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नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड

(भारतसरकारकाउद्यम)

NORTH EASTERN ELECTRIC POWER CORPORATION LTD

(A GOVT. OF INDIA ENTERPRISE)

CIN U40101ML1976GOI001658

OFFICE OF THE EXECUTIVE DIRECTOR (CONTRACTS & PROCUREMENT)

BROOKLAND COMPOUND::LOWER NEW COLONY

SHILLONG-793003, MEGHALAYA

Website: www.neepco.co.in Email: contract_neepco@yahoo.com FAX: +91 364-2222578

NIB No. 256 dated 09/11/2017

Detailed Notice Inviting Bid

(Domestic Competitive Bidding)

North Eastern Electric Power Corporation Ltd., (NEEPCO), a Public Sector Enterprise under the Ministry of Power, Government of India, invites e-tenders from experienced bidders under the Single-Stage Two-Envelope bidding system through Domestic Competitive Bidding (DCB) route for the services mentioned below:

Sl.No.	Group	Name of Services
1	Group-A	Annual Maintenance of Local Area Network (LAN) installed at NEEPCO's Corporate Office , Brookland Compound, Lower New Colony, Shillong, Meghalaya.
2	Group-B	Annual Maintenance of Local Area Network (LAN) installed at Kopili Hydroelectric Plant, Umrongso, Dimahasao District , Assam
3	Group-C	Annual Maintenance of Local Area Network (LAN) installed at Agartala Gas Turbine Combined Cycle Power Plant (AGTCCP), Ramchandra Nagar, Tripura.
4	Group-D	Annual Maintenance of Local Area Network (LAN) installed at Assam Gas Based Power Plant, Bokuloni, Dibrigarh, Assam
5	Group-E	Annual Maintenance of Local Area Network (LAN) installed at Ranganadi Hydro Electric Plant (RHEP) Administrative Complex & Power House, Yazali, Lower Subansiri District, Arunachal Pradesh
6	Group-F	Annual Maintenance of Local Area Network (LAN) installed at Tripura Gas Based Plant, Monarchak, Sonamura, Tripura (West).

One Bidder can participate in one or any combination of groups or all groups subject to meeting the Qualifying requirement and other terms and conditions as detailed in this detailed NIB and Bid Document.

The Scope, Qualifying requirements and other terms & conditions of this NIB are indicated hereunder:

1. Scope of work:

1.1 The Group-wise main scope of works are :

- A. For Group-A:** To provide Annual Maintenance Contract Services for 2 (two) years for network components as mentioned in Technical Specification of the Bid document installed at NEEPCO's Corporate Office , Brookland Compound, Lower New Colony, Shillong, Meghalaya
The Scope for this Group also includes placement of one resident service engineer at the Corporate Office, Shillong to manage day to day trouble shooting.,



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- B. For Group-B:** To provide Annual Maintenance Contract Services for 2 (two) years for network components as mentioned in Technical Specification of the Bid document, installed at Kopili Hydroelectric Plant, Umrongso, Dimahasao District, Assam
- C. For Group-C:** To provide Annual Maintenance Contract Services for 2 (two) years for network components as mentioned in Technical Specification of the Bid document, installed at Agartala Gas Turbine Combined Cycle Power Plant (AGTCCP), Ramchandra Nagar, Tripura
- D. For Group-D:** To provide Annual Maintenance Contract Services for 2 (two) years for network components as mentioned in Technical Specification of the Bid document, installed at Assam Gas Based Power Plant, Bokuloni, Dibrigarh, Assam
- E. For Group-E:** To provide Annual Maintenance Contract Services for 2 (two) years for network components as mentioned in Technical Specification of the Bid document, installed at Ranganadi Hydro Electric Plant (RHEP) Administrative Complex & Power House, Yazali, Lower Subansiri District, Arunachal Pradesh
- F. For Group-F:** To provide Annual Maintenance Contract Services for 2 (two) years for network components as mentioned in Technical Specification of the Bid document, installed at Tripura Gas Based Plant, Monarchak, Sonamura, Tripura (West).
- 1.2 Scope for the each group of service** as mentioned above also includes :
- preventive and corrective maintenance on site including replacement of network components if required as listed in the technical specifications.
 - 2 (two) mandatory half yearly onsite preventative maintenance for each site in a year and any numbers of breakdown calls. To achieve & maintain the network uptime, the contractor shall visit concerned sites as many times as required.

