



ISO 9001:2015, 14001:2015 &
45001:2018



नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कारपोरेशन लिमिटेड

(मिनीरत्न, श्रेणी-I, भारत सरकार का उद्यम)

NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED
(Mini Ratna, Category-I, Government of India Enterprise)

पंयोर लोअर हाइड्रो पावर स्टेशन

Panyor Lower Hydro Power Station

मानव संसाधन विभाग / Human Resource Department

No: NEEPCO/PLHPS/HR/ 04/07(Vol.-IX)/2023-24/ **400-409** Dated: 12/06/2023

LNIT No. PLHPS/O/o HR. Deptt./01 /2023-24
Dtd. 12.06.2023

To

1. M/s BY Enterprises, Billo.
2. M/s Taba Talar, Rub.
3. M/s HB Enterprises, Pitapool.
4. M/s TDR Enterprises, Potin.
5. M/s Pill Brothers, Yazali
6. M/s Rini Enterprises, Potin.
7. M/s Chuku Taro, 43km Tinali.
8. M/s Taw Peris, Pitapool.
9. M/s KYYY Enterprises, Poosa.
10. M/s TJ Enterprises, Potin.

Subject: Limited Notice Inviting Bid (LNIT) for "Providing assistance to works of various wings of PLHPS through engagement of labour on job contract basis."

Dear Sir(s),

Sealed bids under Single Stage Two Envelope system of bidding with validity of 180 (One Hundred Eighty) days are hereby invited by the undersigned on behalf of Panyor Lower Hydro Power Station, North Eastern Electric Power Corporation Ltd., for "Providing assistance to works of various wings through engagement of labour on job contract basis" as mentioned in the table below:

Sl. No.	Job description	Quantity (In Nos.)	EMD (in Rs.)	Bid Validity
1	Providing assistance through engagement of labour on 'Job-Contact basis' in PLHPS	13 = 12 skilled and 1 semiskilled.	87,250.00	180 (One hundred eighty) days

1. SCOPE OF THE WORK: -The scope of the work is defined as follows:

- a. Engagement of 1 No. skilled labourer for assistance in data entry Operator and 1 No. Semi-skilled labourer for establishment & other works of Office of S&T Wing, PLHPS.
- b. Engagement of 1 No. skilled labourer for assistance in data entry Operator of Office of HOP, PLHPS.
- c. Engagement of 1 No. skilled labourer for assistance in data entry Operator of Office of HR. Deptt., PLHPS.
- d. Engagement of 1 No. skilled labourer for assistance in data entry Operator and 2 Nos. skilled labourers for assistance in routine establishment & other works of Office of F&A Wing, PLHPS.

Corporate Office: Brookland Compound, Lower New Colony, Shillong – 793 003

Website: www.neepco.co.in, CIN – U10101ML1976GOI001658.

- e. Engagement of 1 No. skilled labourers for assistance in data entry Operator of Office of R&B Wing, PLHPS.
- f. Engagement of 3 Nos. skilled labourers for assistance in data entry Operator of Office of HS(M) Wing, PLHPS.
- g. Engagement of 1 No. skilled labourer for assistance in routine establishment & other works of Office of GM(C), PLHPS.
- h. Engagement of 1 nos skilled labourer for assistance in routine establishment & other works of Medical dispensary 43km complex.

The contractor shall ensure the supply of the manpower is made as per the defined category and no change in the type of manpower shall be allowed during the period of contract. The contractor shall also ensure that the labour provided suffices the requirement of the wings as mentioned above.

2. DOCUMENTS REQUIRED:

2.1 Technical: The bidders shall fulfil the requirements as stipulated below and furnish the relevant documents in support of the requirement along with the bid document submitted. The documents submitted in support of the credential should be valid till the opening of the Bid as specified in the Tender.

- (i) The bidder should be a registered contractor of PLHPS and a copy of the valid registration certificate as on the date of issue of LNIT shall be submitted.
- (ii) A copy of the Trade License of the firm valid on the date of issue of LNIT shall be submitted as the credential of the firm.
- (iii) Copies of the GST registration, EPF registration & PAN number
- (iv) Details of the Bank Account No (along with IFSC code) number should be submitted along with the Bid.
- (v) The bidder may also provide details of similar works executed by him in this Plant or in other organisations, if already executed by him.
- (vi) DETAILS OF THE LABOURERS PROPOSED TO BE ENGAGED ALONG WITH THEIR PROOF OF INDENTITY, ADDRESS PROOF & QUALIFICATION DETAILS

2.2 Authenticated documentary evidence in support of qualifying requirements, as mentioned under Serial No. 2.1 shall be submitted along with the containing Techno-Commercial bid under Envelope – I, along with EMD. Bids submitted without fulfilling the qualifying requirements shall be rejected. The price Bid shall be submitted separately under Envelope – II marked as Price Bid.

3. The above requirements are minimum and the Corporation reserves the right to request for any additional information and also reserves the right to reject the proposal of any bidder if, in the opinion of owner, the qualification data furnished by the bidder is incomplete or the bidder is found to be not qualified to perform the supply satisfactorily. Notwithstanding anything stated above, the Corporation reserves the right to assess bidders' capability and capacity to perform the supply, should the circumstances warrant such an assessment, in the overall interest of the Owner.

