

NORTH EASTERN ELECTRIC POWER CORPORATION LTD.

(A GOVT OF INDIA ENTERPRISE)

ASSAM GAS BASED POWER PLANT

**BOKULONI - 786191
DIST. DIBRUGARH, ASSAM.**



TENDER DOCUMENT

FOR

**DISPOSAL OF OLD / USED / UNSERVICEABLE
SCRAPS LYING AT CENTRAL STORE, AGBP**

AGAINST

SNIT No. AGBP/MMW/2017-18/05, Dtd 10/01/2018

Jan, 2018

Price: Rs. 200.00 only.

**NORTH EASTERN ELECTRIC POWER CORPORATION LTD.***(A Govt. of India Enterprise)***ASSAM GAS BASED POWER PLANT**

BOKULONI - 786191, Dist. Dibrugarh, Assam

Phone: (0374) 2825411, Fax: (0374) 2825349

SHORT NOTICE INVITING TENDER

SNIT No. AGBP/MMW/2017-18/05, Dtd 10/01/2018

Sealed Tenders with validity of 180 days are invited by the undersigned from the registered and reputed contractor/firms for disposing Old/Used/Unserviceable scraps lying at central store , AGBP, NEEPCO Ltd., P. O. Bokuloni Chariali, Dist: Dibrugarh, Assam, PIN – 786 191. i) **Cost of Tender Document:** Rs. 200.00 (Rupees two hundred) only (Non-refundable) in the form of Demand Draft / Call deposit drawn in favour of NEEPCO Ltd. payable at SBI, Bokuloni Branch. ii) **Last Date & Time for Receipt of Application:** Jan 19, 2018, 13:30 hrs. iii) **Last Date & Time for issue of Tender Document:** Jan 20, 2018, 16:30 hrs. iv) **Last Date and Time of Receipt of Tenders:** Jan 30, 2018, 13:30 hrs. v) **Date & Time for opening of Tender:** Jan 30, 2018, 15:30 hrs. If the date of issue/receipt / opening of tenders aforesaid happen to be holidays/ bandh, the tenders will be issued or received or opened at the same time as specified above, but on the next working day.

The bidders may purchase tender papers on production of copy of i) PAN card ,ii) GST registration & iii)Tender fee Rs.200.00 only.

(M. Talukdar)

Sr. Manager (E/M), MMW
AGBP, NEEPCO, BOKULONI
DIST: DIBRUGARH, ASSAM

Memo No. AGBP/MMW/ W-29/1352-59

DT. 10/01/2018

Copy for information to:

1. The GM & HOP, AGBP, NEEPCO Ltd, Bokuloni, for favour of information please. This is as per his approval vide U.O Nos. NEEPCO/HOP/1947 dtd.03/01/2018
2. The DGM (E/M), AGBP, NEEPCO Ltd., for favour of information please.
3. The Sr.Mgr (Fin), AGBP, NEEPCO Ltd., Bokuloni, for favour of information please. Detailed NIT is enclosed. He is requested to depute finance representative on the date of opening of tender.
4. The Sr.Mgr (IT) with a copy of detailed NIT for publishing in NEEPCO website.
5. The Sr.Manager (E/M), Vigilance Wing, AGBP, NEEPCO Ltd., Bokuloni, for favour of information.
6. Notice Board of Plant Maintenance Building, Administrative Building.
7. Office Guard file

Sr. Manager (E/M),
Material Management Wing,
AGBP, NEEPCO Ltd.



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DETAIL NOTICE INVITING TENDER

SNIT No. AGBP/MMW/2017-18/05, Dtd 10/01/2018

Sealed Tenders with validity of 180 days are invited by the undersigned from the registered and reputed firms for disposing of old / used / unserviceable scraps lying at central store , AGBP, NEEPCO Ltd., P. O. Bokuloni Chariali, Dist: Dibrugarh, Assam, PIN – 786 191 as per following terms and conditions:

TERMS AND CONDITIONS:

- 1. Scope of work:** Disposal of Old/Used/Unserviceable **items** – as per annexure 1. lying at central store of Assam Gas Based Power Plant, NEEPCO Ltd., P. O. Bokuloni, Dist: Dibrugarh, Assam, PIN: 786 191. The materials shall be lifted from the aforesaid area of the Plant in presence of the undersigned or his representative on presentation of documentary evidence towards payment made by the successful bidder to whom work order will be placed.
- 2. Price:** The bidders shall quote their prices at **Annexure-I** The price quoted for lifting of old/used/unserviceable scrap Items shall remain **FIRM** till completion of work.
- 3. Payment Terms:** On receipt of work order by the successful bidder payment shall be made in the form of demand draft payable in favour of “M/S NEEPCO Ltd.” against the quantity ordered for disposal prior to lifting of the old/used/unserviceable items – as per the work order.
- 4. GST:** GST @ 18% shall be paid extra as applicable.
- 5. Completion of Disposal:** The materials shall be disposed/lifted within a period of 45 (forty five) days from the date of order.
- 6. Handling & Transportation:** All the handling & transportation expenses shall be borne by the contractor/firm.
- 7.** The materials shall be disposed as per rules of Pollution Control Boards.
- 8.** NEEPCO has no responsibility after the old/used/unserviceable items - are lifted by the contractor/firm.
- 9.** The bidder who offers highest price for the items mentioned in Annexure-I shall be considered for award of the contract.
- 10. Penalty:** If the contractor fails to lift the materials within the stipulated time given then EMD will be forfeited and the order will be cancelled without notification.

(M. Talukdar)
Material Management Wing



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**GENERAL INSTRUCTION TO BIDDER
AND COMMERCIAL REQUIREMENT**

- 1.0** The bidders shall read the general instructions thoroughly and quote accordingly alongwith the requisite documents where asked. **Every page of the Tender Documents shall be signed by the intending bidder as a token of acceptance of terms and conditions contained in the Tender Document.**
- 2.0 EARNEST MONEY:** Intending Bidders shall submit Earnest Money Deposit (EMD) for an amount of Rs. 5000.00 (Rupees five thousand) only, in the form of Bank Draft / Call Deposit in favour of M/s NEEPCO Ltd., payable at SBI, Bokuloni Chariali towards faithful participation in the Tender. The Tenders shall be liable for rejection in case the **EMD** of requisite value is not found along with the Tender. **EMD's** shall be refunded to the respective bidders after award of contract to the successful bidder.
- 3.0 Instruction for Tender Submission:** The Tenders should be submitted in a single envelope superscribed as **"TENDER FOR DISPOSAL OF OLD/USED/UNSERVICEABLE SCRAPS AGAINST SNIT NO. AGBP/MMW/2017-18/05, DT. 10/01/18"** which shall comprise of the following envelopes:
 - i) Envelope I:** Containing price bid, commercial terms & conditions superscribing as **"TENDER FOR DISPOSAL OF OLD/USED/UNSERVICEABLE SCRAPS AGAINST SNIT NO. AGBP/MMW/2017-18/05, DT. 10/01/18."**
 - ii) Envelope II:** Containing **EMD** and shall be superscribed as **"EMD for NIT No. AGBP/MMW/2017-18/05, DT. 10/01/18."** In case the envelope containing EMD is not found in the common envelope, the **Envelope I** shall not be opened and the Tender shall be returned to the bidder in as received condition.
- 4.0 Last Date & Time of receipt of Tender:** Jan 30, 2018, 13:30 hrs. In case the date specified happens to be holiday or 'bandh', the Tenders shall be received upto 13:30 hrs of next working day.
- 5.0 Date & Time for Opening Tender:** Jan 30, 2018, 15:30 hrs. In case the date specified happens to be holiday or 'bandh', the Tenders shall be opened at 15:30 hrs of next working day.
- 6.0** The intending bidders may participate in Tender opening or they may depute their authorized representative to witness the Tender opening. The authorized representatives of the bidder are required to produce authorization letter from the respective bidders.
- 7.0** NEEPCO shall not be responsible for any delay in postal or courier service, loss or non-receipt of bids. Late receipt Tenders shall not be considered for reasons whatsoever and the same shall be returned to the respective bidders.

- 8.0** Bidders must keep their rate offered for a period of 180 days from the date of opening of Tenders.
- 9.0** NEEPCO is not bound to accept the highest Tender and reserve the right to waive any formality in regards to submission of Tender and reject any or all tender without assigning reasons thereof.
- 10.0** The bidders shall submit all the information and documents as sought for in relevant clauses of Tender Documents. Tenders without requisite information and documents shall be considered as incomplete and are liable for rejection.
- 11.0** All information shall be furnished by the bidders in good faith and with full satisfaction. The bidder shall type or print his name and that of his company in the 'schedule of prices' at **Annexure- 1** and each continuation sheet thereof, on which he makes entry. Overwriting entry should be dated and initiated by the bidders.
- 12.0** NEEPCO reserves the right to verify bidder's capability and capacity both in terms of technically and commercially to perform the contract as well as to verify the authenticity of any or all documents produced/submitted by the bidders.
- 13.0** NEEPCO reserves the right to accept/reject any or all tenders in part or full and also reserve the right to relax qualifying requirement whenever or wherever required without assigning any reasons thereof.

