



North Eastern Electric Power Corporation Ltd
TGBPP, NEEPCO, Monarchak

BIDDING PROGRAMME

1. Participation in Bids:

North Eastern Electric Power Corporation Ltd., (NEEPCO), a Public Sector Enterprise under the Ministry of Power, Government of India, invites e-tenders from reputed and experienced bidders under the Single-Stage Two-Envelope bidding system with 180 days validity for "Assistance in operation maintenance work of firefighting system including fire tender at 101 MW Tripura Gas Based Power Plant (TGBPP), NEEPCO Ltd., Monarchak, Dist.-Sepahijala, Tripura".

The Scope, qualifying requirements and other terms & conditions of this NIB are indicated hereunder:

2. Scope:

The scope of the work includes "Assistance in operation maintenance work of firefighting system including fire tender at 101 MW Tripura Gas Based Power Plant (TGBPP), NEEPCO Ltd., Monarchak, Dist.-Sepahijala, Tripura". Brief description of duties and responsibilities under this contract is described in clause no. 8, Section-II.

3. Qualifying Criteria:

2.1. *The intending Tenderer shall be a contractor / supplier to any Govt. of India PSU/Industry for last **3 (three) years**. Documentary evidence (**PO Copies**) to that effect shall be submitted. Minimum 3 (three) orders shall have to be submitted.*

*Minimum **3 (three) nos. of recent end user's certificate** towards satisfactory performance of the entrusted contract from CPSU or any other Reputed Private Organizations, such as, RIL/RPL/Adani Power etc.*

2.2 The average annual turnover shall not be less than Rs.25.00 lakh (Rupees twenty-five Lakh) during the financial year 2017-18, 2018-19, 2019-20.

2.3 The intending Tenderer shall produce the following documentary evidence to satisfy the minimum qualification criteria specified above, the fulfillment of which is prerequisite for opening of Sealed Cover -2 containing price bid.

a) Furnish performance certificate signed by Competent Authority certifying performance of the contract awarded to his esteemed organization or to the bidder.

b) The Tenderer shall furnish an undertaking (self-certificate) that the Tenderer has not been blacklisted / debarred by any Central / State Government institution including electricity boards. The Tenderer should also confirm that there is no pending litigation on account of executing similar orders.

c) They shall submit the latest GST Returns. In case bidders are unable to furnish such document, they shall give valid reason for the same. The Owner reserves the right to reject any bid if GST Returns or the reasons for the bidders' inability to furnish such a document are not mentioned in the bids.

4. Completion period:

The completion period shall be 24 (twenty-four) months from the date of issue of Letter of Intent (LOI).

5. Conditions for Micro & Small Enterprises (MSEs):

5.1 The bidders participating as Micro/Small Enterprises (MSE) shall submit an Undertaking in the prescribed format (Form D, Section-IV) declaring the status of their firm under the provisions of Micro and Small Enterprises along with a copy of the relevant document/ certificate issued by any of the Authority mentioned below:

- o District Industries centers



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- Khadi and Village Industries Commission
- Khadi and Village Industries Board
- National Small Industries Corporation (NSIC)
- Directorate of Handicrafts and Handloom
- MSEs having Udog Aadhar memorandum
- Any other Body specified by Ministry of Micro, Small and Medium Enterprises.

The MSEs owned by Scheduled Caste (SC) & Scheduled Tribe (ST) entrepreneurs; the SC/ST certificate issued by Competent Authority must be submitted in addition to certificate of registration with any one of the agencies mentioned above. The bidder shall be responsible to furnish necessary documentary evidence to ascertain that the MSE is owned by SC/ST. MSE owned by SC/ST is defined as:

- a) In case of proprietary MSE, proprietor(s) shall be SC /ST
- b) In case of partnership MSE, the SC/ST partners shall be holding at least 51% shares in the enterprise.
- c) In case of Private Limited Companies, at least 51% share shall be held by SC/ST promoters.

