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**नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड**  
**NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED**

भारत सरकार का उद्यम A Govt. of India Enterprise

मिनीरल : श्रेणी-I Miniratna : Category-I

एनटीपीसी लिमिटेड की पूर्ण स्वामित्व वाली सहायक कंपनी A wholly owned subsidiary of NTPC I

Website: www.neepco.co.in, E-mail: contract\_neepco@yahoo.com

**OFFICE OF THE EXECUTIVE DIRECTOR (CONTRACTS & PROCUREMENT)**

Brookland Compound :: Lower New Colony

Shillong-793 003 :: Ph: 91-364-2227784

Corporate Identity Number (CIN): U40101ML1976GOI001658



**SECTION – I**

**SHORT NOTICE INVITING BIDS (E-Tender)**

**NIB No. 466 Dated 12-11-2024**

NEEPCO Ltd. invites online limited tender at e-procurement portal, <https://etenders.gov.in> from DGR sponsored Security agencies fulfilling the Qualifying Requirement under Single-Stage Single-Envelope bidding for engagement of Security personnel (JCO / Supervisor and NCO / Un-armed) at NEEPCO Office, New Delhi through DGR approved Security Agencies.

For further details, the interested bidders may visit websites <https://etenders.gov.in> and [www.neepco.co.in](http://www.neepco.co.in). Subsequent Corrigendum/ Addendum/ Clarifications to the tender shall be published only on the websites mentioned above. Last date for submission of bids is 26-11-2024 by 14:00 Hours.

**Place:** Shillong  
**Dated:** 12-11-2024

  
**Executive Director**  
**Contracts & Procurement**



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### SECTION - I

### DETAIL NOTICE INVITING BIDS (E-TENDER)

**NIB No. 466 Dated 12-11-2024**

1. North Eastern Electric Power Corporation Limited (NEEPCO Ltd.) invites online limited tender at e-procurement portal, <https://etenders.gov.in> from DGR sponsored Security agencies given hereunder fulfilling the Qualifying Requirement under Single-Stage Single-Envelope bidding for engagement of Security personnel (JCO / Supervisor and NCO / Un-armed) at NEEPCO Office, New Delhi through DGR approved Security Agencies at an approximate estimated cost of **Rs. 1,83,27,130.00** (including GST).

Details of the DGR Sponsored Securities agencies/Bidders who are eligible to participate in limited tender

1	2	3	4
<p><b>M/s 6739 Naveen Chhabra SA</b></p> <p>Wz-1401/1A 2<sup>nd</sup> Floor, Nagal Raya, South West Delhi, Delhi- 110046 Phone- 9718693288 Email Id: navchhab22@gmail.com</p>	<p><b>M/s 5085 Meenakshi Sharma SA</b></p> <p>47, Vardhman, Crown Mall, Plot No.2, Sector-19, Dwarka, South West Delhi, Delhi-110075 Phone- 9741542200</p> <p>9829490009 Email ID: meenugaur2000@yahoo.com</p>	<p><b>M/s 7082 Sushobit Kamra SA</b></p> <p>Shop No.G-25, G/F, Vardhaman Central Market, CSC, Sector-3, Dwarka, New Delhi-110078 Phone- 9499164350/809470 0540</p> <p>Email: sushobitsecagency@gmail.com</p>	<p><b>M/s 6851 Prashant Dhingra SA,</b></p> <p>Plot No. B-530, Ground Floor, Kh. No- 1029, Vasant Kunj Enclave, New Delhi- 110070 Phone-9968265591 Email: prashantdhingra@rediffmail.com</p>

### 2. Scope of service:

The DGR Sponsored Agency will have to provide high standard of trained and experienced Security Guards(without Arm), and Security Supervisor those who are 100% from ex-servicemen category for round the clock (24x7x365) safety and security of all land, buildings, fittings, furniture, plant and machinery, movable and immovable properties



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मिनीरत्न : श्रेणी-I Miniratna : Category-I

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at NEEPCO Office, New Delhi as indicated in clause 2 of ITB of Section-II of Bid document.

### 3. Time of Completion:

The time of completion shall be 24 (Twenty four) months to reckoned from the date of issue of Letter of Award.

