



North Eastern Electric Power Corporation Ltd.  
(A Government of India Enterprise)  
An ISO 9001, 14001 & OHSAS 18001 Corporation

**CONTRACT & PROCUREMENT CELL**

Website-www.neepco.gov.in , Email : jayanta\_contracts@rediffmail.com  
Phone: 03670-288241, Fax: 03670-288240

**NOTICE INVITING TENDER No. KHEP/C&P/2018/295      dated 29/05/2018**

**Detailed Notice Inviting BIDs from prospective bidders  
(Domestic Competitive Bidding)  
For**

**DESIGN, ENGINEERING, MANUFACTURE, SHOP ASSEMBLY, SHOP  
TESTING, SUPPLY, DELIVERY, INSTALLATION & COMMISSIONING OF  
132/33 KV, 3- PHASE, 5 MVA TRANSFORMER AT KOPILI POWER  
STATION, KHEP, NEEPCO LTD., UMRONGSO, DIMA HASAO, ASSAM.**

North Eastern Electric Power Corporation Ltd., (NEEPCO), a Public Sector Enterprise under the Ministry of Power, Government of India, invites bids with 120days validity from prospective experienced bidders under the Single-Stage Two-Envelope bidding system (e-tender) through Domestic Competitive Bidding (DCB) route for awarding the contract of “**Design, Engineering, Manufacturing, Shop Assembling and Shop Testing, Supply, Delivery, Installation & Commissioning of 1 No. “ 132/33 KV, 3- phase, 5 MVA Transformer” at Kopili Power Station, KHEP, NEEPCO Ltd. , Umrongso , Dima Hasao, Assam”.**

Last date and time for submission of bids	: 15:00 hrs. of 03/07/2018
Date and time for opening of bids	: 15:30 hrs. of 03/07/2018
Earnest Money Deposit	: Rs. 2,25,000.00
Tender Fees	: Rs. 3,000/- (Rupees Three Thousand) only

**DETAILS OF THE NIT:**

**1.0 QUALIFYING REQUIREMENT OF BIDDERS :**

The bidder shall provide satisfactory evidence concerning the following:

**1.1 Technical:**

- i) The bidder must be a manufacturer of 132/33 KV, 3-ph., 5 MVA Transformer or above capacity.
- ii) Bid from authorized business associates / dealer should be supported with valid dealership certificate/ authorization letter issued by the manufacturer. Any bid submitted by a dealer without such certificate will be summarily rejected.
- iii) The intending bidder should have experience in execution of contract for design , engineering , manufacturing , testing, supply, delivery, installation & commissioning of 132/33KV, 3-phase, 5 MVA Transformer or higher capacity Transformers .

The above experience should be preferably with any Government department / PSU / IPP. Documentary evidence in support of experience and successful execution of supply order during last 7( seven) years ending March 2018 should be submitted.

- iv) Bidders shall submit certificate / documentary evidence from their users regarding satisfactory performance of the Transformers supplied by them.
- v) **The intending bidder should have experience in execution of similar supplies to any Government department/ PSU/ IPP( Independent Power Producer) in last 7 years as follows:**
- a) At least one supply order of similar having contract value not less than Rs. 90,00,000.00
- OR
- b) At least two similar supply orders having contract value not less than Rs.55,00,000.00 each
- OR
- c) At least three similar supply orders having contract value not less than Rs. 45,00,000.00 each

Documentary evidence (supply order copies) in support of execution of similar work must be submitted along with the bid. Non-submission of documents in support of similar experience may result in disqualification.

**Similar supply/ work shall mean:**

- Design , engineering , manufacturing ,Shop testing, supply, delivery, installation & commissioning of 132/33KV, 3-phase, 5 MVA Transformer or higher capacity Transformers to any Govt. Dept/ PSU / IPP.
- vi) Details like year-wise value of similar supply orders executed and documentary evidence of work completion along with order copies shall be furnished.