2 Information about Project/Location of the services:

- 2.1 General:** The North Eastern Electric Power Corporation Limited is a Schedule-A, Miniratna Category-I Central Public Sector Enterprise under the Ministry of Power, Government of India. The Corporation's Head Quarter is located at Lower New Colony Shillong. The Corporation is engaged in planning, construction and operation & maintenance of Hydro, Thermal (Gas Based) and Renewable Energy Power Projects in the North Eastern Region of India as well as other parts of India.
- 2.2 About Corporate Office, Shillong :** The Corporate Office is located at Shillong, the Capital city of Meghalaya, which is well connected with Guwahati by NH6. The nearest railways station is Guwahati, at distance of 100 km. The nearest Airport is Umroi connecting Kolkata otherwise Guwahati is the nearest Airport at 135 km.



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- 2.3 Kopili HE Plant, Umrongso: The plant is located at Umrongso in Dima Hasao District of Assam, it is accessible by road at a distance of 140 Km from Shillong, Meghalaya and at a distance of 70 Km from Lanka Railway Station, Nagoan, in Assam. The nearest airport is Gopinath Bordoloi Lokpriya International Airport, Guwahati at a distance of 265 KM via NH27.
- 2.4 Agartala Gas Turbine Combined Cycle Power Plant: The Plant is located in the West Tripura District of the state of Tripura near the capital town of Agartala. It is at a distance of 20 KM from Agartala Railway Station. From the state capital Agartala, the distance by road to the Plant is 15 KM. To Agartala Air Port, it is 45 minutes of flight time from Kolkata & 45 minutes from Guwahati. Agartala Air Port to Project Site is at a distance of 24 KM by road.
- 2.5 Assam Gas Based Power Plant: The Plant is located in Bokuloni Village, District – Dibrugarh, Assam. By road, It is at a distance of 35 KM from Tinisukia Railway station and 14 KM from Duliajan Railway station and 64 KM from Muhanbari Air Port, Dibrugarh. From Guwahati, it is at a distance of 481 KM via NH715
- 2.6 Ranganadi HE Plant: The Plant is located in Yazali, Lower Subansiri District of the State of Arunachal Pradesh in the Ranganadi basin. It is at a distance of 106 KM via NH13 for the state capital Itanagar. The nearest railway station is located at Naharlagun at a distance of 96KM via NH13. Helicopter service is also available from Guwahati Airport to Naharlagun. By Road it is at a distance of 90 KM From North Lakhimpur in Assam.
- 2.7 Tripura Gas Based Plant: The plant is located in Monarchak, Sonamura, P.O. Dhanpur, District–Sepahijala, Tripura. By Rail it is at a distance of 60 Km from Agartala railway station. By Road it is at a distance of 70 Km from capital city Agartala and 30 Km from District headquarter Bishramganj. To Agartala Air Port, it is 45 minutes of flight time from Kolkata & 45 minutes from Guwahati.

3 Qualifying Requirement of Bidders:

One bidder may participate either one of the Groups or for any combination of Groups or for all Groups as indicated above who meets the Qualifying Requirement mentioned hereunder:

3.1 COMMON TECHNICAL QUALIFYING REQUIREMENT APPLICABLE FOR ALL GROUPS:

- A. The Bidder shall be an authorized partner / dealer of OEM. The bidder shall submit valid Authorization from the OEM, such authorization letter(s), should



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be on the letter head of the manufacturer(s) and should be signed by a person competent and having power of attorney to legally bind the manufacturer(s).

- B. Bidder should have Registered Office in India. Documentary details like Trade License along with other Statutory documents like Sales Tax Clearance, VAT, CST, PAN, Service Tax Registration etc. must be submitted as proof of office/service facility.
- C. The bidder should have at least one (01) service setup in North East India region. The bidder should provide details of such service setup along with full address, contact details of the service center.
- D. The bidder should not have been blacklisted by any Government / Government Agency in India. Self-declaration to that affect should be submitted along with the technical bid.

