



ISO 9001-14001  
OHSAS 18001

**नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड**  
**North Eastern Electric Power Corporation Limited**

(भारत सरकार का उद्यम) / (A Govt. of India Enterprise)

**135 मे.वा. अगरतला गैस टरबाइन कंबाइन साइकिल पावर प्लांट**

**135 MW Agartala Gas Turbine Combined Cycle Power Plant**

**अनुबंध एवं खरीद: प्रचालन स्कंध/Contract & Procurement/Operation Wing**

**रामचन्द्र नगर, त्रिपुरा (प) / Ramchandra Nagar, Tripura (W) - 799008**



**NOTICE INVITING TENDER( E-TENDER )**

**e-NIT No. 66/NEEPCO/AGTCCPP/C&P/2018-19 Dated 17.01.2019**

Online Sealed bids (Single Stage Two-Envelope) with 120 (One Hundred Twenty) days validity are invited from eligible bidders for "**Disposal of e-waste from AGTCCPP, NEEPCO Ltd., Ramchandranagar, Agartala - 799008, Tripura(W)**". Detailed Tender Document containing Terms and Conditions for Bidding including Qualifying Requirement can be down loaded from NEEPCO's online portal <https://etenders.gov.in>

SCHEDULE		
1.	Name of Work	Disposal of e-waste from AGTCCPP, NEEPCO Ltd., Ramchandranagar, Agartala - 799008, Tripura(W) as is where is basis.
2.	Time of Completion	45(Forty Five) days.
3.	Earnest Money	₹ 500/- (Service providers who are registered with NSIC as SSI Unit and MSME are exempted from submission of EMD)
4.	Tender Fees	NIL
5.	Last Date & time for Bid submission	18/02/2019 at 13:00 Hrs
6.	Date & time of opening of Bid	20-02-2019 at 15:00 Hrs.
7.	Validity of Tender	120 Days
8.	Required Registration	All the bidders must be registered with Central Pollution Control Board/Delhi Pollution Control Committee/Pollution Control Board/agency of a State Government dealing with e-waste.

**BIDDING PROGRAMME**

**Participations & Submission of Tenders:**

**1. Registration for Participation in Bids:**

- 1.1 Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- 1.2 As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 1.3 Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 1.4 Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- 1.5 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.

- 1.6 All the bidders are requested to get themselves registered well in advance and no extra time will be considered for submission of bids for the delay in online vendor registration, if any.
- 1.7 Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

## **2 Submission and opening of Bids:**

- 2.1 Bidders shall prepare and submit their bids in the electronic form in <https://etenders.gov.in>. Bidding forms will be available in the above website. Bids will be opened on the stipulated date and time in the office of the Sr.Manager(E/M),C&P wing, NEEPCO Ltd, AGTCCPP, R.C.Nagar, Agartala, Tripura(W),Pin-799008.
- 2.2 Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2.3 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 2.4 Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 2.5 Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 2.6 Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 2.7 The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 2.8 All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening.
- 2.9 The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 2.10 Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 2.11 The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

### 3 Important Dates & Bid Validity:

- 3.1 Date of commencement of downloading of bid documents from the portal <https://etenders.gov.in/eprocure> w.e.f 18:00 Hrs of 17/01/2019.
- 3.2 End date & time for downloading of bid document: 11:00 Hrs of 18/02/2019.
- 3.3 Last date & time for submission of bids online: 13:00 Hrs of 18/02/2019.
- 3.4 Date & time for opening of bids online: 15:00 Hrs of 20/02/2019.
- 3.5 Bid validity: 120 (One Hundred Twenty) days from the date of opening of bids.

In case 20/02/2019 is a holiday, the bid shall be opened on the next working day at the appointed times. Quotations received through any Off-Line Mode shall not be considered.

Bidders are requested to visit e-tendering portal <https://etenders.gov.in/eprocure>, NEEPCO website <http://www.neepco.co.in> and CPP portal <https://etenders.gov.in> regularly for any modification/clarification of bid document.

- 4 **Earnest Money:** An amount of ₹ 500/- ( Rupees Five Hundred) only to be submitted along with the offer in the form of Demand Draft Drawn in favour of ' **North Eastern Electric Power Corporation Ltd.** ' and payable at ' **Agartala** ' from any Nationalized / Scheduled Bank, failing which their bid shall not be considered. The EMD should reach the office of the undersigned on or before the date of opening of the tender.

If a bidder withdraws the tender while it is under consideration or, after placement of order, the bid security /EMD shall be forfeited along with other action as the Corporation deems fit. The EMD of all unsuccessful bidders shall be returned only after placement of order with the successful bidder.

**Address of the undersigned** : Sr. Manager(E/M), C&P,  
AGTCCPP, NEEPCO Ltd.,  
R.C. Nagar, Agartala - 799008, Tripura(W).

### 5 **Tender fees/ Bid Document Fee:**

**NIL**

- 6 **Evaluation of Tender:** Techno-commercial bid shall be opened on online. Tenderers' authorized representative shall be permitted to attend the tender opening only on submission of authorization letter. Purchaser will examine the Tender document to determine whether they fulfilled the qualifying requirement, whether they are complete and meet the requirements of this Tender specification. Tender submitted without fulfilling the qualification criteria shall be rejected and shall not be considered for price bid evaluation. Price bid of those tenderers meeting the qualifying requirement and requirements of Tender specification shall be opened on completion of Techno-commercial Evaluation. Date for price bid opening shall be notified at a later date.

