



NORTH EASTERN ELECTRIC POWER CORPORATION LTD.

(A Government of India Enterprise)

OFFICE OF THE ED-P(HYDRO)

NEEPCO Bhawan, R.G. Baruah Road, Guwahati-781005

Civil Maintenance Wing

Notice Inviting Tender & Information to the Bidder

NIB No. 02 Dtd. 10.02.2021.

Tender (Through e-tendering process only)

Name of Work: "Renovation of the Fire Hydrant System of NEEPCO Bhawan & Guest House, Guwahati".

NEEPCO Ltd. invites **online electronic bids** through e-tendering process from competent and experienced contractors under (Single-Stage-Two-Envelop Bidding System) for the work "Renovation of the Fire Hydrant System of NEEPCO Bhawan & Guest House, Guwahati". with 180 (One Hundred Eighty) days validity from the date of opening of the Bid as per the scope of works mentioned below:

Sl. No.	Name of Work	Estimated Value in Rs. (including GST)	Completion Time	Cost of Tender Document in Rs. (Non Refundable)
1	Renovation of the Fire Hydrant System of NEEPCO Bhawan & Guest House, Guwahati	837379.00	60 (sixty) Days	590.00

Clause. No.: -

1. E-Tendering / E-Procurement

This tender is being processed through e-tendering/e-procurement system. The bidding documents are to be downloaded, filled in bids are to be submitted / uploaded through e-tendering system of NEEPCO Ltd. at <https://etenders.gov.in>

2. Participation in Bids:

- Portal Registration:** The bidders intending to participate in the e-tendering and download the detailed bid document have to register themselves in the portal <https://etenders.gov.in>. Relevant information about the bidder required during the registration is available in the portal.
- For any clarification related to e-Procurement bidders are requested to contact Mobile No: 9435480329 E-mail ID: brdasgau@gmail.com and Mobile No: 8787522181 E-mail ID: akashthadani1@gmail.com
- The bidder has to map the digital certificate (Class-II or Class -III Signing & Encryption Certificate) with his login-id as per the name of the registered company for approval process.

3. Scope of Work: The scope of work covered under this tender for "Renovation of the Fire Hydrant System of NEEPCO Bhawan & Guest House, Guwahati" including supplying of all materials and labours required for the work. The detailed Scope of Works has been indicated in the relevant Technical Specification mentioned in the Bill of Quantities.

4. QUALIFYING REQUIREMENT OF BIDDERS:

The bidder shall provide satisfactory evidence concerning the following:

Technical: Prospective bidders have to submit the following particulars with similar nature of work experience are: -



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- (i) Average annual turnover during the last 3(three) years ending 31st March of the previous financial year should be at least 30% of the estimated cost.
- (ii) Experience of having successful completion of similar nature of works during last 3(three) years ending last day of the previous month should be either of the following: -
 - (a) At least 3(three) similar completed works costing not less than the amount equal to 40% of the estimated cost in each work. Or,
 - (b) At least 2(two) similar completed works costing not less than the amount equal to 50% of the estimated cost in each work. Or,
 - (c) At least 1(One) similar completed works costing not less than the amount equal to 80% of the estimated cost in each work.

The above experience should be with any Government Department/ PSU/ Government Autonomous Body, Certificate in support of successful execution of work should be submitted. "Similar nature of works" means to related with construction of Fire Hydrant System work experience.

5. Credentials of the bidders:

Bidders are to submit the following particulars along with the detailed Bid Documents in support of the Qualifying Requirements.

- i) Documentary evidence of Registered Company or Partnership company or Proprietorship company.
- ii) Documentary evidence of EPF registration and payment of EPF contribution against employees regularly.
- iii) Documentary evidence of Registration under ESI act, 1948.
- iv) Documentary evidence of GST Registration certificate.
- v) Documentary evidence of registration with Department of Labour.
- vi) Copies of latest Income Tax Clearance Certificate and PAN card.
- vii) Copies of experience in this field.
- viii) Documentary evidence in respect of annual turnover.
- ix) The Bidder participating as Micro / Small Enterprises (MSE) shall submit valid document.
- x) The MSE's who have applied for registration or renewal of registration with authorized agencies / bodies, but have not obtained the valid certificate as on close date of tender, are not eligible for exemption / preference.
- xi) The MSE's registered agencies / bodies are exempted for payment of BID FEES and EARNEST MONEY DEPOSIT (EMD).
- xii) **Vide MOF Letter No. F9/4/2020-PPD, GOI, Dated 12.11.2020:** As per Rule 170 of General Finance Rules (GFRs) 2017, Micro and Small Enterprises (MSEs) and the firms registered with concerned Ministries /Departments are exempted from submission of Bid Security. Further, in lieu of Bid Security Ministries /Departments may ask bidders to "Bid Security Declaration" excepting that if they withdraw or modify their bids during period of validity etc., they will be suspended for the time specified in the tender documents. Similar provisions also exist in the Manual of Procurement of works 2019 and Manual for Procurement of Consultancy and other Services 2017.