3.2 QUALIFYING REQUIREMENT FOR PARTICIPATING IN INDIVIDUAL GROUP OF SERVICES ONLY:

3.2.1 Technical Experiences:

The bidder shall have experiences of successful execution of similar nature of Annual Maintenance Contract (AMC) i.e. annual maintenance of LAN and its equipment viz. Routers, Switches etc. in any State/Central Government Department or any State/Central Public Sector Undertaking or any State/Central Public Sector Banks during the last five consecutive years (ending on the last day of the month previous to the one in which the tenders are invited) as under:

	For Group-A	For Group-B	For Group-C	For Group-D	For Group-E	For Group-F
Three similar AMC	each of value not less than Rs 4.32 lakh	each of value not less than Rs 3.60 lakh	each of value not less than Rs 1.90 lakh	each of value not less than Rs 1.90 lakh	each of value not less than Rs 1.90 lakh	each of value not less than Rs 1.05 lakh

OR

Two similar AMC	each of value not less than Rs 5.40 lakh	each of value not less than Rs 4.50 lakh	each of value not less than Rs 2.35 lakh	each of value not less than Rs 2.35 lakh	each of value not less than Rs 2.38 lakh	each of value not less than Rs 1.32 lakh
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OR

One similar AMC	of value	each of	each of	each of	each of	each of
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	not less than Rs 8.64 lakh	value not less than Rs 7.20 lakh	value not less than Rs 3.76 lakh	value not less than Rs3.76 lakh	value not less than Rs 3.80 lakh	value not less than Rs 2.10 lakh
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The Bidder shall submit copies of work order(s) in support of above qualification along with Certificate of satisfactory service against such order(s) from the respective organizations. In case of more than one order, orders from the same organization shall be considered as one order even though the same are issued at different time and for different locations. As such, the bidders shall ensure that to meet the criteria, the bidder shall submit orders from different organizations in case of more than one order.

3.2.2 Financial

Minimum Average Annual Turn Over (MAAT):

The average annual turnover of the bidder in the best 3 (three) financial years out of the last 5 (five) years financial year should not be less than the amount mentioned hereunder :

For Group-A	For Group-B	For Group-C	For Group-D	For Group-E	For Group-F
Rs.8.10 Lakh	Rs.6.74 Lakh	Rs.3.53 Lakh	Rs.3.53 Lakh	Rs.3.60 Lakh	Rs.1.97 Lakh

Other income will not be considered for arriving at annual turnover. Complete Audited Annual Reports along with Audited Balance Sheets, Profit and Loss Account & detailed Schedule and other financial statements for the preceding 5(five) financial years, ending 31st March of the previous Financial Year, along with Letter of adequacy and commitment from their Bankers/Financial Institutions of International repute should be furnished along with their bids for evaluating the above financial criteria. **In case where the audited results of the preceding financial years are not available, certified financial statements from a practicing Chartered Accountant will be also be considered acceptable.**

3.3 QUALIFYING REQUIREMENT FOR PARTICIPANTING IN MORE THAN ONE GROUP OR FOR ALL GROUPS.

The Bidder who intends to participate in more than one group or for all groups shall have to fulfill the Technical & Financial Qualifying requirement mentioned at 3.2.1 and 3.2.2 above collectively in combination of groups he chooses to participate i.e the technical experiences & Financial position (MAAT) shall not be less than the sum of requirements for the groups he intends to qualify .

For example :



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Example-1 : Bidder participating in Group-A & B, he has to fulfill

- (i) Technical Experience either with three similar AMC of value Rs 7.92 lakh. (Rs 4.32 lakh as specified for Group-A + Rs 3.60 lakh as specified for Group-B)
Or
two similar AMC of Rs 9.90 lakh (Rs 5.40 lakh as specified for Group-A + Rs 4.50 lakh as specified for Group-B)
Or
one AMC of Rs 15.84 lakh (Rs 8.64 lakh as specified for Group-A + Rs 7.20 lakh as specified for Group-B)

And

- (ii) Financial MAAT of Rs 14.84 lakh (Rs 8.10 lakh as specified for Group-A + Rs 6.74 lakh as specified for Group-B)

