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Miniratna Category-I

नॉर्थ ईस्टर्न इलेक्ट्रिक पॉवर कॉर्पोरेशन लिमिटेड
North Eastern Electric Power Corporation Limited
(एनटीपीसी लि.की सहायक कंपनी) (A Subsidiary of NTPC Ltd.)
135 मे.वा. अगरतला गैस टरबाइन कंबाईड साइकिल पावर प्लांट
135 MW Agartala Gas Turbine Combined Cycle Power Plant
अनुबंध एवं प्रापण : प्रचालन स्कंध/Contract & Procurement /Operation Wing
रामचन्द्र नगर, त्रिपुरा (प)/ Ramchandra Nagar, Tripura (W) - 799008



NOTICE INVITING TENDER(E-TENDER)

e-NIT No. 19 /NEEPCO /AGTCCPP /C&P /2020-21 Dated 12.05.2020

Online Sealed bids (Single-Stage Two-Envelope) with 180 (One Hundred Eighty) days validity are invited from Manufacturers, Authorized Dealer for supply, delivery & Commissioning of Diesel operated Forklift Truck of 3 Ton capacity for NEEPCO, AGTCCPP, Ramchandranagar, Tripura(W). Detailed Tender Document containing Terms and Conditions for Bidding including Qualifying Requirement can be down loaded from NEEPCO's online portal <https://etenders.gov.in>

SCHEDULE		
1.	Name of Supply :	Diesel operated Dual Drive Forklift Truck of 3 Ton capacity (Detail Technical Specification as per ANNEXURE - A)
2.	No. of Quantity Required	1 (one)
3.	Estimated Value:	₹ 11,91,800/- (Rupees Eleven Lakhs Ninety One Thousand Eight Hundred) Only
4.	Earnest Money :	₹ 23800/- (Rupees Twenty Three Thousand Eight Hundred) only.
5.	Tender Fees :	₹ 1000/- (Rupees One Thousand) only
6.	Last Date & time for Bid submission:	15-06-2020 upto 13:00 Hrs.
7.	Date & time of opening of Bid:	17-06-2020 at 15:00 Hrs.
8.	Validity of Tender:	180 Days

BIDDING PROGRAMME

Participations & Submission of Tenders:

1. Registration for Participation in Bids:

- Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking on the link "Online bidder Enrollment" on the CPP Portal which is free of charge.
- As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- All the bidders are requested to get themselves registered well in advance and no extra time will be considered for submission of bids for the delay in online vendor registration, if any.
- Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

2 Submission and opening of Bids:

- Bidders shall prepare and submit their bids in the electronic form in <https://etenders.gov.in>. Bidding forms will be available in the above website. Bids will be opened on the stipulated date and time in the office of the Dy. General Manager(E/M),C&P wing, NEEPCO Ltd, AGTCCPP, R.C.Nagar, Agartala, Tripura(W),Pin-799008.
- Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

- 2.3 The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 2.4 Bidder has to select the payment option as "offline" to pay the tender fee / EMD as applicable and enter details of the instrument.
- 2.5 Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 2.6 Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
- 2.7 The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 2.8 All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening.
- 2.9 The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 2.10 Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 2.11 The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

3 **Important Dates & Bid Validity:**

- 3.1 Date of commencement of downloading of bid documents from the portal <https://etenders.gov.in/eprocure> w.e.f 18:00 Hrs of 12/05/2020.
- 3.2 Last date & time for submission of bids online: 13:00 Hrs of 15/06/2020.
- 3.3 Date & time for opening of bids online: 15:00 Hrs of 17/06/2020.
- 3.4 Bid validity: 120 (One Hundred Twenty) days from the date of opening of bids.

In case 17/06/2020 is a holiday, the bid shall be opened on the next working day at the appointed times. Quotations received through any Off-Line Mode shall not be considered.

Bidders are requested to visit e-tendering portal <https://etenders.gov.in/eprocure>, NEEPCO website <http://www.neepco.co.in> and CPP portal <https://etenders.gov.in> regularly for any modification/ clarification of bid document.

