



NORTH EASTERN ELECTRIC POWER CORPORATION LTD.

(A Govt. of India Enterprise)

Tuirial Hydro Electric Project

Office Of Head Of The Project

Kolasib District, Mizoram

NOTICE INVITING TENDER

NIT No. TrHEP – 05/2014 DATE : 24.05.2014

Sealed tenders with 120 days validity are invited from manufacturers / reputed vendors having authorized dealership/distributorship for supply and installation of the following items at Tuirial Hydro Electric Project, Mizoram.

Sl. No.	Item	Specification	Approx. Quantity
1	Desktop Computer with 18.5" monitor Heavy duty	Processor : Intel Core i3 Processor (3rd gen), Memory : 4 GB DDR3 RAM Storage : 500 GB HDD or more Ports : Integrated Graphics and LAN, DVD R/W, VGA and DVI port Input devices : Standard Keyboard and Mouse Monitor : 18.5" LED Display OS Support : Windows 7, RHEL (Certification preferred)	7 (seven)
2	Printer	HP Laserjet 1020 Plus or equivalent with standard accessories and software	7 (seven)
3	UPS	600 VA, AC Input Voltage Range : 135 – 300 V (approx) with minimum 15 minute backup	7 (seven)
4	A3 Size Printer	Standard coloured Inkjet (Canon / HP or equivalent)	1 (One)

Time of Completion of Supply: 21 (twenty one) days from the date of issue of order.

Earnest Money (refundable) : @ 2% (1% for SC/ST) of quoted amount

Cost of tender document : ₹500/- only in the form DD, Bankers Cheque, Call Deposit from Nationalized Bank / Scheduled Bank.

Earnest money in the form of Call Deposit or Term Deposit from any Nationalized / Scheduled Bank drawn in favour of "NEEPCO Ltd.", Tuirial H. E. Project, should be deposited with the bid document. Tenders deposited without earnest money in the prescribed manner are liable to be rejected.

A complete set of tender document containing detailed terms and conditions shall be available for download in the website www.neepco.gov.in. The interested bidders are requested to submit the duly

filled in hard copy of the downloaded document along with earnest money, cost of tender document as per format indicated in the document.

The tender documents completed in all respects should be dropped in the Tender Box kept at our Transit Office at Silchar, address of which is indicated below. Vendors may also submit the tender document in sealed covers through courier/registered post to reach to the following address on or before **30.06.2014 up to 14.00 hours**. The Corporation shall not be responsible for any postal delay. Tenders received after the prescribed date and time shall be summarily rejected. The tender will be opened at **15.00 hours on the same day** in presence of the bidders or their authorized representatives, if any.

Address for submission of tender:

**Sr. Manager (C), C&P
Tuirial H.E. Project, NEEPCO Ltd.
C/o NEEPCO Transit Camp,
City Arcade, 3rd Floor, Sonai Road, Rangirkhari,
Silchar-788005 (ASSAM)**

The Earnest Money deposit of unsuccessful bidders shall be released on finalization of the tender.

In case any of the date/dates mentioned above is declared a holiday, the next working day shall automatically be considered as the valid date.

NEEPCO reserves the right to accept or reject any or all tenders at their sole discretion without assigning any reason thereof and is not bound to accept the lowest quoted tender.

Sd/-
(A. Deb)

Sr. Manager (C), C&P
TrHEP, NEEPCO Ltd., Mizoram

Memo No. NEEPCO/HOP/TrHEP/2014-15/T-6/ **423 - 26**

Date: 24.05.2014

Copy to:

1. The Head Of Project, TrHEP, NEEPCO Ltd, Mizoram, for favour of information please.
2. The General Manager (E/M), IT Wing., NEEPCO Ltd, Shillong, with a request to upload the NIT in NEEPCO website.
3. All HOWs, TrHEP, NEEPCO Ltd, Mizoram for information please.
4. The Senior Manager (F), TrHEP, NEEPCO Ltd, Mizoram, for information please. A Finance representative is requested to be deputed at the time of opening of tender.
5. Notice Boards.

Sd/-
(A. Deb)

Sr. Manager (C), C&P
TrHEP, NEEPCO Ltd., Mizoram

Details of Bidder

1. Name of Vendor :
2. Address with telephone number :
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.....
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Phone : E-mail :
3. Type of firm : (Ownership/Partnership/Pvt. Ltd./Ltd. Co.)
4. Year of establishment
5. Authorised dealer/distributor of
6. Dealership/distributorship valid up to
7. PAN No.
8. Bank A/C details :
Bank
Branch : IFSC Code : A/C No.....
9. VAT registration No.
- 10.CST registration No.
- 11.Service Tax registration No.
- 12.Earnest money details (deposited along with tender) :
 - (a) CD / DD No.
 - (b) Date :
 - (c) Amount (Rs.)
 - (d) Drawn on :

Scope of Work:

The scope of this work shall be supply and successful installation of the prescribed number of computers, printers and UPSs as per specifications at Tuirial Hydro Electric Project site in Mizoram.