**1.2 Financial:**

**(a) Minimum Average Annual Turn Over (MAAT):**

The average annual turnover of the bidder in the best 3 (three) financial years should not be less than Rs. 2,50,00,000.00 (Two Crore Fifty Lakh). Other income will not be considered for arriving at annual turnover.

**(b)** Complete Audited Annual Reports along with Audited Balance Sheets, Profit and Loss Account and other financial statements for the preceding 3(three) financial years, ending 31<sup>st</sup> March of the previous Financial Year. In case where the audited reports of the preceding financial years are not available, certified financial statements from a practicing Chartered Accountant will also be considered acceptable.

**(c)** Letter of adequacy/ solvency and commitment from their Bankers/Financial Institutions should be furnished along with their bids .

**Authenticated documentary evidence in support of qualifying requirements, as mentioned under Serial No. 1.0 above shall be submitted along with the containing**

**Techno-Commercial bid and Guarantee. For qualifying requirements specified at Para 1.1 & 1.2 above, the documents should be in the form of Certificate of Clients/Owners. Bids submitted without fulfilling the qualifying requirements shall be rejected.**

1.3 The bidder shall furnish copies of the following Registration Certificates:

- (a) Registration for GST
- (b) PAN (Permanent Account Number) for Income Tax

1.4 The bidders shall also provide satisfactory evidence with respect to the following:

- a. They do not anticipate change in the Ownership of their concern during the proposed period of work. If such a change is anticipated, the scope and effect thereof shall be defined.
- b. They have adequate financial stability and status to meet the financial obligations pursuant to the scope of the works.
- c. The bidder shall submit copies of their audited Annual Reports and Balance Sheet for the last 3 (three) years , the latest Sales Tax Clearance Certificate/ Sales Tax Return and latest Banker's certificate indicating amount in support of solvency.

In case bidders are unable to furnish such certificates, they shall give valid reason for the same. The Owner reserves the right to reject any bid for the reasons of the bidder's inability to furnish such certificate if not mentioned in the bids.

- 1.5 In addition, bidders shall satisfactorily establish that they fully meet the qualifying requirements specified in the accompanying Technical Specifications. This is essential for consideration of bidders' proposal.
- 1.6 Bidders shall not be under declaration of ineligibility for corrupt and fraudulent practices issued by any Govt. dept./ PSU etc.
- 1.7 The above requirements are minimum and the Corporation reserves the right to request for any additional information and also reserves the right to reject the proposal of any bidder if, in the opinion of Owner, the qualification data furnished by the bidder is incomplete or the bidder is found to be not qualified to satisfactorily perform the works.
- 1.8 Notwithstanding anything stated above, the Corporation reserves the right to assess bidders' capability and capacity to perform the work, should the circumstances warrant such an assessment, in the overall interest of the Owner.
- 1.9 Each bidder shall submit only 1 (one) bid, individually. A bidder who submits or participates in more than 1 (one) bid will be disqualified.

## **2 E-Tendering / E-Procurement :**

This tender is being processed through e-tendering/e-procurement system. The bidding documents are to be downloaded, filled in bids are to be submitted/ uploaded through e-tendering system of NEEPCO Ltd. at <https://neepco.abcprocure.com>.

### **Participation in Bids :**

#### **2.1 Portal Registration:**

The bidders intending to participate in the e-tendering and download the detailed bid document have to register themselves in the portal <https://neepco.abcprocure.com> . Relevant information about the bidder required during the registration is available in the portal.

2.2 **Vendor registration fee:**

The fees for Vendor Registration in the portal is INR 3000.00(Indian Rupees three thousand) only per year.

The bidder shall furnish the receipt of payment for vendor registration at the e-mail id provided below to advise the service provider for approval of the vendor. **Bidders who are already registered in the system shall ensure to keep their registration valid till completion of the entire bidding process.**

2.3 **Procedure for payment of vendor registration fee:**

**As per Annexure-I**

2.4 **Procedure for Payment of BID Fees and EMD:**

**As per Annexure-II**

The bidder shall furnish the receipt of payment for vendor registration, Bid Fees, EMD at the e-mail id provided below to advise the service provider for approval of the vendor. And also the payment receipt to be uploaded in the e-tendering system.