- 4 **Earnest Money:** An amount of ₹ 23,800/- (Rupees Twenty Three Thousand Eight Hundred) only to be submitted along with the offer in the form of Demand Draft Drawn in favour of ' North Eastern Electric Power Corporation Ltd. ' and payable at ' Agartala ' from any Nationalized / Scheduled Bank, failing which their bid shall not be considered. The EMD should reach the office of the undersigned on or before the date of opening of the tender.
- 5 **Release of EMD:** a) The EMD of those Bidders who do not qualify in Techno-Commercial evaluation, shall be returned immediately after approval of Techno-Commercially evaluation. b) The EMD of the Bidders other than L-1 Bidder, will be returned immediately after issue of Letter of Intent (LOI) to the successful Bidder.
- 6 **Forfeiture of EMD/Bid Security:** The Bid Security/EMD may be forfeited; a) if the bidder withdraws his bid after the bid opening during the period of bid validity and extension thereof. b) if the Bidder engages in corrupt, fraudulent, collusive, coercive practices during bidding process; or c) if the bidder does not accept the correction of the bid price d) in the case of successful bidder, if the bidder fails within the specified time limit to sign the Contract Agreement; or furnish the required Initial Security Deposit.
- 7 **Tender fees/ Bid Document Fee:** A non-refundable Tender Fee of ₹ 1000/- (Rupees One Thousand) only shall be submitted in addition to the EMD by the prospective bidders in the form of Demand Draft Drawn in favour of ' North Eastern Electric Power Corporation Ltd. ' and payable at 'Agartala ' from any Nationalized / Scheduled

Bank, failing which their bid shall not be considered. The Tender Fee should reach the office of the undersigned on or before the date of opening of the tender.

Address of the undersigned : Dy. General Manager(E/M), C&P,
AGTCCPP, NEEPCO Ltd.,
R.C. Nagar, Agartala - 799008, Tripura(W).

- 8 **Evaluation of Tender:** Techno-commercial bid shall be opened on online. Tenderers' authorized representative shall be permitted to attend the tender opening only on submission of authorization letter. Purchaser will examine the Tender document to determine whether they fulfilled the qualifying requirement, whether they are complete and meet the requirements of this Tender specification. Tender submitted without fulfilling the qualification criteria shall be rejected and shall not be considered for price bid evaluation. Price bid of those tenderers meeting the qualifying requirement and requirements of Tender specification shall be opened on completion of Techno-commercial Evaluation. Date for price bid opening shall be notified at a later date through system-generated email.

INSTRUCTION TO BIDDER

The intending bidders who fulfill the eligibility / qualifying criteria as given below should participate in the on-line Bidding process. Fulfillment of criteria as mentioned is essential, as non-compliance will lead to rejection of the Bid, without any further communication.

Qualifying Criteria: The bidders must fulfill the following qualifying criteria :

1. The Tenders of the bidders must accompany tender fee and EMD. Without Tender Fee and EMD of requisite amount, the tenders will be rejected.
2. The bidder must have the experience of having successfully completed similar nature or allied works during last 7 (Seven) years in any Govt. of India organization/State Govt. organization /PSU. Documentary evidence to that effect shall be submitted.
 - a) Three similar completed works, each of value not less than 40% of the estimated cost.
OR
 - b) Two similar completed works, each of value not less than 50% of the estimated cost.
OR
 - c) One similar completed work of value not less than 80% of the estimated cost.
(Similar work means supply of Diesel operated Forklift Truck of 3 Ton capacity or more)
3. Copy of Bidder's PAN Card, Proprietor's Name, Legal Business Address, **GST Registration**, PF registration, Copy of Income Tax and Professional Tax Certificate clearance of current validity should be submitted along with their bids.
4. The quoted price must be authenticated with relevant supporting documents and uploaded online.
MSME, NSIC and startup registered bidders under Govt. of India are exempted from depositing Cost of Tender Document and Earnest Money. Copy of valid exemption certificate has to be submitted along with bid. Bidders who are registered as Micro/Small enterprise need to submit the Undertaking in prescribed format as enclosed with bid documents.
5. **Minimum Average Annual Turnover(MAAT):** Minimum Average Annual Turnover of the bidder, in the best three Financial Year out of the last 5(Five) Financial year, ending 31st March of the previous financial year should not be less than ₹ 1.24 Lakh.
6. **Liquid asset requirement:** The bidder should have liquid assets or / and evidence to availability of unutilised credit facilities of not less than the value as calculated below: Liquid Asset = (Estimated Cost × 2.5)/Completion period in months. The Certificate of Banker regarding the availability of unutilized credit facilities (Fund based and non-fund based) shall not be dated earlier than 30 (thirty) days prior to the latest date for submission of bids. Liquid Asset = Current Asset - (Inventory + Pre-paid expenses).
7. MSME, NSIC, Start-up registered bidders are exempted from prior experiences and turnover etc subject to meeting quality & technical specifications as per Govt. of India notifications from time to time.
8. The tender shall be finalized through "Tender cum Auction" i.e through the tender followed by e-Reverse Auction(e-RA). After opening the financial bids, Reverse Auction shall be conducted amongst the techno-commercially qualified bidders. The date and time of e-RA shall be conveyed to the techno-commercially qualified bidders via system-generated email.

