

NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

(A Govt. of India Enterprise)
O/O THE HEAD OF PROJECT
AGTP, R C Nagar
Agartala, Tripura (W)

U. O. No.....Dt.....
File No.....
O/o, HOP, AGTP, NEEPCO Ltd.,

SHORT NOTICE INVITING TENDER

No. NEEPCO/AGTP/HOP/T-5/2014-15/02 dtd.24/09/2014

Sealed tender under **SINGLE BID SYSTEM** in duplicate with minimum validity of 180 (one eighty) days are invited from manufacturers/authorized dealers/reputed suppliers for entering into contract in connection with supply, delivery and installation (if required) of different water fountains for AGTP office premises as detailed in Technical Specification for AGTP, NEEPCO Ltd., R C Nagar, Agartala, Tripura (W), PIN-799 008 a. **Eligibility Criteria:** Manufacturer's license or dealership certificate/documentary evidence regarding past experiences b. **LAST DATE/TIME OF SUBMISSION OF TENDERS:** On or before 12:00 hrs on 27/10/2014 c. For Detail Tender Notice, please visit our website www.neepco.gov.in

Sr. Manager (E/M)
O/o the HOP, AGTP

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NOTICE INVITING TENDER

No. NEEPCO/AGTP/HOP/T-5/2014-15/02 dtd. 24/09/2014

Sealed tender under **SINGLE BID SYSTEM** in duplicate with minimum validity of 180 (one eighty) days are invited from manufacturers/authorized dealers/reputed suppliers for entering into contract in connection with supply, delivery and installation (if required) of different water fountains as detailed in Technical Specification for AGTP, NEEPCO Ltd., R C Nagar, Agartala, Tripura (W), PIN-799 008 as per the following terms and conditions. Tender documents may be downloaded from the web site of NEEPCO Ltd. at www.neepco.gov.in.

TERMS & CONDITIONS:

1. **ESSENTIAL CONDITION:** The items shall be delivered at AGTP, NEEPCO Ltd., R C Nagar Plant premises and prices shall be quoted accordingly. The purchaser reserves the right to accept lowest rate for each item. All responsibility for transportation of the items from the supplier's premises to the power plant shall be of the supplier. The supplier shall arrange for and take full responsibility during transit.
2. **EARNEST MONEY:** Rs. 5,000.00 (Rupees five thousand) only in the form of Bank Guarantee issued by Nationalized Bank/Bank Draft in favour of NEEPCO Ltd., payable at Agartala. Tenders not accompanied with requisite EMD or Tenders accompanied with EMD of inadequate value may not be entertained and in such cases, Tenders shall be returned to the bidders. However, as per government policy, the bidders fulfilling the exemption criteria need not required to submit EMD.
3. **ELIGIBILITY CRITERIA:** The bidders like manufacturers/authorized dealers/reputed suppliers can only participate in the tender. The bidder shall invariably submit documentary evidence in support of it along with tender bid. In case the manufacturers participate in tender, they will produce a copy of Manufacturer's License along with the bid. In case of authorized dealers/reputed suppliers, they will submit documentary evidence regarding past experiences/dealership certificate with price list etc.
4. **SCOPE OF CONTRACT:** The scope of this contract shall be supply, delivery & installation (if required) of different water fountains as per "Technical Specification and Schedule of Requirement" at Annexure-I on F. O. R. destination basis.
5. **PRICES:** The rates quoted shall be FIRM for the entire period of contract even in case there is a variation in ordered quantity. The prices shall be quoted as per "**Schedule of Prices**" attached as **Annexure-II** herewith
6. **TAXES AND DUTIES:** All taxes and duties as applicable, as per government norms, shall be paid extra.
7. **TRANSPORTATION:** The supplier shall arrange for and to take full responsibility during transit and comply with all necessary safety measures.
8. **TERMS OF PAYMENT:** 100% payment shall be made within 30 (thirty) days on receipt of materials in full and good conditions and successful installation (if required) and submission of the followings:
 - a. Invoice in triplicate.
 - b. Bank details for e payment.
9. **GUARANTEE/WARRANTEE:** The bidder shall provide guarantee towards satisfactory performance of the water fountain materials for a period of 12 months from the date of supply/commissioning and as per '**Schedule of Guarantee and Technical Particular**' as enclosed in **Annexure-III**.
10. **Security Deposit:** 10% of the invoice value shall be deducted as SD from the supplier's invoice which shall be valid till expiry of the warrantee period+90 days.
11. **DELIVERY & COMMISSIONING PERIOD:** The entire works estimated to be completed within 60 (sixty) days from the date of receipt of order. The bidder shall provide actual requirement of delivery period as per the '**Schedule of Deliveries**' as enclosed in **Annexure-IV**.

