



NORTH EASTERN ELECTRIC POWER CORPORATION LTD.
(A Government of India Enterprise)

Tender for Renovation of toilets at Ground floor and 3rd floor of NEEPCO Guest House, Guwahati, (Group-I)

Section-I

Coordination Wing, Guwahati

Notice Inviting Tender & Information to the Bidder

NIB No. 08 Dtd. 18.4.2017
Tender (Through e-tendering process only)
For

**Renovation of the toilets at Ground floor and 3rd floor of NEEPCO Guest House,
Guwahati, (Group-I)**

1. NEEPCO Ltd. invites **online electronic bids** through e-tendering process from competent and experienced contractors under (Single-Stage-Two-Envelop Bidding System) for Renovation of the toilets at Ground floor and 3rd floor of NEEPCO Guest House, Guwahati, (Group-I) with 90 (Ninety) days validity from the date of opening of the Bid..

2. **E-Tendering / E-Procurement**

This tender will be processed through e-tendering/e-procurement system. The bidding documents are to be downloaded, filled in bids are to be submitted/uploaded through e-tendering system of NEEPCO Ltd. at <https://neepco.abcpurchase.com>.

- 3 **PARTICIPATION IN BIDS**

- 3.1 **Portal Registration:**

The bidders intending to participate in the e-tendering and download the detailed bid document have to register themselves in the portal <https://neepco.abcpurchase.com>. Relevant information about the bidder required during the registration is available in the portal.

- 3.2 **Vendor registration fee:**

The fees for Vendor Registration in the portal is Rs. 3000.00 (Rupees three thousand) only per year.

- 3.3 **Procedure for payment of registration fee:**

Bidders shall make payment of vendor registration fee at the following Account:

Name of account : E Procurement Account, NEEPCO Ltd.,
Account No : 913020005982636 of Axis bank
IFS Code : UTIB0000270

- 3.4 Bidders shall clearly indicate the head against which payment has been made at the above account in the following format:

(i) /NIB No .dated ./Registration fee
(Name of bidder)

- 3.5 For any clarification related to e-procurement, bidders are requested to contact:-

Phone No : 9864028617/ 9864260131/9577049052

e-mail ID : coordghyneepco@gmail.com

Bidders may also contact e-Procurement Technologies Ltd. (Service Provider) having the following contact details:



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e-Procurement Technologies Ltd

A - 201-208, Wall Street - II / Opp. Orient Club
Nr. Gujarat College / Ellisbridge
Ahmedabad - 380015.
Gujarat, India
Tel : +91-79-40016802 - 77
Cell:+91-9374519754 | 9377988119 |

4. Credentials of the bidders.

- 4.1. The Bidder should have the experience of similar nature of works in a single contract value not less than Rs 4,00,000.00 (Rupees four lakh) only during last 2 (two) years under Central Govt/State Govt/PSU.
- 4.2. The Bidder should possess an Independent Valid PF Registration No.
- 4.3. The Bidder should submit Income Tax PAN Number.
- 4.4. The Bidder should submit VAT Registration Number.
- 4.5. The Bidder should submit Service Tax Registration.
- 4.6. The Bidder should submit Audited Profit & Loss Account and Balance Sheet for last 2 (two) years.
- 4.7. The Bidder should submit valid Trade Licence.

5. **Scope of Work:** The scope of work covered under this tender for Renovation of the toilets at Ground floor and 3rd floor of NEEPCO Guest House, Guwahati, (Group-I) includes all civil works like walls and floor tiles works, plastering works, supplying, fitting and fixing of water supply and sanitary items, plumbing works including supplying of all materials and labours required for the work. The detailed Scope of Works has been indicated in the relevant Technical Specification mentioned in the Bill of Quantities.

The area to be occupied for carrying out the work should be cleared of all objectionable materials before and after the operation to the satisfaction of the Engineer-in-Charge.

The quantities of different items of works involved as indicated in the BOQ are tentative and may undergo changes and the quoted rates shall remain firm for all quantity variation plus or minus.

Materials and components not specifically stated in any of the items of the enclosed BOQ but are necessary for satisfactory completion of the said item of work in all respect, shall be deemed to have been included in the scope of work for which no extra claim shall be entertained.

Contractor is to arrange and supply all materials, including loading, unloading, storage etc., all plants and equipments and all labours for performance of this contract and deemed to be included in his quoted prices.



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All works of this Contract are to be executed in accordance with the Technical Specifications & Bill of Quantities in the detailed NIT and as per the direction of the Engineer-in-Charge. The Technical Specifications & Bill of Quantities etc. shall be considered as:

The contractor shall abide by all laws and regulations of contract labour act of the Government and amendment thereto from time to time. The contractor shall also follow the safety regulations with the Technical Specification during execution of the work without any extra cost of Corporation.

6. SUBMISSION AND OPENING OF BIDS

6.1 Bidders shall prepare and submit their bids online in **<https://neepco.abcprocure.com>**.

Online bidding forms will be available in the above website. Detailed Bid document can be downloaded from this website after vendor registration. In the online Bid submission, Bidders will submit their Bids using their digital signature.

6.2 Submission of online bid is mandatory. Bidders shall submit the following documents in offline mode.

- a) Original receipt of money paid against Vendor Registration Fee.
- b) Bid Fees as detailed in Clause No. 19.0.
- c) Earnest Money Deposit (EMD) detailed in Clause No. 19.0.

