



ISO 9001:2015,  
ISO 14001:2015  
ISO 45001:2018

# नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड

## North Eastern Electric Power Corporation Limited

भारत सरकार का उद्यम (A Govt. of India Enterprises)

मिनीरल: श्रेणी-I Miniratna: Category-I

एनटीपीसी लिमिटेड की पूर्ण स्वामित्व वाली सहायक कंपनी: A wholly owned subsidiary of NTPC Ltd.

संयंत्र प्रमुख का कार्यालय/ **OFFICE OF THE HEAD OF PLANT**

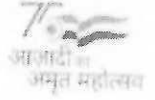
पंयोर लोअर हाइड्रो पावर स्टेशन : **PANYOR LOWER HYDRO POWER STATION**

(Formerly Ranganadi Hydro Power station)

पो.ओ. : रंगानदी प्रोजेक्ट :: P.O. : RANGANADI PROJECT

याजली, अरुणाचल प्रदेश :: YAZALI, ARUNACHAL PRADESH-791119

e-mail: [contracts.rhep@gmail.com](mailto:contracts.rhep@gmail.com)



### **Notice Inviting Tender No. – PLHPS/HOP/01/2024-25** **Dtd. 27.07.2024**

The undersigned, on behalf of the Corporation hereby invites online bids under Single stage Two Envelope system through Domestic Competitive Bidding (DCB) route with a validity of 180 (One Hundred Eighty Days) from OEM or Authorized Dealers of OEM for “Supply of STOPLIK make Gland Packing for Dikrong Power Station, Panyor Lower Hydro Power Station, NEEPCO, Hoj, Arunachal Pradesh”, as detailed herein under::

#### **1. SCOPE:**

The scope of work under this contract shall be “Supply of STOPLIK make Gland Packing for Dikrong Power Station, Panyor Lower Hydro Power Station, NEEPCO, Hoj, Arunachal Pradesh”, as per BOQ & technical specification and delivery of same to Power House Store, Dikrong Power House, Panyor Lower Hydro Power station, NEEPCO, Hoj, Papumpare Dist., Arunachal Pradesh. The terms and conditions governing this tender are detailed in the subsequent sections of the Bid Document. The details of supply of the items required, is given as Annexure – A.

#### **2. COMPLETION TIME:**

The delivery period of materials shall be 30 (thirty) days from the date of issue of detail Supply Order.

#### **3. QUALIFYING REQUIREMENT:**

- TECHNICAL:** The bidders shall fulfill the requirements as stipulated below and furnish the relevant documents in support of the requirement along with the bid document submitted.
  - Trade License of the firm, showing his credential as a firm dealing in supply of Industrial Consumables.
  - Certificate of incorporation in case of a company, partnership deed in case of a partnership firm as the credential of the firm..
  - Authorized Dealership - Valid Dealership certificate of the OEM M/s STOPLIK for proposed Gland Packing.
  - In case of Manufacturers – License showing the firm to be manufacturer of the particular items.
  - The bidder shall have executed/supplied Gland Packing/Industrial Consumables to any Govt. /PSUs organizations in the order as specified below:
    - A single order of not less than ₹ 2.05 lacs executed by the firm in the last 03(three) years and the bidder shall submit the copy of the said supply order. or
    - Two orders of not less than ₹ 1.54 lacs each executed by the firm in the last 03(three) years and the bidder shall submit the copies of the largest supply orders or.

(c) Three orders of not less than ₹ 1.02 lacs each executed by the firm in the last 03(three) years and the bidder shall submit the copies of the largest supply orders.

(vi) Copy of GST certificate, PAN number, MSE (if any), MII certificate, Bank Details with EFT mandate duly certified by bank should be submitted along with the Bid. The documents submitted in support of the credential should be valid till the opening of the Bid as specified in the Tender.

**b) FINANCIAL:**

The bidders shall fulfill the requirements as stipulated below and furnish the relevant documents in support of the requirement along with the bid document submitted.

