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नॉर्थ ईस्टर्न इलेक्ट्रिक पॉवर कॉर्पोरेशन लिमिटेड

(भारत सरकार का उद्यम)

NORTH EASTERN ELECTRIC POWER CORPORATION LTD

(A GOVT. OF INDIA ENTERPRISE)

OFFICE OF THE EXECUTIVE DIRECTOR (CONTRACTS & PROCUREMENT)

BROOKLAND COMPOUND::LOWER NEW COLONY

SHILLONG-793003, MEGHALAYA

CIN:U40101ML1976GOI001658

Website: <http://www.neepco.co.in> E mail: contract@neepco.co.in Fax: 91 364 2222578

DETAIL NOTICE INVITING BID (DNIB)

N.I.B. No. 218 dtd. 11.11.2016

The North Eastern Electric Power Corporation Limited (NEEPCO), a Public Sector Enterprise under the Ministry of Power, Government of India invites tenders through online single stage two part bidding system under Domestic bidding route for setting up of LAN at Doyang HEP, Nagaland as detailed below:.

Particulars	Value of Earnest Money(EMD)	Bid validity	Cost of Bid Document (Bid Fee)	Completion time
Supply, Installation and Commissioning of Structured Local area Network (LAN) at Doyang Hydro Electric Project, Wokha District, Nagaland.	INR 66,000.00 (Rupees Sixty thousand only)	180 (one hundred and eighty) days	INR 1000.00 (Rupees One thousand) only	16 (sixteen) weeks from Letter of Intent

1. QUALIFYING REQUIREMENTS FOR BIDDERS

1.1 Technical

1.1.1 The bidder should be an Original Equipment Manufacturer (OEM) or Authorized System Integrator/ Authorized Dealer/Distributor/Partner of the OEM(s), who must have successfully completed *similar works* in any State/Central Government Department or any State/Central Public Sector Undertaking or any State/Central Public Sector Banks or any Government Institutions in India *during last 7 (seven) years* ending 31st October 2016.

The *similar works* executed should be either of the following:

- i) One similar completed order costing not less than Rs. 26 Lakh
OR
- ii) Two similar completed orders each costing not less than Rs. 16 Lakh
OR
- iii) Three similar completed orders each costing not less than Rs. 13 Lakh

Similar works means supply, installation and commissioning of LAN comprising active components viz. network switches, routers etc. and passive components viz. OFC, network racks, patch panel etc.

The bidder should furnish copies of the Completion certificate with detailed Orders and also Performance Certificates from the customers, which should indicate the dates of successful commissioning and operation of the system.

- 1.1.2 In case of being Authorized System Integrator/ Authorized dealer/distributors/partner/dealer of the OEM(s) the Bidder should submit Authorization Letter(s) from OEM(s) addressed to NEEPCO mentioning the tender number in the prescribed form-E provided in Section-V.
- 1.1.3 Bidder should have a full-fledged Authorized Service Set-up/Service Centre(s) in North East, India. Details of such Authorized Service Set-up/ Service Centre(s) indicating complete address and contact details shall have to be furnished. In case service is rendered through Authorized Partner, the bidder shall furnish a certificate indicating the same and the place of Service set-up/Service Centre(s) of the partner.
- 1.1.4 The bidder shall not have been blacklisted by any Government/ Government agency in India. Self declaration to that effect should be submitted along with the technical bid.

1.2 **Financial**

(a) Minimum Average Annual Turn Over (MAAT):

The average annual turnover of the bidder in the best 3 (three) financial years out of the last 5 (five) years financial year should not be less than Rs. 66.00 lakhs (Rupees Sixty Six Lacs only). Other income will not be considered for arriving at annual turnover.

(b) Net Worth:

The Net Worth of the bidder as on last day of the preceding financial year shall not be less than 50% of the Paid up Share Capital.

The Net Worth shall be calculated based on Subscribed and Paid-up Capital + Free Reserves + Unallocated balance surplus amount of Profit & Loss Account Less (a) Expense not written off (b) loss in Profit and loss Account if not reduced from Reserves.

Complete Audited Annual Reports along with Audited Balance Sheets, Profit and Loss Account & detailed Schedule and other financial statements for the preceding 5(five) financial years, ending 31st March of the previous Financial Year, along with Letter of adequacy and commitment from their Bankers/Financial Institutions of International repute should be furnished along with their bids for evaluating the above financial criteria. In case where the audited results of the preceding financial years are not available, certified financial statements from a practicing Chartered Accountant will be also be considered acceptable.

(c) Liquid Assets:

The bidder should have liquid assets or / and evidence to availability of unutilized credit facilities of not less than Rs. 22.00 lakhs (Rupees Twenty Two Lakhs only).

The certificate of the Banker regarding the availability of unutilized credit facility should not be dated earlier than 30 (thirty) days prior to the date of opening the bid.

