

नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड
NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

(भारत सरकार का उद्यम), (A Govt. of India Enterprise)

मिनीरत्न: श्रेणी-I/Miniratna: Category -I

एनटीपीसी लिमिटेड की पूर्ण स्वामित्व वाली सहायक कंपनी

A wholly owned subsidiary of NTPC Limited

पन्योर लोअर हाइड्रो पावर स्टेशन, Panyor Lower Hydro Power Station

होज, अरुणाचल प्रदेश, Hoj-791112, Arunachal Pradesh

OFFICE OF THE GENERAL MANAGER (TECH), PH&SY(O&M).

Contact No. 9435339966(M), 6909313367(O)

E-mail ID : gmofficeplhps@gmail.com , dinabandhub@neepco.co.in



Notice Inviting Tender

NIT No: PLHPS/DPH/GM(Tech)/2025-26/01 Dtd.11/08/2025

The undersigned on the behalf of North Eastern Electric Power Corporation Ltd (NEEPCO), a Public Sector Enterprises under the Ministry of Power, Govt. of India invites sealed tender with minimum 90 (Ninety) days validity from PLHPS, Hoj, NEEPCO registered contractors for execution of the following work. Terms & conditions are detailed here in under:

1. **Name of the work:** Engagement of Manpower for Executive Guest House at Dikrong Power House colony, PLHPS, NEEPCO Ltd., Hoj, Arunachal Pradesh, India.
2. **Scope of the Work:** - The work is to be executed as per Technical Specification attached in the tender document and as mentioned in the schedule of item enclosed in the tender document. The scope of work under this contract shall include the supply of following labourers:

Sl.No.	Category	Skill Level	No. of labourers	Description of work.
1.	Front Desk	Skilled	01	Responsible for welcoming and assisting guests, managing check-in/check-out procedures, handling bookings/reservations, maintaining guest records and ensuring a pleasant and efficient guest experience.
2.	Cook	Skilled	01	Responsible for preparing meals for guests, managing day-to-day kitchen operations, maintaining hygiene standards and ensuring food safety protocols are strictly followed.
3.	Attendant/Helper	Semi-skilled	01	Responsible for assisting guests with luggage, providing room service, attending to guest requests and offering general support to enhance the comfort of the guest's stay.
4.	Housekeeping	Unskilled	01	Responsible for cleaning and maintaining guest rooms, common areas, and restrooms, as well as handling laundry and other housekeeping duties as required.

3. **Rate per unit basis:**

- 3.1. Rate for the scope of work of respective item against specification shall be "FIRM" till completion of work irrespective of any quantity variation. No escalation of the rates will be admissible.
- 3.2. Bidders are to quote unit rates in figures and words for the items indicated in **Annexure-I** of tender document. The tendered amount shall be legibly written in English in ink, in Indian currency both in figures and words. In case of any discrepancy between figures and words, the rates in words will govern and considered for evaluation and subsequent issue of work order. The total quoted amount in figures and words is to be mentioned in the schedule of rate (Annex-I). In case of discrepancy between unit rate and the total amount, the unit rate will prevail, and the amount will be corrected accordingly during evaluation. If the bidder does not accept the corrections made as above, his bid will be rejected and the EMD submitted will be forfeited. Erasing, over writing, changes and cuttings shall be initialed by the bidders.
- 3.3. **Taxes, Duties & Levies:** Bidders shall quote their rates against respective item specification inclusive of all taxes. No extra charge on this account shall be paid by the corporation. Forest Royalty clearance Certificate is to be submitted by the Contractor along with their bills for the forest products, if any, utilized by them for the work.

4. **Estimated Amount:**

- 4.1. **₹ 11,03,775.00** (Rupees Eleven Lakhs Three Thousand Seven Hundred Seventy) only inclusive of all taxes.
- 4.2. GST and other taxes & charges as applicable will be deducted from work value.

5. **Payment Terms:**

- 5.1 Monthly payment will be released for supply of man-days per month. The supply bill (in triplicate) along with attendance statement and labour payment statement to be submitted to the GM(Tech), PH&SY(O&M), PLHPS, NEEPCO Ltd., Hoj by the contractor on the 1st working day of following month for release of payment. The contractor shall also submit a list of labours engaged indicating their name & wages for effecting necessary payment. Deduction of TDS as may be applicable shall be deducted from the bill in terms of Income Tax Act. In order to ensure the actual benefit reaches to the worker, the contractor shall remit the actual amount to be paid to the worker every month for which contractor shall produce bank debit Vouchers or documents of previous month for releasing the bill of current month.

6. **Paying Authority:** The paying authority shall be Senior Manager(F), (F&A), PLHPS, NEEPCO Ltd., Yazali (A.P).