Example-2 : Bidder participating in Group-A, C & F, he has to fulfill

- (i) Technical Experience either with three similar AMC of value Rs 7.27 lakh (Rs 4.32 lakh as specified for Group-A + Rs 1.90 lakh as specified for Group-C + Rs 1.05 lakh as specified for Group-F)
Or
two similar AMC of value Rs 9.07 lakh (Rs 5.40 lakh... as specified for Group-A + Rs 2.35 lakh as specified for Group-C + Rs 1.32 lakh as specified for Group-F)
Or
one similar AMC of value Rs 14.50 lakh. (Rs 8.64 lakh as specified for Group-A + Rs 3.76 lakh as specified for Group-C + Rs 2.10 lakh as specified for Group-F)

And

- (ii) Financial MAAT of Rs 13.60 lakh (Rs 8.10 lakh as specified for Group-A + Rs 3.53 lakh as specified for Group-C + Rs 1.97 lakh as specified for Group-F)

Example-3 : Bidder participating in all Group, he has to fulfill

- (i) Technical Experience either with three similar AMC of value Rs 14.67 lakh. (Rs 4.32 lakh as specified for Group-A + Rs 3.60 lakh as specified for Group-B + Rs 1.90 lakh as specified for Group-C + Rs 1.90 lakh as specified for Group-D + Rs 1.90 lakh as specified for Group-E + Rs 1.05 as specified for Group-F)

Or

two similar AMC of value Rs 18.30 lakh (Rs 5.40 lakh as specified for Group-A + Rs 4.50 lakh as specified for Group-B + Rs 2.35 lakh as specified for Group-C + Rs 2.35 lakh as specified for Group-D + Rs 2.38 lakh as specified for Group-E + Rs 1.32 lakh as specified for Group-F)

Or



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one similar AMC of value Rs 29.30 lakh (Rs 8.64 lakh as specified for Group-A + Rs 7.24 lakh as specified for Group-B+ Rs 3.76 lakh as specified for Group-C +Rs 3.76 lakh as specified for Group-D+ Rs 3.80 lakh as specified for Group-E+ Rs 2.10 lakh as specified for Group-F)

And

- (ii) Financial MAAT of Rs 27.47 lakh (Rs 8.10 lakh as specified for Group-A + Rs 6.74 lakh as specified for Group-B+ Rs 3.53 lakh as specified for Group-C +Rs 3.53 lakh as specified for Group-D+ Rs 3.60 lakh as specified for Group-E+ Rs 1.97 lakh as specified for Group-F)

3.4 GENERAL REQUIREMENT APPLICABLE FOR ALL GROUPS:

3.4.1 The bidder must ensure that he submits only 1 (one) bid as per his choice for one group or in combination of groups. A bidder who submits or participates in more than 1 (one) bid against each group or against any combination of groups, he shall be disqualified.

3.4.2 Documentary evidences in support of qualifying requirements, as mentioned above shall be submitted along with the Techno-Commercial bid. Bids submitted without fulfilling the qualifying requirements shall be rejected.

3.4.3 The bidder shall furnish copies of the following Registration Certificates;

- (a) Registration for GST
- (b) PAN (Permanent Account Number) for Income Tax
- (c) Registration with EPFO.

In the event the bidder is unable to furnish the registration with EPFO at the time of submission of bid, immediately on award of contract, the successful bidder/bidders will have to get themselves registered as required and submit the same to the Owner.

3.4.4 The bidders shall also provide satisfactory evidence with respect to the following:

- (a) They do not anticipate change in the Ownership of their concern during the proposed period of work. If such a change is anticipated, the scope and effect thereof shall be defined.
- (b) They have adequate financial stability and status to meet the financial obligations pursuant to the scope of the works. They shall submit copies of their audited Annual Reports and balance sheet for the last 5 (five) years and the latest Sales Tax Clearance Certificate and latest Banker's certificate indicating amount in support of solvency.
- (c) In case bidders are unable to furnish such certificates, they shall give valid reason for the same. The Owner reserves the right to reject any bid if Sales Tax Clearance Certificate or the reasons for the bidders' inability to furnish such a certificate are not mentioned in the bids.



