

**NEEPCO LIMITED
U.G FLOOR, 15 NBCC TOWER,
BHIKAJI CAMA PLACE
NEW DELHI – 110066**

CHAPTER NO. 1

**NOTICE OF INVITATION OF TENDERS FROM ELIGIBLE
CONTRACTORS**

NIT No. NEEPCO/ND/ F-186 /2014-15/ 1058 dated 29.08.14.

1. NEEPCO invites Online bids in two-bid system from eligible Bidders for the work of Supply and installation and/ or customization and fabrication of furniture for NEEPCO Coordination office at 15 NBCC Tower, UG Floor, Bhikaji Cama Place, New Delhi-110066

2 Qualifying Requirements

- 2.1 The bidder should have completed at least two projects of similar type and nature (of min. value 50 Lacs), i.e. supply and installation of office furniture including modular and bespoke furniture for offices during the last three financial years. (Copies of work orders along with xerox copies of relevant TDS certificates, satisfactory completion certificates obtained from clients to be enclosed)
- 2.2 Average annual turnover during the last three years of the tenderer/firm should not be less than Rs.3 crore per year. (Copies of income-tax returns/ assessment orders for each year to be enclosed).
- 2.3 Solvency certificate of minimum Rs.70 Lac from a Nationalized bank or from registered Chartered Accountant.

3 Participation in Bids

3.1 Portal Registration:

- 3.2 The bidders who fulfill the qualifying requirement as specified above intending to participate in the e-tendering and download the detailed bid document have to register themselves in the portal <https://neepco.abcpocure.com>. Relevant information about the bidder required during the registration is available in the portal.

3.3 Vendor Registration fee and Bid fee:

The fees for Vendor Registration in the portal is Rs 3000.00(Rupees three thousand) only per year and Bid fee is Rs 5000.00(Rupees five thousand) only.

3.4 Procedure for payment of registration fee and bid fee

Bidders shall make payment of vendor registration fee at the following Account:

Name of account : E- Procurement Account, NEEPCO Ltd.,

Account No : 913020005982636 of AXIS Bank, Shillong

IFS Code : UTIB0000270

After making the above payment the bidder shall have to email NEEPCO Ltd. at the address given below clearly indicating the name of Bidder. Details of payment shall have to attached alongwith the email.

The bidder shall submit the bid fee in the form of Bank Draft in favour of NEEPCO Ltd. payable in New Delhi. The copy of the draft shall be uploaded alongwith the online submission.

3.5 Earnest Money Deposit:

The Bidder shall submit along with the bid the EMD in the form of Bank Draft in favour of NEEPCO Ltd. payable at New Delhi. The copy of the draft shall be uploaded alongwith the online submission.

(For any clarification related to e-procurement, bidders are requested to contact:-

Phone No : 09654868192/09650744533

e-mail ID : ranabora2007@rediffmail.com/ hbharali@gmail.com

Bidders may also contact e-Procurement Technologies Ltd. (Service Provider) having the following contact details:

e-Procurement Technologies Ltd

A - 201-208, Wall Street - II / Opp. Orient Club
Nr. Gujarat College / Ellisbridge
Ahmedabad - 380015.
Gujarat, India
Tel : +91-79-40016802 - 77
Cell:+91-9374519754 | 9377988119 |

4 Submission and opening of Bids

4.1 Bidders shall prepare and submit their bids online in <https://neepco.abcprocure.com>. Online bidding forms will be available in the above website. Submission of online bids is mandatory for consideration of the bids by NEEPCO.

4.2 The following documents are required to be submitted physically either personally or by Registered Post in a sealed envelope on or before 12.00 Noon of 17.09.14 addressed to :

To,

The Co-ordinator,
North Eastern Electric Power Corporation Ltd.,
UG Floor, 15 NBCC Tower, Bhikaji Cama Place,
New Delhi-110066

The documents are:

- a) Earnest Money Deposit (EMD) in the form of Bank Draft
- b) Bid Fee in the form of Bank Draft.

5. Important Dates & Bid validity:

(a) Date of commencement of downloading of bid document from
<https://neepco.abcprocure.com>: w.e.f. 10:30 Hours on 02.09.14.

(b) End date & time for downloading of bid document: 10:30 Hours on 17.09.14

- (c) Last date & time for receipt of online bids: Upto 12:00 Hours on 17.09.14.
- (d) Date & time for opening of bids online: At 14:00 Hours onwards on 17.09.14.
- (e) Bid validity: 90(Ninety) days from the date of opening of Bids.

In the event the date of opening of bid is declared as a closed holiday for NEEPCO, the last date of opening of bids may be the following working day.

- 6 Bidders are requested to visit <https://neepco.abcpurchase.com>, NEEPCO website <http://www.neepco.gov.in> and CPP portal <http://www.eprocure.gov.in> for any modification/clarification of bid document.

7 The bidders are requested to :

- i) Obtain individual Organization Digital Signature Certificate (DSC or DC) well in advance of tender submission deadline on ETS (Electronic Tendering System).
- ii) Register your organization on ETS well in advance of tender submission deadline on ETS.
- iii) Get your organization's concerned executives trained on ETS well in advance of tender submission deadline on ETS.
- iv) Submit your bids well in advance of tender submission deadline on ETS(as per Server System Clock) .There could be last minute problems due to internet timeout, breakdown, etc. The Corporation shall not be responsible for any short of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour. While the first three instructions mentioned above are especially relevant to first-time users of ETS, the fourth instruction is relevant at all times.

S/d

**COORDINATOR
NEEPCO LIMITED
U.G FLOOR, 15 NBCC TOWER,
BHIKAJI CAMA PLACE
NEW DELHI – 110066**