(d) Bid Capacity:

The available Bid Capacity of the Bidder at the time of submission of Bid, calculated as under should not be less than Rs. 32 Lakh put to tender:

Bid Capacity = $A \times N \times 2 - B$, where,

A = maximum value of works executed in any one year during last 7 (seven) years (at current price level).

N = Completion time of the proposed work in years

B = Value at current price level of existing commitments and ongoing works to be completed during next N years.

Bid capacity shall be assessed at the time of submission of Techno- commercial Bid, for which the bidder shall have to submit documentary evidence in support of "A" & "B" above along with their Bid.

2. Authenticated documentary evidence in support of qualifying requirements, as mentioned above shall be submitted with the Techno-Commercial bids. For qualifying requirements specified at Para 1.0 above, the documents should be in the form of Certificate of Clients / Owners. Bids submitted without fulfilling the qualifying requirements shall be rejected.
3. Interested bidders who fulfill the qualifying requirement as mentioned at 1.1 & 1.2 above may download the bid documents from <http://neepco.abcprocure.com> on vendor registration as detailed below.

4. The detailed scope of works and other terms and conditions are elaborated in the bid document.

5. Participation in Bids

5.1 Minimum system requirements:

For participating in e-tendering / e-Auction, bidders are to ensure that their PC has the following minimum requirements.

Internet Connection- Minimum 256 kbps

We browser - Internet Explorer E 9 & above, Firefox (13.0 & above),

Chrome (20.0 to 41.0)

Operating System - Window Vista / Windows 7 / Windows 8 / Windows 10

For Internet Explorer Users:

- 1) To check whether the Digital Certificate is installed or not in your browser: (Tools -> Internet Options -> Content -> Certificates).
- 2) Ensure to enable Active-X Controls & Plug-ins. (Tools -> Internet Options -> Security Custom Level).
- 3) Check Digital certificate - Open internet explorer > Tools Menu or (Press Alt+T on your keyboard) > Internet option > Content > certificate > double click on your certificate (a certificate window will appear) > go to certification path > check the certificate status > it should come as "The certificate is OK". (System should place Client URL in trusted zone as soon as the URL is executed by the vendor.)
- 4) If the system prompts any message for system patch like CAPICOM do install the same.

For Google Chrome Users:

- 1) User has to install "Java Runtime Environment (JRE)" for Google Chrome & Mozilla Firefox Browsers to access this URL.
- 2) System will instruct you to follow the steps which should be followed by the user.
- 3) For Plug Ins in Chrome Browser (Go to Settings > Show advance settings > Click on "Content Setting" Button in Privacy Settings > Click on Disable Individual Plug-ins.

For Mozilla Firefox Users:

- 1) For Plug ins Go to tools > Add-ons > Click on "Disable" Button to enable Java plug-in: "Java(TM) Platform SE 6/7".

- 2) User has to install "Java Runtime Environment (JRE)" for Google Chrome & Mozilla Firefox Browsers to access this URL.
- 3) System will instruct you to follow the steps which should be followed by the user.
- 4) Once you completed this process, and still you are not able to login in Mozilla or Chrome browsers then request to contact the service provider.
- 5) You can refer Minimum System Requirement document which is available on homepage of website.

It is suggested that Internet Explorer is used as the browser for ease of operation.

5.2 **Portal Registration:**

The bidders intending to participate in the e-tendering and to download the detailed bid document have to register themselves in the NEEPCO's e-tendering portal <https://neepco.abcprocure.com>. The registration shall be valid for one year from the date of registration. The Bidders who have already registered in NEEPCO's e-tendering portal having valid registration need not to register again. However, such bidders are to ensure that their registration in the e-tendering system is valid till the completion of the entire bidding process of the relevant NIB.

5.3 **Bidder registration fee:**

The fees for Bidder Registration in the portal is Rs. 3000.00 (Rupees three thousand) only per year (Non refundable).

The procedures for registration in the e-tendering portal are as under.

Step-1: Visit the e-tendering portal <https://neepco.abcprocure.com>

Step-2: Click on new *Register* and submit the online Form for company /bidder details required. Already registered bidder having a valid registration may directly **log-in to** the e-tendering portal.

Step-3: The bidder has to map the digital certificate (Class-II or Class -III Signing & Encryption Certificate) with his login-id as per the name of the registered company for approval process. For registration & Digital Certificate related information, the bidders may contact the Service Provider at:

E-Procurement Technologies Limited (ETL)
Mr. Himalaya Vaishnav
Phone No. +91-79-40016866/38/21/18
Mobile No. +91-9099090830
Email info@abcprocure.com

Step-4: Payment for Bid registration in the e-tendering portal:

Bidders shall make payment of non-refundable Bidder registration fee of Rs.3000.00 (Rupees Three thousand only) through "payment gateway" available in the e-procurement portal by "Net banking/Debit card/Credit card". There is no provision for cash payment.

Step-5: After payment of bidder registration fee, the scanned copy of payment receipt should be sent along with the bidder's details at email id: contract neepco@yahoo.com to advice the service provider for approval of the Bidder.