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- 3.5 Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by any bank.
- 3.6 The above requirements are minimum and the Owner reserves the right to request for any additional information and also reserves the right to reject the proposal of any bidder if, in the opinion of Owner, the qualification data furnished by the bidder is incomplete or the bidder is found to be not qualified to satisfactorily perform the works.
- 3.7 Notwithstanding anything stated above, the Owner reserves the right to assess bidders' capability and capacity to perform the work, should the circumstances warrant such an assessment, in the overall interest of the Owner.
- 3.8 Each bidder shall submit only 1 (one) bid against each group or against the total works of both the groups. A bidder who submits or participates in more than 1 (one) bid against each group or against the total works of both the groups will be disqualified.

4 Relaxation of Norms for Startups and Micro & Small Enterprises (MSEs) on Prior Experience and Prior Turnover criteria:

- 4.1 In line with the Policy Circular No. 1(2)(1)/2016-MA dated March, 2016 of the Ministry of Micro, Small & Medium Enterprises on "relaxation of norms for Startups and Micro & Small Enterprises in Public Procurement on Prior Experience and Prior Turnover criteria" and as per Section 2.1(5) of Action Plan for "Startupindia" announced by the Government of India in Jan 2016, the Criteria of Prior Turnover and Prior Experience are exempted for the Startups and Micro & Small Enterprises for this tender, subject to meeting of quality and technical specifications.
- 4.2 The Startup Enterprises shall submit startup India recognition certificate issued by the Department of Industrial Policy and Promotion (DIPP) of Ministry of Commerce & Industry in order to be considered for relaxation in prior experience and prior turnover.

5 Conditions for Micro & Small Enterprises (MSEs) :

- 5.1 The bidders participating as Micro/Small Enterprises (MSE) shall submit an Undertaking in the prescribed format (Form D, Section-V) declaring the status of their firm under the provisions of Micro and Small Enterprises along with a copy of the relevant document/certificate issued by any of the Authority mentioned below:
 - District Industries centers
 - Khadi and Village Industries Commission
 - Khadi and Village Industries Board
 - National Small Industries Corporation (NSIC)
 - Directorate of Handicrafts and Handloom
 - MSEs having Udog Aadhar memorandum



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- Any other Body specified by Ministry of Micro, Small and Medium Enterprises.

The MSEs owned by Scheduled Caste (SC) & Scheduled Tribe (ST) entrepreneurs; the SC/ST certificate issued by District Authority must be submitted in addition to certificate of registration with any one of the agencies mentioned above. The bidder shall be responsible to furnish necessary documentary evidence to ascertain that the MSE is owned by SC/ST. MSE owned by SC/ST is defined as:

- a) In case of proprietary MSE, proprietor(s) shall be SC /ST
 - b) In case of partnership MSE, the SC/ST partners shall be holding at least 51% shares in the enterprise.
 - c) In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters.
- 5.2 The registration certificate issued from any one of the above agencies must be valid as on close date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period.
- 5.3 The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.
- 5.4 **The MSEs registered with above mentioned agencies/bodies are exempted from payment of Bid Fees and Earnest Money Deposit (EMD).**

6 Participation in Bids:

6.1 Portal Registration for e-tendering:

The bidders intending to participate in the e-tendering and to download the detailed bid document have to register themselves in the NEEPCO's e-tendering portal <https://neepco.abcpurchase.com>. The registration of bidder once registered shall be valid for one year from the date of activation of bidder profile.

The Bidders who have already registered in NEEPCO's e-tendering portal having valid registration need not to register again. However, such bidders are to ensure that their registration in the e-tendering system is valid till the completion of the entire bidding process of the relevant NIB.

6.2 Portal registration fee:

The fees for Bidder Registration in the portal is Rs. 3000.00 (Rupees three thousand) only per year (Non refundable).

6.3 The procedures for registration in the e-tendering portal are as under.

Step-1: Visit the e-tendering portal <https://neepco.abcpurchase.com>



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Step-2: Click on new *Register* and submit the online Form for company /bidder details required. Already registered bidder having a valid registration may directly **log-in** to the e-tendering portal.

