



O/o The Executive Director
Material Management Wing
NEEPCO, Guwahati-781005

*Auction for Disposal of old / used three No's Gas Engines of Gas
Booster Station on "As is where is basis" lying at AGBP, NEEPCO Ltd.*

Section-I

Notice Inviting Tender & Information to the Bidder

NIB No. 04 Dtd. 27.2.2018

Tender (Through e-tendering process only) for

Auction for Disposal of old / used three No's Gas Engines of Gas Booster Station on As is where is basis lying at AGBP, NEEPCO Ltd., P. O. Bokuloni Chariali, Dist: Dibrugarh, Assam,
PIN 6 786191

1. NEEPCO Ltd. invites **online electronic bids** through e-tendering process from reputed Govt. Registered Firm or Company under Single-Stage-Two-Envelop Bidding System for Disposal of Old / Used three No's Waukesha make Gas Engines (Model:12VAT25GL) of Gas Booster Station on As is where is basis lying at AGBP, NEEPCO Ltd., P. O. Bokuloni Chariali, Dist: Dibrugarh, Assam, PIN 6 786191 + with 180 (One Hundred Eighty) days validity from the date of opening of the Bid..

2. **E-Tendering / E-Procurement**

This tender will be processed through e-tendering/e-procurement system. The bidding documents are to be downloaded, filled in bids are to be submitted/uploaded through e-tendering system of NEEPCO Ltd. at <https://neepco.abcprocure.com> .

2.0 PARTICIPATION IN BIDS

(a) Portal Registration for e-tendering:

The bidders intending to participate in the e-tendering and to download the detailed bid document have to register themselves in the NEEPCO's e-tendering portal <https://neepco.abcprocure.com> . The registration of bidder once registered shall be valid for one year from the date of activation of bidder profile.

The Bidders who have already registered in NEEPCO's e-tendering portal having valid registration need not to register again. However, such bidders are to ensure that their registration in the e-tendering system is valid till the completion of the entire bidding process of the relevant NIB.

Portal registration fee:

The fees for Bidder Registration in the portal is Rs. 3000.00 (Rupees three thousand) only per year (Non refundable).

The procedures for registration in the e-tendering portal are as under.

Step-1: Visit the e-tendering portal <https://neepco.abcprocure.com>

Step-2: Click on new Register and submit the online Form for company /bidder details required. Already registered bidder having a valid registration may directly log-in to the e-tendering portal.

Step-3: The bidder has to map the digital certificate (Class-II or Class III Signing & Encryption Certificate) with his login-id as per the name of the registered company for approval process. For registration & Digital Certificate related information, the bidders may contact the Service Provider at:

E-Procurement Technologies Limited (ETL)
Mr. Himalaya Vaishnav



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Phone No. +91-79-40016866/38/21/18

Mobile No. +91-9099090830

Email info@abcprocure.com

However, bidders are free to obtain Digital Signature Certificate from any other certification agencies appointed by the Controller of Certification Agencies (CCA) under the provision of IT Act, 2000.

Step-4: Payment for bidder registration in the e-tendering portal:

Bidders shall make the payment of non-refundable Bidder registration fee of Rs.3000.00 (Rupees Three thousand only) through SB-COLLECT of State Bank of India as per procedures/steps elaborated in Cl. No. 2.2 (b) below.

Step-5: After payment of bidder registration fee through SB-COLLECT of State Bank of India, this system generated receipt shall be downloaded and send it to the Contracts & Procurement Department, NEEPCO, Shillong at e-mail ID : contract_neepco@yahoo.com to advice the service provider for approval of the Bidders registration.

Bidders may also contact Sri N.Kithan, Manager (C), C&P Department, NEEPCO, Shillong, Mobile No. +91-9436306773, to get confirmation regarding receipt of bidder registration fee.

Step-6: On approval of the bidder in the system, e-mail will be sent by the Service Provider to the Company/bidder regarding their bidder profile activation. The registration is valid for one year once bidder profile is activated.

All the bidders are requested to get themselves registered well in advance and no extra time will be considered for submission of bids for the delay in on-line Bidder Registration, if any.

(b) Procedure / Steps for payment by SB-COLLECT of State Bank of India (for payment of portal registration fee):

STEP-1: The bidder shall visit url/web page <https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm> on any internet browser.

STEP- 2 State Bank Collect page will appear.

Select ALL India for State of Corporate/Institution

Select PSU for Type of Corporate/Institution

Click GO

STEP -3 In the new screen, select PSU Name as North Eastern Electric Power Corporation Limited and Submit.

STEP-4 In the new screen, select Payment Category as SHILLONG- PARTIES.

STEP-5 New Screen will appear, here the bidder has to fill all the required information for the payment as under:

- i) Under Name of Payer: The Bidder is to filled up his Name and Address.
- ii) Under Short Details of Payment: The Bidder shall indicate Portal Registration Fees,
- iii) Under Type of PAYER : The Bidder is to select VENDOR OR CONSULTANT whichever is applicable.



- iv) Under CIN in case the Payer is a company: The bidder is to fill up his CIN in case of may a company, otherwise kept blank.
- v) Under Payment amount: The bidder is to fill up the amount i.e., Rs. 3000/- (Rupees Three Thousand) only.
- vi) Subsequent information for Name, Date of Birth/Incorporation, Mobile Numbers are to be filled as required.
- vii) Fill Captcha
- viii) Then Submit.

STEP-6 In the new screen, check the details and click "CONFIRM", if correct.

STEP-7 The Multi Option Payment System will be available for making the payment.

The Bidder may select option as per convenient and make the payment.

STEP-8 After successful payment, the system will generate receipt.