- 5.2 The registration certificate issued from any one of the above agencies must be valid as on close date of the tender. The successful bidder should ensure that the same is valid till the end of the contract period.
- 5.3 The MSEs who have applied for registration or renewal of registration with any of the above agencies/bodies, but have not obtained the valid certificate as on close date of the tender, are not eligible for exemption/preference.
- 5.4 The MSEs registered with above mentioned agencies/bodies are exempted from payment of Bid Fees.

6. Relaxation of Norms for Start-ups and Micro & Small Enterprises (MSEs) on Prior Experience and Prior Turnover criteria:

In line with the Policy Circular No. 1(2)(1)/2016-MA dated March, 2016 of the Ministry of Micro, Small & Medium Enterprises on "relaxation of norms for Startups and Micro & Small Enterprises in Public Procurement on Prior Experience and Prior Turnover criteria" and as per Section 2.1(5) of : Action Plan for "Startup India" announced by the Government of India in Jan 2016, the Criteria of Prior Turnover and Prior Experience may be relaxed for the Startups and Micro & Small Enterprises for this tender, subject to meeting of quality and technical specifications.

The Startup Enterprises shall submit startup India recognition certificate issued by the Department of Industrial Policy and Promotion (DIPP) of Ministry of Commerce & Industry in order to be considered for relaxation in prior experience and prior turnover.

Accordingly, Startup /MSE bidders shall be offered exemption from prior experience criteria, provided the bidder submit document such as startup/MSE registration certificate to prove bidder's registration in trade similar to the tendered job.

Similarly, Startup /MSE bidders shall be offered exemption from prior Turnover criteria, provided the bidder submit document such as startup/MSE registration certificate.

7. Participation in Bids:

6.1 Portal Registration for e-tendering:

- 6.1.1 Bidders are required to enroll on the eProcurement module of Central Public Procurement Portal (URL: <https://etenders.gov.in/eprocure/app>) by clicking the link "online bidders enrolment" on the CPP Portal which is free of charge.





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- 6.1.2 As per enrollment process, bidders will be required to choose unique user name and assign a password for their accounts. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any future communication.
- 6.1.3 Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class-III Certificate with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify/nCode/eMudhra etc.) with their profile.
- 6.1.4 Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
- 6.1.5 All bidders are requested to get themselves registered well in advance and no extra time will be considered for submission of bids for delay in online vendor registration, if any.
8. **BID FEE:**
Bidders shall have to make a BID FEES (non-refundable) of ₹ 1,180.00 (Rupees One thousand one hundred eighty) only inclusive of GST for participation in this instant NIB. Payment may be given through "SB Collect" (the procedures/ steps elaborated in **Clause No. 10 below**). The Receipt generated online to be uploaded in the e-portal or in the form of Demand Draft/Bankers' Cheque drawn in favour of **NEEPCO**, payable at SBI **Sonamura**. During payment of bid fee, Bidders shall clearly indicate the NIB No. against which the bid fee is paid.
For any clarification related to terms and conditions of Bid Document, bidders are requested to forward e-mail clearly stating their queries to tendering authority at e-mail id cnp.tgbpp@gmail.com and may contact in regard to the instant NIB at 9436700946.
Support Help-Desk No. at NEEPCO Shillong: Tel: 0364-2507270/8974665789.
9. **Bid Security Declaration in Lieu of Earnest Money Deposit:**
The bidder shall submit the bid security declaration along with techno commercial bid. In case of the bidder withdraw/modify his/their bid after bid opening during the period of bid validity and extension thereof, the bidders shall be suspended from participating in any future tender of the Corporation for next 2 (two) years from the date of issue of notice of such suspension by the Corporation. Prescribed format of bid security declaration is attached as Form-H: Bid Security Declaration.
10. **The procedure/steps for payment of Bid Fee by SB-COLLECT of State Bank of India:**

STEP-1	The bidder shall visit url/web page https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm on any internet browser.
STEP-2	State Bank Collect page will appear. Bidder has to select (For TGBPP E-Tender) State "Tripura" in the field of "State of Corporate/Institution", irrespective of location of the sites/projects/plants/ establishments where tenders are invited. Select "PSU" for "Type of Corporate/Institution" Click "GO"
STEP-3	In the new screen, select PSU Name as "North Eastern Electric Power Corporation Limited" and Submit.
STEP-4	In the new screen, select Payment Category as "TGBPP - PARTIES".
STEP-5	New Screen will appear, here the bidder has to fill all the required information for the payment as under: i) Under Name of Payer : The Bidder is to filled up his Name and Address.