Step-6: On approval of the bidder in the system, e-mail will be sent by the Service Provider to the Company/bidder regarding their bidder profile activation. The registration is valid for one year once bidder profile is activated.

- 5.4 All the bidders are requested to get themselves registered well in advance and no extra time will be considered for submission of bids for the delay in on-line Bidder Registration, if any.

6. BID FEE

Bidders shall have to make BID FEE (non-refundable) of Rs. 1000.00 (Rupees One Thousand) only for participation in this instant NIB. The Bidder shall make the payment in the following account and proof of payment shall be submitted with the techno-commercial bid.

Name of account : E Procurement Account, NEEPCO Ltd.,
Account No : 913020005982636, Axis Bank, Shillong.
IFS Code : UTIB0000270

During payment of bid fee , Bidders shall clearly indicate the NIB No. against which the bid fee is paid.

7. For any clarification related to terms and conditions of Bid Document, bidders are requested to forward e-mail clearly stating their queries to tendering authority at e-mail id contract_neepco@yahoo.com, contract@neepco.co.in. Bidder may contact in regard to the instant NIB at 0364-2503346.
8. For any clarification related to procedure for bid submission, online furnishing of clarification in e-procurement portal etc, bidders may contact:-

E-Procurement Technologies Limited (ETL)

A - 201-208, Wall Street - II / Opp. Orient Club
Nr. Gujarat College / Ellis bridge, Ahmedabad - 380015.
Gujarat, India
Tel: +91-79-400168 52/65/79/16/37/14/86/67/35
Cell: +91-93745 19729 | +91-93286 57215

Support Help-Desk No. at NEEPCO Shillong:

Tel: 0364-2507270/8974665789

Mail: support.neepco@abcprocure.com | support@abcProcure.com

9. Submission and opening of Bids

9.1 Bidders shall prepare and submit their bids in the electronic form in <https://neepco.abcprocure.com>. Online bidding forms will be available in the above website.

9.2 Bidders may view the tender opening results of techno-commercial bid in <https://neepco.abcprocure.com> by marking their presence for online tender opening.

10. Bidding Procedure:

10.1 The Bidder shall submit the Bid under the Single-Stage Two-Envelope bidding system in electronic form as follows:

A. Envelope No. 1: Techno-Commercial Bid.

B. Envelope No. 2: Shall contain Price Bid. Price Bids of only those Bidders who qualify in Techno-Commercial evaluation shall be opened.

11. -Important Dates:

i.	Date of Commencement of downloading of bid document from https://neepco.abcprocure.com	12.11.2016, 11.00 hrs.
ii.	End date & time for downloading of bid document	12.12.2016, 12:00hrs.
iii.	Last date & time for receipt of online bids	12.12.2016, 14:00 hrs.
iv.	Date & time of online opening of Techno-Commercial bids	12.12.2016, 16:00 hrs onwards
v	Prebid meeting	Not Proposed

In the event the last date specified for submission of bids and date of opening of bids is declared as a closed holiday for NEEPCO, the bids shall be submitted as per stipulated time and date, however, the date of opening of bids will be the following working day at the appointed times.

12. Conditions for Micro & Small Enterprises (MSEs) :

12.1 The bidders participating as Micro/Small Enterprises (MSE) shall submit an Undertaking in the prescribed format given in the Bid Document declaring the status of their firm under the provisions of Micro and Small Enterprises along with a copy of the document/ certificate issued by any of the Authority mentioned below:

- o District Industries centers
- o Khadi and Village Industries Commission
- o Khadi and Village Industries Board
- o National Small Industries Corporation (NSIC)
- o Directorate of Handicrafts and Handloom
- o Any other Body specified by Ministry of Micro, Small and Medium Enterprises.

12.2 The MSEs owned by Scheduled Caste (SC) & Scheduled Tribe (ST) entrepreneurs, the SC/ST certificate issued by District Authority must be submitted in addition to certificate of registration with any one of the agencies mentioned above. The bidder shall be responsible to furnish necessary documentary evidence to ascertain that the MSE is owned by SC/ST. MSE owned by SC/ST is defined as : a) In case of proprietary MSE, proprietor(s) shall be SC /ST b) In case of partnership MSE, the SC/ST partners shall be holding at least 51% shares in the enterprise. c) In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters.

- 12.3 The registration certificate issued from any one of the above agencies must be valid as on close date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period.
- 12.4 The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.
- 12.5 The MSEs registered with above mentioned agencies/bodies are exempted from payment of BID FEES and EARNEST MONEY DEPOSIT (EMD).**
13. Bidders are requested to visit <https://neepco.abcprocure.com> and <http://www.neepco.co.in> regularly for any corrigendum/addendum/modification/clarification of the bid document.
14. Submission of bids shall not automatically construe qualification for evaluation. The Purchaser reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the Purchaser.

Sd/-
General Manager
I/c Contracts & Procurement