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6. Submission and opening of Bids:

- i) Bidders shall prepare and submit their bids online in <https://etenders.gov.in>. Online bidding forms will be available in the above website. Detailed Bid document can be downloaded from this website after vendor registration. In the online Bid submission, Bidders will submit their Bids using their digital signature.
- ii) Bidders may view the tender opening results in <https://etenders.gov.in> by marking their presence for online tender opening.
- iii) Bid Fees as detailed in Clause No. 16.
- iv) Earnest Money Deposit (EMD) detailed in Clause No.16
- v) Submission of online bid is mandatory. Bidders shall submit the documents mentioned in Clause No-5 in offline mode.

Documents to be submitted in offline mode as specified above in Clause No-5 shall be contained in a sealed envelope and the same shall be submitted by the Bidder duly marking these envelope as "Renovation of the Fire Hydrant System of NEEPCO Bhawan & Guest House, Guwahati" along with the Identification No. of NIB. The envelope shall be submitted to the Corporation at the address to "The Deputy General Manager (C), O/o the ED-P(Hydro), NEEPCO, R.G. Baruah Road, Guwahati-781005."

- vi) The offline documents shall reach this office within the scheduled date and time mentioned Clause No:16.
 - vii) The documents received by the Corporation in offline mode as specified above after the stipulated date and time will be returned unopened to the Bidder and his online Bid will not be considered for evaluation.
7. Bidders are requested to visit <https://etenders.gov.in> and www.neepco.co.in regularly for any modification/clarification of the detailed bid document.
 8. Submission of bids shall not automatically construe qualification for evaluation. The Corporation reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, for any justified and genuine grounds without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the Corporation.
 9. Tenderers are advised to contact the Deputy General Manager (C), O/O ED-P(Hydro), NEEPCO, NEEPCO Bhawan, RGB Road, Guwahati-781005 for execution of this contract smoothly and satisfactorily. Any lack of knowledge to this effect on the part of the Bidder shall not entitle the contractor for any claim whatsoever and shall not be considered a cause of delay. The Tenderer are therefore once again advised to inspect the entire working front and make proper planning before submission of Tender.
 10. The tender should be submitted in the prescribed form and the same should be signed properly as laid down here under:
 11. If the tender is submitted by any individual, it shall be signed by the proprietor above his full name and full name of his firm with its current business address.



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12. If the tender is submitted by a firm in partnership, it shall be signed by all the partners of the firm above their full names and current business address, or by a partner holding the Power of Attorney for the firm and signing the tender in which case certified copy of the partnership deed and current business of all the partners of the firm shall also accompany the tenders.
13. If the tender is submitted by a limited company or a limited corporation, it shall be signed by a duly authorized person holding the Power of Attorney for signing the tender in which case a certified copy of the Power of Attorney may be required to furnish with satisfactory evidence of its existence before the contract is awarded.
14. On award of work the Contractor shall ensure that their workers are registered with the Assam Building & Other Construction Workers' Welfare Board as per the procedure mentioned in the Act and Rules.

15. REVERSE AUCTION:

- i) The Owner reserves the right to go for Reverse Auction process to finalize the tender or may finalize the tender without Reverse Auction. The decision to conduct Reverse Auction or not, will be conveyed to the techno-commercially qualified bidders after opening of Price Bid. The Business Rules and General Terms & Conditions for Reverse Auction is given in Section-IV of the Bid Document.
- ii) Bidders shall furnish the undertaking to participate in RA as per Form Declaration (Form-H) along with the techno-commercial bid in their letter head.
- iii) Bidders not confirming to participate in Reverse Auction if conducted by the Owner, then their original quoted price shall be treated as final quotation.
- iv) The techno-commercially qualified bidders who have confirmed acceptance to the Owner, but finally do not participate in Reverse Auction process, their original quoted price shall be considered as final.
- v) If a bidder does not want to quote any price below the starting/ ceiling price during Reverse Auction, their "Logged In" during Reverse Auction itself shall be considered as Participation. Their original quoted price shall be considered as final.
- vi) After opening the Price Bids and arriving at evaluated cost to the Owner after due commercial loading and other price impacts if any as per bid condition, the bidders whose Price Bids have been opened shall qualify for participating in the Reverse Auction event conducted as per Business Rules of RA.
- vii) It shall be Owner's discretion to use the Lowest Evaluated Cost already evaluated amongst the Price Bids or any other price as the Starting Price in Reverse Auction.
- viii) In case the Owner decides not to go for reverse auction procedure for the tender, the Price Bids already opened and evaluated shall be considered for finalising the tender.
- ix) The Owner reserves the right to award the contract as per Owner's discretion irrespective of the live Auction Rank.
- x) After completion of Reverse Auction, the L-1 bidder has to e-mail the duly signed Price Confirmation in the prescribed format given in the Bid Document with Break-up of Prices as per Price Schedules of NIT within 24 hours of completion of Auction without fail.