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12. **Deviations:** All deviations from specifications shall be separately listed as per format '**Schedule of deviation from specifications**' as enclosed in **Annexure-V**. On the absence of which it will be presumed that the provisions of the specifications are fully complied within the tender.
13. **LIQUIDATED DAMAGE:** In case the suppliers fails to deliver the materials within contractual delivery period (or any extension thereof) due to reasons attributable to the supplier, then the Corporation reserve the right to recover from the supplier's sum towards Liquidated Damage @ $\frac{1}{2}$ % (half percent) value of the undelivered portion of the supply for each calendar week or part thereof delay from the schedule delivery date (or extension thereof). The total recovery from the supplier on account of this shall, however, not exceed 15% (fifteen percent) of the value of the undelivered portion of supply. However, the Liquidated Damage will not be imposed if the supplier fails to deliver the materials within the schedule delivery period due to Force Majeure conditions, which shall include without limitation, wars insurrection, civil war, disobedience, strikes, riots, epidemics, earthquake, storms, flood, explosion or the fire not caused by the supplier's negligence, lightning, acts of God or the public enemy which is of such a nature as to delay, curtail or prevent timely action by either partly.

SUBMISSION OF TENDER:

- a. **LAST DATE AND TIME OF SUBMISSION OF TENDER:** On or before **12:00 Hrs of 27/10/2014**. In case the due date happens to be a holiday/bandh, the tender shall be received till 12:00 hrs of next working day.
- b. **DATE AND TIME OF OPENING OF TENDER:** The tenders shall be opened on **15:30 hrs on 27/10/2014**. In case the due date happens to be a holiday/bandh, the tenders shall be opened at **15:30 hrs** of next working day.

INSTRUCTIONS TO BIDDERS:

- a. Each bidder should carefully study the conditions of contract, technical provisions, schedules and all instructions as indicated in the Tender Document.
- b. The tender envelope should be submitted in a sealed single envelope super-scribed as "Tender for supply, delivery and installation (if required) of different water fountains against NIT no. NEEPCO/AGTP/HOP/T-5/2014-15/02 dtd 24/09/2014".
- c. The tenders are to be delivered personally or by registered post to the Sr. Manager, (E/M), O/o the HOP, AGTP, NEEPCO Ltd., R C Nagar, Agartala, Tripura (W), PIN – 799 008. Telephonic, Telegraphic, telexed or faxed tenders shall not be considered for acceptance.
- d. The intended bidders may participate at the tender opening. The authorized representative of the intended bidder is required to furnish a letter of authorization from the respective bidder.
- e. NEEPCO shall not be responsible for any delay in postal or courier service, loss or non-receipt of tenders. Late received tenders shall not be considered for reasons whatsoever and the same shall be returned to the concerned bidder.
- f. Bidders must keep their tenders valid for 180 (one eighty) days.
- g. NEEPCO is not bound to accept the lowest tender and reserves the right to waive any formality in regards to submission of tenders or to reject any or all tenders without assigning reasons thereof.
- h. NEEPCO reserves the right to divide the scope of supply of the materials to successful bidders.
- i. The tendered rates shall be legibly written in English in ink, in Indian Currency, both in figures and words. In case of any discrepancy between words and figures, the rates in words shall govern. Erasures or other cuttings shall be attested by the bidder. In case the amount shown against any item of schedule of price is not in conformity with the quantity and unit price, the unit price quoted shall govern.
- j. The contract must not be sub-let without the permission of the Corporation.
- k. The bidders shall submit all the information and documents as sought for in relevant clauses of the tender documents, both in Technical Specification & Commercial conditions. Tenders without the requisite information and documents shall be considered as incomplete and are liable for rejection.
- l. All information shall be furnished by the bidders in good faith and with full satisfaction. The bidder shall print or type his name and that of his company in the schedule of prices and each subsequent continuation

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sheets thereof, on which he makes any entry. Overwriting or changes should be dated and initiated by the bidder.