4. Each bidder shall submit only 1 (one) bid, against each LNIT. A bidder who submits or participates in more than 1 (one) bid in each LNIT will be disqualified

5. RATE PER UNIT BASIS:

5.1 Bidders shall quote their rates against respective item specified in the prescribed format given under **Section IV** of the Bid Document

- 5.2 The rate of engagement of labour, for the scope of work shall be “FIRM” till completion of contract. No escalation of the same will be admissible.
- 5.3 However, the rate of engagement of labour shall not be less than the minimum daily wages to be paid to the labour as notified by Govt of India.
- 5.4 Taxes, Duties & Levies: The quoted rate shall be inclusive of all Taxes and duties as admissible which shall be indicated in the space of the prescribed format given in price bid.
- 5.5 Bidders are to quote unit rates in figures and words for the items indicated in **Section IV** of Bid document. The Bid amount shall be legibly written in English in ink, in Indian currency both in figures and words. In case of any discrepancy between figures and words, the rates in words will govern and considered for evaluation and subsequent issue of work order. In case of discrepancy between unit rate and the total amount, the unit rate will prevail and the amount will be corrected accordingly during evaluation
- 5.6 If the Bidder does not accept the corrections made as above, his Bid will be rejected and the EMD submitted will be forfeited. Erasing, over writing, changes and cuttings shall be initialled by the Bidder.
6. **Period of Contract**: The engagement of the labours shall be done for a period of 09 (Nine) months with effect from 1st July 2023 till 31st March 2024.
7. **Earnest Money Deposit**: EMD amounting to Rs. 87,250/- (Rupees Eighty Seven thousand Two hundred Fifty) **only** shall be paid online details of which is given in the section **Instruction to Bidder** at Clause. No. 6. Documentary evidence of the same to be enclosed with the Techno Commercial Bid, failing which the bid shall not be considered. Bids without documentary proof of submission of EMD shall be rejected.
8. **Issue of Tender Document**
- (a) Non-transferable Bid documents can be obtained by the bidders on submission of written application to the undersigned indicating the LNIT No.
- (b) The Bid Document shall be obtained from the office of HR. Deptt., PLHPS, Yazali, Arunachal Pradesh, on working days w.e.f. 12.06.2023 from 10:00 Hrs to 17:00 Hrs after receipt of request letter from the contractor.
- (c) Only those bidders to whom LNITs have been issued shall request for issue of detailed bid document. Issue of Bid documents shall not necessarily qualify the purchaser to qualify for consideration for the Tender.
9. NEEPCO reserves the right to reject any or all bids or cancel/withdraw the invitation for Limited NIT without assigning any reason thereof and in such case no bidder/intending bidder shall have any claim arising out of such action.
10. Bidders/Bidders are advised to study the Bid document carefully before submitting the Bid form. It will be presumed that the Bidder /bidder have considered and accepted all the terms and conditions of this Bid. No enquiry, what so ever verbal or written shall be entertained in respect of acceptance/rejection of the Bid.
11. A prospective bidder, requiring any clarification of the bid documents may notify the undersigned in writing at the mailing address indicated in the invitation of bids. The undersigned may respond in writing to any request for clarification of the bid documents, which may need clarification and only if the same is received not later than the last date specified for clarification on bid document.

12. In the event of the date specified for bid receipt and opening being declared as a closed holiday for Purchaser's Office, the due date for submission of bids and opening of bids will be the following working day at the appointed times.
13. For any clarification related to the tender, bidders are requested to contact:- Dy. General Manager (HR), O/O HR. Deptt., PLHPS, NEEPCO, 43km Yazali, Dist: L.Subansiri, A.P. – 791119, Mobile no: 09436254352, e-mail ID: hr_rhep@rediffmail.com
14. Rejection of Bid Documents: Incomplete submission of document or submission of non-valid documents as stipulated in the clause no 2 above will lead to cancellation of the tender.
15. The Owner reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids and reject all the bids for any justified and genuine grounds, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the owner. Under such circumstances, the EMD submitted will be returned to the respective bidders.

16. **IMPORTANT DATES:**

Event	Time & Time
Issue of Bid Documents	On all working days w.e.f. 12.06.2023 from 10:00 Hrs to 17:00 Hrs from the Office of the HR. Deptt., Panyor Lower HPS, NEEPCO, Yazali, A. P
Last date for receipt of clarification on bid document	Up to 17.00 Hrs of 24.06.2023.
Last date & time for receipt of bids:	Up to 13:00 Hrs of 26.06.2023 in the Office of the HR. Deptt., Panyor Lower HPS, NEEPCO, Yazali, A. P.
Date & time for opening of bids:	At 15:30 Hrs on 26.06.2023 in the Office of the HR. Deptt., Panyor Lower HPS, NEEPCO, Yazali, A. P.

Yours faithfully,

Dy. General Manager (HR),
PLHPS, NEEPCO Ltd.,
43km, Yazali, A.P.

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Memo No: NEEPCO/PLHPS/HR/ 04/07(Vol.-IX)/2023-24/ **410-415** Dated: 12/06/2023

Copy to: -

- (i) The Head of Plant, PLHPS for favour of kind information please. This has reference to the approval given on 09/06/2023.
- (ii) The GM (C), PLHPS for information please.
- (iii) The DGM (C), HS(M)/ Vigilance Wing/S&T, PLHPS for information please.
- (iv) The Sr. Manager(C), R&B(M), PLHPS, for information please.
- (v) The Manager (Fin), F&A Wing, PLHPS for information please.
- (vi) The Addl.C.M.O., NEEPCO Dispensary 43km for information please.

Dy. General Manager (HR),
PLHPS, NEEPCO Ltd.,