Terms and Conditions :

1. The bidder must be required to deposit earnest money @ 2% (1% for SC/ST) of the quoted amount in the form of Call Deposit or Term Deposit only. No tender shall be accepted without the earnest money.
2. The bidder should invariably submit his tender in a sealed cover. The bid will contain the following :
 - (a) Details of bidder as per prescribed format.
 - (b) Detailed specifications of the computers, printers and UPSs, separately for each item. The specifications should preferably be accompanied by printed leaflets/brochures etc., if any, from the concerned brand/company.
 - (c) Latest sales tax clearance certificate.
 - (d) VAT, GST and CST registration numbers.
 - (e) **Earnest Money** : Earnest money deposit @ 2% (1% for SC/ST) of the quoted amount in the form of Call Deposit or Term Deposit drawn in favour of "NEEPCO Ltd."
3. Price (rate) of the items per unit.
4. **Payment** :
 - (a) 90% payment will be made directly to the bank account of the supplier after completion of supply and successful installation of all the items at site and within 15 (fifteen) days from the date of receipt of bill. The supplier shall submit bills in triplicate along with bank account details (account number, bank name, branch code, IFSC code, etc.) for effecting payment directly to his account.
 - (b) 10 % of the billed value will be kept as security deposit, which will be released after successful performance of the items for one year from the date of installation at site.
5. **Validity** : The rates should be valid for a period of 120 (one hundred twenty) days from the date of opening of bids..
6. Rate quoted must be inclusive of all taxes and duties. Rates shall be in Indian rupees, shall be firm and fixed.
7. All essential and standard items including power cables, data cables, connectors, etc. for each type of item shall be assumed to have been included in the quoted price. The bidder must ensure that all the items (computers, printers, UPS) are supplied with required Driver Software in the form of CDs/DVDs.
8. Installation of the items supplied must be done by the supplier at the site without charging any extra cost to the Corporation.

9. Bidders having dealership of the quoted brand(s) have to attach copy of authorized dealership certificate from the company. The original certificate must be produced at the time of opening of bids or as and when asked for.
10. **Delivery** : Items must be delivered within 21 days from the date of issue of order.
11. The corporation has the right to place orders to different suppliers for different items depending on item wise lowest quoted rates.
12. **Warranty** : The items must be under warranty for a period of not less than one year. **The vendor must specifically and clearly mention the warranty period for each item.** During the warranty period, if any defect/malfunction of the items are noticed and informed to the supplier, the supplier shall rectify the same or replace the defective item free of cost at the purchaser's site at the earliest possible time, latest by within a period of 15 days of notification.
13. The Corporation reserves the right to purchase varying quantity of items, **less or more than the quantity specified in the tender.**
14. The Corporation reserves the right to reject summarily or any part of the tender without assigning any reason thereof.
15. Tender paper should be signed in all pages with seal.
16. Bids received late and/or not submitted in the prescribed formats or incomplete in any respect or not accompanied by prescribed documents shall be liable for rejection.
17. Software supplied by the vendors shall be legal and the vendor shall give indemnity to that effect in Annexure-I attached. The vendor will submit an undertaking as per Annexure-II with regard to originality of the product.
18. The specifications mentioned against the item are minimum.
19. **After sales service** : Vendors should be willing to provide after sales service to the supplied items after completion of the warranty period of the items.
20. Only those bidder(s) who meet all the guidelines and terms and conditions in all respects should submit their tender, complete in all respects.
21. Decision of the Corporation in respect of evaluation of bids shall be final. All disputes shall be subject to jurisdiction of courts in Silchar, Assam.

Indemnity

To,
The Sr. Manager (C), C&P
Tuirial H.E. Project, NEEPCO Ltd.
Tuirial, Mizoram.

Subject : Procurement of Computer

Dear Sir,

We have supplied to you preloaded software in the desktop computers meant for Tuirial Hydro Electric Project, NEEPCO Ltd. We certify that in respect of the said software supplied to you, we are the authorized authors/assignees/licensees. We further certify that the preloaded software provided along with the computers for your use do not violate or infringe any provision of the Copyright Act, 1957.

If any action is brought against you for infringement or violation of the copyright in respect of the said software supplied by us, we will defend the same at our cost. We further indemnify to you in this matter that all the costs and any other consequences arising out of this supply shall be at our expenses.

Yours faithfully,

(Signature of authorized signatory with seal)

Date and place:

Warranty

To,
The Sr. Manager (C), C&P
Tuirial H.E. Project, NEEPCO Ltd.
Tuirial, Mizoram.

Subject : Procurement of Computer

Dear Sir,

This has reference of our quotation ref. no. dated

1. We warrant that everything to be supplied by us shall be brand new, free from all defects and faults in material, workmanship and manufacture and shall operate properly. We shall be fully responsible for its efficient operation.
2. For the preventive and corrective maintenance support offered to you during the warranty period, we confirm that the downtime for the equipments supplied shall be less than 15 days.

Yours sincerely,

(Signature of authorized signatory with seal)

Date and place :

Item Rate Sheet

Sl. No.	Particulars	Quantity	Make	Specification	Unit Price inclusive of all taxes, duties (in ₹)	Total amount inclusive of all taxes, duties (in ₹)
1	Desktop Computer with 18.5” monitor Heavy duty	7 (seven)				
2	Printer	7 (seven)				
3	UPS	7 (seven)				
4	A3 Size Printer	1 (one)				