2.5 For any clarification related to e-procurement, bidders are requested to contact:-

Phone No.: 03670 288241, Mobile no. : 09435062620  
e-mail ID : jayanta\_contracts@rediffmail.com

Bidders may also contact M/s e-Procurement Technologies Ltd. (Service Provider) having the following contact details:

**e-Procurement Technologies Ltd**

A - 201-208, Wall Street - II / Opp. Orient Club  
Nr. Gujarat College / Ellisbridge  
Ahmedabad - 380015.  
Gujarat, India  
Tel : +91-79-40016802 - 77  
Cell:+91-9374519754 | 9377988119 |8974665789

3. **Submission and opening of Bids**

3.1 Bidders shall prepare and submit their bids in the electronic form at **<https://neepco.abcprocure.com>**. Online bidding forms will be available in the above website.

3.2 Bidders may view the tender opening results of techno-commercial and price bids at **<https://neepco.abcprocure.com>** by marking their presence for online tender opening.

4. Bidders are requested to visit <https://neepco.abcprocure.com> and <http://www.neepco.co.in> regularly for any current information/ clarification regarding this tender.
5. Submission of bids shall not automatically construe qualification for evaluation. The Owner reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the Owner.

6. **Important information and dates:**

Earnest Money Deposit (EMD)/ Bid Security ( To be submitted offline )	INR 2,25,000.00
Tender Fee ( To be submitted offline)	INR 3,000/-
Bid validity Period	120days from the date of opening
Date of commencement of downloading of bid document from <a href="https://neepco.abcprocure.com">https://neepco.abcprocure.com</a>	12:00 hrs. of 04/06/2018
Last date & time for receipt of online bids:	15:00 hrs. of 03/07/2018
Last date & time for receipt of offline documents:	15:00 hrs. of 03/07/2018
Date & time of online opening of bids	15:30 hrs. of 03/07/2018

7. In the event the date of opening of bids is declared as a closed holiday for NEEPCO, the date of opening of bids will be the following working day at the appointed times.
8. The bidder registered as SSI/ NSIC & MSME are exempted from paying applicable bid fee and earnest money deposit should mention the same enclosing valid/ current authentic documentary evidence in support of such registration to avail the said exemptions. In addition to the above, all other advantages/ benefit as per guidelines of MSMED Act. 2006 shall be extended to the bidders which are registered as Micro, Small or Medium Enterprise.
9. If the bidder is eligible for any concessional taxes he should invariably mention this in the bid. On or before the date of opening the price bid, the bidder should also confirm any change in this regard. The price bid shall be evaluated on the basis of the information supplied by the bidder and hence the actual payments of taxes shall be limited to the extent mentioned in the bid or in subsequent confirmation before opening of the price bids.
10. Any action on the part of the bidder to revise the price or to change the structure of the price at his own instance after opening of the bid and within the validity of the offer shall not be possible.
11. NEEPCO reserves the right to extend the last date and time for submission of Bid.
12. NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the grounds for such action.

Sr. Manager (E/M), C&P  
KHEP, NEEPCO Ltd., Umrongso  
Dima Hasao District, Assam

North Eastern Electric Power Corporation Ltd.  
Kopili H.E. Plant.  
NIT No. KHEP/C&P/2018/295

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**Not in original-**

Memo No.: NEEPCO/KHEP/C&P/W-10/2018-19/983-89

Dated 29.05.2018

Copy to:

1. The HOP, KHEP, NEEPCO Ltd. -for favour of kind information please.
2. **The DGM (IT), NEEPCO Ltd., Shillong - with a request to upload the detailed NIT no. 295 (copy enclosed) in the NEEPCO website.**
3. The Sr. Manager (E/M), Kopili P.S.- for information please.
4. The Sr. Manager (F), KHEP, Umrongso- for information and necessary action. He is requested to depute a Finance representative at the time of opening of the bid.
5. The Manager (C), Vigilance Wing, KHEP- for information.
6. The Dy. Manager (E/M) , Kopili P.S. Maintenance – for information.
7. Tender file (W-10) for record.

