



ISO 9001-2000,  
ISO 140 01-1996  
OHSAS 18001-1999



नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड

(भारत सरकार का उद्यम)

**NORTH EASTERN ELECTRIC POWER CORPORATION LTD**

**(A GOVT. OF INDIA ENTERPRISE)**

**CIN U40101ML1976GOI001658**

**OFFICE OF THE EXECUTIVE DIRECTOR (CONTRACTS & PROCUREMENT)**

**BROOKLAND COMPOUND::LOWER NEW COLONY**

SHILLONG-793003, MEGHALAYA

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## **DETAILED NOTICE INVITING BID**

(Domestic Competitive Bidding)

LIMITED TENDER

**NIB No. 310 DATED 19.02.2019**

The North Eastern Electric Power Corporation Limited (NEEPCO), a Public Sector Enterprise under the Ministry of Power, Government of India invites Single-Stage Two Envelope Bids through online bidding system on Limited Tender basis for Supply, installation & commissioning of Firewalls with three years' subscription and enhanced support at Corporate Office, NEEPCO, as detailed below.

<b>Particulars</b>	<b>Value of Earnest Money (EMD)</b>	<b>Bid validity</b>
Supply, installation & commissioning of 2 units of Firewalls (Sophos XG 450) to be deployed in active-passive mode in Shillong. Installation and activation of 3 years Full Guard Subscription with Enhanced Support for 36 months. Buy back of old firewall. And as per bid stipulation.	Rs. 1,14,000.00 (Rupees One lakh Fourteen Thousand Only)	120 (One Hundred Twenty) days

### **1.0 BIDDING PROCEDURE:**

The Bidder shall submit the Bid under the Single-Stage Two-Envelope bidding system in electronic form as follows:

**Envelope No. 1:** Techno-Commercial Bid.

**Envelope No. 2:** Shall contain Price Bid. Price Bids of only those Bidders who qualify in Techno-Commercial evaluation shall be opened.

### **2.0 E-Tendering / E-Procurement**

This tender is being processed through e-tendering/e-procurement system. The bidding documents are to be downloaded from <https://etenders.gov.in> and bids are to be submitted/uploaded through above e-tendering system. Guidelines for e-tendering system are available on e-tender portal.

### **3.0 Registration for Participation in Bids:**

- 3.1 Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal which is free of charge.
- 3.2 As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3.3 Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 3.4 Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 3.5 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- 3.6 Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.
- All the bidders are requested to get themselves registered well in advance and no extra time will be considered for submission of bids for the delay in on-line Bidder Registration, if any.

**4.0 The procedure/steps for payment by SB-COLLECT of State Bank of India (for payment of EMD etc.):**

STEP-1	The bidder shall visit url/web page <a href="https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm">https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm</a> on any internet browser.
STEP- 2	State Bank Collect page will appear. Select “ <b>ALL India</b> ” for “ <b>State of Corporate/Institution</b> ” Select “ <b>PSU</b> ” for “ <b>Type of Corporate/Institution</b> ” Click “GO”
STEP -3	In the new screen, select PSU Name as “ <b>North Eastern Electric Power Corporation Limited</b> ” and Submit.
STEP-4	In the new screen, select Payment Category as “ <b>SHILLONG- PARTIES</b> ”.
STEP-5	New Screen will appear, here the bidder has to fill all the required information for the payment as under: i) Under <b>Name of Payer</b> : The Bidder is to filled up his Name and Address. ii) Under <b>Short Details of Payment</b> : The Bidder shall indicate Portal <b>Registration Fees, BID FEE, EMD as applicable</b> . In case of BID FEE and EMD payment, the Bidder shall indicate BID FEES or EMD as applicable and the NIB No. (Example: for payment of EMD against NIB No. .... dated DDMMYYYY, the bidder has to fill under this option as “EMD for NIB No. XX dated DDMMYYYY”). iii) Under <b>Type of PAYER</b> : The Bidder is to select <b>VENDOR OR CONSULTANT</b> whichever is applicable. iv) Under <b>CIN in case the Payer is a company</b> : The bidder is to fill up his CIN in case of a company, otherwise may kept blank. v) Under <b>Payment amount</b> : The bidder is to fill up the amount as per bid condition.

	vi) Subsequent information for Name, Date of Birth/Incorporation, Mobile Numbers are to be filled as required. vii) Fill Captcha. viii) Then Submit.
STEP-6	In the new screen, check the details and click “ <b>CONFIRM</b> ”, if correct.
STEP-7	The <b>Multi Option Payment System</b> will be available for making the payment. The Bidder may select option as per convenient and make the payment.
STEP-8	After successful payment, the system will generate receipt. The receipts may also be generated from Reports - i.e. SB Collect (Request Report/ Download Report). This system generated receipt shall be downloaded for submission as per bid condition.

