



NORTH EASTERN ELECTRIC POWER CORPORATION LTD.

(A Government of India Enterprise)

Regional Affairs Wing
NEEPCO, Gurwahati-781005

Comprehensive Architectural and Design Consultancy Services for
"Planning, Design & Construction of Office Building for ED (Arunachal Pradesh),
NEEPCO at Doimukh Colony, Arunachal Pradesh."

Section-I

Notice Inviting Tender & Information to the Bidder

NIB No. 04 Dtd. 19.8.2022.

Tender (Through e-tendering process only)

Name of Work: Comprehensive Architectural and Design Consultancy Services for "Planning, Design & Construction of Office Building for ED (Arunachal Pradesh), NEEPCO at Doimukh Colony, Arunachal Pradesh."

NEEPCO Ltd. invites **online electronic bids** through e-tendering process from competent, experienced and reputed Architects under (Single-Stage-Two-Envelop Bidding System) for the work Comprehensive Architectural and Design Consultancy Services for "Planning, Design & Supervision of Office Building for Executive Director (Arunachal Pradesh), NEEPCO at Doimukh Colony, Arunachal Pradesh." with 90 (Ninety) days validity from the date of opening of the Bid.

1. **E-Tendering / E-Procurement**

This tender is being processed through e-tendering system. The bidding documents are to be downloaded from <https://etenders.gov.in> and bids are to be submitted/uploaded through above e-tendering system. Guidelines for e-tendering system are available on e-tender portal.

2. **Registration for Participation in Bids:**

- 2.1 Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- 2.2 As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 2.3 Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 2.4 Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 2.5 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 2.6 Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC/e-Token

All the bidders are requested to get themselves registered well in advance and no extra time will be considered for submission of bids for the delay in on-line Bidder Registration, if any.

3. **Technical Requirements:**

- a. The bidder should have the registration under Council of Architect as per Architect Registration Act, 1972 and/or Corporate Member of Institution of Town Planning, India.
- b. The bidder should have the experience of Comprehensive Architectural Consultancy Service of Non-Residential Multistoried Building having Floor Area not less than 1000 sqm. under Govt/PSU during last 3 (Three) years.



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- c. The bidder should have minimum financial turnover of Rs. 10,00,000.00 (Rupees Ten Lakhs) only from similar Consultancy Service in a year within last 3 (Three) years.

4. General Requirements

1. Registration with Council of Architects as per Architects Registration Act, 1972 and/ or corporate member of institution of Town Planners, India.
2. GST Registration No.
3. Income Tax Pan No Number along with proof of having submitted IT returns for the last 3 (three) years, profit & loss account and balance sheet certificate by the auditor.

5. General Conditions

- i) Detailed specification of job includes scope of work and all terms and conditions of NIT's are given in tender documents.
 - ii) Bid must be accompanied with the photocopies of the following documentary evidence (duly attested by authorized signatory of the tenderer).
 - a) Copy of Registration with Council of Architect and/ or Corporate Member of Institute of Town Planners, India.
 - b) Copy of GST Registration.
 - c) Copy of Work Orders/LOAs and Completion Certificates/ proof of completion from respective Authority.
 - d) Name and address of the sole Proprietor/Partners/Board of Directors and Memorandum of Articles of Association / photocopy of the Partnership Deed/affidavit for Proprietorship.
 - e) Copy of PAN along with proof of having submitted IT returns for the last 3 (Three) years, profit & loss account and balance sheet certified by the auditor.
 - f) The Bidder participating as Micro / Small Enterprises (MSE) shall submit valid document.
 - g) The MSE's who have applied for registration or renewal of registration with authorized agencies / bodies, but have not obtained the valid certificate as on close date of tender, are not eligible for exemption /preference.
 - h) Bidder shall submit a preliminary proposal, incorporating the basis concept along with the Plan/Elevation/Sectional Elevation of the Building with optimum utilization of land. The proposed building should have a Corporate Office look. The bidder shall ensure that the proposed construction cost of the complete building shall be approximately Rs.1.5 cr.
6. Notwithstanding anything stated above, the owner reserves the right to assess Bidder's capability and capacity to perform the contract should the circumstances warrant such assessment in the overall interest of NEEPCO Ltd. and decision of NEEPCO in this regard shall be final.
7. Submission and Opening of Bids