9. Offline bids shall not be considered.
10. **Return of EMD:** EMD shall be returned to bidders through NEFT/RTGS. So bidders shall submit bank details along with bid.

GENERAL TERMS AND CONDITION

(All prospective Bidders are requested to go through these instructions carefully)

The rate quoted against this e-NIT **should be submitted online**. The general Terms and Conditions are:

01. **SCOPE:** Supply, transportation, transit insurance, unloading on reaching NEEPCO/AGTCCPP site, Ramchandra Nagar, Agartala-799008, delivery, demonstration of its working, load testing and training of personnel for its operational features and rudimentary maintenance of the Diesel operated 3 Ton Forklift Truck.
02. **TIME OF COMPLETION:** The Supply and installation of the Diesel operated 3 Ton Forklift Truck shall have to be completed within 15(Fifteen) weeks from the date of placement of Order.
03. **Taxes:** The rate quoted by the bidders should be inclusive of GST.
04. **FREIGHT & INSURANCE:** The bidder quoted price FOR AGTCCPP, NEEPCO Ltd, R.C.Nagar, Tripura(W) showing transportation & insurance charges separately. The consignments shall be duly insured against possible damage/loss during Transportation. The suppliers shall have sole liability/responsibility for settlement of claim with the insurer towards transit loss/damage if any. Replacement/rectification of the loss/damage during the transit shall be made immediately without waiting for settlement of the claims. Necessary storage insurance coverage after receipt of material at AGTCCPP site till commissioning will be under the scope of the contractor/supplier.
05. **PRICE BASIS:** Bidder shall quote the price as FOR, AGTCCPP basis. Quoted Rates shall remain **FIRM** till the completion of the contract.
06. **LIQUIDITY DAMAGE:** If the materials are not supplied within the stipulated time a Liquidity Damage shall be applicable @ $\frac{1}{2}\%$ (half percent) of the total value of the undelivered items per week subject to a ceiling of 10% of the ordered value.
07. **PAYMENT TERMS:** - 100% payment will be made on receipt of materials in full & good conditions and after necessary physical inspection and acceptance of the materials at our store & successful commissioning of the ladder. For effecting E- payment bank details for NEFT/RTGS is mandatory.
The supplier's bill in triplicate should be accompanied with the following documents
i. Copy of packing list. ii. LR/ Consignment note iii. Test Certificate of all items
08. **SECURITY DEPOSIT:** The Supplier shall submit 10% of the total contract value as BG in NEEPCO's standard format from any nationalized bank within 7 days from the issuance of order which shall be kept as Security deposit till the defect liability period of 1(one) year.
09. **SPARES:** Recommended spares for two years of normal operation and maintenance shall be listed and quoted separately item wise.
Documents to be furnished:
a) **ALONG WITH THE OFFER:**
 - i. Technical brochures, catalogues etc.
 - ii. Maintenance schedule as per the manufacturer's guidelines.
- b) **ALONG WITH THE SUPPLY:**
 - i. Operation and maintenance instruction manual for forklift truck.
 - ii. Detailed technical specification for all components including bought out items (Electricals, Mechanicals, Electronics & Hydraulics items) shall be provided along with the supply.
 - iii. Test certificates for important parts of the equipment.
10. **GA DRAWING:** The vendor shall submit the GA drawing of forklift showing the dimensions of various parts.
11. **LUBRICATION:** The equipment shall be suitably lubricated and first fill of oil shall be provided by the supplier.
12. **PAINTING:** All the external parts of the equipment including accessories shall be painted with two quotes of epoxy paint after one coat of epoxy primer and proper surface preparation and finish.

