

नॉर्थ ईस्टर्न इलैक्ट्रिक पावर कॉरपोरेशन लि.

(भारत सरकार का उपक्रम)

NORTH EASTERN ELECTRIC POWER CORPORATION LTD.

(A GOVT. OF INDIA ENTERPRISE)



WAH UMIAM STAGE III H.E.PROJECT

Office of the Head of Project,
Wah Umiyam Stage-III HEP
East Khasi Hills District,
Meghalaya, Mawsynram-793113
E-mail: wah-umihamiii@neepco.co.in

NOTICE INVITING TENDER

Sub: - Tender for “Performing day to day works viz, cleaning, sweeping & mopping of the office including hospitality and allied services etc. at the Office of the Head of Project under Wah Umiyam Stage-III HEP (85 MW)”.

Ref: - TENDER NO. NEEPCO/HoP/S&I/Wah Umiyam/T-04/2024-25/ 218

Dated: 7/03/2025

The North Eastern Electric Power Corporation Ltd. (NEEPCO), a Public Sector Enterprise under the Ministry of Power, Govt. of India invites Sealed tenders in prescribed format with minimum 180 (one hundred eighty) days validity from the reputed and experienced contractors of Meghalaya under the single stage, single envelop bidding system for **“Performing day to day works viz, cleaning, sweeping & mopping of the office including hospitality and allied services etc. at the Office of the Head of Project under Wah Umiyam Stage-III HEP (85 MW)”** as per the scope of works mentioned below:-

Sl. No.	Name of Work	Estimated Value in Rupees	Earnest Money Deposit (EMD) in Rupees	Time of Completion
1	Performing day to day works viz, cleaning, sweeping & mopping of the office including hospitality and allied services etc. at the Office of the Head of Project under Wah Umiyam Stage-III HEP (85 MW)	Rs. 6,46,152.00	Rs. 32,000.00	12 (twelve) months
2	Time and Date of submission of tender	On or before 7 th April 2025 at 10:00 AM at the Office of the Head of Project, Wah Umiyam Stage-III HEP, NEEPCO, Mawsynram.		
3	Time and Date of opening of tender	At 12:00 Noon of 7 th April 2025 at the Office of the Head of Project, Wah Umiyam Stage-III HEP, NEEPCO, Mawsynram in presence of the bidders or their authorized representatives, if any.		
4	Qualification & Experience	Experience of having successfully completed similar nature or allied works.		

Other terms and conditions.

- Non-transferable tender documents can be purchased from the office of the HoP, Wah Umiyam Stage-III HEP, Mawsynram, Meghalaya, Pin- 793113 on any working day between **10.00 AM. to 3:00 PM with effect from 10/03/2025 against payment of Rs. 500/- (Rupees Five hundred) only plus 18 % GST (Rs. 500 + Rs. 90 = Rs. 590)** as applicable in the form of non-refundable Demand Draft/ Banker's cheque in favour 'NEEPCO Ltd.' payable at Shillong, issued from any Nationalized Bank/Scheduled Bank.
- The Earnest Money Deposit (EMD) of the successful bidder** for an amount of **Rs. 32,000.00 (Rupees Thirty Two thousand)** only shall be retained by the Corporation after issuance of the Letter of Intent



नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लि.

(भारत सरकार का उपक्रम)

NORTH EASTERN ELECTRIC POWER CORPORATION LTD.

(A GOVT. OF INDIA ENTERPRISE)

WAH UMIAM STAGE III H.E.PROJECT

Office of the Head of Project,

Wah Umiyam Stage-III HEP

East Khasi Hills District,

Meghalaya, Mawsynram-793113

E-mail: wah-umihamiii@neepco.co.in

(LoI) or Work order. The rest will be released thereafter. No interest will be paid on EMD in any form, to the bidders by the Corporation. The EMD shall be released by the Corporation within one month after expiry of contractual period.