The receipts may also be generated from Reports - i.e. SB Collect (Request Report/ Download Report). This system generated receipt shall be downloaded for submission as per bid condition.

3. SUBMISSION AND OPENING OF BIDS

3.0 Bidders shall prepare and submit their bids online in <https://neepco.abcprocure.com>. Online bidding forms will be available in the above website. Detailed Bid document can be downloaded from this website after vendor registration. In the online Bid submission, Bidders will submit their Bids using their digital signature.

3.1 Submission of online bid is mandatory. Bidders shall submit following documents in offline mode :

- a) Original receipt of money paid against Vendor Registration Fee.
- b) Bid Fees as detailed in Clause No. 6.0.
- c) Earnest Money Deposit (EMD) detailed in Clause No. 6.0.

These offline documents shall reach this Office within the scheduled date and time mentioned below.

3.2 Documents to be submitted in offline mode as specified above shall be contained in a sealed envelope and the same shall be submitted by the Bidder duly marking this envelope as "Bid for Disposal of Old / Used three No's Waukesha make Gas Engines (Model:12VAT25GL) of Gas Booster Station on "As is where is basis" lying at AGBP, NEEPCO Ltd., P. O. Bokuloni Chariali, Dist: Dibrugarh, Assam, PIN 786191" along with the Identification No. of NIB. The envelope shall be submitted to the Corporation at the address to "The Executive Director (MM), NEEPCO, R.G. Baruah Road, Guwahati-781005."

3.3 Bidders may view the tender opening results in <https://neepco.abcprocure.com> by marking their presence for online tender opening.



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- 3.4 The documents received by the Corporation in offline mode as specified above after the stipulated date and time will be returned unopened to the Bidder and his online Bid will not be considered for evaluation.
- 3.5 Bidders are requested to visit <https://neepco.abcprocure.com> regularly for any modification/clarification of the detailed bid document.
- 3.6 Submission of bids shall not automatically construe qualification for evaluation. The Purchaser reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, for any justified and genuine grounds without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the Purchaser.

4. Credentials of Bidders to be furnished:-

Bidders are to submit the following documents online along with Detailed Bid in support of the qualifying requirements.

- 4.1 The Bidder must be a Reputed Govt. Registered Firm or Company.
- 4.2 The Bidder should submit GST Registration Number.
- 4.4 The Bidder should submit Income Tax PAN Card.
- 4.5 The Bidder should submit Audited Profit & Loss Account and Balance Sheet for last 3 (three) years.

Bids submitted without fulfilling the qualifying requirements may be rejected.

5. FORWARD AUCTION:

- i) The bidders whose technical bids have been qualified/accepted will require to participate in the Forward Auction event conducted as per Business Rules and Conditions for Forward Auction which is incorporated in the bid document is attached at Section-III of this Part. Bidders shall furnish the Declaration (Form-H, Section-IV of Tender Forms & Schedule of Rates) along with the techno-commercial bid in their letter head.
- ii) The following procedure shall be adopted for the Forward Auction.
- a) It shall be Seller's discretion to use the Reserved Price or any other price as the opening /starting/ base Price in Forward Auction.
- b) The maximum Price quoted by a bidder while concluding the Forward Auction shall be considered as the highest bid. The bidder shall be called the highest bidder / Auction winner and the price quoted by the Auction Winner shall be called highest price.
- c) After completion of Forward Auction, the purchaser will compare the highest price offered by the Auction Winner in Forward Auction along with the Reserved Price to assess the percentage increase in price.
- iii) After completion of Forward Auction, the highest bidder has to fax/e-mail the duly signed filled in prescribed format (**Annexure-C: Price Confirmation**) under this Part confirming the price quoted within 24 hours of auction without fail.

The prices quoted in the e- Forward Auction shall be the total lumpsum prices as per the scope of work in the tender inclusive of all applicable taxes & duties, levies etc. on his quoted prices as per Bid conditions.

Tel. No. 0361-2201586 Fax No.0361-2203187/2201608

Email-edmmneepco@gmail.com

CIN 6 U40101ML1976GOI001658



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6.0 Reserve Price, Earnest Money Deposit (EMD)/Bid Security/Bid Fee details & Important Dates:

Reserve Price	Rs. 61.31.205.00 (Rupees Sixty One Lakhs, Thirty One Thousand, Two Hundred, Five) only
Earnest Money Deposit (EMD) / Bid Security in the form of DD/CDR/FDR/BANK DRAFT from any Nationalised Scheduled Bank in India, drawn in favour of NEEPCO Ltd. payable at Guwahati.	INR 1,22,630.00 (Rupees One Lakh, Twenty Two Thousand, Six Hundred, Thirty) only
Bid Document Fee in the form of DD/CDR/FDR/BANK DRAFT from any Nationalised Scheduled Bank in India, drawn in favour of NEEPCO Ltd. payable at Guwahati.	INR 1000.00 (Rupees One Thousand) only
Date of commencement of downloading of bid document from https://neepco.abcprocure.com	w.e.f. 10.00 Hrs. of 28.2.2018
Last date & time for receipt of online bids:	1200 Hrs. of 27.3.2018
Last date & time for receipt of offline bids documents to be submitted as per NIB condition:	1200 Hrs. of 27.3.2018
Date & time of online opening of bids	1400 Hrs. of 27.3.2018

In the event the date of opening of bids is declared as a closed holiday for NEEPCO, the date of opening of bids will be the following working day at the appointed times.

Bid Document not received within the specified time and date shall not be considered for evaluation. Tender submitted without Earnest Money Deposit (EMD) shall be out rightly rejected.

NEEPCO reserves the right to extend the last date and time for submission of Bid.

Sr. Manager (C)
(Material Management)