Draft Contract Agreement Form" of the Bid Document after issue of Detailed Order. Accordingly, the documents i.e. Letter of Intent, Detailed Work Order/ Mandate Letter etc. governing the contract shall be covenant part of the Contract agreement.

*(Handwritten signature)*



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5	As it is said that, in case of a tie, a firm with more experience in Power Sector, further in Other Sectors will be considered. In light of this, can we attach more experience prior to the year 2012-13.	Please refer Sl. No. 06, 07 & 08 of Clause 18 and Note at (I to VIII) under clause3-18, Section-III of the Bid Document. Accordingly, bid stipulation shall prevail.
6	In sub-point (4) of Point No. (23) It is required to submit the Membership Certificates of qualified Assistant. Kindly confirm whether Consultants are also included in the qualified Assistant or not?	The NIB No. 426 dated 06.09.2022 does not include qualifying mark for "Consultant" under the "Selection criteria for empanelment of Internal Audit in NEEPCO". In this regard, please refer to Clause 18 "SELECTION CRITERIA (ALLOCATION OF POINTS) FOR EMPANELMENT OF AUDIT FIRMS", Section-III, of the Bid Document.
7	In sub-point (5) of Point No. (23) It is required to submit the Certificates issued by the respective Institutes in evidence of qualification of Semi-qualified Assistants. Kindly confirm whether CA Intermediate (IPCC) Certificate will be sufficient.	For CA- intermediate, IPCC certificate is required. Please refer selection criteria at Clause no 18, Section-III, of the Bid Document.
8	In Form 7 (Heading: - "Draft Contract Agreement Form", there is a list of Clauses (1. to 6.) under the sub-heading "Covenant Parts of the Contract". Kindly confirm whether we have to insert these clauses in "Contract Agreement" Form or print their name only as it is in the "Contract Agreement".	The successful bidder shall execute Contract Agreement with NEEPCO in 3(three) Originals on Non-Judicial Stamp Paper of Rs. 100.00 (Rupees one hundred only) each as applicable in the state of Meghalaya, as per the format attached at Section VI, at "Form No.7: Draft Contract Agreement Form" of the Bid Document after issue of Detailed Order. Accordingly, the documents i.e. Letter of Intent, Detailed Work Order/ Mandate Letter etc. governing the contract shall be covenant part of the Contract agreement.
9	Whether draft contract agreement form is to be submitted with the bid documents.	The successful bidder shall execute Contract Agreement with NEEPCO in 3(three) Originals on Non-Judicial Stamp Paper of Rs. 100.00 (Rupees one hundred only) each as applicable in the state of Meghalaya, as per the format attached at Section VI, at "Form No.7: Draft Contract Agreement Form" of the Bid Document after issue of Detailed Order.
10	Amount of Non-Judicial Stamp paper required in forwarding the Power of Attorney. In our state while conducting such agreement Rs. 10 Non-Judicial Stamp paper is acceptable	Amount of Stamp Duty payable for Power of Attorney is Rs.100/- only or as per the value mentioned in prevailing Stamp Act of the respective State Government.
11	While forwarding the Bank details with authorization who will be the authorized signatory.	Please refer Point No. 10 of Clause No. 23, Section-III, of the Bid Document. Power of Attorney holder shall be the Authorised Signatory.

  
(जे. जे. देउरी)

प्रबंधक(सी), संविदा और खरीद विभाग  
निगमित कार्यालय, नीपको