Step-3: The bidder has to map the digital certificate (Class-II or Class –III Signing & Encryption Certificate) with his login-id as per the name of the registered company for approval process. For registration & Digital Certificate related information, the bidders may contact the Service Provider at:

E-Procurement Technologies Limited (ETL)

Mr. Himalaya Vaishnav

Phone No. +91-79-40016866/38/21/18

Mobile No. +91-9099090830

Email info@abcprocure.com

However, bidders are free to obtain Digital Signature Certificate from any other certification agencies appointed by the Controller of Certification Agencies (CCA) under the provision of IT Act, 2000.

Step-4: Payment for bidder registration in the e-tendering portal:

Bidders shall make the payment of non-refundable Bidder registration fee of Rs.3000.00 (Rupees Three thousand only) **through "SB-COLLECT" of State Bank of India** as per procedures/steps elaborated in Cl. No. 7 below.

Step-5: After payment of bidder registration fee through **"SB-COLLECT" of State Bank of India**, this system generated receipt shall be downloaded and send it to the Contracts & Procurement Department, NEEPCO, Shillong at e-mail ID : contract_neepco@yahoo.com to advice the service provider for approval of the Bidders' registration.

Bidders may also contact Sri N.Kithan, Manager (C), C&P Department, NEEPCO, Shillong, Mobile No. +91-9436306773, to get confirmation regarding receipt of bidder registration fee.

Step-6: On approval of the bidder in the system, e-mail will be sent by the Service Provider to the Company/bidder regarding their bidder profile activation. The registration is valid for one year once bidder profile is activated.

All the bidders are requested to get themselves registered well in advance and no extra time will be considered for submission of bids for the delay in on-line Bidder Registration, if any.

1. BID FEE

Bidders shall have to make BID FEE (non-refundable) of Rs. 500.00 (Rupees Five hundred) only as below for participation in this instant NIB.



ISO 9001-2000,
ISO 140 01-1996
OHSAS 18001-1999



नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड

(भारतसरकारकाउद्यम)

NORTH EASTERN ELECTRIC POWER CORPORATION LTD

(A GOVT. OF INDIA ENTERPRISE)

CIN U40101ML1976GOI001658

OFFICE OF THE EXECUTIVE DIRECTOR (CONTRACTS & PROCUREMENT)

BROOKLAND COMPOUND::LOWER NEW COLONY

SHILLONG-793003, MEGHALAYA

Website: www.neepco.co.in Email: contract_neepco@yahoo.com FAX: +91 364-2222578

The bidder shall make the payment **through "SB-COLLECT" of State Bank of India** as per procedures/steps elaborated in Cl. No. 7 below.

Payment of bid fee through other node of payment like DD etc. will not be acceptable.

During payment of bid fee **through "SB-COLLECT" of State Bank of India**, Bidders shall clearly indicate the NIB No. against which the bid fee is paid.

2. EARNEST MONEY DEPOSIT (EMD)

8.1 A bid guarantee /EMD equivalent to the amount indicated below shall accompany the bid :

Group-wise EMD value for participating in individual group (Rs.)					
Group-A	Group-B	Group-C	Group-D	Group-E	Group-F
21600	18000	9400	9400	9500	5300

8.2 The Bidder participating in more than one group shall submit the EMD of value arriving by summing the value of EMD for the groups he chooses to participate.

8.3 The mode of EMD submission etc. are detailed in the Bid Document. Without EMD or insufficient EMD value, the bid shall be rejected.

9.0 For any clarification related to terms and conditions of Bid Document, bidders are requested to forward e-mail clearly stating their queries to tendering authority at e-mail id contract_neepco@yahoo.com, contract@neepco.co.in. Bidder may contact in regard to the instant NIB at 0364-2503346.

10 For any clarification related to procedure for bid submission, online furnishing of clarification in e-procurement portal etc, bidders may contact:-

E-Procurement Technologies Limited (ETL)

A - 201-208, Wall Street - II / Opp. Orient Club

Nr. Gujarat College / Ellis bridge, Ahmedabad - 380015.

