

NORTH EASTERN ELECTRIC POWER CORPORATION LTD

(A Govt. of India Enterprise)

OFFICE OF THE DGM (E/M)

AGTPCCEP, NEEPCO LTD, R C NAGAR, AGARTALA
TRIPURA (W), PIN: 799008

DETAILS NOTICE INVITING QUOTATION (NIQ): No. 9

Sealed tender under **SINGLE BID SYSTEM** in duplicate with minimum validity of 180 (one eighty) days are invited from reputed manufacturers/authorized dealers/reputed firms having related experiences for entering into contract in connection with supply of "**Bulk Chemicals of Caustic Soda (Flakes) NaOH Tech Grade, Purity 99.6 % by mass as NaOH IS 252: 1991**" as detailed in Technical Specification for AGTPCCEP, NEEPCO Ltd., R C Nagar, Agartala, Tripura (W), PIN – 799 008 as per following terms and conditions. Tender documents may be downloaded from NEEPCO's website www.neepco.gov.in.



(N J Gogoi)

Sr. Manager (E/M)

NEEPCO Ltd., R C Nagar

Agartala, Tripura (W)-799008

Dated: 8th Jan 2015

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TERMS & CONDITIONS:

1. **ESSENTIAL CONDITION:** The works shall include manufacture, supply of Hydrochloric Acid Tech Grade, Purity 30 % by mass as per IS 265:1993 as detailed in Technical Specifications and prices shall be quoted accordingly. The purchaser reserves the right to accept lowest rate for total system as package. All responsibility for transportation of the items from the supplier's premises to the power plant shall be of the supplier. The supplier shall arrange for and take full responsibility during transit.
2. **EARNEST MONEY:** EMD of 2.5% (two & half %) of the quoted value in the form of BG/DD issued by any nationalized bank favouring NEEPCO Ltd. payable at Agartala. Tenders not accompanied with requisite earnest money or Tenders with EMD with inadequate value shall not be entertained, and such cases, Tenders shall be returned to the bidders. However, as government norms, bidders fulfilling the exemption criteria need not required to submit EMD.
3. **ELIGIBILITY CRITERIA:** The bidders like manufacturers/authorized dealers/reputed firms having experiences of similar kinds of supply can only participate in the tender. The bidders shall invariably submit documentary evidence in support of it along with tender bid. In case the manufacturers participate in the tender, they will produce a copy of Manufacture's license along with the bid.
4. **SCOPE OF CONTRACT:** The scope of this contract shall be supply of "**Bulk Chemicals of Caustic Soda (Flakes) NaOH Tech Grade, Purity 99.6 % by mass as NaOH IS 252: 1991**" as per "**Schedule of Requirement**" at **Annexure-I** on FOR site basis and to be delivered at site packed in standard 50 kg HDPE bags and in one lot or part thereof depending on truck capacity/site requirement.
5. **PRICES:** The bidders shall fully make themselves aware of the applicable taxes & duties for supply of goods at the State of Tripura & shall quote total FOR destination prices showing break-up of basic price, applicable taxes & duties, freight & insurance charges, loading-unloading etc. For concessional CST, "C" Form shall be issued. The rates quoted including loading at factory/shop and unloading at site shall be FIRM for the entire period of contract of minimum 1 year period even in case there is a variation in ordered quantity. The prices shall be quoted as per "**Schedule of Prices**" attached as **Annexure-II** herewith.
6. **TAXES AND DUTIES:** All taxes and duties, as applicable, as per government norms, shall be paid extra.
7. **TRANSPORTATION:** The Contractor shall arrange for and to take full responsibility during transit and comply with all necessary.
8. **TERMS OF PAYMENT:** 100% or part thereof of payment shall be made within 30 (thirty) days after completion of full/part supply and on submission of the followings:
 - a. Invoice in triplicate
 - b. Bank details for e payment

9. **GUARANTEE/WARRANTEE:** The bidder shall provide guarantee for a period of 1 year from the date of supply and as per "**Schedule of Guarantee and Technical Particular**" as enclosed in **Annexure-III**.
10. **SECURITY DEPOSIT:** 10% of the invoice value shall be deducted as SD from the Contractor's invoice and shall be valid till expiry of the warrantee period + 90 days.
11. **DELIVERY:** The entire supply works estimated to be completed within 1 year from the date of issue of supply order in one or in part thereof depending on truck capacity or as per site requirement/dispatch clearance. The purchaser is no way to receive materials without dispatch clearance. The bidder shall provide actual requirement of delivery period against each dispatch clearance as per the "**Schedule of Deliveries**" as enclosed in **Annexure-IV**.
12. **DEVIATION:** All deviation from the specifications, if any, shall be separately listed as per format "Schedule of Deviation from Specifications" as enclosed in Annexure-V. on the absence of which it will be presumed that the provisions of the specifications are fully complied within the tender.
13. **LIQUIDATED DAMAGE:** In case the suppliers fails to deliver the materials within contractual delivery period (or any extension thereof) due to reasons attributable to the supplier, then the Corporation reserve the right to recover from the supplier's sum towards Liquidated Damage @ ½ % (half percent) value of the undelivered portion of the supply for each calendar week or part thereof delay from the schedule delivery date (or extension thereof). The total recovery from the supplier on account this shall, however, not exceed 5% (five percent) of the value of the undelivered portion of supply. However, the Liquidated Damage will not be imposed if the supplier fails to deliver the materials within the schedule delivery period due to Force Majeure conditions, which shall include without limitation, wars insurrection, civil war, disobedience, strikes, riots, epidemics, earthquake, storms, flood, explosion or the fire not caused by the supplier's negligence, lightning, acts of God or the public enemy which is of such a nature as to delay, curtail or prevent timely action by either partly.

