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14001 & OHSAS 18001

नॉर्थ ईस्टर्न इलेक्ट्रिक पॉवर कॉर्पोरेशन लिमिटेड / NORTH EASTERN ELECTRIC POWER CORPORATION LTD.
भारत सरकार का उद्योग / (A GOVT. OF INDIA ENTERPRISE)
OFFICE OF THE ED-P(HYDRO)
नीपको भवन,आर.जी.बक्श रोड,गुवाहाटी-781005 / NEEPCO BHAWAN, R.G.B.Road,Ghy-05



SHORT NOTICE INVITING BID(NIB)

NIB No. 15 Dated 17.11.2023

NEEPCO Ltd., invites online electronic bid through e-tendering process from reliable and experience Local Contractors through Limited Tender basis under (Single-Stage-Two-Envelope Bidding System) for "Essential repairing and painting of common areas at 2nd and 3rd Floors of NEEPCO Bhawan and some repairing works at NEEPCO Guest House, Guwahati and Providing aluminium doors and windows at Technical section of O/o ED(P)-Hydro, ground floor, NEEPCO Bhawan, Guwahati.)" with 90 (Ninety) days validity from the date of opening of the Bid.

For Detailed Notice Inviting Bid, Scope of work, Qualifying Criteria and other details, prospective Bidders may visit NEEPCO Website www.neepco.co.in and <https://etenders.gov.in> w.e.f. 18-11-2023. The last date and time for submission of Bids is 30-11-2023 upto 1200 hours.

Dy. General Manager (C)
O/o the ED-P(Hydro)

नीपको लि. गुवाहाटी / NEEPCO Ltd., Guwahati.

Memo No. NEEPCO/ED-P(H)/GHY/G-30/ 2023-2024/181-183 Dated 17/11/2023

Copy to

- 1) The General Manager (IT), NEEPCO Ltd., Shillong. He/she is requested to arrange for hoisting the Short Notice Inviting Bids in NEEPCO website.
- 2) The HOF, F&A Wing, NEEPCO Ltd., Guwahati for information please.
- 3) Notice Board.

Dy. General Manager(C)
O/o the ED-P(Hydro)

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OFFICE OF THE ED-P(HYDRO)

NEEPCO Bhawan, R.G. Baruah Road, Guwahati-781005

Civil Maintenance Wing

Notice Inviting Tender & Information to the Bidder

NIB No. 15 Dtd. 17.11.2023.

Limited Tender (Through e-tendering mode only)

The NEEPCO Ltd. invites sealed tenders in prescribed format with 90 (Ninety) days validity from the reputed / reliable / experienced contractors/firms for the following work under Single Stage Two Envelope system:

Sl. No.	Name of Work	Estimated Value in Rs. (including GST)	Completion Time	Cost of Tender Document in Rs. (Non Refundable)
1	Essential repairing and painting of common areas at 2nd and 3rd Floors of NEEPCO Bhawan and some repairing works at NEEPCO Guest House, Guwahati and Providing aluminium doors and windows at Technical section of O/o ED(P)-Hydro, ground floor, NEEPCO Bhawan, Guwahati.)"	4,90,140.00	30 (Thirty) Days	590.00

DETAILS OF THE NIT:

1. Scope of Work: The scope of work covered under this tender for "Essential repairing and painting of common areas at 2nd and 3rd Floors of NEEPCO Bhawan and some repairing works at NEEPCO Guest House, Guwahati and Providing aluminium doors and windows at Technical section of O/o ED(P)-Hydro, ground floor, NEEPCO Bhawan, Guwahati.)" including supplying of all materials and labours required for the work. The detailed Scope of Works has been indicated in the relevant Technical Specification mentioned in the Bill of Quantities.

2. QUALIFYING REQUIREMENT OF BIDDERS:

The bidder shall provide satisfactory evidence concerning the following:

Technical: Prospective bidders have to submit the following particulars with similar nature of work experience are: -

- Average annual turnover during the last 3(three) years ending 31st March of the previous financial year should be at least 30% of the estimated cost.
- Experience of having successful completion of similar nature of works during last 3(Three) years ending last day of the previous month should be either of the following: -
 - At least 3(three) similar completed works costing not less than the amount equal to 40% of the estimated cost in each work. Or,
 - At least 2(two) similar completed works costing not less than the amount equal to 50% of the estimated cost in each work. Or,



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- (c) At least 1(One) similar completed works costing not less than the amount equal to 80% of the estimated cost in each work.

The above experience should be with any Government Department/ PSU/ Government Autonomous Body, Certificate in support of successful execution of work should be submitted. "Similar nature of works" means to related with construction of Building / Repairing of Building works experience.

3. Credentials of the bidders:

Bidders are to submit the following particulars along with the detailed Bid Documents in support of the Qualifying Requirements.

