



NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

भारत सरकार का उद्यम A Govt. of India Enterprise

मिनीरत्न : श्रेणी-I Miniratna : Category-I

एनटीपीसी लिमिटेड की पूर्ण स्वामित्व वाली सहायक कंपनी A wholly owned subsidiary of NTPC Ltd

Website: www.neepco.co.in, E-mail: contract@neepco.co.in

OFFICE OF THE EXECUTIVE DIRECTOR (CONTRACTS & PROCUREMENT)

Brookland Compound :: Lower New Colony

Shillong-793 003 :: Ph: 91-364-2227784

Corporate Identity Number (CIN): U40101ML1976GOI001658



NIB NO. 481 DATED 21-04-2025

SHORT NOTICE INVITING BIDS

FOR EMPANELMENT OF COST AUDITOR IN NEEPCO FOR THE FY-2025-26, 2026-27 & 2027-28

North Eastern Electric Power Corporation Limited (NEEPCO/ the Corporation), a leading Miniratna Category-I Central Public Sector Enterprise under the Ministry of Power, Government of India and a wholly owned subsidiary of NTPC Ltd, invites online electronic bids in the e-tender portal <https://etenders.gov.in> from prospective bidders fulfilling the Qualifying Requirement under Single-Stage Single-Envelope bidding system through Domestic Competitive Bidding (DCB) route for **Empanelment of Cost Auditors in NEEPCO for the Financial Year 2025-26, 2026-27 and 2027-28.**

For details, refer the detailed NIB available at the websites <https://etenders.gov.in> and www.neepco.co.in.

Any subsequent Amendment/ Corrigendum/ Time extension etc. of the tender shall be updated/ published only on the websites mentioned above.

Last date for online submission of bid is 19.05.2025 by 14:00 Hours.


Executive Director
Contracts & Procurement
NEEPCO Ltd., Shillong



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SECTION-I

DETAIL NOTICE INVITING BIDS FOR

EMPANELMENT OF COST AUDITOR IN NEEPCO FOR THE FY 2025-26, 2026-27 & 2027-28

North Eastern Electric Power Corporation Limited (NEEPCO/ the Company/the Corporation), a leading Miniratna Category-I Central Public Sector Enterprise under the Ministry of Power, Government of India and a wholly owned subsidiary of NTPC Ltd, invites online electronic bids in the e-tender portal <https://etenders.gov.in> from prospective bidders fulfilling the Qualifying Requirement under Single-Stage Single-Envelope bidding system through Domestic Competitive Bidding (DCB) route for **“Empanelment of cost Auditors in NEEPCO for the Financial Year 2025-26, 2026-27 and 2027-28”**.

Interested Bidders, may download the detailed bid document from <https://etenders.gov.in> with effect from 14:00 Hours of 22.04.2025-.

1. Scope of Services

Detailed scope of work shall be as under:

- 1.1 To Carry out Cost Audit of the Power Stations of the Company as detailed in Clause-2, Section II - Information for Bidders, in accordance with the provisions of Section 148 of the Companies Act, 2013 and the Companies (Cost Records and Audit) Rules 2014 & amendments thereto. Cost Audit shall be in adherence to the relevant orders/clarification issued by Cost Audit Branch, Ministry of Corporate Affairs, Govt. of India and the Cost Accounting Standards issued by the Institute of Cost Accountants of India from time to time.
- 1.2 Scope of works include consolidation of the Cost Audit Reports & annexure to cost audit reports of all power stations, conversion of Consolidated Cost Audit Reports in XBRL mode, filling the same with Central Government and other associated works.
- 1.3 Compliance with all notifications/instructions issued in respect of cost audit under the Companies Act 2013.
- 1.4 Attending meetings (including Audit Committee and Board of Directors meeting) of the Company for matters relating to Cost Audit & Reports thereon.
- 1.5 Cost Audit firm so appointed shall commence cost audit of the power stations and submit reports thereon along with reservation or qualification or observations or suggestion, if any, in form CRA 3 and annexures as per notification or any other instruction issued by Central Government from time to time or any other section of the Companies Act 2013.

2. Bidding Procedure:

The Bidder shall submit online bids under Single-Stage Single-Envelope bidding system.

3. Duration of Appointment

- 3.1 Based on the evaluation of the bids, NEEPCO shall empanel 05 (five) no. highest ranked firms of Cost Accountants, as per qualifying criteria (marking system indicated at Annexure-I under Clause 6.3(v) Section – III below) in order of the total marks obtained by the firms in descending order (i.e., H1 to H5). The qualified firm will be empanelled for a period of 03 (three) years from the FY 2025-26. However, NEEPCO will appoint one firm (ranked highest, i.e., H1) only for a FY as the Cost Auditor of the Company, subjected to approval of the appropriate authority. In case the H1 empanelled firm is not eligible for such appointment or not accepted the offer, the next highest ranked firm will be given the offer. Such appointment will be given to the eligible Cost Audit Firm on year to year basis as per the agreed terms & conditions, subject to the satisfactory performance and approval of the appropriate authority.



