

(भारत सरकार का उदयम)



Office of the Executive Director, Contracts & Procurement Brookland Compound, Lower New Colony

Shillong-793 003, Meghalaya, India

Tel. No.0364-2227784 :: E-mail: contract@neepco.co.in Website: www.neepco.co.in, CIN-U40101ML1976GOI001658

NOTICE FOR REQUEST FOR PROPOSAL (RFP)

RFP NO. 428 DATED 29-11-2022

North Eastern Electric Power Corporation Ltd. (NEEPCO) (hereinafter referred to as Employer), issues this Request for Proposal (RFP) inviting proposals from eligible bidders, fulfilling the Qualifying Requirements (QR) through Domestic Competitive Bidding (DCB) route for "Empanelment of Design Engineering Consultant for Hydro Projects".

Through this RFP, NEEPCO intends to form a panel of Consultants for Services (or part thereof) as indicated at clause 2 hereunder.

The bids shall be submitted online through https://etenders.gov.in.

1. Process of Empanelment of Consultants and award:

Step-1: Request for Proposal (RFP) in CPP portal:

The Bids received against this RFP published in CPP portal shall be evaluated through Techno-Commercial evaluation adopting a scoring method. Bidders, who fulfil the qualifying requirements and qualify the techno-commercial evaluation shall be empaneled for a period of 1 year. The list of empaneled Consultants shall be published.

Step-2: Request for Quotation (RFQ) in GeM portal:

Based on the services required, Request for Quotation (RFQ) shall be subsequently invited in GeM Portal from the empaneled consultants following QCBS method of evaluation for award. The weightage of quality to cost in QCBS shall be 70:30. As only the empaneled consultant shall be eligible in participating in the bidding process, no further evaluation of T-C Bids shall be done and the scores obtained by the Consultants during empanelment in CPP portal shall be adopted for their evaluation of Bids through QCBS method in GeM. The time for Completion of services shall be indicated in the RFQ.

2. Scope Services to be performed by Consultants:

The scope of works / Services are indicated hereunder in brief:

Consultancy for Construction Projects:

- Project review, optimization and firming up inputs for final design
- Civil works
- Hydro mechanical works
- Electro mechanical works

Consultancy to be required for Survey Investigation projects:

- Hydrological studies
- Civil works







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- Electro-mechanical Works
- Cost Engineering

iii) Reports Requirements

Submission of Reports

The bidders shall note that the scope indicated above are indicative in nature which are further elaborated in the bid document.

3. Bidding Procedure:

The Bidder shall submit online bids under Single-Stage Single-Envelope bidding system.

4. Duration of Empanelment:

Qualified bidders shall be empanelled for a period of 1 (one) year which may be extended as per necessity and subject to satisfactory performance of the Consultants. The empanelled consultants shall be requested to submit their price proposal for a particular service in the Request for Quotation (RFQ) Stage.

5. QUALIFYING REQUIREMENTS OF BIDDERS:

5.1 General Qualifying Requirement:

- (i) The bidders (Individual/Company/Firm) shall be registered entities in India. The bidder shall furnish copies of documents in support of it's registration in India.
- (ii) The bidders shall be either 'Class-I local supplier' or 'Class-II local supplier' as defined in 'Public Procurement (Preference to Make in India), Order 2017, issued vide Order No. P-45021/2/2017-PP/BE-II dated 04/06/2020 of Department for Promotion of Industry and Internal Trade (Public Procurement Section), Ministry of Commerce and Industry, Government of India, read in conjunction with Order No. 11/05/2018-Coord. Dated 28/07/2020 of Ministry of Power, Government of India.
- (iii) For domestic bidders having relation with an entity incorporated, established or registered in a country which shares a land border with India, as defined in Order (Public Procurement No. 1) dated 23rd July, 2020 and Order (Public Procurement No. 2) Dated 23rd July, 2020, both issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India, the

5.2 Technical Qualifying Requirement:

- (i) Experience of Design and Engineering within last fifteen (15) years:
- Experience of completion of Detailed Project Report of one hydroelectric project of at least 50 MW installed capacity.
- b) Experience of construction stage design of one Hydroelectric project/ Water Resource Project which is completed or substantially completed having either of concrete gravity dam having height equal to or greater than 30 m (from river bed level) with orifice type (low level) spillway or Concrete Faced Rock fill dam (CFRD) of height equal to or greater than 30 m.
- Experience of construction stage design of one hydroelectric project which is completed or substantially completed having water conveying tunnel of length equal to or greater than 5km.





