



# नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड

## North Eastern Electric Power Corporation Limited



भारत सरकार का उद्यम : A Govt. of India Enterprise  
मिनीरल: श्रेणी-I Miniratna: Category-I

एनटीपीसी लिमिटेड की पूर्ण स्वामित्व वाली सहायक कंपनी: A wholly owned subsidiary of NTPC Ltd.

उप महाप्रबंधक (मानव संसाधन) का कार्यालय/ **OFFICE OF THE DY. GENERAL MANAGER (HR)**

ISO 9001:2015,  
ISO 14001:2015  
ISO 45001:2018

पंयोर लोअर हाइड्रो पावर स्टेशन : **PANYOR LOWER HYDRO POWER STATION**  
(Formerly Ranganadi Hydro Power Station)

पो.ऑ. : रंगानदी प्रोजेक्ट :: P.O. : RANGANADI PROJECT

याजली, अरुणाचल प्रदेश :: YAZALI, ARUNACHAL PRADESH-791119

e-mail: hr\_rhep@rediffmail.com

No: NEEPCO/PLHPS/HR/01/37/2025-26/

Dated: 06/11/2025

**NIT No. PLHPS/HR/27/2025-26**  
**Dtd. 06/11/2025**

Subject: Notice Inviting Bid (NIT) for "Supply of Vehicle –TATA Skool Bus (26-Seater) on Hired Charge basis along with driver and Handyman for Panyor Lower Hydro Power Station, NEEPCO, 43 KM, Yazali, Arunachal Pradesh."

Dear Sir(s),

Sealed bids with validity of 180 (One Hundred Eighty) days are hereby invited by the undersigned on behalf of Panyor Lower Hydro Power Station, North Eastern Electric Power Corporation Ltd. from experience registered contractors of PLHPS, NEEPCO, 43 KM for 'Supply of Vehicle – TATA Skool Bus (26-Seater) on Hired Charge basis along with driver and Handyman' as mentioned in the table below:

Sl. No.	Description of Vehicle	Quantity (In Nos.)	EMD (in Rs.)
I	TATA Skool Bus (26-Seater)	1 (One)	75,000.00

1. **SCOPE OF THE SUPPLY:** -This includes the Supply of a hired vehicle TATA Skool Bus (26-Seater), as per the Technical Specification detailed in the Bid document along with providing of a driver and handyman, for the operation of the vehicle to be executed as per the Terms and Conditions of the NIT.

1.1 The Vehicle shall be utilized on round the clock basis for transportation of School Children from the surrounding localities to the Vivekananda Kendra Vidyalaya 43 Km NEEPCO Yazali, as well as plying of officials & staff of Panyor Lower Hydro Power Station and any other authorities / officials as per requirement and as directed by the Plant Authority or his authorized representative.

1.2 The Vehicle shall be placed under the Dy. General Manager (HR), PLHPS, 43 KM, and shall be engaged against the duties specified by him.

Corporate Office: Brookland Compound, Lower New Colony, Shillong – 793 003

Website: [www.neepco.co.in](http://www.neepco.co.in), CIN – U40101ML1976GOI001658.

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- 1.3 The utilization of the vehicle shall be carried out within the Panyor Lower Hydro Power Station area and also other Project / Sites / Officials of NEEPCO as directed by the Plant authority.
- 1.4 As per requirement, the vehicle may also be deputed to carry out other duties, not pertaining to this Plant as directed by the HOP or his authorised representatives.

**2. DOCUMENTS AGAINST QUALIFYING REQUIREMENT:**

2.1 Technical: The bidders shall fulfil the requirements as stipulated below and furnish the relevant documents in support of the requirement along with the bid document submitted. The documents submitted in support of the credential should be valid till the opening of the Bid as specified in the Tender.

