



ISO 9001-14001
OHSAS 18001

नॉर्थईस्टर्नइलेक्ट्रिकपॉवरकॉर्पोरेशनलिमिटेड
North Eastern Electric Power Corporation Limited
(भारत सरकार का उद्यम) / (A Govt. of India Enterprise)
135 मे. वा. अगरतला गैस टर्बाइन कंबाईड साइकिल पावर प्लांट
135 MW Agartala Gas Turbine Combined Cycle Power Plant
अनुबंध एवं खरीद: प्रचालन स्कंध / Contract & Procurement/Operation Wing
रामचन्द्रनगर, त्रिपुरा (प) / Ramchandra Nagar, Tripura (W) -799008



SECTION : I

NOTICE INVITING TENDER(E-TENDER)

e-NIT No. 31/NEEPCO/AGTCCPP/C&P/2019-20 Dated 30-10-2019

Online Sealed bids (Single-Stage Two-Envelope) with 120 (One Hundred Twenty) days validity are invited from Manufacturers , Authorised Dealer/Franchisee, MSME, NSIC, startup registered firms for the "Supply, Delivery & Transportation, transit Insurance, loading & unloading of Dosing Chemicals [Ammonium Alum, Sodium Hypochlorite Solution, Soda ash] for NEEPCO, AGTCCPP, Ramchandra Nagar, Agartala, Tripura (W)".

Sl. No.	Description of Chemicals	Unit	Quantity
1	Ammonium Alum	Kg	5310
2	Sodium Hypochlorite solution	Litre	4032
3	Soda ash	Kg	2790

Detailed Tender Document (section I, II, III) containing Terms and Conditions for Bidding including Qualifying Requirement can be down loaded from NEEPCO's online portal <https://etenders.gov.in>

Estimated Value: ₹ 4,73,275/- (Rupees Four Lakh Seventy Three Thousand Two Hundred Seventy Five) only.

BIDDING PROGRAMME

Participations & Submission of Tenders:

1. Registration for Participation in Bids:

- Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- All the bidders are requested to get themselves registered well in advance and no extra time will be considered for submission of bids for the delay in online vendor registration, if any.
- Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

2 Submission and opening of Bids:

- Bidders shall prepare and submit their bids in the electronic form in <https://etenders.gov.in>. Bidding forms will be available in the above website. Bids will be opened on the stipulated date and time in the office of the Dy. General Manager(E/M), C&P wing, NEEPCO Ltd, AGTCCPP, R.C.Nagar, Agartala, Tripura(W), Pin-799008.
- Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

- 2.3 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 2.4 Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 2.5 Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 2.6 Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 2.7 The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 2.8 All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening.
- 2.9 The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 2.10 Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 2.11 The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

3 Important Dates & Bid Validity:

- 3.1 Date of commencement of downloading of bid documents from the portal <https://etenders.gov.in/eprocure> w.e.f 18:00 Hrs of 30/10/2019.
- 3.2 Last date & time for submission of bids online: 13:00 Hrs of 29/11/2019.
- 3.3 Date & time for opening of bids online: 15:00 Hrs of 02/12/2019.
- 3.4 Bid validity: 120 (One Hundred Twenty) days from the date of opening of bids.

In case 02/12/2019 is a holiday, the bid shall be opened on the next working day at the appointed times. Quotations received through any Off-Line Mode shall not be considered.

Bidders are requested to visit e-tendering portal <https://etenders.gov.in/eprocure>, NEEPCO website <http://www.neepco.co.in> and CPP portal <https://etenders.gov.in> regularly for any modification/clarification of bid document.

- 4 **Earnest Money Deposit (EMD)**: An amount of ₹ 9,460/- (Rupees Nine Thousand Four Hundred Sixty) only to be submitted along with the offer in the form of Demand Draft Drawn in favour of ' North Eastern Electric Power Corporation Ltd. ' and payable at ' Agartala ' from any Nationalized / Scheduled Bank, failing which their bid shall not be considered. The EMD should reach the office of the undersigned on or before the date of opening of the tender.
- 5 **Release of EMD**: a) The EMD of those Bidders who do not qualify in Techno-Commercial evaluation, shall be returned immediately after approval of Techno-Commercially evaluation. b) The EMD of the Bidders other than L-1 Bidder, will be returned immediately after issue of Letter of Intent (LOI) to the successful Bidder.