7. **Period of Supply:** The Period of supply shall be for 07(seven) months i.e. **01/09/2025 to 31/03/2026**.

8. **Labour and Regulation:** Compliance of statutory labour rules, regulation, acts and amendments as notified by the Govt. of India and State Govt. Shall be the responsibilities of contractor.

9. **Employees Provident Fund Scheme:** Strict adherence to all statutory labour rules, regulations, EPF & MP Act and as amended from time to time by the government of India and State government should be complied by the contractor. The Corporation shall effect recovery of 25% of labour wages against each running (monthly) bill as well as final bill of any amount as may be prescribed from time to time if the contractor fails to comply with the provision of the said Act.

10. **Medical Facilities/ Insurance:** For successful bidder, all the contract labour shall be provided with basic medical facilities and the medical insurance coverage shall be done by the contractor for a maximum coverage of Rs 2.00 lakhs (Rupees two Lakhs) per head/per annum. The insurance is to be done from any Govt. Insurance Company. The insurance policy against each worker shall have to

submit along with the bill every month to ensure the validity of the insurance policy. The premium paid shall be reimbursed by NEEPCO at actual either equated monthly premium or annually.

11. Exemption for MSME registered Firms:

Exemption for MSME's shall be applicable under the Govt. of India norms under PPC guidelines.

12. Earnest Money Deposit:

Earnest Money 2.0 % i.e. ₹. 22,076.00 (Rupees Twenty-Two Thousand Seventy-Six) only for General Contractors/Firm & 1 % i.e. ₹ 11,038.00 (Rupees Eleven Thousand Thirty-) only inclusive of all taxes only for SC/ST contractor shall be submitted through SB collect. Steps for SB collect.

STEP-1	Open https://www.onlinesbi.com
STEP-2	Click on SB collect
STEP-3	Click on accept terms & condition and then click on "proceed" to continue
STEP-4	Click "Arunachal Pradesh" in drop down menu. Thereafter select "PSU-public sector undertaking" then click on "GO"
STEP-5	Select "NORTH EASTERN ELECTRIC POWER CORPORATION "and click on submit
STEP-6	Select "RHEP-PARTIES" in the drop-down menu
STEP-7	Fill up the details (a) Name (b) In short details write Tender Cost/EMD, NIT no. (As applicable) (c) Choose Vendor Click on "submit to continue.
STEP-8	This screen shall lead to a payment gateway from where SBI and other banks, DEBIT/CREDIT card and wallet etc. may be chosen by the Vendor.
STEP-9	After completion of the process, a copy of the payment e-receipt may be taken and to be uploaded in the Tender cost attachment of the online bid/ attach to Bid document in offline bid.

13. Qualifying requirement:

The bidders shall fulfill the requirements as stipulated below and furnish the relevant documents in support of the requirements along with the bid document submitted.

- Copy of Income Tax PAN card.
- Copy of Valid registration with PLHPS-NEEPCO, Yazali (A.P).
- Copy of Goods and Service Tax (GST) registration.
- Copy of latest GST return (GSTR-3B) submitted.
- Earnest Money
- Certified copy of EPF registration under EPF&MP Act, 1952 with code number.
- Successful bidder will have to submit the following documents in each bill / Invoice for effecting e-payment.
 - Name & complete address of your firm as per Bank record.
 - Complete address of the Bank with branch details.
 - Type of Bank account (Saving/current/Cash credit).
 - Bank account number (indicating core Banking account number), if any.
 - IFS Code (11 digit)/MICR code as applicable.
 - E-mail address of the vendor/authorized official along with mobile number (for receiving the update status of payment) if any.

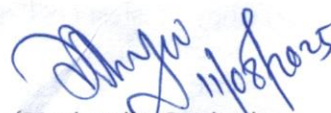
14. Terms & Condition for Submission of Tender:

Non-transferable Bid documents can be obtained from the Office of the General Manager (Tech), PH&SY(O&M), Dikrong Power House, PLHPS, NEEPCO Ltd., Hoj Arunachal Pradesh on submission of application addressed to Office of the General Manager (Tech), PH&SY(O&M), Dikrong Power House, PLHPS, NEEPCO Ltd, Hoj, Arunachal Pradesh by paying a non-refundable bid fee of **₹.1180.00 (Rupees One Thousand One Hundred Eighty) only** in favour of NEEPCO Ltd., Yazali from **12/08/2025 to 08/09/2025** in any working days between **11.00** hours to **13.00** hours.