- (i) Annual turnover by the firm in the best three financial years out of last five financial year ending March 2024 should not be less than ₹ 5.00 Lacs.
- c) Authenticated documentary evidence in support of qualifying requirements, as mentioned under Serial No. 3.0 above shall be submitted online along with the Techno-Commercial bid under Envelope – I. Bids submitted without fulfilling the qualifying requirements shall be rejected.
- d) The above requirements are minimum and the Corporation reserves the right to request for any additional information and also reserves the right to reject the proposal of any bidder if, in the opinion of owner, the qualification data furnished by the bidder is incomplete or the bidder is found to be not qualified to perform the work satisfactorily.
- e) Notwithstanding anything stated above, the Corporation reserves the right to assess bidders' capability and capacity to supply the item, should the circumstances warrant such an assessment, in the overall interest of the Owner.
- f) Each bidder shall submit only 1 (one) bid. A bidder who submits or participates in more than 1 (one) bid will be disqualified.
- g) If an agent submits bid on behalf of one manufacturer/ dealer, the same agent shall not submit a bid on behalf of another manufacturer/dealer in the same tender.

**4. E-TENDERING / E-PROCUREMENT:**

This tender is being processed through e-tendering/e-procurement system. The bidding documents are to be downloaded, filled in bids are to be uploaded through e-tendering system of NEEPCO Ltd. at <https://etenders.gov.in>.

**5. PARTICIPATING IN THE BID:**

**5.1 Portal Registration:**

The bidders intending to participate in the e-tendering and download the detailed bid document have to register themselves in the portal <https://etenders.gov.in>. Relevant information about the bidder required during the registration is available in the portal.

**5.2 Vendor registration:** Vendor Registration in the portal is free of charges. The details of registration procedure is available on the web site <https://etenders.gov.in/eprocure/app> under category "Downloads". The details is also given under Section-II 'Instruction to Bidders' as Annexure-B ('Instruction for online Bid Submission').

**6. PROCEDURE FOR PAYMENT OF BID FEES & EMD:**

**6.1 Bid Fees**

- a) Bidder shall make payment of non-refundable Bid fees of amount ₹ 590.00 (**Rupees Five Hundred Ninety**) only inclusive of GST @18% online through "SB Collect" details of which is given in the Section-II **Instruction to Bidders at Sl. No. 8.1. A**

copy of payment receipt to be uploaded in the e-tendering site falling which the bid shall not be considered. Further Documentary evidence of the Bid Fees paid shall accompany the Technical Bid. The invoice against the Bid Fee shall be submitted to the bidder after opening of the e-tender.

- b) Bids received online without Cost of Bid Documents unless exempted shall be rejected.
- c) **Please ensure that payment of Bid Fee is made under “RHEP PARTIES” only in SB Collect.**
- d) Payment of bid fee in any other mode will not be accepted.

#### 6.2 EMD

- a) Bidder shall make payment of refundable EMD of amount ₹ 5,000/- (Rupees Five Thousand) only online through “SB Collect” details of which is given in the section **Instruction to Bidder at Sl. No. 8.1**. A copy of payment e-receipt to be uploaded in the e-tendering site falling which the bid shall not be considered.
- b) Bids received online without EMD unless exempted shall be rejected.
- c) **Please ensure that payment of EMD is made under “RHEP PARTIES” only in SB Collect. Payment of EMD in any other mode will not be accepted.**
- d) The EMD of unsuccessful bidders shall return after finalization of contract with successful bidder.
- e) The EMD of successful bidder shall retain till completion of supply of materials to the full satisfaction of E-I-C.

