



ISO 9001:2015,
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&
ISO 45001:2018

नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड
North Eastern Electric Power Corporation Ltd.
(भारत सरकार का उद्यम/A Govt. of India Enterprise)



ब्रुकलैंड कम्पाउंड, लोअर न्यू कॉलोनी
Brookland Compound, Lower New Colony
शिलांग/Shillong – 793 003

NIB NO. 29 DATED 22.12.2022

DETAILED NOTICE INVITING BIDS

For

Website Security Audit of the Corporate Website by CERT-In Empaneled Agencies

The **North Eastern Electric Power Corporation Limited (NEEPCO)**, a Miniratna Category-I Public Sector Enterprise under the Ministry of Power, Government of India invites online bids from eligible bidders through e-procurement portal <https://etenders.gov.in> for **Website Security Audit of the Corporate Website <https://neepco.co.in> by CERT-In Empaneled Agencies.**

Prospective bidders may download the detailed bid document from <https://etenders.gov.in> with effect from xx:00 hours of xx.xx.2022.

1. Scope of Work

The Corporate Website of NEEPCO is accessible through <https://neepco.co.in>. The website is presently hosted on National Cloud maintained by NIC. The security audit of the website will be carried out on Cloud VM (Production Server) at the time of allotment of work. The security audit would be online for which privilege access will be given to the auditing agency during the audit period.

The Auditor is expected to carry out an assessment of the vulnerabilities, threats and risks that may exist in the above website through Internet Vulnerability Assessment and Penetration Testing which includes identifying remedial solutions and recommendations for implementation of the same to mitigate all identified risks, with the objective of enhancing the security of the website.

The website audit should be done by using Industry Standards and as per the Open Web Application Security Project (OWASP) methodology.

During Security Audit, if any lapse is found, the same shall be reported by the auditor to NEEPCO to make the application/portal fully secured for hosting on NIC server.

The audit of the application/portal should be conducted in conformity with NIC Audit guidelines. After successful security audit of the website, the security audit report from the auditor should clearly state that all web pages along with respective linked data files (in pdf / doc / xls etc. formats), all scripts and image files are free from any vulnerability or malicious code, which could be exploited.

Stage-I

First Level vulnerability assessment and report generation with recommendations. Auditing the web application to discover deployment level security vulnerabilities.

Stage-II

Second and subsequent levels of security audit, report generation and issue of certificate. Validation of vulnerabilities reported in Stage-I and scanning the web application to ensure no significant vulnerabilities exists in the application.

2. QUALIFYING REQUIREMENTS

2.1 Technical

- The bidder must be a registered entity in India. Bidder needs to submit relevant document.
- The bidder must be an individual / independent company and not a consortium or Joint Venture.
- The Bidder must be a valid CERT-In empaneled Information Technology (IT) security auditor/auditing organization as on the last date of bid submission. The Letter of Empanelment must be submitted.
- Must have executed at least 3 (three) projects for Website Security Audit works in any Government/Semi-Government (State/Central) or, PSU (State/Central) organizations during the last 5 years. Work Completion Certificates from client with clearly indicating the date of certificate and cross-reference of order no. /date must be produced as proof.
- The bidder shall not have been blacklisted by any Government / Government agency in India. Self-declaration to that effect should be submitted along with the submission of technical bid.
- Bidder has to submit a declaration regarding confidentiality of data of NEEPCO on their letter head.

2.2 Financial

1. MAAT: Minimum Average Annual Turnover (MAAT) in the best 3 (three) financial years out of the last 5 (five) financial years, ending 31st March of the previous financial year, should not be less than Rs. 88500 (Rupees Eighty-Eight Thousand Five Hundred) only.
2. Net Worth: The Net Worth of the bidder as on last day of the preceding financial year shall not be less than 50% of the Paid-up Share Capital.
The Net Worth shall be calculated based on Subscribed and Paid-up Capital + Free Reserves + Unallocated balance surplus amount of Profit and Loss Account less (a) expenses not written off (b) loss in Profit & Loss Account if not reduced from Reserves.
Complete Audited Annual Reports along with Audited Balance Sheets, Profit and Loss Account & detailed Schedule and other financial statements for the preceding 5 (five) financial years, ending 31st March of the previous financial year, along with Letter of adequacy and commitment from their Bankers/ Financial Institutions of International repute should be furnished along with their bids for evaluating the above financial criteria. In case where the audited results of the preceding financial years are not available, certified financial statements from a practicing Chartered Accountant will be also be

considered acceptable.