- (i) The bidder should be a registered contractor of PLHPS and a copy of the valid registration certificate as on the date of issue of NIT shall be submitted.
- (ii) A copy of the Trade License of the firm valid on the date of issue of NIT shall be submitted as the credential of the firm.
- (iii) Copies of the **GST** registration & GST Return, **EPF** registration & **PAN** number.
- (iv) Details of the Bank Account No (along with IFSC code) number along with cancelled cheque should be submitted along with the Bid.
- (v) An undertaking to the effect that the Bidder has not been blacklisted by any of the Departments/ Organizations of the Government of India/ State Government.
- (vi) The bidder may also provide details of vehicles currently engaged by the bidder in this Plant or in other organisations, if already engaged by him.

2.2 Authenticated documentary evidence in support of qualifying requirements, as mentioned under Serial No. 2.1 shall be submitted along with the containing Techno-Commercial bid under Envelope – 1, along with EMD. Bids submitted without fulfilling the qualifying requirements shall be rejected

3. The above requirements are minimum and the Corporation reserves the right to request for any additional information and also reserves the right to reject the proposal of any bidder if, in the opinion of owner, the qualification data furnished by the bidder is incomplete or the bidder is found to be not qualified to perform the supply satisfactorily. Notwithstanding anything stated above, the Corporation reserves the right to assess bidders' capability and capacity to perform the supply, should the circumstances warrant such an assessment, in the overall interest of the Owner.

4. Each bidder shall submit only 1 (one) bid, against each NIT. A bidder who submits or participates in more than 1 (one) bid in each NIT will be disqualified.

**5. RATE PER UNIT BASIS:**

5.1 Bidders shall quote their rates against respective item specification in the prescribed format given under Section VI of the Bid Document.

5.2 The Hire-charge rate, excluding the driver's salary for the scope of work shall be "FIRM" till completion of contract. No escalation of the hire-charge rates will be admissible.

5.3 However, the salary of driver shall be subject to change as per the minimum wages prescribed by the Govt of India and adopted in PLHPS.



- 5.4 **Taxes, Duties & Levies:** The quoted rate shall be inclusive of all Taxes and duties as admissible but excluding GST which shall be indicated in the space of the prescribed format given in the price bid.
- 5.5 Bidders are to quote unit rates in figures and words for the items indicated in Section VI of Bid document. The Bided amount shall be legibly written in English in ink, in Indian currency both in figures and words. In case of any discrepancy between figures and words, the rates in words will govern and considered for evaluation and subsequent issue of work order. In case of discrepancy between unit rate and the total amount, the unit rate will prevail and the amount will be corrected accordingly during evaluation.
- 5.5 If the Bidder does not accept the corrections made as above, his Bid will be rejected and the EMD submitted will be forfeited. Erasing, over writing, changes and cuttings shall be initialled by the Bidder.
6. **Period of Contract:** The supply of the vehicle has to be placed within 60(sixty) days from the date of issue of the supply order. Upon acceptance of the vehicle by the Consignee, the engagement of the vehicle shall be done for 03 (three) years from the date of placement of the vehicle to the concerned Official of the Plant. However, the order shall be issued initially for a period of 01(one) year and for rest of the contract period the order shall be issued for one year at a time with same rate and T&C, depending on the condition of the vehicle.
7. **Earnest Money:** An earnest Money amounting to Rs 75,000.00 (Rupees Seventy-Five Thousand) only shall be paid online through SB collect, the details of which is given in the section **Instruction to Bidder** at Clause. No. 6. Documentary evidence of the EMD submitted online to be enclosed with the Techno Commercial Bid, failing which the bid shall not be considered.
8. **Issue of Tender Document**
- 8.1 Non-transferable Bid documents can be obtained from the Office of the Dy. General Manager (HR), PLHPS, NEEPCO, Yazali, Arunachal Pradesh, India on submission of application addressed to the Dy. General Manager (HR), PLHPS by paying non-refundable bid fee of ₹1,180.00 (Rupees One Thousand One Hundred and Eighty) only in favour of NEEPCO Ltd., Yazali. The Bid Document shall be obtained from the office of the Dy. General Manager (HR), PLHPS, Yazali, Arunachal Pradesh, on all working days w.e.f. 06.11.2025 from 10:00 Hrs to 17:00 Hrs. The last date of issue of Bid Documents is 25.11.2025 till 12:00 Hrs.
- 8.2 Only those bidders to whom NITs have been issued shall request for issue of detailed bid document. Issue of Bid documents shall not necessarily qualify the purchaser to qualify for consideration for the Tender.
9. **Compensation for Delay in supply of Vehicle:** In case of delay in supply of the hired vehicle within the stipulated period indicated in clause no.6 above, compensation for delay at the rate of 0.5% (zero-point five percent) of the contract price shall be deducted for per week or part thereof of delay subject to a maximum of 10% (Ten percent) of the contract price. The deduction shall be made from the monthly bill of hire charge.