### **INSTRUCTION TO BIDDER**

The intending bidders who fulfill the eligibility / qualifying criteria as given below should participate in the on-line Bidding process. Fulfillment of criteria as mentioned is essential, as non-compliance will lead to rejection of the Bid, without any further communication.

**Qualifying Criteria:** The bidders must fulfill the following qualifying criteria :

1. The Tenders of the bidders must accompany EMD. Without EMD of requisite amount, the tenders will be rejected.
2. **All the bidders must be registered with Central Pollution Control Board/Delhi Pollution Control Committee/Pollution Control Board/agency of a State Government dealing with e-waste etc & bids received from firms other than registered will be summarily rejected.**

3. Copy of Bidder's PAN Card, Proprietor's Name, Legal Business Address, GST Registration, and **Registration Certificate from Central Pollution Control Board/Delhi Pollution Control Committee/Pollution Control Board/agency of a State Government dealing with e-waste**, Copy of Income Tax clearance Certificate of current validity should be submitted along with their bids.
4. Offline bids shall not be considered.

**GENERAL TERMS & CONDITIONS:**

(All prospective Bidders are requested to go through these instructions carefully)

01. **SCOPE:** "Disposal of e-waste from AGTCCPP, NEEPCO Ltd., Ramchandranagar, Agartala , Tripura(W) as is Where is basis".
02. **Time of Completion:** The work shall have to be completed within 45 (Forty Five) days from the date of issue of the order.
03. **Taxes:** The rate quoted by the bidders should be inclusive of GST.
04. **The Bidders should quote their unconditional rates for whole items** and not individually as per the enclosed prescribed Format (BOQ). Evaluation shall be based Grand-Total wise.
05. Materials shall be removed by the **highest acceptable responsive bidder (H-1)** from AGTCCPP within stipulated time. All the e-waste shall be taken out by the successful bidder at a time, no part release of the e-waste will be allowed.
06. No damage shall be caused to the existing property of NEEPCO, AGTCCPP while removing the disposable articles from site. Any loss/damage to NEEPCO incurred due to negligence or action of the successful bidder or his authorized worker/supervisor will have to be indemnified by the contractor.
07. Disposable e-Waste will be allowed to be removed only during working hours (9.30 Hrs to 16 Hrs) under the supervision of designated person nominated by the IT wing, AGTCCPP.
08. **All the bidders shall ensure compliance with the provisions contained in e-waste (Management) Rules-2016 and guidelines issued by the Govt. of India for disposal/recycling in an environmental friendly manner and any other notifications notified thereafter by the Govt. of India/State Govt.**
09. **PENALTY DUE TO DELAY:** If the materials (e-wastes) are not disposed within the stipulated time the EMD will be forfeited and Ordering Authority reserves to cancel the Order.
10. The validity of EMD shall valid for a period of 30 days beyond the tender validity period. No interest shall be paid on the EMD deposit.
11. Laws, Regulations and Acts pertaining to engagement of Labours, environment protection, Safety etc. shall be applicable.
12. **Payment Terms :-** After depositing the full amount within 10(Ten) days on receipt of Order in the form of **Crossed Bank Draft** drawn in favour of "**North Eastern Electric Power Corporation Limited**" from any Nationalized / Scheduled Bank payable at "**Agartala**" the materials(e-Waste) can be removed by the Contractor.  
Amount of EMD may be adjusted against the payment on request of the successful bidder if the bidder has not violated General Terms & Conditions clause no 02.
13. The rates shall remain firm till the completion of the job in all respect.
14. **Safety regulation:** The Contractor shall be solely responsible for arranging adequate safety of his labours while at work.
15. **Special Condition:** The intending bidders are requested to visit the IT wing, AGTCCPP in working hours (9.30 Hrs to 17 Hrs) to assess the materials to be disposed off.

16. **Query:** In case of any query regarding e-waste to be disposed off , bidders can contact to Dy. Manager(IT), Email ID: [it.neepco2013@gmail.com](mailto:it.neepco2013@gmail.com), Contact No: 0381-2391710
17. Bidders shall submit their bids online in electronic form in <https://etenders.gov.in>. Online bidding forms are available in above website. Manual offline Bids shall not be accepted. However, the document submitted by the bidder must be signed and sealed at each page by the bidder with signature before scanning and uploading.

The bidders are requested to note that participation in the bid shall be taken as acceptance of the terms & conditions as stated above. Bidders are requested to visit the website (<https://etenders.gov.in>) for any future change/ modification/ corrigendum/addendum to this tender.

The Corporation reserves the right to change/modify the requirements or to postpone/accept or reject the tender in full or part of this Notice or cancel without assigning any reason thereof and is not bound to accept the highest offer.

For & on behalf of North Eastern Electric Power Corporation Ltd.



(SURANJANA SARKAR)  
Sr. Manager(E/M), C&P  
NEEPCO Ltd. AGTCCPP