



North Eastern Electric Power Corporation Ltd.  
An ISO 9001, 14001 & OHSAS 18001 Corporation  
(A Government of India Enterprise)

**CONTRACT & PROCUREMENT CELL**

Website-www.neepco.gov.in, Email: contract.khep@gmail.com  
Phone: 03670-288241

**DETAILED NOTICE INVITING TENDER**

No. KHPS/C&P/2022-23/469 dated 21.07.2022

(Domestic Competitive Bidding)

For

**Construction of 02 (Two) Nos. of Fire Fighting Tanks at Kopili Power Station, KHPS, Umrongso.**

The NORTH EASTERN ELECTRIC POWER CORPORATION LTD. invites sealed tenders in prescribed format with 180 (One Hundred and Eighty) days validity from the reputed / experienced contractors/firms for the following work under Single Stage Two Envelope system:

Sl No	Name of Work	Estimated Value in Rs.	Earnest Money in Rs. (2 % of the estimated value for General)	Earnest Money in Rs. (1% of the estimated value for SC/ ST/ KHEP affected)
1	Construction of 02 (Two) Nos. of Fire Fighting Tanks at Kopili Power Station, KHPS, Umrongso	34,88,172.00 (Excluding GST)	70,000.00	35,000.00

**Bid Fee** : Rs. 1180.00 (including GST)  
**Completion Time Period** : 120 (One Hundred Twenty) Days

**DETAILS OF THE NIT:**

**1.0 QUALIFYING REQUIREMENT OF BIDDERS:**

**1.1 General Requirement for the Bidder:**

A bidder who may be an individual or Partnership firm or Limited liability Partnership or Private/ Public Ltd. company shall be a registered entity in India.

**1.2 Technical:**

- i) **The intending bidders must have experience in undertaking contracts for similar nature of works during the last 7(seven) years.**  
Bidders needs to submit work order copies / contract agreement of the contract executed and shall enclosed certificate / documentary evidence in support of successful completion of work.
- ii) Similar works should have been carried out by the intending bidder in the last 7 (seven) years as follows:
  - a) At least 3 (Three) similar completed works costing not less than the amount equal to 40% of the estimated cost in each work or
  - b) At least 2(Two) completed similar works costing not less than the amount equal to 50% of the estimated cost in each work or



- c) At least 1 (One) completed similar works costing not less than the amount equal to 80% of the estimated cost.

**Note: Similar works shall imply:** The above experience should be with any Government department / PSU/ Government Autonomous Body. Certificate in support of successful execution of work should be submitted. "Similar nature of works" means construction/repairing of building.

**Documentary evidence in support of the above qualifying requirements must be submitted along with the bid.** Details including value of works executed and order copies along with evidence of work completion shall be furnished in support of documentary evidence.

### 1.3 Financial:

(a) **Minimum Average Annual Turn Over (MAAT):**

The average annual turnover of the bidder in the best 3(three) financial years out of the last 5 (five) years financial year should not be less than Rs. 34.88 Lakh only. Other income shall not be considered for arriving at the minimum average annual turnover.

- (b) Complete Audited Annual Reports along with Audited Balance Sheets, Profit and Loss Account and other financial statements for the **preceding 3 (Three) financial years**, ending 31<sup>st</sup> March of the previous Financial Year, along with Letter of adequacy/ solvency and commitment from their Bankers/Financial Institutions of International repute should be furnished along with their bids for evaluating the above financial criteria. In case where the audited results of the preceding financial years are not available, certified financial statements from a practicing Chartered Accountant will be also be considered acceptable.