Sd/-  
(J. Majumder)  
Sr. Manager (E/M), C&P,  
KHEP, NEEPCO Ltd., Umrongso  
Dima Hasao, Assam.

**ANNEXURE-I**

**PAYMENT OF REGISTRATION FEES**

- **Portal Registration for e-tendering:** The bidders intending to participate in the e-tendering and to download the detailed bid document have to register themselves in the NEEPCO's e-tendering portal **<https://neepco.abcprocure.com>**. The registration once registered shall be valid for one year from the date of activation of profile.

The Bidders who have already registered in NEEPCO's e-tendering portal having valid registration need not to register again. However, such bidders are to ensure that their registration is valid till the completion of the entire bidding process of the relevant NIB.

- **Portal Registration fee:** The fees for Bidder Registration in the portal is Rs. 3,000.00 (Rupees three thousand) only per year (Non-refundable).
- **The procedure/steps to be followed for payment of registration fees by SB-COLLECT of State Bank of India:**

STEP-1	The bidder shall visit url/web page <b><a href="https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm">https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm</a></b> on any internet browser.
STEP 2	State Bank Collect page will appear.  Select " <b>ALL India</b> " for " <b>State of Corporate/Institution</b> " irrespective of location of the sites/projects/plants/establishments where tenders are invited.  Select " <b>PSU</b> " for " <b>Type of Corporate/Institution</b> "  Click "GO"
STEP - 3	In the new screen, select PSU Name as " <b>North Eastern Electric Power Corporation Limited</b> " and Submit.
STEP-4	In the new screen, select Payment Category as " <b>SHILLONG-PARTIES</b> ".
STEP-5	New Screen will appear, here the bidder has to fill all the required

	<p>information for the payment as under:</p> <ul style="list-style-type: none"> <li>i) Under <b>Name of Payer</b> : The Bidder is to filled up his Name and Address.</li> <li>ii) Under <b>Short Details of Payment</b> : The Bidder shall indicate <b>Registration Fees</b>.</li> <li>iii) Under <b>Type of PAYER</b> : The Bidder is to select VENDOR OR CONSULTANT whichever is applicable.</li> <li>iv) Under <b>CIN in case the Payer is a company</b> : The bidder is to fill up his CIN in case of a company, otherwise may kept blank.</li> <li>v) Under <b>Payment amount</b> : The bidder is to fill up <b>the amount i.e. 3000</b>.</li> <li>vi) Subsequent information for Name, Date of Birth/Incorporation, Mobile Numbers are to be filled as required.</li> <li>vii) Fill Captcha.</li> <li>viii) Then Submit.</li> </ul>
STEP-6	In the new screen, check the details and click " <b>CONFIRM</b> ", if correct.
STEP-7	<p>The <b>Multi Option Payment System</b> will be available for making the payment.</p> <p>The Bidder may select option as per convenient and make the payment.</p>
STEP-8	<p>After successful payment, the system will generate receipt.</p> <p>The receipts may also be generated from Reports - i.e. SB Collect (Request Report/ Download Report).</p> <p>This system generated receipt shall be downloaded and send it to the Contracts &amp; Procurement Department, NEEPCO, Shillong at e-mail ID: contract_neepco@yahoo.com to advice the service provider for approval of the Bidders' registration.</p> <p>Bidders may also contact Sri N. Kithan, Senior Manager (C), C&amp;P Department, NEEPCO, Shillong, Mobile No. +91-9436306773, to get</p>