10. NEEPCO reserves the right to reject any or all bids or cancel/withdraw the invitation for N without assigning any reason thereof and in such case no bidder/intending bidder shall have any claim arising out of such action.
11. Bidder/Bidders are advised to study the Bid document carefully before submitting the Bid form. It will be presumed that the Bidder /bidders have considered and accepted all the terms and conditions of this Bid. No enquiry, what so ever verbal or written shall be entertained in respect of acceptance/rejection of the Bid.
12. A prospective bidder, requiring any clarification of the bid documents may notify the undersigned in writing at the mailing address indicated in the invitation of bids. The undersigned may respond in writing to any request for clarification of the bid documents, which may need clarification and only if the same is received not later than the last date specified for clarification on bid document.
13. In the event of the date specified for bid receipt and opening being declared as a closed holiday for Purchaser's Office, the due date for submission of bids and opening of bids will be the following working day at the appointed times.
14. For any clarification related to the tender, bidders are requested to contact: - Dy. General Manager (HR), PLHPS, NEEPCO, 43km Yazali, Dist: Keyi Panyor, A.P. – 791119, e-mail ID: hr\_rhep@rediffmail.com .
15. Rejection of Bid Documents: Incomplete submission of document or submission of non-valid documents as stipulated in the clause no 2 above will lead to cancellation of the tender.
16. The Owner reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the owner. Under such circumstances, the EMD submitted will be returned to the respective bidders.

**17. IMPORTANT DATES:**

Event	Time & Time
Issue of Bid Documents	On all working days w.e.f. <b>06.11.2025</b> from 10:00 Hrs to 17:00 Hrs from the Office of the DGM(HR), PLHPS, NEEPCO, Yazali, A. P
Last date for receipt of clarification on bid document	Up to 17.00 Hrs of <b>20.11.2025</b>
Last date & time for receipt of bids:	Up to <b>13:00 Hrs</b> of <b>27.11.2025</b> in the Office of the DGM(HR), PLHPS, NEEPCO, Yazali, A. P.
Date & time for opening of bids:	At <b>15:30 Hrs</b> on <b>27.11.2025</b> in the Office of the DGM(HR), PLHPS, NEEPCO, Yazali, A.P.

Yours faithfully,

Dy. General Manager (HR),  
HR Wing,  
PLHPS, NEEPCO Ltd.,  
43km, Yazali, A.P.

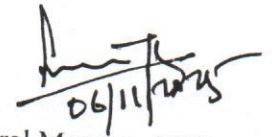
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Memo NEEPCO/PLHPS/HR/01/37/2025-26/ 3556-61

Dated: 06/11/2025

Copy to: -

- (i) The Head of Plant, PLHPS for favour of kind information please. This has reference to the approval on FLM dtd. 28.10.2025.
- (ii) The Sr. Manager (C), Vigilance Wing, PLHPS for information please.
- (iii) The Sr. Manager (E/M), US&W, PLHPS for information please.
- ✓ (iv) The Sr. Manager (IT), PLHPS for information with a request for uploading the NIT in NEEPCO portal.
- (v) The Sr. Manager (Fin), F&A Wing, PLHPS for information please.
- (vi) Notice Board.



Dy. General Manager (HR),  
HR Wing,  
PLHPS, NEEPCO Ltd.,  
43km, Yazali, A.P.