- 6 **Forfeiture of EMD/Bid Security:** The Bid Security/EMD may be forfeited; a) if the bidder withdraws his bid after the bid opening during the period of bid validity and extension thereof. b) if the Bidder engages in corrupt, fraudulent, collusive, coercive practices during bidding process; or c) if the bidder does not accept the correction of the bid price d) in the case of successful bidder, if the bidder fails within the specified time limit to sign the Contract Agreement; or furnish the required Initial Security Deposit.
- 7 **Tender fees/ Bid Document Fee:** A non-refundable Tender Fee of ₹ 500/= (Rupees Five Hundred) only shall be submitted in addition to the EMD by the prospective bidders in the form of Demand Draft Drawn in favour of 'North Eastern Electric Power Corporation Ltd.' and payable at 'Agartala' from any Nationalized / Scheduled Bank, failing which their bid shall not be considered. The Tender Fee should reach the office of the undersigned on or before the date of opening of the tender.

Address of the undersigned : Dy. General Manager(E/M), C&P,
AGTCCPP, NEEPCO Ltd.,
R.C. Nagar, Agartala - 799008, Tripura(W).

- 8 **Evaluation of Tender:** Techno-commercial bid shall be opened on online. Tenderers' authorized representative shall be permitted to attend the tender opening only on submission of authorization letter. Purchaser will examine the Tender document to determine whether they fulfilled the qualifying requirement, whether they are complete and meet the requirements of this Tender specification. Tender submitted without fulfilling the qualification criteria shall be rejected and shall not be considered for price bid evaluation. Price bid of those tenderers meeting the qualifying requirement and requirements of Tender specification shall be opened on completion of Techno-commercial Evaluation. Date for price bid opening shall be notified at a later date through system-generated email.

INSTRUCTION TO BIDDER

The intending bidders who fulfill the eligibility / qualifying criteria as given below should participate in the on-line Bidding process. Fulfillment of criteria as mentioned is essential, as non-compliance will lead to rejection of the Bid, without any further communication.

Qualifying Criteria: The bidders must fulfill the following qualifying criteria :

1. The Tenders of the bidders must accompany tender fee and EMD. Without Tender Fee and EMD of requisite amount, the tenders will be rejected.
2. The bidder must have the experience of having successfully completed similar nature or allied Supply during last 7 (Seven) years in any Govt. of India organization/State Govt. organization /PSU/ reputed private organization. Documentary evidence to that effect shall be submitted.
 - a) Three similar completed supply, each of value not less than 40% of the estimated cost.
OR
 - b) Two similar completed supply, each of value not less than 50% of the estimated cost.
OR
 - c) One similar completed supply of value not less than 80% of the estimated cost.
(Similar supply means supply of relevant chemicals as mentioned above)
3. Copy of Bidder's PAN Card, Proprietor's Name, Legal Business Address, GST Registration, Dealership Certificate/ Manufacturer's License, Copy of Income Tax and Professional Tax Certificate clearance of current validity should be submitted along with their bids.
4. MSME, NSIC and startup registered bidders under Govt. of India are exempted from depositing Cost of Tender Document and Earnest Money. Copy of valid exemption certificate has to be submitted along with bid.
5. Self-declaration of the bidder that the Bidding Firm has not been debarred / de-listed by any Govt / Quasi Govt. / Public Sector undertaking in India (to be mentioned in the letter head of the Firm).

6. The tender shall be finalized through "Tender cum Auction" i.e through the tender followed by e-Reverse Auction(e-RA). After opening the financial bids, Reverse Auction shall be conducted amongst the techno-commercially qualified bidders. The date and time of e-RA shall be conveyed to the techno-commercially qualified bidders via system-generated email.
7. Offline bids shall not be considered.
8. **Splitting of Item:** Supply of materials having scope of splitting. The tender shall be settled through item-wise L1 rate. Benefits to MSME registered supplier shall be as per prevalent practice in force.
9. **Return of EMD:** EMD shall be returned to bidders through NEFT/RTGS. So bidders shall submit bank details along with bid.

GENERAL TERMS & CONDITIONS:

(All prospective Bidders are requested to go through these instructions carefully)

The rate quoted against this NIT should be submitted online. The general Terms and Conditions are:

1. **SCOPE OF TENDER:** Supply, Delivery, transportation, packing, Transit Insurance, Loading, Unloading of [Ammonium Alum, Sodium Hypochlorite Solution, Soda ash] for NEEPCO, AGTCCPP, R.C.Nagar, Tripura(W)".
2. **TIME OF COMPLETION:**
 Alum: To be delivered within 30 (Thirty) days from the date of placement of Order.
 Soda Ash: To be delivered within 30 (Thirty) days from the date of placement of Order.
 Sodium Hypochlorite Solution: To be dispatched on intimation by the consignee. The whole quantity need to be delivered in 2(two) lots. The delivery period for the Sodium hypochlorite consignment would be valid for 1(one) year (staggered supply) from the date of Order placement.
3. **TAXES** : The rates quoted by the bidder shall be inclusive of GST.
4. **LIQUIDITY DAMAGE:** In case of delay in execution of the work, $\frac{1}{2}$ % (Half percent) of the value of the work shall be recovered from the bill per week of delay subject to maximum of 10% (Ten percent) of the value of the work.
5. **FORCE MAJEURE CONDITION:** The above clause of liquidated damage shall not be applicable in case of force majeure condition such as Flood, war, civil unrest, natural calamities or acts of God on which the bidder does not have any control.
6. **PAYMENT TERMS** :- 90% **part-payments** will be made against quantity of materials delivered in good conditions and after necessary physical inspection and acceptance of the materials at our store & balance 10% shall be released after 01(one) year after completion of Defect Liability period.

OR

100% part-payments will be made against quantity of materials delivered in good conditions and after necessary physical inspection and acceptance of the materials at our store, if the contractor furnish a Bank Guarantee (within 15 days from the date of issue of S.O) in the prescribed format from any Scheduled Bank in India payable in favour of ' NEEPCO Ltd. ' payable at ' Agartala ' for an amount equivalent to 10% of the contract value to serve as a contract performance guarantee. This contract performance guarantee shall be released on expiry of Defect Liability period of 12(twelve) months from the date of completion of the supply in all respect.

For effecting E- payment bank details for NEFT/RTGS is mandatory.

The supplier's bill in triplicate should be accompanied with the following documents

- a) Invoice in triplicate.
- b) Delivery Challan.
- c) Test certificate of all items.
- d) Warranty certificate of Manufacturer as per warranty clause.
- e) Bank details for E payment.

7. **QUALITY ASSURANCE:** Supplier should ensure that quality of the dosing chemicals should be as per the specification and their relevant IS as mentioned in Section-II of NIT. The chemicals (Alum and Soda ash) should be supplied in the company's sealed gunny bag, Sodium Hypochlorite should be supplied in Company's Sealed Container.
8. **TEST:** The dosing chemical should conform to relevant Indian Standards Code as regards to its quality and purity. Relevant test certificate of govt. registered lab should be submitted along with the bill.
9. **WARRANTY:** All the items shall be warranted as per manufacturer's warranty clause and shelf life. The materials must be from the current manufacturing lot i.e Manufacturing lot of the chemicals should not be older than 15(fifteen) days from date of S.O placed for that chemical). The same is to be substantiated with documentary evidence from the manufacturer.
10. **Freight & Insurance:** The bidder quoted price should be inclusive of Freight & insurance showing transportation & insurance charges separately. The consignments shall be duly insured against possible damage/loss during Transportation. Any loss/damage during transit shall be intimated to the suppliers within a reasonable time from the date of receipt of the consignment by the consignee. The supplier shall take immediate action for replacement/rectification of the loss/damage. The suppliers shall have sole liability/responsibility for settlement of claim with the insurer towards transit loss/damage if any. Replacement/rectification of the loss/damage during the transit shall be made immediately without waiting for settlement of the claims.
11. **Consignee:** The materials with accessories shall be delivered **FOR AGTCCPP site** at the address of consignee i.e. Sr.Manager (E/M), Store, NEEPCO Ltd./AGTCCPP, Ramchandranagar, Dist: Tripura(W), Agartala, Pin-799008.
12. The Price shall remain valid till the completion of Supply.
13. **Statutory deduction:** These will be made at source as per the rules prevalent in the area of work. If the bidder is eligible for any kind of exemption/concession from state Govt. /Central Govt. they shall have to furnish documentary evidence to consider the same.
14. Bidders shall submit their bids online in electronic form in <https://etenders.gov.in>. Online bidding forms are available in above website. Manual offline Bids shall not be accepted. However, the document submitted by the bidder must be signed and sealed at each page by the bidder with signature before scanning and uploading.

The bidders are requested to note that participation in the bid shall be taken as acceptance of the terms & conditions as stated above. Bidders are requested to visit the website (<https://etenders.gov.in>) for any future change/ modification/ corrigendum/addendum/split to this tender. The Corporation reserves the right to change/modify the requirements or to postpone/accept or reject the tender in full or part of this Notice or cancel without assigning any reason thereof and is not bound to accept the lowest offer.

For & on behalf of North Eastern Electric Power Corporation Ltd.



Dy. General Manager(E/M), C&P
NEEPCO Ltd. AGTCCPP
R.C.Nagar