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d) Experience of construction stage design of one hydroelectric project, which is completed or substantially completed having underground powerhouse cavern with minimum width of 16m.

(ii) Software Requirement:

The Applicants must have at least one licensed software for at least five of the six classes of study specified in Data Sheet- 6 under Section IV of the Bid Document.

5.3 Financial Qualifying Requirement:

i) Minimum Average Annual Turnover (MAAT):

Average Annual turnover from related business (Consultancy) of immediate three preceding Financial Years shall be at least Rs.1 Crore. Other income shall not be considered for arriving at the minimum average annual turnover. In case in the Audited Annual Financial Statement if turnover is not bifurcated and revenue received from consultancy services are not available then the certificate from the statutory auditor / chartered accountant in respect of revenue against Consultancy Services needs to be furnished.

ii) Net Worth:

The Net worth of the bidder as on last day of the preceding financial year, ending 31st March of the previous financial year shall not be less than 25% of the Paid up Share capital.

The Net Worth shall be calculated based on Subscribed and Paid-up Capital + Free Reserves + Unallocated balance surplus amount of Profit and Loss Account less Loss in Profit & Loss Account if not reduced from Reserves.

Notes:

- 1. "Substantially completed project" means the project satisfying any one of the followings conditions:
 - a) that is substantiated by the Client's certificate as not less than 80% completed, or
 - b) that is substantiated by the Client's certificate as they are in partial operation with minimum one unit in operation.
- 2. The cut-off date for evaluating the experience criteria shall be the last date of submission of proposals.
- 3. The Applicants shall, solely be liable to the information furnished thereof and should furnish supporting proofs if requested by the Employer.
- 4. With regard to Para 5.2 (i) completion and work experience shall be evidenced by the Client's certificate clearly indicating scope of work/services with client reference. Any certificates issued other than said Client shall not be considered for evaluation. The experience requirements for Para 4.2 (i) can be met from same Project or separate Projects.
- 5. With regard to Para 5.2 (ii) an undertaking as per format duly certified by its power of attorney holder jointly with Key Managerial Personnel (KMP) of the company i.e. CEO/Managing



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Director/Company Secretary /Director /CFO/any of the partner in case of partnership firm/any other officer entrusted with substantial powers of the management of the affairs of the company / firm, declaring the data to be true and correct.

6. With regard to Para 5.3 (i) and (ii) Complete Audited Annual Reports along with Audited Balance Sheets, Profit and Loss Account & detailed Schedule and other financial statements for immediate preceding 3(three) financial years, ending 31st March of the previous Financial Year, along with Letter of adequacy and commitment from their Bankers/ Financial Institutions of International repute should be furnished along with their bids for evaluating the above financial criteria. Where the Turnover is not bifurcated and revenue received from consultancy services are not available then the certificate from the statutory auditor/chartered accountant in respect of revenue against Consultancy Services needs to be furnished. In case where the audited results of the preceding financial years are not available, certified financial statements from a practising Chartered Accountant will be also considered acceptable.

In the certificates and attestations by the Chartered Accountant, UDIN (Unique Document Identification Number) shall always be mentioned therein.

Authenticated documentary evidence in support of qualifying requirements, as mentioned under Clause 5 above, shall be submitted in the Bids. For qualifying requirements specified at Clause 5.2 above, the documents should be in the form of Certificate of Client/ Owner/ Developer. Bids submitted without fulfilling the qualifying requirements shall be outright rejected.

Notwithstanding above, NEEPCO shall have the right to seek any other information / testimonies, as may be required and non-submission / refusal to submit these shall result in disqualification.