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	<ul style="list-style-type: none"> ii) Under Short Details of Payment: The Bidder shall indicate BID FEE as applicable and the NIB No. (Example: for payment of Bid Fee against NIB No. 6/20, dated:, the bidder has to fill under this option as "Bid Fee for NIB No. 06/20, dated: /10 /2020"). iii) Under Type of PAYER: The Bidder is to select VENDOR OR CONSULTANT whichever is applicable. iv) Under CIN in case the Payer is a company: The bidder is to fill up his CIN in case of a company, otherwise may kept blank. v) Under Payment amount: The bidder is to fill up the amount as per bid condition. vi) Subsequent information for Name, Date of Birth/Incorporation, Mobile Numbers are to be filled as required. vii) Fill Captcha. viii) Then Submit.
STEP-6	In the new screen, check the details and click " CONFIRM ", if correct.
STEP-7	The Multi Option Payment System will be available for making the payment. The Bidder may select option as per convenient and make the payment.
STEP-8	After successful payment, the system will generate receipt. The receipts may also be generated from Reports - i.e. SB Collect (Request Report/ Download Report). This system generated receipt shall be downloaded for submission as per bid condition.

11. Bidding Procedure & Time line:

The Bidder shall submit the Bid under the Single-Stage Two-Envelope bidding system in electronic form as follows:

Envelope No. 1: Techno-Commercial Bid, Envelope No. 2: Price Bids

Bid Validity	180 days from the date of opening of Bids.
Last date & time of downloading of bid document:	15:00 hrs. of <u>10/03/2021</u>
Last date & time for submission of online bids:	16:00 hrs. of <u>10/03/2021</u>
Opening of bids	16:00 hrs. of <u>12/03/2021</u>

In the event the date of opening of bids is declared as a closed holiday for NEEPCO, the bids shall be submitted by the bidders as per stipulated time, however, the date of opening of bids will be the following working day at the appointed times.

The Corporation reserves the right to modify the eligibility criteria / restrict issue of tender papers or reject any or all the tenders without assigning any reason thereof. The Corporation is also not bound to accept the lowest tender.

The Corporation reserves the right to reject any or all tenders, or to annul the tendering process and reject all the tenders for any justified and genuine grounds, without thereby incurring any liability to the affected Bidders nor does it have any obligation to inform the Bidders the ground for such action.

Detailed NIB can be viewed at NEEPCO's website tenders <https://www.neepco.co.in> or at CPP portal <https://etenders.gov.in> and bid can be downloaded/submitted online at <https://etenders.gov.in> by the bidders.

11. NEEPCO reserves the right to extend the last date and time for submission of Bid.

12. NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds, without thereby incurring any liability to the





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affected bidders, nor does it have any obligation to inform the bidders of the grounds for such action.

13. PREPARATION AND SUBMISSION OF BIDS:

Online submission:

Bids should be submitted in electronic form in <https://etenders.gov.in> Online bidding forms will be available in the website.

