



ISO 9001-14001
OHSAS 18001

नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड
North Eastern Electric Power Corporation Limited
(भारत सरकार का उद्यम) / (ब्रह्मचर्य वी. ए. इन्वोक् एग्रीमेंट)
135 मे.वा. अगरतला गैस टरबाइन कंबाइन साइकिल पावर प्लांट
135 MW Agartala Gas Turbine Combined Cycle Power Plant
अनुबंध एवं खरीद: प्रचालन स्कंध/Contract & Procurement /Operation Wing
रामचन्द्र नगर, त्रिपुरा (प) / Ramchandra Nagar, Tripura (W) - 799008



SECTION : 1

NOTICE INVITING TENDER(E-TENDER)

e-NIT No. 63/NEEPCO/AGTCCPP/C&P /2017-18 Dated 18.12.2017

Online Sealed bids (Two-Stage Two-Envelope) with 120 (One Hundred Twenty) days validity are invited from Manufacturers , Authorised Dealer/Franchisee, MSME, NSIC for the supply , delivery and installation of " **BUSINESS SERIES DESK TOP PERSONAL COMPUTER ON BUY BACK ARRANGEMENT for NEEPCO, AGTCCPP, Ramchandra Nagar , Agartala, Tripura (W) "**.

Detailed Tender Document containing Terms and Conditions for Bidding including Qualifying Requirement can be down loaded from NEEPCO's online portal <https://neepco.abcpocure.com>.

BIDDING PROGRAMME

Participations & Submission of Tenders:

- a) **Portal Registration for e-tendering:** The bidders intending to participate in the e-tendering and to download the detailed bid document have to register them in the NEEPCO's e-tendering portal <https://neepco.abcpocure.com>. The registration once registered shall be valid for one year from the date of activation of profile.

The bidders who have already registered in NEEPCO's e-tendering portal having valid registration need not to register again. However, such bidders are to ensure that their registration is valid till the completion of the entire bidding process of the relevant NIT.

- b) **Portal Registration Fee:** The fees for Bidder Registration in the portal is ₹ 3000.00 (Rupees Three Thousand) only per year (Non Refundable).
- c) **The procedure/ steps to be followed for payment of registration fees by SB-COLLECT of State Bank of India :**

Step 1 : The bidder shall visit url/ web page <https://www.online.com/prelogin/institutiontypedisplay.htm> on any internet browser.

Step 2 : State Bank Collect page will appear.

Select "ALL India " for " State of Corporate/ Institution " irrespective of location of the sites/ projects/ plants/ establishments where tenders are invited.

Select "PSU " for " Type of Corporate/ Institution ".

Click " GO ".

Step 3 : In the new screen, select PSU Name as " North Eastern Electric Power Corporation Limited " and submit.

Step 4 : In the new screen, select Payment Category as " SHILLONG-PARTIES " .

Step 5 : New screen will appear. Here, the bidder has to fill all the required information for the payment as under :

- Under **Name of Payer** : The bidder is to fill up his Name and Address.
- Under **Short Details of Payment** : The bidder shall indicate **Registration Fees**.
- Under **Type of Payer** : The bidder is to select **VENDOR** or **CONSULTANT** whichever is applicable.
- Under **CIN in case the Payer is a company** : The bidder is to fill up his CIN in case of a company, otherwise may kept blank.
- Under **Payment Amount** : The bidder is to fill up the amount, i.e. 3000.
- Subsequent information for Name, Date of Birth/ Incorporation, Mobile Numbers are to be filled as required.
- Fill Captcha.
- Then submit.

Step 6 : In the new screen, check the details and click " **CONFIRM** ", if correct.

Step 7 : The **Multi Option Payment System** will be available for making the payment.

Corporate Identification No.- U40101ML1976GOI1658 Website: www.neepco.co.in
Phone No. 0381-2391292, FAX : 0381-2391268, email : agtpn.onm@gmail.com

The bidder may select option as per convenient and make the payment.

Step 8: After successful payment, the system will generate receipt.

The receipt may also be generated from Reports - i.e. SB Collect (Request Report/ Download Report).

This system generated receipt shall be downloaded and send it to the Contract & Procurement Department, NEEPCO, Shillong at e-mail ID: contract_neepco@yahoo.com to advice the service provider for approval of the bidders registration.

Bidders may also contact Sri N. Kithan, Manager(C), C&P Department, NEEPCO, Shilling Mobile No:+91-9436306773, to get confirmation regarding receipt of bidder registration fee.

Step 9: The vendor has to map the digital certificate (Class-II or Class-III Signing & Encryption Certificate) with his login-id as per the name of the registered company for approval process. For registration and Digital Certificate, the bidders may contact the Service Provider at :

Mr. Himalaya Vaishnav

E-Procurement Technologies Ltd, Ahmedabad

Phone No : +91-7940016866/38/21/18

Mobile No. :+91-9099090830

E-mail : info@abcprocure.com

However, bidders are free to obtain Digital Signature Certificate from any other certification Agencies appointed by the Controller of Certification Agencies(CCA) under the provision of IT Act 2000.