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- 7.1 Bidders shall prepare and submit their bids online in <https://etenders.gov.in>. Online bidding forms will be available in the above website. Detailed Bid document can be downloaded from this website after vendor registration. In the online Bid submission, Bidders will submit their Bids using their digital signature.
- 7.2 Submission of online bid is mandatory.
- 7.3 Bids should be submitted online both Technical and Price Bid in the e-Tender Portal <https://etenders.gov.in>. In addition, the Bidder shall submit the Preliminary Proposal consisting Basic Concept drawings as mentioned in the Clause No. 5, 2 (i) of General Conditions in offline mode in Sealed Envelope marked as "Tender for Comprehensive Architectural and Design Consultancy Services for "Planning, Design & Construction of Office Building for Executive Director (Arunachal Pradesh), NEEPCO at Doimukh Colony, Arunachal Pradesh."
- The offline envelopes shall be addressed as below:
- To
- The General Manager (C),
Regional Affairs Wing,
NEEPCO Bhawan, R.G. Baruah Road,
Guwahati-5, Assam.
- 7.4 The offline documents shall reach this office within the scheduled date and time mentioned Clause No:14.
- 7.5 The documents received by the Corporation in offline mode as specified above after the stipulated date and time will be returned unopened to the Bidder and his online Bid will not be considered for evaluation.
8. **Assessment:** The Technical Evaluation shall be done on the basis of the submittals furnished in the Techno-Commercial Bid. Having all the requisite credentials as per the General Requirements as well as per General Condition, the preliminary proposal of the Bidder shall be examined by NEEPCO and the accepted offers shall be considered for Price Evaluation. The bidder may require to give a power-point presentation on their proposal if NEEPCO desires so. The decision of NEEPCO in this regard shall be final and binding on the bidders.
9. The Bidders, who will meet the qualification requirement as per NIT for Techno-Commercial Bid, will be communicated for opening of Price bid.
10. **Special Conditions:**
- The bidder who will qualify technically, but could not qualify in the Price Bid, will be paid Rs. 5,000.00 (Rupees Five Thousand) only to compensate for the input works of preliminary submission on production of Bill. However, the Lowest Bidder (L-1) shall not be entitled for compensation. **The bidder not found qualified in Sl No. (h) of 5 (ii) but otherwise qualified as per Sl. No. 5 (ii)(a to g) shall be treated as disqualified.**
11. **Special Attention**
- 11.1 Bidders are advised to contact GM (C), Regional Affairs, for execution of this contract smoothly and satisfactorily. Any lack of knowledge to this effect on the part of the Tender shall not entitle the contract for any claim whatsoever and shall not be



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considered. The Tenderer are therefore once again advised to inspect the entire working front and make proper planning before submission of Tender.

11.2 The tender should be submitted in the prescribed form and the same should be signed properly as laid down here under:

- If the tender is submitted by any individual, it shall be signed by the proprietor above his full name and full name of his firm with its current business address.
- If the tender is submitted by a Firm in Partnership, it shall be signed by all the Partners of the Firm above their full name and current business address, or by a Partner holding the Power of Attorney for the Firm and signing the tender in which case certified copy of the Partnership Deed and current business of all the Partners of the Firm shall also accompany the tenders.
- If the tender is submitted by a Limited Company or a Limited Corporation, it shall be signed by a duly authorized person holding the Power of Attorney for signing the tender in which case a certified copy of the Power of Attorney may be required to furnish with satisfactory evidence of its existence before the contract is awarded.

12. Bidders may view the tender opening results in <https://etenders.gov.in> by marking their presence for online tender opening.

13. Bidders are requested to visit <https://etenders.gov.in> regularly for any modification/clarification of the detailed bid document.

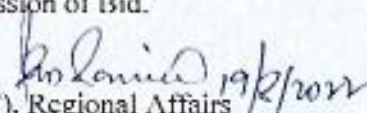
14. Submission of bids shall not automatically construe qualification for evaluation. The Purchaser reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, for any justified and genuine grounds without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the Purchaser.

Important dates:

Date of commencement of downloading of bid document from https://etenders.gov.in	w.e.f. 1000 Hrs. of 20.8.2022
Last date & time for receipt of online bids:	1200 Hrs. of 15.9.2022
Last date & time for receipt of offline bids:	1200 Hrs. of 15.9.2022
Date & time of online opening of bids	1200 hrs. of 16.9.2022

In the event the date of opening of bids is declared as a closed holiday for NEEPCO, the date of opening of bids will be the following working day at the appointed times.

NEEPCO reserves the right to extend the last date and time for submission of Bid.


GM (C), Regional Affairs
NEEPCO, Guwahati