- (i) Last date of submission of bid: On **08/09/2025** up to **13.00** hours at Office of the General Manager (Tech), PH&SY(O&M), Dikrong Power House, PLHPS, NEEPCO Ltd., Hoj, A.P.
- (ii) Date of opening of bid: On **08/09/2025 at 15.00** hours in the Office of the General Manager (Tech), PH&SY(O&M), Dikrong Power House, PLHPS, NEEPCO Ltd., Hoj, Arunachal Pradesh
- (iii) Sealed Tender is to be submitted to the undersigned either in person or by speed post as per the following:
- (iv) Address for communication: Office of the General Manager (Tech), PH&SY(O&M), Dikrong Power House, PLHPS, NEEPCO Ltd., Hoj, Arunachal Pradesh-791119,
- (v) Validity of bid: 90 (Ninety) days.
- (vi) Bidders who intend to submit their bids in the speed post address, mentioned above, are to ensure that their bids reached 3 (three) days before the date of opening of tender.
- (vii) Tender will be opened in the presence of Bidder or his authorized representative who chooses to attend on the specified date and time.
- (viii) In the event of the date specified for bid receipt and opening being declared as a closed holiday for Purchaser's office, the due date for submission of bids and opening of bids will be the following working day at the appointed time and place.
- (ix) Tenders received by Fax or E- mail shall not be accepted.
- (x) The Corporation cannot be held responsible for non-receipt and Postal delay.
- (xi) The Corporation reserves the right to accept or reject any or all tenders in part or full without assigning any reasons thereof and is not bound to accept the lowest bid.

15. The bidder / tenderer is encouraged to visit the project site and obtain the necessary information related to the bid / tender at the bidder's / tenderer's own risk and cost before preparation of the bid / tender.

16. Engagement of manpower for upkeep is totally temporary and shall strictly adhere to period of engagements as per clause no 7 of this NIT. Neither labours nor Contractor shall claim for regularization of Job / work to the corporation.

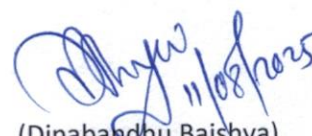


(Dinabandhu Baishya)

General Manager (Tech),
PH & SY (O&M), Dikrong Power House,
PLHPS, NEEPCO Ltd, Hoj-791112, A.P.

Copy to:

1. The Head of Project, PLHPS, 43km Yazali, Dist: Keyi Panyor, Arunachal Pradesh for favour of kind information please.
2. The CGM(Tech), PLHPS, 43km Yazali, Dist: Keyi Panyor, Arunachal Pradesh for favour of kind information please.
3. The Sr. Manager (Finance), F&A, PLHPS, NEEPCO, 43km Yazali, for kind information and necessary action please. This has reference to HOP approval conveyed vide WF: ID: 027 Dtd. 09/08/2025 Time: 18:00:29 Hrs File Number: Noteheet/EM/G&SY/Sr.Manager(E/M)/PH&SY(M)/255/RHEP/22/07/2025. He is requested to depute a representative at the time of opening of the tender.
4. The Sr. Manager (C), Vigilance, PLHPS, NEEPCO Ltd, Yazali for favour of kind information please.
5. The Sr. Manager(E/M), PH&SY(M), PLHPS, NEEPCO Ltd, Hoj for information and record.
6. The Sr. Manager (IT), PLHPS, NEEPCO Ltd, Yazali for kind information and a request for necessary uploading of the NIT in NEEPCO website.
7. Notice Board.
8. NIT file.



(Dinabandhu Baishya)

General Manager (Tech),
PH & SY (O&M), Dikrong Power House,
PLHPS, NEEPCO Ltd, Hoj-791112, A.P.

NAME OF WORK:Engagement of Manpower for Executive Guest House at Dikrong Power House colony, PLHPS, NEEPCO Ltd., Hoj, Arunachal Pradesh, India.

SL NO.	Description of Item	Unit	Quantity	Rate		Amount
				In Figure	Words	
A	B	C	D	E	F	G = D x E
1	Particulars of Labour for the Period: 01-09-2025 to 30-09-2025 (30days)					
	i. Skilled	(Man-days)	60			
	ii. Semi-Skilled	(Man-days)	30			
	iii. Unskilled	(Man-days)	30			

NAME OF WORK:Engagement of Manpower for Executive Guest House at Dikrong Power House colony, PLHPS, NEEPCO Ltd., Hoj, Arunachal Pradesh, India.

SL NO.	Description of Item	Unit	Quantity	Rate		Amount
				In Figure	Words	
A	B	C	D	E	F	G = D x E
1	Particulars of Labour for the Period: 01-10-2025 to 31-03-2026 (182 days)					
	i. Skilled	(Man-days)	364			
	ii. Semi-Skilled	(Man-days)	182			
	iii. Unskilled	(Man-days)	182			