Step 10: On approval of the bidder in the system, e-mail will be sent by the Service provider to the Company/Bidder regarding their vendor profile activation.

The registration is valid for one year once vendor profile is activated.

d) For any clarification related to terms and conditions of Bid Documents, bidders are requested to forward e-mail clearly stating their queries at e-mail id : agtpp.onm@gmail.com.

e) For any clarification related to procedure for bid submission, online furnishing of clarification in e-procurement portal etc., bidders are requested to forward e-mail stating their queries at e-mail id : contract_neepco@yahoo.com, contract@neepco.co.in

Bidders may also contract e-procurement Technologies Ltd.(Service Provider) having the following contact details:

E-Procurement Technologies Ltd.

A-201-208, Wall Street-II/Opp.Orient Club

Nr. Gujarat College/Ellisbridge,

Ahmedabad-380015

Gujarat, India

Tel: +91-79-40016802-77

Cell : +91-9374519754 / 9377988119

E-mail ID : Support@abcprocure.com.

f) All the bidders are requested to get themselves registered well in advance and no extra time will be considered for submission of bids for the delay in online vendor registration, if any.

g) **Submission and opening of Bids:** Bidders shall prepare and submit their bids online in e-tendering portal <https://neepco.abcprocure.com>. Online bidding forms will be available in the above website. Submission of online bids is mandatory for consideration of the bids by NEEPCO.

Bidders may view the tender opening results of techno-commercial and price bids in <https://neepco.abcprocure.com> by marking their presence for online tender opening.

h) **Reverse Auction :** NEEPCO reserves the right to go for Reverse Auction process to finalize the tender or may finalize the tender without Reverse Auction, if required. However, the decision to conduct Reverse Auction or not will be conveyed to the short-listed bidders after opening of the bid.

i) **Important Dates & Bid Validity :**

(1) Date of commencement of downloading of bid documents from the portal <https://neepco.abcprocure.com> : w.e.f 21:00 Hrs of 18/12/2017.

(2) End date & time for downloading of bid document: 13:00 Hrs of 17/01/2018.

(3) Last date & time for receipt of bids online: 13:00 Hrs of 17/01/2018.

(4) Date & time for opening of bids online: 15:00 Hrs of 17/01/2018.

(5) Bid validity: 120 (One Hundred Twenty) days from the date of opening of bids.

In case 17/01/2018 is a holiday, the bid shall be opened on the next working day at the appointed times. Quotations received through any Off-Line Mode shall not be considered.

- j) Bidders are requested to visit e-tendering portal <https://neepco.abcprocure.com>, NEEPCO website <http://www.neepco.co.in> and CPP portal <http://www.eprocure.gov.in> regularly for any modification/ clarification of bid document.
- k) Bidders are requested to adhere to the following :
- (1) Obtain individual Organization Digital Signature Certificate (DSC or DC) well in advance of tender submission deadline on Electronic Tendering System (ETS).
 - (2) Register your organization on ETS well in advance to comply with the stipulated tender timeline.
 - (3) Get your organization's concerned executives trained on ETS well in advance to comply with the stipulated tender timeline.
 - (4) There could be last minute problems due to internet timeout, breakdown etc. Accordingly, the bidders are requested to submit the bid through online e-tendering system well before the bid submission end date and time as per Server System Clock. The Corporation shall not be responsible for any sort of delay or the difficulties faced during the submission of bids online by the bidders at the eleventh hour.
- l) **Earnest Money:** An amount of ₹ 28,000/- (Rupees Twenty Eight Thousand) only to be submitted along with the offer in the form of Demand Draft Drawn in favour of ' North Eastern Electric Power Corporation Ltd. ' and payable at ' Agartala ' from any Nationalized / Scheduled Bank, failing which their bid shall not be considered. The EMD should reach the office of the undersigned on or before the date of opening of the tender.
- If a bidder withdraws the tender while it is under consideration or, after placement of order, the bid security /EMD shall be forfeited along with other action as the Corporation deems fit. The EMD of all unsuccessful bidders shall be returned only after placement of order with the successful bidder.
- m) **Tender fees/ Bid Document Fee:** A non-refundable Tender Fee of ₹ 1000/- (Rupees One Thousand) only shall be submitted in addition to the EMD by the prospective bidders in the form of Demand Draft Drawn in favour of ' North Eastern Electric Power Corporation Ltd. ' and payable at ' Agartala ' from any Nationalized / Scheduled Bank, failing which their bid shall not be considered.

The EMD & Tender Fee should reach the office of the undersigned on or before the date of opening of the tender.

Address of the undersigned : Sr. Manager (E/M), C&P,
AGTCCPP, NEEPCO Ltd.,
R.C. Nagar, Agartala - 799008, Tripura(W).