SUBMISSION OF TENDER:

- a. **LAST DATE AND TIME OF SUBMISSION OF TENDER:** On or before 12:00 hrs of 28/01/2015. In case, the due date happens to be a holiday/bandh, the tender shall be received till 12:00 hours of next working day.
- b. **DATE OF TIME OF OPENING OF TENDER:** The Tender shall be opened on 15:30 hrs 28/01/2015. In case, the due date happens to be a holiday/bandh, the tender shall be opened at 15:30 hours of next working day.

INSTRUCTION TO BIDDERS:

- a. Each bidder should carefully study the conditions of contract, technical provisions, schedules and all instructions.
- b. Tender documents should be submitted in a sealed envelope super scribed as "Tender for supply of "Bulk Chemicals of Caustic Soda (Flakes) NaOH Tech Grade, Purity 99.6 % by mass as NaOH IS 252: 1991" **against NIQ No. 9**.
- c. The tenders are to be delivered personally or by registered post to "**The DGM (E/M), AGTPCCEP, NEEPCO Ltd., R C Nagar, Agartala, Tripura (W), PIN – 799008**". Telephonic, Telegraphic, telexed or faxed tenders shall not be considered for acceptance.
- d. The intended bidders may participate at the tender opening. The authorized representative of the intended bidder is required to furnish a letter of authorization from the respective bidder. He is also required to produce original copy of the tender document issue letter.
- e. NEEPCO shall not be responsible for any delay in postal or courier service, loss or non-receipt of tenders. Late received tenders shall not be considered for reasons whatsoever and the same shall be returned to the concerned bidder.
- f. Bidders must keep their tenders valid for 180 (one eighty) days.

- g. NEEPCO is not bound to accept the lowest tender and reserves the right to waive any formality in regards to submission of tenders or to reject any or all tenders without assigning reasons thereof.
- h. NEEPCO reserves the right to divide the scope of supply of the materials to successful bidders.
- i. The tendered rates shall be legibly written in English in ink, in Indian Currency, both in figures and words. In case of any discrepancy between words and figures, the rates in words shall govern. Erasures or other cuttings shall be attested by the bidder. In case the amount shown against any item of schedule of price is not in conformity with the quantity and unit price, the unit price quoted shall govern.
- j. The contract must not be sub-let without the permission of the Corporation.
- k. The bidders shall submit all the information and documents as sought for in relevant clauses of the tender documents, both in Technical Specification & Commercial conditions. Tenders without the requisite information and documents shall be considered as incomplete and are liable for rejection.
- l. All information shall be furnished by the bidders in good faith and with full satisfaction. The bidder shall print or type his name and that of his company in the schedule of prices and each subsequent continuation sheets thereof, on which he makes any entry. Overwriting or changes should be dated and initiated by the bidder.
- m. NEEPCO reserves the right to verify bidders' capability and capacity both in terms of technically and commercially to perform the contract as well as to verify the authentication of any or all documents produced/submitted by bidders.
- n. Each page of the tender should be signed by the bidders.
- o. NEEPCO may allow purchase and other preferences to Govt./PSU/SSI/NSIC units as per Govt. policy and guidelines.
- p. NEEPCO reserves the right to accept/reject any or all offers in part or full and also the right to relax qualifying requirements whenever and wherever required without assigning any reasons thereof.



(N J Gogoi)

Sr. Manager (E/M)

NEEPCO Ltd., R C Nagar

Agartala, Tripura (W)-799008

Dated: 8th Jan 2015

Annexure-I

TECHNICAL SPECIFICATION & SCHEDULE OF REQUIREMENT

Sl. No.	Item Description	Unit	Qty.
1	CAUSTIC SODA (FLAKES) NaOH TECH GRADE, PURITY 99.6 % BY MASS AS NaOH IS 252: 1991 to be packed in standard 50 kg HDPE bags	MT	16 (SIXTEEN) MT

Quantity mentioned is tentative and may vary as per site requirement

SCHEDULE OF GUARANTEE AND TECHNICAL PARTICULAR

(To be filled in by the tenderer)

SIGNATURE OF TENDERER
NAME & STAMP**SCHEDULE OF PRICES**

(To be filled in by the Tenderer)

SL. NO.	DESCRIPTION OF ITEMS	UNIT PRICE	TAXES AND DUTIES	REMARKS

Notes:

1. If the bidder is eligible for any concessional duties and taxes they should invariably mention this in the tender on or before the date of opening of bid.
2. If the bidder did not mention the prices of any item then his offer may either be considered as incomplete or will be loaded by the highest price quoted by other bidders for that item.
3. Please indicate break up of basic price, applicable taxes & duties and freight & insurance charges, loading-unloading etc clearly.

SIGNATURE OF TENDERER
NAME & STAMP

SCHEDULE OF DELIVERIES

(Earliest delivery period shall be specified by the bidder)

SL. NO.	DESCRIPTION OF ITEMS	EARLIEST PERIOD
1	2	3
1	Period required to commence work from tender acceptance	
2	Period when materials will be ready for supply	

SIGNATURE OF THE TENDERER
NAME AND STAMP**SCHEDULE OF DEVIATION FROM SPECIFICATION**

Unless specifically mentioned in this schedule, the bidders shall be deemed to confirm the purchaser's specification:

Sl. No.	Specification Clause No.	Details of deviation	Justification for deviation
1	2	3	4

Certificate: -

Certified that above listed deviations and exceptions are exhaustive and the contract shall be executed as per the tender specifications excepting for the above deviations and exceptions in the event of placing an order on us.

SIGNATURE OF TENDERER
NAME & STAMP