**Authenticated documentary evidence in support of qualifying requirements, as mentioned under Serial No. 1.0 above shall be submitted along with the containing Techno-Commercial bid along with Bid Guarantee. For qualifying requirements specified at Para 1.2 & 1.3 above, the documents should be in the form of Certificate of Clients/Owners. Bids submitted without fulfilling the qualifying requirements shall be rejected.**

### 1.4 The bidder shall furnish copies of the following Certificates

- (i) Bid submission letter along with check list of the following documents.
- (ii) Valid work permit or Firm/Company registration.
- (iii) Registration for GST of the firm;
- (iv) PAN (Permanent Account Number) of Income Tax.
- (v) PF Registration Certificate
- (vi) Sign copy of tender document.
- (vii) Bank solvency certificate.
- (viii) Fees Exemption certificates if any
- (ix) Deviation statement if any shall be furnished as per SCHEDULE-I else Nil  
Deviation statement to be submitted for consideration of the bid.

### 1.5 The bidders shall also provide satisfactory evidence with respect to the following:

- a. They do not anticipate change in the ownership of their concern during the proposed period of work. If such a change is anticipated, the scope and effect thereof shall be defined.
- b. They have adequate financial stability and status to meet the financial obligations pursuant to the scope of the works.
- c. The bidder shall submit copies of their audited Annual Reports and Balance Sheet for the last 3 (three) years, the latest GST Clearance Certificate/GST Return and latest Banker's certificate indicating amount in support of solvency.



*In case bidders are unable to furnish such certificates, they shall give valid reason for the same. The Owner reserves the right to reject any bid for the reason of the bidder's inability to furnish such certificate/ documents is not mentioned in the bids.*

- 1.6 In addition, bidders shall satisfactorily establish that they fully meet the qualifying requirements specified in the accompanying Technical Specifications. This is essential for consideration of bidders' proposal.
- 1.7 **Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by any Govt. Dept. / PSU etc.**
- 1.8 The above requirements are minimum and the Corporation reserves the right to request for any additional information and also reserves the right to reject the proposal of any bidder if, in the opinion of Owner, the qualification data furnished by the bidder is incomplete or the bidder is found to be not qualified to satisfactorily perform the works.
- 1.9 Notwithstanding anything stated above, the Corporation reserves the right to assess bidders' capability and capacity to perform the work, should the circumstances warrant such an assessment, in the overall interest of the Owner.
- 1.10 Each bidder shall submit only 1 (one) bid, either individually. A bidder who submits or participates in more than 1 (one) bid will be disqualified.

2 **E-Tendering / E-Procurement:**

This tender is being processed through e-tendering/e-procurement system. The bidding documents are to be downloaded, filled in bids are to be submitted/ uploaded through e-tendering system of NEEPCO Ltd. at <https://etenders.gov.in>

3. **Participation in Bids:**

- 3.1 **Portal Registration:**The bidders intending to participate in the e-tendering and download the detailed bid document have to register themselves in the portal <https://etenders.gov.in> . Relevant information about the bidder required during the registration is available in the portal.
- 3.2 **Procedure for payment of BID Fee EMD: Bid Fee:** For Participation in this tender, bidders shall have to pay bid fee of Rs. **1180.00 including GST**. Applicable bank charges shall be borne by the bidder. The bidder shall make the payment through "SB-Collect" of Sate Bank of India as per procedures/steps elaborated in clause No. 7 below. The system generated receipt shall be downloaded for submission as per bid condition.  
**EMD:** As per clause no. 11 Section II of Bid Document.
- 3.3 For any clarification related to e- tendering bidders are requested to contact.  
Phone no: 03670-288241, Mobile: 07037419700  
E-mail ID: [contract.khep@gmail.com](mailto:contract.khep@gmail.com)

4. **Submission of Bids**

- 4.1 Bidders shall prepare and submit their bids in the electronic form at <https://etenders.gov.in> as per timeline mentioned in clause no. 6 below. Online bidding forms will be available in the above website.

Besides of online submission, the following documents are required to compulsorily submitted physically (offline mode) as stipulated at clause No. 12.1.3 (iii) Section-II of bid Document:

- a. Earnest Money Deposit (EMD) in the form of Bank Guarantee or *e-receipt of money paid through SB-COLLECT of State Bank of India, in original.*
- b. Power of Attorney (as per format provided at Form-E, Section- V of Bid Document), in original (if applicable).