3. Liquid Assets: The bidder should have liquid assets or / and evidence to availability of unutilized credit facilities of not less than INR 8850.00 (Rupees Eight Thousand Eight Hundred Fifty) only. The Certificate of Banker regarding the availability of unutilized credit facilities shall not be dated earlier than 30 (thirty) days prior to the date of opening of bids.
4. Bid Capacity: The available Bid Capacity of the Bidder at the time of submission of Bid, calculated as under should not be less than the estimated cost of the work put to tender:

$$\text{Bid Capacity} = A \times N \times 2 - B$$

Where,

A = Maximum value of works executed in any one year during last 7 (seven) years (at current price level).

N = Completion time of the proposed work in years.

B = Value at current price level of existing commitments and on-going works (as on the latest date for bid submission) to be completed in next "N" years.

Bid capacity shall be assessed at the time of submission of Techno Commercial Bid, for which the Bidder shall have to submit documentary evidence in support of "A" & "B" above along with their Bid. Complete Audited Annual Reports along with Audited Balance Sheets, Profit and Loss Account & detailed Schedule and other financial statements for the preceding 5(five) financial years, ending 31st March of the previous Financial Year, along with Letter of adequacy and commitment from their Bankers/ Financial Institutions of International repute should be furnished along with their bids for evaluating the above financial criteria. In case where the audited results of the preceding financial years are not available, certified financial statements from a practicing Chartered Accountant will also be considered acceptable.

5. Copies of Audited Balance Sheet & Profit and Loss account for the last 3 (three) financial years certified by a Chartered Accountant indicating the Annual financial turnover and latest Banker's Certificate in support of solvency shall be furnished along with latest and valid **GST Registration Certificate, PAN** etc.

Interested bidders who fulfill the qualifying requirements as mentioned at 2.1 and 2.2 above, may download the bid document from <https://etenders.gov.in> after registration in the portal.

3. BIDDING SYSTEM

The Bidder shall submit the Bid under the Single-Stage Two-Envelope bidding system in electronic form as follows:

Envelope No. 1: Shall contain Techno-Commercial Bid.

Envelope No. 2: Shall contain Price Bid.

Price Bids of only those Bidders who qualify in Techno-Commercial evaluation shall be opened.

4. REGISTRATION AND PARTICIPATION IN BIDS

- 4.1 This tender is being processed through e-tendering/e-procurement system. The bid documents are to be downloaded from <https://etenders.gov.in> and bids are also to be submitted/uploaded through the said system only. Guidelines for the e-tendering system are available in the portal (etenders.gov.in).
- 4.2 Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- 4.3 As part of the enrolment process, a bidder will be required to choose a unique username and assign a password for its account.
- 4.4 Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4.5 Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (**Class III Certificates with signing key usage**) issued by any Certifying Authority recognized by CCA India (e.g. Sify /nCode /eMudhra etc.), with their profile.
- 4.6 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- 4.7 Bidders then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.
- 4.8 Bidders are requested to get themselves enrolled in the e-Procurement portal (<https://etenders.gov.in/eprocure/app>) and no extra time will be considered for submission of bids for any delay in the enrollment process.

For registration and other queries related to the portal, bidders may contact NIC at:

Ms. Deibaphira Suchiang

Rollout Support Engineer, NIC, Shillong

Mobile: 7005490585, 8256979394

Email: deibaphirasuchiang@gmail.com

5. BID FEE

For participation in the bid, bidders shall have to pay BID FEES (non-refundable) of Rs. 500.00 (Rupees Five Hundred) only plus GST (SAC Code 9984) (NEEPCO Shillong GST NO.: 17AAACN9991J1ZT).

The bidder shall make the payment through "SB-COLLECT" of State Bank of India as per procedures/steps elaborated in Cl. No. 11 below. Payment of bid fee through other mode of payment like DD etc. will not be acceptable.

During payment of bid fee through "SB-COLLECT" of State Bank of India, Bidders shall clearly indicate the NIB No. against which the bid fee is paid. The bidder shall submit the proof of payment of bid fee and also indicate their GSTIN via e-mail to itshillong@neepco.co.in.