- n) **Evaluation of Tender:** Techno-commercial bid shall be opened on 17/01/2018 online. Tenderers' authorized representative shall be permitted to attend the tender opening only on submission of authorization letter. Purchaser will examine the Tender document to determine whether they fulfilled the qualifying requirement, whether they are complete and meet the requirements of this Tender specification. Tender submitted without fulfilling the qualification criteria shall be rejected and shall not be considered for price bid evaluation. Price bid of those tenderers meeting the qualifying requirement and requirements of Tender specification shall be opened on completion of Techno-commercial Evaluation. Date for price bid opening shall be notified at a later date.

INSTRUCTION TO BIDDER

The intending bidders who fulfill the eligibility / qualifying criteria as given below should participate in the on-line Bidding process. Fulfillment of criteria as mentioned is essential, as non-compliance will lead to rejection of the Bid, without any further communication.

Qualifying Criteria: The bidders must fulfill the following qualifying criteria:

1. The Tenders of the bidders must accompany tender fee and EMD. Without Tender Fee and EMD of requisite amount, the tenders will be rejected.
 2. Average Annual Financial Turnover for similar work during last three years ending 31st. March 2017 must be Rs 4,20,000/- (Rupees Four Lakh Twenty Thousand)
 3. The bidder must have the experience of having successfully completed similar nature or allied works during last 7 (Seven) years in any Govt. of India organization/State Govt. organization /PSU/ reputed private organization. Documentary evidence to that effect shall be submitted.
- a) Three similar completed works, each of value not less than ₹ 5,60,000/-.
 - OR
 - b) Two similar completed works, each of value not less than ₹ 7,00,000/-.
 - OR

- c) One similar completed work of value not less than ₹ 11,19,000/- .
4. Copy of Bidders PAN Card, Proprietor's Name, Legal Business Address, GST registration, Dealership Certificate/ Manufacturer's License should be submitted along with their bids.

TECHNICAL SPECIFICATION:

Detailed in SECTION IV OF THE TENDER

GENERAL TERMS & CONDITIONS:

(All prospective Bidders are requested to go through these instructions carefully)

The rate quoted against this NIT should be submitted online. The general Terms and Conditions are:

SCOPE OF TENDER : Supply, transportation, transit insurance, delivery of **DESK TOP PERSONAL COMPUTER ON BUY BACK ARRANGEMENT** for **NEEPCO, AGTCCPP, Ramchandra Nagar , Agartala, Tripura (W) alongwith Installation and Commissioning.**

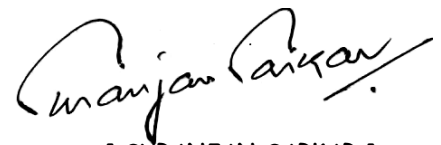
1. **TIME OF COMPLETION:** The work shall have to be completed within 60 (Sixty) days from the date of issue of the work order.
2. **TAXES** : GST as admissible.
3. **LIQUIDITY DAMAGE:** In case of delay in execution of the work, $\frac{1}{2}$ % (Half percent) of the value of the work shall be recovered from the bill per week of delay subject to maximum of 10% (Ten percent) of the value of the work.
4. **FORCE MAJEURE CONDITION:** The above clause of liquidated damage shall not be applicable in case of force majeure condition such as Flood, war, civil unrest, natural calamities or acts of God on which the bidder does not have any control.
5. Copy of Income Tax PAN and Professional Tax Certificate clearance of current validity are to be submitted along with the bid.
6. Laws, Regulations and Acts pertaining to engagement of Labours, environment protection, Safety etc. shall be applicable.
7. **PAYMENT TERMS** :- 90% payment will be made on receipt of materials in full & good conditions and after necessary physical inspection and acceptance of the materials at our store & balance 10% shall be released after 01(one) year after completion of warranty period. For effecting E- payment bank details for NEFT/RTGS is mandatory.

The supplier's bill in triplicate should be accompanied with the following documents

- i. Copy of packing list.
- ii. LR/ Consignment note
8. The rates of all the items after issuance of the order shall remain firm till the completion of the work in all respect.
9. **WARRANTY:** All the materials shall be warranted from any manufacturing defect & substandard for a period of 12(twelve) months from the date of receipt of the materials at site. If any material is found defective or substandard during the warranty period the same shall be replaced immediately after notice.
10. Bidders shall submit their bids online in electronic form in <https://neepco.abcprocure.com>. Online bidding forms are available in above website. Manual offline Bids shall not be accepted. However, the document submitted by the bidder must be signed and sealed at each page by the bidder with signature before scanning and uploading.

The bidders are requested to note that participation in the bid shall be taken as acceptance of the terms & conditions as stated above. Bidders are requested to visit the website (<https://neepco.abcprocure.com>) for any future change/ modification/ corrigendum/addendum to this tender. The Corporation reserves the right to change/modify the requirements or to postpone/accept or reject the tender in full or part of this Notice or cancel without assigning any reason thereof and is not bound to accept the lowest offer.

For & on behalf of North Eastern Electric Power Corporation Ltd.



[SURANJANA SARKAR]
Sr. Manager(E/M), C&P
AGTCCPP, NEEPCO Ltd.