#### 7. EXEMPTIONS FOR MSME's.

- 7.1 Exemptions for MSE's shall be applicable under the Govt. of India norms under PPC guidelines.
- 7.2 Also the Price preference as applicable to MSME's as per Govt. of India Norms, during evaluation of the Bid shall be applicable. A copy of the MSME registration is to be submitted along with the Techno-Commercial Bid. The criteria for qualifying as a MSME unit shall be governed as per GOI Gazette notification dtd 1st June 2020

#### 8 CLARIFICATION

- 8.1 For any clarification related to technical aspects of the Tender, bidders are requested to contact-  
Senior Manager (E/M),  
O/o HOP, RHPS, 43km, PO Ranganadi Project, Dist Lower Subansiri, A.P. 791 119  
Mobile no.: **9612079362**  
e-mail ID: [contracts.rhep@gmail.com](mailto:contracts.rhep@gmail.com)
- 8.2 No verbal clarification shall be entertained.

#### 9. SUBMISSION & OPENING OF BIDS:

- 9.1 Bidders shall prepare and submit their bids only in the electronic form at <https://etenders.gov.in/eprocure/app>. Detailed procedure for online bid submission is available at web site <https://etenders.gov.in/eprocure/app> under category “Download” & sub heading “Instruction to bidder for online bid submission”. The details is also given under Section-II' Instruction to Bidders' as Annexure-A ('Instruction for online Bid Submission').
- 9.2 Bidders may view the tender opening results of techno-commercial and price bids at <https://etenders.gov.in/eprocure/app> by making their presence for online tender opening. Bidders are requested to visit <https://neepco.co.in> and <https://etenders.gov.in/eprocure/app> regularly for any updates/clarification of the bid document.
- 10. Submission of bids shall not automatically construe qualification for evaluation. The owner reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids and reject all the bids for any justified and genuine grounds, without

thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the owner.

**11. IMPORTANT INFORMATION & DATES:**

|                                                                                                                                                  |                          |
|--------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| Tender Fee/ Cost of Bid Document inclusive of GST @18%                                                                                           | ₹ 590/-                  |
| Earnest Money Deposit (EMD)/ Bid Security                                                                                                        | ₹5,000/-                 |
| Bid validity Period                                                                                                                              | 180 days                 |
| Date of commencement of downloading of bid document from <a href="https://etenders.gov.in/eprocure/app">https://etenders.gov.in/eprocure/app</a> | 17:00 hrs. of 27.07.2024 |
| Last date & time for receipt of Clarification:                                                                                                   | 17:00 hrs. of 15.08.2024 |
| Last date & time for receipt of online bids:                                                                                                     | 13:00 hrs. of 23.08.2024 |
| Date & time of online opening of bids                                                                                                            | 15:00 hrs. of 24.08.2024 |

12. In the event the date of opening of bids is declared as a closed holiday for NEEPCO, the date of opening of bids will be the following working day at the appointed times.
13. If the bidder is eligible for any concessional duties and taxes he should invariably mention this in the bid. The price bid shall be evaluated on the basis of the information supplied by the bidder and hence the actual payments of taxes and duties shall be limited to the extent mentioned in the bid or in subsequent confirmation before opening of the price bids.
14. Any action on the part of the bidder to revise the price or to change the structure of the price at his own instance after opening of the bid and within the validity of the offer shall not be possible.
15. NEEPCO reserves the right to extend the last date and time for submission of Bid.
16. NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds, without hereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the grounds for such action.

Senior Manager (E/M)  
O/o the Head of Plant,  
PLHPS, NEEPCO Ltd.,  
43 km, Yazali, A.P.

Memo. No. NEEPCO/PLHPS/HOP /T – 16/2024-25/

698-708

Dated: 27/08/2024

Copy to:-

1. The Head of Project, PLHPS for kind information please. This has reference to his communication dtd 15.07.2024
2. The CGM (E/M), PLHPS for kind information please.
3. The DGM (C), Vigilance wing, PLHPS for information please.
4. The Manager (E/M), PMM, Dikrong PH, Hoj for information please.
5. The Manager (Fin), PLHPS, NEEPCO, for kind information please. He is requested to depute the authorized representative of F&A on the date & time of bid opening in the E-tender portal.
6. All Head of Wings, PLHPS, NEEPCO, for information and wide circulation please.
7. All Notice boards, PLHPS.

Sr. Manager (E/M)  
O/o the HOP  
PLHPS, NEEPCO Ltd