In the online bid submission, bidders will submit their Techno-Commercial bids and Price Bids in the online bidding forms using their digital signatures. Technical bid and price bids shall be furnished as per bidding schedules. Each bid shall contain the followings:

Envelope – 1 (TECHNO-COMMERCIAL BID):

- i) Proof of payment of Bid fee.
- ii) Copy of PF registration, GST registration.
- iii) Documents in support of qualifying requirements.
- iv) Bid Forms, Power of Attorney, Bid Security Declaration & other Forms & Annexures and other required documents as per bid document.
- v) Price Schedule [Unpriced]- The bidders to ensure the submission of Un-Priced Price Schedule indicating QUOTED/NOT QUOTED against each item in similar manner of their Price Bids however **without indicating the Prices**. The bidder shall also indicate rates of Taxes & Duties in unpriced schedule. **PRICES SHOULD NOT BE FILLED IN UNPRICED BID i.e TECHNO-COMMERCIAL BID.** *In case the Bidder indicates prices while submitting this Schedule in Envelope-I, the bid shall be rejected.*

Envelope –2 (PRICE BID):

Price Bid (Price Part). Price Bid should not contain any terms and conditions but only percentage on contractor's profit which is considered zero in the estimated price incorporated in the BOQ. Bidder is required to put the percentage in (+) /(-) figure (for eg. + 12%). Terms and conditions, if any, incorporated in Envelope-2, will not be valid or considered. **Negative percentage of contractor profit should not be chosen, bids with negative contractor's profit will be rejected outright.**

14. REVERSE AUCTION

- 14.1 The Owner reserves the right to go for Reverse Auction process to finalize the tender or may finalize the tender without Reverse Auction. The decision to conduct Reverse Auction or not will be conveyed to the qualified bidders. The business Rules and General Terms & Conditions for Reverse Auction is given in Section-V of the bid document.
- 14.2 Bidders shall furnish the undertaking to participate in RA as per Form-DECLARATION (Form-E, Sec-IV) along with the techno commercial bid in their letter head.
- 14.3 Bidders not confirming to participate in Reverse Auction if conducted by the Owner, their original quoted price shall be treated as final quotation.
- 14.4 The qualified bidders who have confirmed acceptance to the Owner on Reverse Auction, but finally do not participate in Reverse Auction process, their original quoted price shall be considered as final.
- 14.5 If a bidder does not want to quote any price below the starting /ceiling price during Reverse Auction, their "Logged In" during Reverse Auction itself shall be considered as Participation. Their original quoted price shall be considered as final.
- 14.6 After opening the price bids and arriving at evaluated cost to the Owner, the qualified bidders shall participate in the Reverse Auction event conducted as per business rules of RA.
- 14.7 It shall be Owner's discretion to use the Lowest Evaluated Cost already evaluated amongst the Price Bids or any other price as the Starting Price in RA.
- 14.8 In case the Owner decides not to go for the reverse auction procedure for the tender, the price bids already opened and evaluated shall be considered for finalizing the tender.



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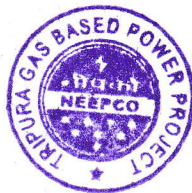
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- 14.9 The Owner reserves the right to award the contract as per Purchaser's discretion irrespective of the live Auction Rank.
- 14.10 After completion of RA, the L1 bidder has to e-mail the duly signed price confirmation in the prescribed format given in the bid document with breakup of prices as per Price Schedules of NIB within 24 hrs of completion of auction without fail.
- 14.11 The L1 bidder shall furnish the price break up after RA which shall be proportionately distributed among line items in line with the original price quoted.
- 14.12 If no bid is received during reverse auction within the specified time duration of the online reverse auction, the original quoted price of the bidders shall be processed to evaluate the lowest bid.
- 14.13 If the L1 bidder as per the original quoted prices does not participate in the RA and the L1 bid received during RA happens to be the same as the L1 price evaluated as per original quoted prices of the bidders, then the L1 bid received during RA shall prevail and shall be considered for evaluation and award.
- 14.14 The prices quoted in the e-RA shall be the monthly hire charge against the particular type / model of vehicle exclusive of all taxes & duties.

15. Modification and withdrawal of bid:

- a) The bidders will be permitted to withdraw/modify his bid before the date set for opening of bids.
- b) Bidders are allowed to withdraw their online bids in the e-tender portal and re-submit the same within the scheduled date and time for bid submission.

The Bids will be opened online as per time and date set for opening of bids.

The Owner reserves the right to reject any or all bids, if the bids do not satisfy the stipulation of this specification.



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