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4. Qualifying Requirements

4.1 General Qualifying Requirements

- A bidder shall be a registered entity in India.
- The individual or the firm, as the case may be, is eligible for appointment under the Companies Act 2013, the Cost and Works Accountants Act, 1959 & amendments thereto and the rules/ regulations made there under.
- The cost audit firm(s) is free from any disqualification under sub-section (3) or sub-section (4) of section 141 read with sub-section (5) of section 148 of the Companies Act, 2013. to this, the cost audit firm(s) must not be holding any assignment of Statutory Auditor or Internal Audit or physical Verification of NEEPCO as on the date of appointment and during the continuity of the Cost Audit
- The individual or the firm, as the case may be, satisfies the criteria provided in section 141 of the Companies Act 2013, so far as may be applicable.
- The proposed appointment is within the limits laid down by or under the authority of the Companies Act 2013.

5. Bids by Consortium /Joint-Venture Companies:

Formation of Consortium /Joint-Venture for participation in the tender is not allowed.

6. Participation in Bids

6.1 E-Tendering / E-Procurement:

This tender is being processed through e-tendering/e-procurement system. The bidding documents are to be downloaded from <https://etenders.gov.in> and bids are to be submitted/uploaded through above e-tendering system. Guidelines for e- tendering system are available on e- tender portal.

6.2 Registration for Participation in Bids

- Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link "**Online bidder Enrollment**" on the CPP Portal which is free of charge.
- As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (**Class III Certificates with signing key usage**) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- Bidder can then log in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

Bidders are requested to get themselves enrolled on the e-Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) well in advance and no extra time will be considered for submission of bids for the delay in enrolling on the e-Procurement portal.



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For Registration and other e-procurement portal related queries, bidders may contact NIC at
Mr. Lastbornson Pyngrope
Functional Manpower (FMP),
National Informatics Centre, Meghalaya State Centre, Shillong
Mobile No. 9774764136
Email Id: l.pyngrope29@gmail.com

7. Submission and opening of Bids

- 7.1 Bidders shall prepare and submit their bids online in <https://etenders.gov.in>. Submission of online bids is mandatory for consideration of the bids by NEEPCO.
- 7.2 The bidder shall refer to the Instruction for online bid submission given at Section-III of the bid document.
- 7.3 The bids shall be opened at the date & time mentioned below.
- 7.4 Besides online submission, all documents are required to be compulsorily submitted physically (**offline mode**) as stipulated at Clause 11 under Section-III (Instruction to Bidders) of Bid Document:

The document shall be submitted by hand or by registered Post/ Courier in a sealed envelope superscripted as "**Hard Copy of documents against NIB No.481 Dated 21.04.2025 for Empanelment of cost Auditors in NEEPCO for the Financial Year 2025-26, 2026-27 and 2027-28**" at the following address within the scheduled date and time mentioned under Clause 9 below.

Executive Director,
Contracts & Procurement,
North Eastern Electric Power Corporation Ltd.,
Brookland Compound, Lower New Colony,
Shillong – 793 003, Meghalaya, India.
E-mail: contract@neepco.co.in
Contact No : 9864641646

8. **Bid validity:** 180 (one hundred and eighty) days from the date of opening of Bid proposal.

9. Tender timeline:

a) *	Date of commencement of downloading of Bid Document from https://etenders.gov.in	22-04-2025 from 14::00 Hours
b)	End date and time for downloading of Bid Document	Upto 14:00 Hours of 19-05-2025
c)	Last date & time of receipt of queries from prospective bidders	Upto 14:00 Hours of 30-04-2025
d)	Last date & time for submission of online bids	Upto 14:00 Hours of 19-05-2025
e)	Last date & time for receipt of offline documents to be submitted as per bid conditions	Upto 14:00 Hours of 26-05-2025
f)	Date & time for opening of bids online	At 14:00 Hours on 20-05-2025



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In the event the last date specified for submission of offline documents and date of online opening of bids is declared as a closed holiday for NEEPCO, the last date for submission of offline documents and date of online opening of bids shall be the following working day at the appointed times.

10. Bidders are requested to visit e-tendering portal <https://etenders.gov.in> and NEEPCO website <http://www.neepco.co.in> regularly for any Corrigendum/Addendum/Modification/Clarification of the bid document.
11. For any clarification related to terms and conditions of Bid Document, bidders are requested to forward e-mail clearly stating their queries to tendering authority at e-mail id: contract@neepco.co.in on or before the date indicated at clause 9(b) above.
12. NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for the action of NEEPCO.


Executive Director
Contracts & Procurement
NEEPCO Ltd., Shillong