These above mentioned documents shall be submitted by hand or by registered post/Courier in a sealed envelope superscripted as "**Hard Copy of documents against No. KHPS/C&P/2022-23/469 dated 25.07.2022 for Construction of 02 (Two) Nos. of Fire Fighting Tanks at Kopili Power Station, KHPS, Umrungso**" at the following address within the scheduled date and time mentioned under Clause 6 below failing which, the Techno-Commercial Bid shall not be considered for evaluation and hard copy of documents received late shall be returned unopened to the Bidder.





The general Manager (C),  
i/c Contract & procurement Cell,  
KHPS NEEPCO Ltd.,  
Umrongso Dima Hasao District, Assam-788931

- 4.2 Bidders may view the tender opening results of techno-commercial and price bids at <https://etenders.gov.in> by marking their presence for online tender opening.
- 4.3 Submission of bids shall not automatically construe qualification for evaluation. The Owner reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the Owner.
5. Bidders are requested to visit <https://etenders.gov.in> and <http://www.neepco.co.in> regularly for any clarification of the bid document.

6. **Important information and dates :**

Earnest Money Deposit (EMD)/ Bid Security Deposit	70,000.00 or 35,000.00 as applicable.
Tender Fee (including GST)	1180.00
Bid validity Period	180 days from the date of opening of Techno-commercial bid
Date of commencement of downloading of bid document from <a href="https://etenders.gov.in">https://etenders.gov.in</a>	10:00 hrs. of 26.07.2022
Last date & time for receipt of online bids:	17:00 hrs. of 22.08.2022
Last date & Time for receipt of offline documents to be submitted as per bid conditions	15:30 hrs. of 29.08.2022
Date & time for opening of Techno-Commercial bids online	15:30 hrs. of 24.08.2022
Date & Time for opening of Price Bids online	Date & Time Shall be intimated separately to those Techno-Commercially qualified bidders, who qualify in the techno-Commercial evaluation.

7. **PAYMENT OF BID FEE AND EMD:**

- Bid FEES, EMD etc . are to be paid as per Bid requirement
- The procedures/steps to be followed for payment of BID FEES, EMD Etc by SB-COLLECT of State Bank of India:

STEP 1	The bidder shall visit url/web page <a href="https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm">https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm</a> on any internet browser
STEP 2	State Bank Collect page will appear. For "State of Corporate/Institution", select States i.e. Assam, ArunachalPradesh, Mizoram , Nagaland, Tripura, West Bengal, National Capital Territory of Delhi, as applicable depending upon location of the Tender . However , for payment of Bid fee and EMD etc for the state of Meghalaya, bidders has to select "ALL INDIA" for "State of Corporate/ Institution". For "Type of Corporate/ Institution "select "PSU" Click"GO"
STEP 3	In new screen , select PSU Name as "North Eastern Electric Power Corporation Limited "and Submit.



STEP 4	In the new screen, select Payment Category based on the location of the tender viz RHEP-Parties, PareHEP- Parties, KHPS- Parties etc. as applicable. However , for Meghalaya select "SHILLONG –PARTIES" in this case.
STEP 5	New screen will appear, here the bidder has to fill all the required information for the payment as under. i) Under Name of payer: The bidder is to filled up his Name and Address. ii) Under Short Details of Payment: The Bidder shall indicate BID FEES or EMD as applicable and the NIB No .(Example : for payment of EMD against NIB No . XX dated DDMMYYYY, the bidder has to fill under this option as "EMD for NIB No .XX dated DDMMYYYY) iii) Under Type of PAYER :The Bidder is to select VENDOR OR CONSULTANT whichever is applicable. iv) Under CIN in case the the Payer is a company: The bidder is to fill up his CIN in case of a company , otherwise may kept blank. v) Under Payment Amount: The bidder is to fill up the amount as per Bid Condition . vi) Subsequent information for Name , Date of Birth/Incorporation , Mobile Numbers are to be filled as required. vii) Fill Captcha. viii) Then Submit.
STEP 6	In the new screen, check the details and click "CONFIRM" if correct.
STEP 7	The Multi Option Payment System will be available for making the payment. The Bidder may select option as per convenient and make the payment .
STEP 8	After successful payment , the system will generate receipt. The receipt may also be generated from Reports – i.e. SB Collect (Request Report/ Download Report). This system generated receipt shall be downloaded and send it to the respective tendering authority at their e- mail ID. The system generated receipt shall also be uploaded while submitting the Tender form in the e- tendering portal as per bid document.