GENERAL CONDITIONS OF CONTRACT

DEFINITION OF TERMS:

In this contract, the following words/expression shall, unless the Contract otherwise requires, have the meaning hereby respectively assigned to them:

- i) The “Corporation” or “NEEPCO” or the “Owner” shall mean the North Eastern Electric Power Corporation Ltd., Shillong, which includes all its Offices and shall include its successors, legal heirs and permitted assigns thereof.
- ii) The “Contractor” shall mean the Bidder whose bid/tender has been accepted by the Corporation, and shall include Bidder’s heirs, legal representative, successors and permitted assigns.
- iii) The “Head of Project” shall mean the head of project offices of the corporation having overall authority on the entire functional activities of the project and not below the rank of Deputy General Manager.
- iv) The “Engineer-in-Charge” shall mean the Officer appointed in writing by the Corporation from time to time to act for and on behalf of the Corporation for operation of the Contract.
- v) The “Consulting Engineer” shall mean the firm or the person as may be duly appointed by the Corporation to act as consultant for the purpose of the work covered in the contract.
- vi) The “Plant” or “Equipment” shall mean and include plant, machinery, equipment, apparatus, materials and the works forming a part of the assemblies, sub-assemblies, accessories etc.
- vii) The “Contract” shall mean and include the tenders and acceptance thereof and the formal agreement between the Corporation and the Contractor, together with the documents referred to therein otherwise it shall mean the Notice Inviting Tender, Detailed Notice Inviting Tender, information and instructions to the Bidders, the Terms and Conditions of Contract, Schedules, Forms, Tender Covering Letters, Schedule of Prices, Letter of Intent/Award and acceptance of Contractor thereof, any other Schedules and particulars supplied by the Corporation, all correspondences made between the Corporation and the Contractor prior to signing to the Contract final general conditions and agreement to be entered into.
- viii) The “Site” shall mean the Plant where the work is to be executed under the Contract including any other land, path or street provided by the owner for the purpose of the Contract together with such other places as may be specifically designated in the Contract or subsequently offered/approved as forming part of the site.

- ix) "Letter of Intent" (in short L.O.I.) or "Notice Of Award" or "Letter of Acceptance" shall mean the Corporation's letter conveying his acceptance of the tender, subject to such observations/conditions as may have been stated therein.
- x) "Writing" shall include any manuscript typed, written or printed statement, under or over signature or seal, as the case may be.
- xi) "Words" importing the singular only shall also include the plural and vice versa, where the context so requires.
- xii) Words importing 'person' shall include Firms, Companies, Corporations and other bodies whether incorporated or not.
- xiii) The expression "Works" or "Work" Or "Plant" or Equipment" shall mean and include the plant & equipment, labour and services, and any other function to be executed at site as defined in the Contract.
- xiv) "Date of Agreement" means the date on which both the parties have signed the contract agreement or any other date mentioned in the Contract/Letter of Intent as the effective date of contract whichever is earlier.
- xv) "Day" or "Days" unless herein expressly defined shall mean twenty-four (24) hours starting from mid night.
- xvi) A "Week" shall mean continuous period of seven (7) days starting from mid night of any day.
- xvii) "Month" shall mean calendar month.
- xviii) "Codes" shall mean approved standards and/or rules and other various Acts as applicable regulations touching the subject matter of the contract, including the latest amendments, and or replacement, if any.
- xix) "Contract Price" shall mean the total price quoted by the Contractor in his bid with addition/deletion agreed, taxes applicable at the time of L.O.I. or the amount mentioned in the agreement/L.O.I. or the actual amount paid/payable by the Corporation whichever is higher.

Rate & Item Sheet				Annexure-1	
SNIT NO:AGBP/MMW/2017-18/05 Dtd.10/01/18					
Name of Work: Disposal of Old/Used/Unserviceable Scraps Lying at central store ,AGBP					
SI no.	Description of item	Unit	Qty	Per Kg. rate(In Rs.)	Per Kg. rate(In Words)
1	Steel	Kg	170		
2	Tin	Kg	440		
3	Aluminium	Kg	665		
4	VoltageTransformer	Kg	120		
5	Mix Cable	Kg	500		
6	Plastic (Black) & Rubber	Kg	445		
7	Iron & Cast Iron	Kg	7300		
10	GST @18% shall be paid extra .				