6. Bids by Merged/ Acquired/ Subsidiary Companies:

In case a bidder participates in the bid as a Company, formed after merger and/ or acquisition of other companies, past experience and other antecedents of the merged/acquired companies will be considered for qualification of such Bidder, provided such bidder continues to own the requisite assets and resources of the merged/ acquired companies needed for execution and successful implementation of the work package put to tender.

If the company/ Entity is the subsidiary company of foreign company and applies for the qualification on the unconditional technical and financial strength of the parent/ holding company, the same shall not be considered.

If the bidder is a Subsidiary company which by itself does not meet the Technical and Financial qualifying criteria stipulated at Clause 5.2 and 5.3 of the Section-I of RFP can submit bid on the basis of technical experiences and financial credentials of its Parent Company, required exclusively for meeting the qualifying requirements and also subject to the following conditions:

- a. Parent Company holds/owns majority (more than 50%) shares of such Bidders (Subsidiary) Company.
- b. Subsidiary company fulfils qualifying criteria stipulated at Clause 5.1 of the Section-I of RFP.



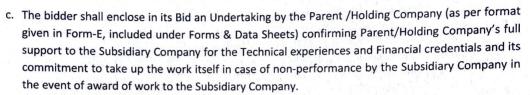
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- d. The Parent/Holding Company shall enter into a separate agreement with NEEPCO Ltd. (as per format given in Form-F included under Forms & Data Sheets) for fulfilling the obligation as per the undertaking/ commitment of the Parent/Holding Company as mentioned at 6 (c) above, in case Subsidiary Company gets qualified and awarded the work package.
- e. In case Subsidiary company gets qualified and awarded the service, the Parent/Holding Company will be required to furnish an additional Performance Bank Guarantee of value equivalent to 1.5% (one point five percent) of the Contract Sum, in addition to normal Performance Bank Guarantee to be submitted by the Bidder company to the Owner besides entering into a separate Agreement in the requisite Format provided in the Bid Document. The experience of subsidiary companies of the Parent/ Holding Company will be considered experience of the Parent/ Holding Company.
- f. Indian Subsidiary company of foreign company shall meet the qualifying requirements specified at Clause 5.2 and 5.3 of the Section-I of RFP. This is as per Annexure III of Order No. 11/05/2018-Coord. dated 28/07/2020 of Ministry of Power, Government of India.

For the purpose stated herein above in this clause, "Parent Company" shall mean the "Holding Company" owning majority (more than 50%) shares of such Bidders (Subsidiary) Company. Similarly by extensions of this interpretation, if "A" is owned by a "Holding Company" "B" which in turn is owned by another Holding Company "C" then "C" is construed as the "Parent Company" of "A" as well as and so on. An apex "Parent Company" may own number of independent Subsidiary / Group Companies and if any of these Subsidiary/Group Company commits assured support and unhindered access to its assets and resources to another Subsidiary/Group Company (Bidders in this case) under the same apex "Parent Company" then experience and other credentials of such Subsidiary/Group Company shall also be considered for qualification of the Bidders Subsidiary Company provided such commitment is evidenced /authorised and guaranteed by the apex "Parent Company". However, for fulfillment of financial criteria, financial evaluation vis-s-vis the requirement as stated above shall be done on the basis of consolidated printed annual report for the immediately preceding 5 (five) years of the Parent/ Apex Parent Company submitted by the bidder along with the bid.

7. Bids by Consortium / Joint-Venture Companies:

Formation of Consortium /Joint-Venture for participation in the tender is not allowed.

8. Conditions for Micro & Small Enterprises (MSEs):



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In consideration of critical nature of the instant Consultancy services, involving highly skilled nature of services, no relaxation eligible to Startups and Micro & Small Enterprises (MSEs) on Prior Experience & Prior Turnover Criteria shall be applicable in this tender. The definition of "Startups" is as per the Gazette Notification of the Ministry of Commerce and Industry (Department of Industrial Policy and Promotion) dated 17th February 2016 and all other subsequent directives/guidelines /amendments thereof. The Startup Enterprises shall submit startup India recognition certificate issued by Department for Promotion of Industry and Internal Trade (DPIIT) of Ministry of Commerce and Industry, Government of India.