8. In the event the date of opening of bids is declared as a closed holiday for NEEPCO, the date of opening of bids will be the following working day at the appointed times.
9. The bidder registered as Micro/ small Enterprise are exempted from paying applicable bid fee and Security Deposit/Earnest money deposit subject to submission of valid and relevant document/ certificate. The bidders participating as Micro & Small Enterprises (MSE) shall declare Udyam Registration (UR) Number on Central Public procurement Portal (CPPP), Failing which such bidders shall be treated as non-MSE bidders and shall not be able to avail the benefits available to MSEs as contained in Public Procurement Policy for MSEs Order, 2012 issued by Ministry of Micro, Small & Medium Enterprises, for tenders invited electronically through CPPP. In addition to the above, all other advantages/ benefit as per guidelines of MSMED Act. 2006 shall be extended to the bidders which are registered as Micro, Small or Medium Enterprise and Startup.

**A. Conditions for Micro & Small Enterprises (MSEs):**

- 9.1 The bidders participating as Micro/Small Enterprises (MSE) shall submit an Undertaking in the prescribed format (Form B, Section-V) declaring the status of their firm under the provisions of Micro and Small Enterprises along with a copy of the relevant document/ certificate issued by any of the Authority mentioned below:

- o District Industries centers
- o Khadi and Village Industries Commission
- o Khadi and Village Industries Board
- o Coir Board
- o National Small Industries Corporation (NSIC)



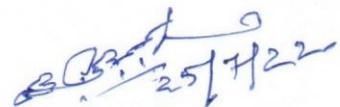


- Directorate of Handicrafts and Handloom
  - MSEs having Udyog Aadhaar Memorandum
  - Any other Body specified by Ministry of Micro, Small and Medium Enterprises.
- 9.2 The registration certificate submitted by MSEs issued from any one of the above agencies must be valid as on close date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period.
- 9.3 The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.
- 9.4 The MSE bidder/Entrepreneurs claiming to belong to Scheduled Caste (SC) or Scheduled Tribe (ST) shall furnish necessary SC/ST certificate issued by Competent Authority in support of their caste/tribe in addition to certificate of registration with any one of the agencies mentioned above at sl. no 8.1. MSE owned by SC/ST shall satisfy any of the following:
- a) In case of proprietary MSE, proprietor(s) shall be SC /ST
  - b) In case of partnership MSE, the SC/ST partners shall be holding at least 51% shares in the enterprise.
  - c) In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters.

**10. Relaxation of Norms for Startups and Micro & Small Enterprises (MSEs) on Prior Experience and Prior Turnover criteria:**

In consideration of the nature of the tendered job involving public safety and Job Specialization, Startups and Micro & Small Enterprises (MSEs) are not eligible for relaxation on Prior Experience criteria and prior turnover criteria for this tender.

11. If the bidder is eligible for any concessional duties and taxes he should invariably mention this in the bid. On or before the date of opening the price bid the bidder should also confirm any change in this regard. The price bid shall be evaluated on the basis of the information supplied by the bidder and hence the actual payments of taxes and duties shall be limited to the extent mentioned in the bid or in subsequent confirmation before opening of the price bids.
12. Any action on the part of the bidder to revise the price or to change the structure of the price at his own instance after opening of the bid and within the validity of the offer shall not be possible.
13. NEEPCO reserves the right to extend the last date and time for submission of Bid.
14. NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the grounds for such action.

 25/7/22

GM (C), C&P  
KHPS, NEEPCO Ltd., Umrongso