### 4. Qualifying Requirements:

4.1 The bidders having valid sponsorship certificate with required validity issued by DGR are eligible for participation in the bid. The bidders shall furnish the copies of the following documents/ certificates:

- Registration for GST.
- PAN (Permanent Account Number) for submission of Income Tax Return.
- Registration with Employees Provident Fund Organization (EPFO).
- Registration with Employees State Insurance Corporation (ESIC).
- PSARA License for the State of operation of the security agency.
- Consent letter to take over the charge within 07 days positively from the date of award of contract.
- Any other documents required as per Bid.

### 5. Bidding Procedure:

The Bidder shall submit Bids under Single-Stage Single-Envelope bidding system through online as follows:

Shall contain documents in support of Qualifying Requirements, Techno-Commercial Bid and Price Bids.

The detailed scope of works and other terms and conditions are elaborated in the bid document. For any clarification related to terms and conditions of Bid Document, bidders are requested to send their queries online at <https://etenders.gov.in> under "Seek Clarifications" within the timeline stipulated in the system.

Alternatively, the bidders may also forward e-mail clearly stating their queries to tendering authority at e-mail id [contract@neepco.co.in](mailto:contract@neepco.co.in).

### 6. Participation in Bids

#### 6.1 E-Tendering / E-Procurement:

This tender is being processed through e-tendering/e-procurement system. The bidding documents are to be downloaded from <https://etenders.gov.in> and bids are to be



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submitted/ uploaded through above e-tendering system. Guidelines for e- tendering system are available on e- tender portal.

#### 6.2 Registration for Participation in Bids:

- Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrolment" on the CPP Portal which is free of charge.
- As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- Bidder can then log in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

Bidders are requested to get themselves enrolled on the e-Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) well in advance and no extra time will be considered for submission of bids for the delay in enrolling on the e-Procurement portal.

For Registration and other e-procurement portal related queries, bidders may contact NIC at:

- Mr. Lastbornsen Pyngrope  
Functional Manpower (FMP),  
National Informatics Centre, Meghalaya State Centre, Shillong  
Mobile No. 9774764136  
Email Id: [l.pyngrope29@gmail.com](mailto:l.pyngrope29@gmail.com)

#### 7. Submission and Opening of Bids

Bidders shall prepare and submit their bids online in <https://etenders.gov.in> as per timeline mentioned in Clause 9 below. Submission of online bids is mandatory for consideration of the bids by NEEPCO.



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Besides online submission, if applicable, the following document is required to be compulsorily submitted physically (offline mode) :

- a) Power of Attorney (as per format provided at Form-C, Section- III of Bid Document), in original.

The above mentioned document shall be submitted by hand or by registered Post/ Courier in a sealed envelope superscripted as "**Hard Copy of documents against NIB No. .... Dated .....** for "**.....name of work.....**" at the following address within the scheduled date and time mentioned under Clause 9 below.

The Executive Director,  
Contracts & Procurement,  
North Eastern Electric Power Corporation Ltd.,  
Brookland Compound, Lower New Colony,  
Shillong – 793 003, Meghalaya, India.  
Tel: 0364-2227784, E-mail: [contract@neepco.co.in](mailto:contract@neepco.co.in)

The soft copy of the Power of Attorney shall be submitted online in the bid.

**8. Bid validity:** 90 (Ninety) days from the date of opening of Techno-Commercial Bids.

**9. Tender timeline:**

a)	Date of commencement of downloading of Bid Document from <a href="https://etenders.gov.in">https://etenders.gov.in</a>	12-11-2024
b)	End date and time for downloading of Bid Document	Upto 14:00 Hours of 26-11-2024
c)	Last date & time of receipt of queries from prospective bidders	Upto 14:00 Hours of 19-11-2024
d)	Last date & time for submission of online bids	Upto 14:00 Hours of 26-11-2024
e)	Last date & time for receipt of offline documents to be submitted as per bid conditions	Upto 14:00 Hours of 03-12-2024
f)	Date & time for opening of bids online	At 14:00 Hours on 27-11-2024



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In the event the last date specified for submission of offline documents and date of online opening of bids is declared as a closed holiday for NEEPCO, the last date for submission of offline documents and date of online opening of bids will be the following working day at the appointed times.

10. Bidders are requested to visit <https://etenders.gov.in> and NEEPCO website [www.neepco.co.in](http://www.neepco.co.in), regularly for any subsequent notice of Clarification/Amendment/Addendum/ Corrigendum to this Notice Inviting Bids.
11. Submission of bids shall not automatically construe qualification for evaluation. NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for the action of NEEPCO.

  
12.11.24

**Executive Director**  
**Contracts & Procurement**