- i) Documentary evidence of Registered Company or Partnership company or Proprietorship company.
- ii) Documentary evidence of EPF registration and payment of EPF contribution against employees regularly.
- iii) Documentary evidence of Registration under ESI act, 1948.
- iv) Documentary evidence of GST Registration certificate.
- v) Documentary evidence of registration with Department of Labour.
- vi) Copies of latest Income Tax Clearance Certificate and PAN card.
- vii) Copies of experience in this field.
- viii) Documentary evidence in respect of annual turnover.
- ix) The Bidder participating as Micro / Small Enterprises (MSE) shall submit valid document.
- x) The MSE's who have applied for registration or renewal of registration with authorized agencies / bodies, but have not obtained the valid certificate as on close date of tender, are not eligible for exemption / preference.
- xi) The MSE's registered agencies / bodies are exempted for payment of BID FEES and EARNEST MONEY DEPOSIT (EMD).
- xii) **Vide MOF Letter No. F9/4/2020-PPD, GOI, Dated 12.11.2020:** As per Rule 170 of General Finance Rules (GFRs) 2017, Micro and Small Enterprises (MSEs) and the firms registered with concerned Ministries /Departments are exempted from submission of Bid Security. Further, if the bidder withdraws or modify their bids during period of validity etc., they will be suspended for the time specified in the tender documents. Similar provisions also exist in the Manual of Procurement of works 2019 and Manual for Procurement of Consultancy and other Services 2017.

4. Submission and opening of Bids:

- i) **Submission of bids:** Bidders shall submit the documents mentioned in Clause No-3 in offline mode.

Documents to be submitted in offline mode as specified above in Clause No-3 shall be contained in a sealed envelope and the same shall be submitted by the Bidder duly marking these envelope as "Essential repairing and painting of common areas at 2nd and 3rd Floors of NEEPCO Bhawan and some repairing works at NEEPCO Guest House, Guwahati and Providing aluminium doors and windows at Technical section of O/o ED(P)-Hydro, ground floor, NEEPCO Bhawan, Guwahati" along with the Identification No. of NIB. The envelope shall be submitted to the Corporation at the address to "The Deputy General Manager (C), O/o the ED-P(Hydro), NEEPCO, R.G. Baruah Road, Guwahati-781005."



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- ii) The offline documents shall reach this office within the scheduled date and time mentioned Clause No:12.
- iii) The documents received by the Corporation in offline mode as specified above after the stipulated date and time will be returned unopened to the Bidder.
5. Submission of bids shall not automatically construe qualification for evaluation. The Corporation reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, for any justified and genuine grounds without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the Corporation.
6. Tenderers are advised to contact the Deputy General Manager (C), O/O ED-P(Hydro), NEEPCO, NEEPCO Bhawan, RGB Road, Guwahati-781005 for execution of this contract smoothly and satisfactorily. Any lack of knowledge to this effect on the part of the Bidder shall not entitle the contractor for any claim whatsoever and shall not be considered a cause of delay. The Tenderer are therefore once again advised to inspect the entire working front and make proper planning before submission of Tender.
7. The tender should be submitted in the prescribed form and the same should be signed properly as laid down here under:
8. If the tender is submitted by any individual, it shall be signed by the proprietor above his full name and full name of his firm with its current business address.
9. If the tender is submitted by a firm in partnership, it shall be signed by all the partners of the firm above their full names and current business address, or by a partner holding the Power of Attorney for the firm and signing the tender in which case certified copy of the partnership deed and current business of all the partners of the firm shall also accompany the tenders.
10. If the tender is submitted by a limited company or a limited corporation, it shall be signed by a duly authorized person holding the Power of Attorney for signing the tender in which case a certified copy of the Power of Attorney may be required to furnish with satisfactory evidence of its existence before the contract is awarded.
11. On award of work the Contractor shall ensure that their workers are registered with the Assam Building & Other Construction Workers' Welfare Board as per the procedure mentioned in the Act and Rules.
12. IMPORTANT DATES AND EARNEST MONEY DEPOSIT (EMD)/BID SECURITY/BID FEE DETAILS:

Earnest Money Deposit (EMD) / Bid Security in the form of DD/CDR/FDR/BANK DRAFT from any Nationalised Scheduled Bank in India, drawn in favour of NEEPCO Ltd. payable at Guwahati.	INR 10,000.00
Bid Document Fee in the form of DD/CDR/FDR/BANK DRAFT from any Nationalized Scheduled Bank in India, drawn in favour of NEEPCO Ltd. payable at Guwahati.	INR 590.00 (non-refundable)
Date of commencement of downloading of bid document from www.neepco.gov.in and https://etenders.gov.in .	18-11-2023 w.e.f. 10.00 Hrs. of
Last date & time for receipt of online bids:	1200 Hrs. of 30 -11-2023



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Last date & time for receipt of offline bids documents to be submitted as per NIB condition:	1200 Hrs. of 30-11-2023
Date & time of online opening of bids	1500 hrs. of 01-12-2023

Bid Documents received beyond the specified time and date shall not be considered for evaluation. Bids submitted without fulfilling the qualifying requirements shall be rejected.

NEEPCO reserves the right to extend the last date and time for submission of Bid.


Deputy General Manager (C)
O/o the ED-P(Hydro)
NEEPCO Ltd., Guwahati