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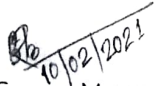
- xi) If no bid is received during Reverse Auction within the specified time duration of the online Reverse Auction, the original quoted price of the bidders shall be processed to evaluate the lowest bid.
- xii) If the L1 bidder as per the original quoted prices does not participate in the Reverse Auction and the L-1 Bid received during RA happens to be the same as the L-1 price evaluated as per original quoted prices of the bidders, then the L-1 bid received during RA shall prevail and shall be considered for evaluation and award.
- xiii) The prices quoted in the e-reverse auction shall be the total lump sum prices for the scope of work as per tender inclusive of all applicable taxes & duties, levies etc. on his quoted prices as per Bid conditions.
- xiv) Bidding in the last minutes and seconds should be avoided in the bidders own interest. Neither the Service Provider nor NEEPCO will be responsible for any lapses/failure on the part of the Bidder, in such cases.

16. IMPORTANT DATES AND EARNEST MONEY DEPOSIT (EMD)/BID SECURITY/BID FEE DETAILS:

Bid Security / Earnest Money Deposit (EMD): In lieu of Bid Security / Earnest Money Deposit, bidders should sign "Bid Security Declaration" in Annexure-'A' accepting that if they withdraw or modify their bids during period of validity etc. They will be suspended for the time specified in the tender documents.	NIL.
Bid Document Fee in the form of DD/CDR/FDR/BANK DRAFT from any Nationalized Scheduled Bank in India, drawn in favour of NEEPCO Ltd. payable at Guwahati. The bidder registered as MSME are exempted for paying applicable Bid Fee.	INR 590.00 (nonrefundable) (Rupees five hundred ninety) only
Date of commencement of downloading of bid document from www.neepco.co.in and https://etenders.gov.in .	w.e.f. 10.00 Hrs. of 12-02-2021
Last date & time for receipt of online bids:	1200 Hrs. of 11-03-2021
Last date & time for receipt of offline bids documents to be submitted as per NIB condition:	1200 Hrs. of 11-03-2021
Date & time of online opening of bids	1400 hrs. of 12-03-2021

Bid Document not received within the **specified time and date** shall not be considered for evaluation. Bids submitted without fulfilling the **qualifying requirements** shall be rejected.

NEEPCO reserves the right to extend the last date and time for submission of Bid.


Deputy General Manager (C)
O/o the ED-P(Hydro)
NEEPCO Ltd., Guwahati



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.ANNEXURE-A

FORM-C: BID SECURITY DECLARATION

(Bidders shall submit this DECLARATION online)

I/We(Name of the Bidder) do hereby solemnly affirm and declare that if I/We withdraw or modify my/our bid after the bid opening during the period of bid validity and extension thereof, I/We will be suspended from participating in future tenders of the Corporation for a period of 2 (two) years from the date of issue of notice of such suspension by the Corporation. "

Place, date

(Signature)
(Name of Signatory, duly authorised to sign the
bid on behalf of the Bidder (In block
letters))

(Designation / Title of Signatory)
(Seal of the Bidder)



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FORM-H:

DECLARATION FOR REVERSE AUCTION

Compliance Statement

(To be submitted by the bidder in their letter head duly signed & stamped)

To

The Deputy General Manager (C),
O/o Executive Director (C)
North Eastern Electric Power Corporation Ltd.,
NEEPCO Bhawan, R. G. Baruah Road,
Guwahati-781005, Assam, India.

We(name of the bidder)..... hereby confirm having submitted our bid for participating in the NIB No. Dated floated by NEEPCO Ltd for the work of **"Renovation of the Fire Hydrant System of NEEPCO Bhawan & Guest House, Guwahati"**.

We also confirm having read the terms and conditions of the NIB as well as the Business Rules related to the Reverse Auction for the NIB as published in the website.

We hereby undertake and agree by all the terms and conditions stipulated by NEEPCO (Tenderer) in the NIB document including all annexure and the Business Rules for Reverse Auction.

We shall participate in the online auction conducted by the Service Provider and submit our commercial bid. We shall also abide by the procedures prescribed for online auction by the Service Provider.

We hereby confirm that we will honour the bid placed by us during the auction process, failing which NEEPCO may debar us from participating in future tenders.

We confirm having nominated the following person for participating in the Reverse Auction with details as under

- a) Name & designation of the official
- b) Complete Postal address
- c) Telephone No. (Land line & mobile both)
- d) Fax No.
- e) E-mail id
- f) Name of Place/State/Country where from he will participate in the RA

We undertake that the company shall be bound by the bids made by the nominated person in the reverse auction.

We undertake to submit confirmation of last bid price by us to the Service Provider / NEEPCO Ltd. within 24(twenty-four) working hours of the completion of the event. We also undertake to submit the Bill of Quantities for the Total Cost to NEEPCO/Owner/Purchaser) in terms of the NIB.

Signature with Company Seal
Company /Organisation
Address of Company/Organisation
Date