However, the MSEs registered agencies/bodies are exempted from payment of Bid Fees.

9. Conditions for Class–I local supplier, Class-II local supplier as per Public Procurement (Preference to Make in India), Order 2017 issued vide notification No. P-45021/2/2017-PP (BE-II) dated 16-09-2020 of Ministry of Commerce and Industry, Department for Promotion of Industry and Internal Trade, Government of India, read in conjunction with Order No. 11/05/2018-Coord. Dated 17-09-2020 of Ministry of Power, Government of India shall be as per Clause 1.5(v), Instruction to Bidder, Section-II of the Bid Document.

10. Participation in Bids

10.1 E-Tendering / E-Procurement:

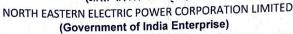
This RFP is being processed through e-tendering/e-procurement system. The bidding documents are to be downloaded from https://etenders.gov.in and bids are to be submitted/ uploaded through the same e-tendering system. Guidelines for e- tendering are available on e- tender portal.

10.2 Registration for Participation in RFP.

- (a) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: https://etenders.gov.in/eprocure/app) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- (b) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- (c) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- (d) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- (e) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- (f) Bidder can then log in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.



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Bidders are requested to get themselves enrolled on the e-Procurement Portal (URL: https://etenders.gov.in/eprocure/app) well in advance and no extra time will be considered for submission of bids for the delay in enrolling on the e-Procurement portal.

For Registration and other e-procurement portal related queries, bidders may contact NIC at

Smti. Deibaphira suchiang
Rollout Support engineer, GePNIC,
National Informatics Centre, Shillong
Mobile No. 7005490585; Email Id: deibaphirasuchiang@gmail.com

11. Bid Fee:

For participation in this tender, Bidders shall have to pay BID Fee (non-refundable) of Rs. 2360/-(Rupees two thousand three hundred sixty only) including 18% GST (SAC Code 9984) (NEEPCO Shillong GST NO.: 17AAACN9991J1ZT). Applicable bank charges shall be borne by the bidder.

The bidder shall make the payment through "SB-COLLECT" of State Bank of India as per procedures/steps elaborated in Clause No. 11.1 below.

Payment of bid fee through other mode of payment like DD etc. will not be acceptable.

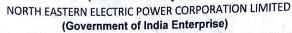
During payment of bid fee through "SB-COLLECT" of State Bank of India, Bidders shall clearly indicate the NIB No. against which the bid fee is paid.

11.1 The procedure/steps for payment by SB-COLLECT of State Bank of India (for payment of Bid Fee):

Step-1	The bidder shall visit url/web page https://www.onlinesbi.sbi/sbicollect/icollecthome.htm on any internet browser.
Step-2	State Bank Collect page will appear. Select "ALL India" for "State of Corporate/Institution". Select "PSU" for "Type of Corporate/Institution". Click "GO".
Step-3	In the new screen, select PSU Name as "North Eastern Electric Power Corporation Limited" and Submit.
STEP-4	In the new screen, select Payment Category as "SHILLONG- PARTIES" in this case.
STEP-5	New Screen will appear, here the bidder has to fill all the required information for the payment as under:
	 i) Under Name of Payer: The Bidder is to filled up his Company/ Firm Name and Address.



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	ii) Under Short Details of Payment: The Bidder shall indicate BID FEE as applicable and the NIB No. (Example: for payment of BID FEE against NIB No. XX dated DDMMYYYY, the bidder has to fill under this option as "BID FEE for NIB No. XX dated DDMMYYYY).
	iii) Under Type of PAYER : The Bidder is to select VENDOR.
	iv) Under CIN in case the Payer is a company: The bidder is to fill up his CIN in case of a company, otherwise may be kept blank.
	v) Under Payment amount : The bidders is to fill up the amount as per Bid Condition.
	vi) Subsequent information for Name, Date of Birth/Incorporation, Mobile Numbers are to be filled as required.
	vii) Fill Captcha.
	viii) Then Submit.
STEP-6	In the new screen, check the details and click "CONFIRM", if correct.
STEP-7	The Multi Option Payment System will be available for making the payment. The Bidder may select option as per convenient and make the payment.
STEP-8	After successful payment, the system will generate receipt.
	The receipts may also be generated from Reports - i.e. SB Collect (Request Report/ Download Report).
	This system generated receipt shall be downloaded for submission as per bid condition.