	confirmation regarding receipt of bidder registration fee
STEP-9	<p>The bidder has to map the digital certificate (Class-II or Class-III Signing &amp; Encryption Certificate) with his login-id as per the name of the registered company for approval process. For registration and Digital Certificate, the bidders may contact the Service Provider at:</p> <p>Mr Himalaya Vaishnav  e-Procurement Technologies Ltd., Ahmedabad  Phone No. +91-7940016866/38/21/18  Mobile No. +91-9099090830  E-mail: info@abcprocure.com</p> <p>However, bidders are free to obtain Digital Signature Certificate from any other certification agencies appointed by the Controller of Certification Agencies (CCA) under the provision of IT Act, 2000.</p>
STEP-10	<p>On approval of the bidder in the system, e-mail will be sent by the Service Provider to the Company/Bidder regarding their bidder profile activation.</p> <p>The registration is valid for one year once bidder profile is activated.</p>

**ANNEXURE-II**

**PAYMENT OF BID FEES, EMD etc.**

- **Bid FEES, EMD etc.** are to be paid as per Bid requirement
- **The procedure/steps to be followed for payment of BID FEES, EMD Etc. by SB-COLLECT of State Bank of India:**

Step-1	The bidder shall visit url/web page <a href="https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm">https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm</a> on any internet browser.
Step-2	State Bank Collect page will appear.  For “ <b>State of Corporate/Institution</b> ”, select States i.e. Assam, Arunachal Pradesh, Mizoram, Nagaland, Tripura, West Bengal, National Capital Territory of Delhi, as applicable depending upon location of the Tender. However, for payment of Bid fee and EMD etc. for the state of Meghalaya, bidders has to select “ <b>ALL INDIA</b> ” for “ <b>State of Corporate/Institution</b> ”.  For “ <b>Type of Corporate/Institution</b> ” select “ <b>PSU</b> ”.  Click “GO”.
Step-3	In the new screen, select PSU Name as “ <b>North Eastern Electric Power Corporation Limited</b> ” and Submit.
STEP-4	In the new screen, select Payment Category based on the location of the tender viz. <b>RHEP-Parties, PareHEP-Parties, KHEP-Parties</b> etc. as applicable.  However, for Meghalaya select “ <b>SHILLONG- PARTIES</b> ” in this case.
STEP-5	New Screen will appear, here the bidder has to fill all the required information for the payment as under:  i) Under <b>Name of Payer</b> : The Bidder is to filled up his Name and Address.  ii) Under <b>Short Details of Payment</b> : The Bidder shall indicate BID

	<p>FEES or EMD as applicable and the NIB No. (Example: for payment of EMD against NIB No. XX dated DDMMYYYY, the bidder has to fill under this option as “EMD for NIB No. XX dated DDMMYYYY”).</p> <p>iii) <b>Under Type of PAYER</b> : The Bidder is to select VENDOR OR CONSULTANT whichever is applicable.</p> <p>iv) <b>Under CIN in case the Payer is a company</b> : The bidder is to fill up his CIN in case of a company, otherwise may kept blank.</p> <p>v) <b>Under Payment amount</b> : The bidders is to fill up <b>the amount as per Bid Condition</b>.</p> <p>vi) Subsequent information for Name, Date of Birth/Incorporation, Mobile Numbers are to be filled as required.</p> <p>vii) Fill Captcha.</p> <p>viii) Then Submit.</p>
STEP-6	In the new screen, check the details and click “ <b>CONFIRM</b> ”, if correct.
STEP-7	<p>The <b>Multi Option Payment System</b> will be available for making the payment.</p> <p>The Bidder may select option as per convenient and make the payment.</p>
STEP-8	<p>After successful payment, the system will generate receipt.</p> <p>The receipts may also be generated from Reports - i.e. SB Collect (Request Report/ Download Report).</p> <p>This system generated receipt shall be downloaded and send it to the respective tendering authority at their <b>e-mail ID</b>.</p> <p>The system generated receipt shall also be uploaded while submitting the Tender form in the e-tendering portal as per bid document.</p>