3. The overall scope of work covered under this contract for **Performing day to day works viz, cleaning, sweeping & mopping of the office including hospitality and allied services etc. at the Office of the Head of Project under Wah Umiyam Stage-III HEP (85 MW).**
4. The commencement of work and time of completion shall start from the date as mentioned in the Letter of Intent (LoI) or work order.
5. The bidders must have registration under any State/Central Government Department or any recognized Organization.
6. Copy of Income Tax/PAN Card and Professional Tax certificate clearance of current validity are to be submitted along with the application.
7. The intending bidders are requested to visit the work site to assess the requirement of the work, availability of the water, labours, accommodation to the work site etc. before submission of their tenders.
8. Bidders shall quote their rates in the supplied Bill of Quantities/Schedule of Rates enclosed with the tender papers.
9. Rates quoted by the bidders shall be inclusive of all applicable taxes and duties including GST. Rates have to be quoted in figures and words.
10. In case of delay in completing the work, ½% (half percent) of the total value of the work shall be recovered from the bill per week of delay subject to a maximum of 10% (ten percent) of the total value of the work.
11. The bidder shall submit the EPF Registration Number otherwise EPF deduction in respect of both the employees and employer's contribution will be made from their bills as per existing relevant norms. However, this will not relieve the contractor from his responsibility.
12. The bidder shall also submit the ESIC and GST Registration.
13. Laws, Regulations and Acts pertaining to engagement of labours, Environment protection, Safety etc. shall be applicable.
14. **Payment terms:** Running Bills, on monthly basis, shall be released to the successful bidder on successful completion of the work in all respects. No escalation shall be payable against this work and no claim in this regard shall be entertained. No advance is payable under this contract.
15. The successful bidder shall have to supply all materials and labours etc. required for successful completion of the work in all respects.
16. The successful bidder shall adopt suitable quality assurance programme to the satisfaction of the Engineer-in-Charge.
17. In case the work has not been carried out as per the specification or to the satisfaction of NEEPCO or the contractor causes damage to the property of NEEPCO/Dorbar authority or any other damages not mentioned herein, NEEPCO shall have the right to recover any amount as suitable from the bill/Security Deposit/EMD/any other amount due to the successful bidder.
18. Each bidder shall submit 1 (one) either individually or as a partner in a Joint Venture.
19. Withdrawal of bids at any stage is not allowed. If due to unavoidable circumstances, the bidder wishes to withdraw his/her bid by written request, the bidder shall be disqualified for re-submission of bid.

नॉर्थ ईस्टर्न ईलैक्ट्रिक पावर कॉर्पोरेशन लि.

(भारत सरकार का उपक्रम)

NORTH EASTERN ELECTRIC POWER CORPORATION LTD.

(A GOVT. OF INDIA ENTERPRISE)



WAH UMIAM STAGE III H.E.PROJECT

Office of the Head of Project,

Wah Umiam Stage-III HEP

East Khasi Hills District,

Meghalaya, Mawsynram-793113

E-mail: wah-umiamiii@neepco.co.in

20. The Engineer-in-Charge, may at his discretion, approve and authorize the successful bidder to sub-let, transfer or assign the whole or any part of the work. Nevertheless, any such approval or authorization shall not relieve the contractor from his responsibility.
21. From commencement to completion of the work as a whole, the successful bidder shall take full responsibility for the care thereof and for taking precaution to prevent loss or damage.
22. If at any time after acceptance of the tender, NEEPCO decides to abandon or reduce the scope of works for reasons whatsoever, the Engineer-in-Charge shall give notice in writing and the successful bidder shall have no claim to any payment of compensation or otherwise.
23. No claims for interest or damages will be entertained by NEEPCO owing to any dispute, difference or misunderstanding between the Engineer-in-Charge on one hand and the successful bidder on the other.
24. In the event, the date of opening of bids is declared as a closed holiday of NEEPCO, the bids shall be submitted by the bidders as per the stipulated time. However, date of opening of bids will be on the next working day at the appointed times.
25. The Micro & Small Enterprises (MSEs) shall have to provide valid Exemption Certificate, if any, against payment of Bid Fee.
26. The Corporation reserves the right to extend the last date and time for submission of bids.
27. The Corporation reserves the right to reject any or all tenders or to annul the bidding process without assigning any reason thereof.

Dy. General Manager (Tech.)

O/o HoP, Wah Umiam Stage-III HEP

NEEPCO Ltd., Mawsynram

Memo No. NEEPCO/HoP/S&I/Wah Umiam/T-04/2024-25/219-22

Dated: 7/03/2025

Copy to: -

1. The ED (Arun.), NEEPCO Ltd., Itanagar for favour of kind information please.
2. The Chief General Manager (Tech.), IT wing, NEEPCO Ltd., Shillong for kind information please with a request to kindly upload in the website of NEEPCO.
3. The General Manager (Tech.), Vigilance wing, NEEPCO Ltd., Shillong for kind information please.
4. The General Manager (Fin), Bills, Shillong, for favour of kind information please with a request to kindly depute one of his representatives on the date and time of opening of tender.
5. Notice Board.

Dy. General Manager (Tech.)

O/o HoP, Wah Umiam Stage-III HEP

NEEPCO Ltd., Mawsynram