12. Submission and opening of Bids

- 12.1 Bidders shall prepare and submit their bids online in https://etenders.gov.in. Submission of online bids is mandatory for consideration of the bids by NEEPCO.
- 12.2 The bidder shall refer to the Instruction for online bid submission given at Section-III of the bid document.
- 12.3 The bids shall be opened at the date & time mentioned below at clause 14.
- 13. Bid validity: 180 (One hundred and Eighty) days from the date of opening of Bid proposal.



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14. Tender timeline:

- (a) Date of commencement of downloading of bid document from https://etender.gov.in: 30-11-2022
- (b) Last date of receipt of bid queries: Up to 14:00 hours on 06 -12-2022.

Any queries received after expiry of last date of receipt of bid queries shall not be entertained by NEEPCO.

- (c) End date & time for downloading of bid document: 14:00 hours on 20-12-2022.
- (d) Last date & time for receipt of online bids: Upto 14:00 Hours on 20-12-2022
- (e) Date & time for opening of bids online: At 14:00 Hours onwards on 21-12-2022.

In the event the date of opening of bid is declared as a closed holiday for NEEPCO, the last date of opening of bids may be the following working day.

- **15.** Bidders are requested to visit e-tendering portal https://etenders.gov.in and NEEPCO website http://www.neepco.co.in regularly for any Corrigendum/Addendum/Modification/Clarification of the bid document.
- 16. The detailed scope of works and other terms and conditions are elaborated in the bid document. For any clarification related to terms and conditions of Bid Document, bidders are requested to send their queries online at https://etenders.gov.in under "Seek Clarifications" within the timeline stipulated in the system.

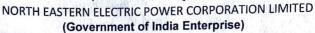
Alternatively, the bidders may also forward e-mail clearly stating their queries to tendering authority at e-mail id contract@neepco.co.in Bidders may contact in regard to the instant RFP at 9435720872/7086670686

17. NEEPCO reserves the right to reject any or all bids, or to annul the RFP process and reject all the bids for any justified and genuine grounds without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for the action of NEEPCO.

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NIO:

Memo No. NEEPCO/QP/ED/C&P/F/C/EOC/ 578/VOL-I/2022-23/ 1354 - 1364 Dated: 29-11-2022

- 1. The Chairman and Managing Director, NEEPCO, Shillong, for favour of kind information please.
- 2. The Director (Finance), NEEPCO, Shillong, for favour of kind information please.
- 3. The Director (Technical), NEEPCO, Shillong, for favour of kind information please.
- 4. The ED(S&I), NEEPCO, Guwahati favour of kind information please.
- 5. The ED(D&E), NEEPCO, Guwahati, for favour of kind information please.
- 6. The ED(PA & BD), NEEPCO, Guwahati favour of kind information please.
- 7. The CGM(Finance), i/c HOD, NEEPCO, Shillong for favour of information please.
- 8. The CGM(E/M). CPMG, NEEPCO, Guwahati for favour of information please.
- 9. The CGM(F), Concurrence, NEEPCO, Shillong for favour of information please.
- 10. The GM (IT), NEEPCO, Shillong for information please. It is requested to arrange for uploading this RFP Notice No.428 dated 29-11-2022 at NEEPCO Website.
- 11. The Hindi Officer, NEEPCO, Shillong for translating the Notice to Hindi. It is also requested to forward the Hindi version of the Notice to IT Wing, Shillong for uploading in NEEPCO's website (Hindi version)

Executive Director
Contract & Procurement