13. **MARKING:** Forklift shall be marked with Manufacturer's Brand Name, Model No. and Capacity. Additionally, Load Centre shall be marked on the fork and cross lines shall be provided on the counterweight.
14. **VENDOR'S INFORMATION:** The vendor should be reputed and shall furnish reference list of customers to whom similar Forklift Truck has been supplied in last two years. Vendors having proper infrastructure in Agartala, Tripura(W) for rendering after sales service shall be given priority.
15. **GUARANTEE:** The vendor shall give Performance guarantee for load, speed and guarantee that the forklift is free from defects of design, materials and workmanship/ manufacturing, for at least 12 months from the date of commissioning or 1000 running hours, whichever is earlier.
16. Vendor may please note that the item is for critical application and their reliable operation is essential. Only offers from manufacturers of reputed make with proven technology for manufacturing such items will be considered for evaluation.
17. Any dispute is within the jurisdiction of Agartala only.
18. Deviation if, any from the standard specification must be clearly reflected in a separate attachment along with bid documents, duly authenticated by the manufacturer.
19. Technical specification not explicitly in the tender details is to be brought to the notice of the buyer detailing its specific utility and reasons for its induction.
20. Bidders shall submit their bids online in electronic form in <https://etenders.gov.in>. Online bidding forms are available in above website. Manual offline Bids shall not be accepted. However, the document submitted by the bidder must be signed and sealed at each page by the bidder with signature before scanning and uploading.

The bidders are requested to note that participation in the bid shall be taken as acceptance of the terms & conditions as stated above. Bidders are requested to visit the website (<https://etenders.gov.in>) for any future change/ modification/ corrigendum/addendum to this tender. The Corporation reserves the right to change/modify the requirements or to postpone/accept or reject the tender in full or part of this Notice or cancel without assigning any reason thereof and is not bound to accept the lowest offer.

For & on behalf of North Eastern Electric Power Corporation Ltd.



(Suranjan Sarkar)
Dy.General Manager(E/M), C&P
AGTCCPP, NEEPCO Ltd.

ANNEXURE - A

Supply of Diesel operated Forklift Truck of 3 Ton capacity with accessories and spares as per following specifications:

A. TECHNICAL SPECIFICATIONS FOR 3 TON DIESEL OPERATED FORKLIFT TRUCK

1.	Type		Diesel Operated Forklift truck	
2.	Rated Capacity		3000 Kg	
3.	Load Centre		500 mm	
4.	Mast configuration		2-Stage Clear View High Visibility Mast	
5.	Overall height of Mast		2700 mm max	
6.	Maximum Fork Height		3660 mm	
7.	Mast tilt angle Forward/ Backward		6°/12° approx.	
8.	Minimum Ground clearance		110 mm	
9.	Fork Size (L x W x T)		1070 x 125 / 45	
10.	Length of forks		1070 mm min	
11.	Speed	Max. Driving Speed	With Load	19.5 Km/Hr.
			Without Load	20 Km/Hr.
		Lifting	With Load	500 mm/sec minimum
			Without Load	520 mm/sec minimum
		Lowering	With Load	550 mm/sec minimum
			Without Load	530 mm/sec minimum
12	Max. Gradeability (Loaded)	With Load	15%	
		Without Load	18%	
13	No. of Speed		2 Forward /2 Backward	
14	Engine		Suitable 4-stroke, Water cooled Diesel Engine (Compliant to latest BS-VI Norms , ARAI approved)	
15	Operator Type		Seated	
16	Steering		Adjustable Type Hydrostatic Power Steering	
17	Drive		Dual Drive (4/2) Tyres Shall be provided	
18	Break(s)	Service	Hydraulic - Foot Pedal	
		Parking	Mechanical Hand Lever	
19	Tyres		Pneumatic / Solid	
20	Battery (Voltage/Capacity) (V/Ah)		12V / 100A / 20H	
21	Wheels (F / R)		2 x2 / 4 x 2	
22	Wheel base		1700 mm max.	
23	Fuel Tank Capacity		60 Ltr.	
24	Transmission		Power Shift / Manual	

B. Accessories: Desirable

1. Side shifter	2. Spark arrestor
3. Load Back Rest	4. Light reflectors
5. Head, Tail & Signal lights	6. Driver's seat
7. Standard tool kit	8. Seat Belt
9. Rearing towing hook	10. Electric horn
11. Reversing hooter alarm	12. Pair of forks
13. Rear view mirror	14. Overhead guards
15. Vertical Exhaust	16. Starting battery with alternator.