- m. NEEPCO reserves the right to verify bidders' capability and capacity both in terms of technically and commercially to perform the contract as well as to verify the authentication of any or all documents produced/submitted by bidders.
- n. Each page of the tender should be signed by the bidders.
- o. NEEPCO may allow purchase and other preferences to Govt./PSU/SSI/NSIC units as per Govt. policy and guidelines.
- p. NEEPCO reserves the right to accept/reject any or all offers in part or full and also the right to relax qualifying requirements whenever and wherever required without assigning any reasons thereof.

N J Gogoi
22/11/14

(N J Gogoi)
Sr. Manager (E/M)
O/O the HOP, AGTP
NEEPCO, R C Nagar, Agartala

Annexure-I

Schedule of Requirements & Technical Specifications

Sl. No.	Item Description	Unit	Qty.	Specifications
1	Fountains with all accessories & installation works	No	1	Fountain dia 3 feet, single vertical flow as per photograph attached, pump set with pipe lines & fittings, LED lights & sequencer, with bottom bucket and installation with civil foundation
2	Fountains with all accessories	No	1	Fountain dia 3 feet, single vertical flow as per photograph attached, with bottom bucket and pump set with pipe lines & fittings and LED lights & sequencer
3	Only fountain with nozzles (but without Pumps, LED light fittings and sequencer and pipe lines)	No	5	Fountain dia 3 feet, single vertical flow as per photograph attached. However, required pump capacity & specifications, pipe lines & sequencer size etc to be indicated clearly.

Note: 1. The above specifications are indicative only. The quoted specifications should match with our indicative specifications as far as possible. 2. The Corporation may procure only 1 (one) item or part thereof, as suitable, from the above indicative 3(three) items.



SCHEDULE OF PRICES
(To be filled in by the Bidder)

- a. For supply, delivery and installation (if required) of different water fountains:

SL. NO.	DESCRIPTION OF ITEMS	UNIT PRICE	TAXES, If ANY	REMARKS

Notes:

1. If the bidder is eligible for any concessional duties and taxes they should invariably mention this in the tender on or before the date of opening of bid.
2. If the bidder did not mention the prices of any item then his offer may either be considered as incomplete or will be loaded by the highest price quoted by other bidders for that item.
3. In case of any discrepancies of the quoted figure, the amount written in words will be considered.

SIGNATURE OF TENDERER
NAME & STAMP

Annexure-III

SCHEDULE OF GUARANTEE AND TECHNICAL PARTICULAR

(To be filled in by the bidder)

SIGNATURE OF BIDDER
NAME & STAMP

10/24/2014

SCHEDULE OF DELIVERIES

(Earliest delivery period for the materials shall be specified by the bidder)

SL. NO.	DESCRIPTION OF ITEMS	EARLIEST PERIOD
1	2	3
1	Period required to commence work from tender acceptance (Issue of Letter of Intent/PO)	
2	Period when materials will be ready for supply	
3	Period when the installation work, if any, shall be completed	

SIGNATURE OF THE BIDDER
NAME AND STAMP

SCHEDULE OF DEVIATION FROM SPECIFICATION

Unless specifically mentioned in this schedule, the bidder shall be deemed to confirm the purchaser's specification:

Sl. No.	Specification Clause No.	Details of deviation	Justification for deviation
A	B	C	D

Certificate: -

Certified that above listed deviations and exceptions are exhaustive and the contract shall be executed as per the tender specifications excepting for the above deviations and exceptions in the event of placing an order on us.

SIGNATURE OF BIDDER
NAME & STAMP

Ans
24/9/14