## 5.0 Submission and opening of Bids

- 5.1 Bidders shall prepare and submit their bids in the electronic form at <https://etenders.gov.in>. Price Bid forms (BOQ) will be available in the above portal against the NIB.
- 5.2 Bidders may view the tender opening results of techno-commercial and price bids at <https://etenders.gov.in> by marking their presence for online tender opening.
- 5.3 Bidders are requested to visit <https://etenders.gov.in> and <http://www.neepco.co.in> regularly for any modification/clarification of the bid document.
- 5.4 For any clarification related to terms and conditions of Bid Document, bidders are requested to forward e-mail clearly stating their queries to tendering authority at e-mail id contract\_neepco@yahoo.com, contract@neepco.co.in. Bidder may contact in regard to the instant NIB at 0364-2503346.
- 5.5 Submission of bids shall not automatically construe qualification for evaluation.
- 5.6 Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 5.7 The bidder shall refer to the Instruction for online bid submission given as Annexure in Section-II of the bid document.

## 6.0 Important information and dates:

Earnest Money Deposit (EMD)/ Bid Security	INR 1,14,000.00 (Rupees One lakh Fourteen thousand) /-
Bid fee	Not Applicable
Bid validity	120 days
Date of commencement of downloading of bid document from <a href="https://etenders.gov.in">https://etenders.gov.in</a>	From 10:00 Hrs of 20/02/2019
Last date of receipt of queries from prospective bidders	Upto 17:00 hrs. of 21/02/2019

Last date & time for submission of online bids:	Upto 14-00 Hrs of 26/02/2019
Date & time of online opening of Techno-Commercial bids	at 14-00 Hrs. of 27/02/2019
Last date & time for receipt of offline bids:	Within 7(seven) days after Techno-Commercial Bid opening.
Date & time of online opening of Price bids	Will be intimated separately to Techno-Commercially Qualified bidders

In the event the date of opening of bids is declared as a closed holiday for NEEPCO, the bids shall be submitted by the bidders as per stipulated time, however, the date of opening of bids will be the following working day at the appointed times.

## 7.0 Conditions for Micro & Small Enterprises (MSEs) :

- 7.1 The bidders participating as Micro/Small Enterprises (MSE) shall submit an Undertaking in the prescribed format (Form D, Section-V) declaring the status of their firm under the provisions of Micro and Small Enterprises along with a copy of the relevant document/ certificate issued by any of the Authority mentioned below:
- District Industries centers
  - Khadi and Village Industries Commission
  - Khadi and Village Industries Board
  - Coir Board
  - National Small Industries Corporation (NSIC)
  - Directorate of Handicrafts and Handloom
  - MSEs having Udog Aadhar memorandum
  - Any other Body specified by Ministry of Micro, Small and Medium Enterprises.

The MSEs owned by Scheduled Caste (SC) & Scheduled Tribe (ST) entrepreneurs; the SC/ST certificate issued by District Authority must be submitted in addition to certificate of registration with any one of the agencies mentioned above. The bidder shall be responsible to furnish necessary documentary evidence to ascertain that the MSE is owned by SC/ST. MSE owned by SC/ST is defined as:

- a) In case of proprietary MSE, proprietor(s) shall be SC /ST
  - b) In case of partnership MSE, the SC/ST partners shall be holding at least 51% shares in the enterprise.
  - c) In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters.
- 7.2 The registration certificate issued from any one of the above agencies must be valid as on close date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period.
- 7.3 The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.
- 7.4 **The MSEs registered with above mentioned agencies/bodies are exempted from payment of Bid Fees and Earnest Money Deposit (EMD).**
- 7.5 The MSEs bidder/ entrepreneurs claiming to belong to Scheduled Caste (SC) or Scheduled Tribe (ST) category, shall furnish necessary SC/ST certificate issued by Competent Authority in support of their cast/tribe in addition to certificate of registration with any one of the agencies mentioned above at serial B(I). MSE owned by SC/ST shall satisfy any of the following :

- (a) In case of proprietary MSE, proprietor(s) shall be SC /ST.
- (b) In case of partnership MSE, the SC/ST partners shall be holding at least 51% shares in the enterprise.
- (c) In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters

NOTE: The MSE registration must be for the item /category of items /services relevant to the tendered items / category of items/service.

- 8.0 NEEPCO reserves the right to extend the last date and time for submission of Bid.
- 9.0 NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the grounds for such action.

Sd/-

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