6. SUBMISSION AND OPENING OF BIDS

- 6.1 Bidders shall prepare and submit their bids online in <https://etenders.gov.in>. Submission of online bids is mandatory for consideration of the bids by NEEPCO. Bidding forms will be available in the above website.

6.2 The bidder shall also refer to the instructions for online bid submission given at Section-II (Instruction to Bidders) of the bid document.

6.3 Bids will be opened online on the stipulated date and time as given below.

6.4 Besides online submission, a few documents are required to be submitted physically (offline mode) as stipulated at Clause No. 6.5 of Section-II (Instruction to Bidders) of the bid document.

7. BID VALIDITY

180 (One Hundred Eighty) days from the date of opening of bids.

8. TENDER TIMELINE

Start date and time for downloading of bid document	16:00hrs on 22.12.2022
Last date & time of downloading of bid document	16:00 hrs on 21.01.2023
Last date & time for submission of online bids	16:00 hrs on 21.01.2023
Date & time of opening of bids online	16:00 hrs on 24.01.2023
Last date of receipt of bid queries	18.01.2023

Note:

- Queries received after the expiry of last date of receipt of bid queries shall not be entertained by NEEPCO.
- In the event the date of opening of bids is declared as a closed holiday for NEEPCO, the date of opening of bids will be the next working day at the appointed times.

9. COMPLETION TIME

The entire work under scope needs to be completed within 2 months from the date of issue of LOI.

10. RELAXATION OF NORMS FOR STARTUPS AND MICRO & SMALL ENTERPRISES (MSES)

9.1 The bidders participating as Micro/Small Enterprises (MSE) shall submit an Undertaking in the prescribed format given in the Bid Document declaring the status of their firm under the provisions of Micro and Small Enterprises along with a copy of the document/ certificate issued by any of the Authority mentioned below:

- District Industries Centers
- Khadi and Village Industries Commission
- Khadi and Village Industries Board
- Coir Board
- National Small Industries Corporation (NSIC)
- Directorate of Handicrafts and Handloom
- Any other Body specified by Ministry of Micro, Small and Medium Enterprises.

9.2 The MSEs owned by Scheduled Caste (SC) & Scheduled Tribe (ST) entrepreneurs must submit the SC/ST certificate issued by District Authority in addition to certificate of registration with any one of the agencies mentioned above. The bidder shall furnish necessary documentary evidence to ascertain that the MSE is owned by SC/ST. MSE owned by SC/ST is defined as:

- a) In case of proprietary MSE, proprietor(s) shall be SC /ST.
- b) In case of partnership MSE, the SC/ST partners shall be holding at least 51% shares in the enterprise.
- c) In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters.

9.3 The registration certificate submitted by MSEs issued from any one of the above agencies must be valid as on close date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period.

9.4 The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.

9.5 The MSEs registered with above mentioned agencies/bodies are exempted from payment of BID FEES and EARNEST MONEY DEPOSIT (EMD), if any.

11. Relaxation of Norms for Startups and Micro & Small Enterprises (MSEs) on Prior Experience and Prior Turnover criteria:

In line with the Policy Circular No. 1(2)(1)/2016-MA dated March, 2016 of the Ministry of Micro, Small & Medium Enterprises on "relaxation of norms for Startups and Micro & Small Enterprises in Public Procurement on Prior Experience and Prior Turnover criteria" and as per Section 2.1(5) of "Action Plan for Startup India" announced by the Government of India in Jan 2016, the Criteria of Prior Turnover and Prior Experience are exempted for the Startups and Micro & Small Enterprises for this tender, subject to meeting of quality and technical specifications. The Startup Enterprises shall submit startup India recognition certificate issued by the Department of Industrial Policy and Promotion (DIPP) of Ministry of Commerce & Industry in order to be considered for relaxation in prior experience and prior turnover.

12. NEEPCO reserves the right to extend the last date and time for submission of Bid.

13. Bidders are requested to visit <https://etenders.gov.in> and <http://www.neepco.co.in> regularly for any corrigendum/modification/clarification of the bid document.

14. Submission of bids shall not automatically construe qualification for evaluation. The Owner reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the Owner.

Sd/-
General Manager (IT)
NEEPCO Ltd., Shillong