These offline documents shall reach this Office within the scheduled date and time mentioned below.

- d) One set of Detailed Bid Document.

The documents/information listed under above shall be duly filled up, signed and sealed/stamped on each and every page without exception by the Bidder and to be submitted/mapped online Documents to be submitted in offline mode as specified above shall be contained in a sealed envelope and the same shall be submitted by the Bidder duly marking this envelope as "Renovation of the toilets at Ground floor and 3rd floor of NEEPCO Guest House, Guwahati, (Group-I)" along with the Identification No. of NIB. The envelope shall be submitted to the Corporation at the address to "The Sr. Manager (C), Coordination, NEEPCO, R.G. Baruah Road, Guwahati-781005."

6.3 Bidders may view the tender opening results in **<https://neepco.abcprocure.com>** by marking their presence for online tender opening.

6.4 The documents received by the Corporation in offline mode as specified above after the stipulated date and time will be returned unopened to the Bidder and his online Bid will not be considered for evaluation.

7. Bidding Procedure

7.1 The Bidder shall submit the Bid under the Single-Stage Two-Envelope bidding system in electronic form as follows:

7.2 Envelope No. 1: Techno-Commercial Bid.



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- 7.3 Envelope No. 2: Shall contain Price Bid. Price Bids of only those Bidders who qualify in Techno-Commercial Evaluation shall be opened.
8. Time of Completion: 45 (forty five) Days from the date of issue of Work Order.
9. Bidders are requested to visit <https://neepco.abcpurchase.com> regularly for any modification/clarification of the detailed bid document.
10. Submission of bids shall not automatically construe qualification for evaluation. Corporation reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, for any justified and genuine grounds without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the Corporation.
11. Corporation shall not bound to provide any space for the contractor's work shop and labour camp, storage of materials etc. inside the existing NEEPCO site except working front and this shall be arranged suitably by the contractor elsewhere at his cost.
12. Bidders are advised to contact the Sr. Manager(C), Coordination, for execution of this contract smoothly and satisfactorily. Any lack of knowledge to this effect on the part of the Tender shall not entitle the contractor for any claim whatsoever and shall not be considered a cause of delay. The Bidders are therefore once again advised to inspect the entire working front and make proper planning before submission of Tender.
13. The tender should be submitted in the prescribed form and the same should be signed properly as laid down here under :
14. If the tender is submitted by any individual, it shall be signed by the proprietor above his full name and full name of his firm with its current business address.
15. If the tender is submitted by a firm in partnership, it shall be signed by all the partners of the firm above their full names and current business address, or by a partner holding the Power of Attorney for the firm and signing the tender in which case certified copy of the partnership deed and current business of all the partners of the firm shall also accompany the tenders.
16. If the tender is submitted by a limited company or a limited corporation, it shall be signed by a duly authorized person holding the Power of Attorney for signing the tender in which case a certified copy of the Power of Attorney may be required to furnish with satisfactory evidence of its existence before the contract is awarded.
17. On award of work the Contractor shall ensure that their workers are registered with the Assam Building & Other Construction Workers' Welfare Board as per the procedure mentioned in the Act and Rules.
18. The complete work is divided into 2 (two) groups viz.
 - i) Gr. 6 I : NIB No. 08 Dtd. 18.4.2017
 - ii) Gr. 6 II : NIB No. 08 Dtd. 18.4.2017



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One bidder shall be eligible for award of work in 1 (one) Group only. In the event of L-1 bidder of Group-I of NIB No. 08 Dtd. 18.4.2017 also participates in Group-II of NIB No. 09 Dtd. 18.4.2017, his bid shall not be considered for evaluation in respect of Group-II.

19. Important dates and Earnest Money Deposit (EMD)/Bid Security/Bid Fee details:

Earnest Money Deposit (EMD) / Bid Security in the form of DD/CDR/FDR/BANK DRAFT from any Nationalized /Scheduled Bank in India, drawn in favour of NEEPCO Ltd. payable at Guwahati.	INR 9,000.00 (Rupees Nine thousand) only
Bid Document Fee in the form of DD/CDR/FDR/BANK DRAFT from any Nationalized/ Scheduled Bank in India, drawn in favour of NEEPCO Ltd. payable at Guwahati.	INR 1,000.00 (Rupees One Thousand) only
Date of commencement of downloading of bid document from https://neepco.abcpurchase.com	w.e.f. 10.00 Hrs. of 19.4.2017
Last date & time for receipt of online bids:	12.00 Hrs. of 16.5.2017
Last date & time for receipt of offline bids documents to be submitted as per NIB condition:	12.00 Hrs. of 16.5.2017
Date & time of online opening of bids	14.00 hrs. of 16.5.2017

In the event the date of opening of bids is declared as a closed holiday for NEEPCO, the date of opening of bids will be the following working day at the appointed times.

Bid Document not received within the specified time and date shall not be considered for evaluation. Tender submitted without Earnest Money Deposit (EMD) shall be out rightly rejected.

NEEPCO reserves the right to extend the last date and time for submission of Bid.

Sr. Manager(C), Coordination,
NEEPCO Ltd, Guwahati-5