Gujarat, India

Phone No. : +91-79-4027 0564 | 555 | 563 | 507 | 548

Cell: +91-93745 19729 | +91-93286 57215

Support Help-Desk No. at NEEPCO Shillong:

Tel: 0364-2507270/8974665789

Mail: support.neepco@abcprocure.com | support@abcProcure.com



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11.0 The procedure/steps for payment by SB-COLLECT of State Bank of India (for payment of portal registration fee, Bid fee, EMD etc):

STEP-1	The bidder shall visit url/web page https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm on any internet browser.
STEP- 2	State Bank Collect page will appear. Select " ALL India " for " State of Corporate/Institution " Select " PSU " for " Type of Corporate/Institution " Click "GO"
STEP -3	In the new screen, select PSU Name as " North Eastern Electric Power Corporation Limited " and Submit.
STEP-4	In the new screen, select Payment Category as " SHILLONG-PARTIES ".
STEP-5	New Screen will appear, here the bidder has to fill all the required information for the payment as under: i) Under Name of Payer : The Bidder is to filled up his Name and Address. ii) Under Short Details of Payment : The Bidder shall indicate Portal Registration Fees, BID FEE, EMD as applicable . In case of BID FEE and EMD payment, the Bidder shall indicate BID FEES or EMD as applicable and the NIB No. (Example: for payment of EMD against NIB No. dated DDMMYYYY, the bidder has to fill under this option as "EMD for NIB No. XX dated DDMMYYYY"). iii) Under Type of PAYER : The Bidder is to select VENDOR OR CONSULTANT whichever is applicable. iv) Under CIN in case the Payer is a company : The bidder is to fill up his CIN in case of a company, otherwise may kept blank. v) Under Payment amount : The bidder is to fill up the amount as per bid condition. vi) Subsequent information for Name, Date of Birth/Incorporation, Mobile Numbers are to be filled as required. vii) Fill Captcha. viii) Then Submit.



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STEP-6	In the new screen, check the details and click " CONFIRM ", if correct.
STEP-7	The Multi Option Payment System will be available for making the payment. The Bidder may select option as per convenient and make the payment.
STEP-8	After successful payment, the system will generate receipt. The receipts may also be generated from Reports - i.e. SB Collect (Request Report/ Download Report). This system generated receipt shall be downloaded for submission as per bid condition.

12.0 Bidding Procedure:

The Bidder shall submit the Bid under the Single-Stage Two-Envelope bidding system in electronic form as follows:

Envelope No. 1: Techno-Commercial Bid.

Envelope No. 2: Shall contain Price Bid. Price Bids of only those Bidders who qualify in Techno-Commercial evaluation shall be opened.

13.0 Period of Maintenance Contract:

2(two) years from the date of taking over of maintenance service after award of Contract for all groups.

14.0 Submission and opening of Bids:

14.1 Bidders shall prepare and submit their bids in the electronic form at <https://neepco.abcprocure.com>. Online bidding forms will be available in the above website.

14.2 Bidders may view the tender opening results of techno-commercial and price bids at <https://neepco.abcprocure.com> by marking their presence for online tender opening.

14.3 Bidders are requested to visit <https://neepco.abcprocure.com> and <http://www.neepco.gov.in> regularly for any modification/clarification of the bid document.

14.4 Submission of bids shall not automatically construe qualification for evaluation. The Owner reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, without thereby incurring any liability to the affected bidders, nor



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does it have any obligation to inform the bidders of the ground for such action on the part of the Owner.

15.0. Bidder shall send scan copies of the proof of payment of EMD and Bid fees in e-mail contract_neepco@yahoo.com before the closing date/time of the bid submission

16.0 Important information and dates:

Bid Validity	180 days from the date of opening of Techno-commercial Bids.
Last date & time of downloading of bid document:	1200 hrs. on 11.12.2017
Last date & time for submission of online bids:	14:00 hrs. on 11.12.2017
Opening of Techno-commercial bids	16:00 hrs. on 11.12.2017
Pre-bid meeting	Not proposed

In the event the date of opening of bids is declared as a closed holiday for NEEPCO, the bids shall be submitted by the bidders as per stipulated time, however, the date of opening of bids will be the following working day at the appointed times.

- 17** NEEPCO reserves the right to extend the last date and time for submission of Bid.
- 18** NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the grounds for such action.

-Sd-

General Manager
i/c, Contracts & Procurement,
NEEPCO Ltd., Shillong