



ISO 9001, 14001 &
OHSAS 18001

नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लि. (भारत सरकार का उपक्रम)

NORTH EASTERN ELECTRIC POWER CORPORATION LTD.
(A GOVT. OF INDIA ENTERPRISE)



Office of the Head of Project,
Wah Umiam Stage-III,
(Formerly known as Mawphu HEP)
East Khasi Hills District,
Meghalaya, Mawsynram-793113
E-mail: mawphuhep.neepco@gmail.com

NOTICE INVITING TENDER

1. **Sub:** - "Supply of one brand new **Mahindra Bolero OPT BS6** vehicle on monthly hire charge basis under Wah Umiam Stage-III HEP".

Ref: - TENDER NO. NEEPCO/HoP/Wah Umiam/T-04/2022-23/10

Dtd. 06/04/2022

The North Eastern Electric Power Corporation Ltd. (NEEPCO), a Public Sector Enterprise under the Ministry of Power, Govt. of India invites sealed bids **in prescribed format with minimum 180 (one hundred eighty) days validity** from the contractors/suppliers of Meghalaya under the single stage, single envelop bidding system for "Supply of one brand new **Mahindra Bolero OPT BS6** vehicle on monthly hire charge basis" as per the scope of works mentioned below:-

Sl. No.	Name of Work	Estimated Value in Rupees	Earnest Money Deposit (EMD) in Rupees	Time of Completion/Supply
1	Supply of one brand new Mahindra Bolero OPT BS6 vehicle on monthly hire charge basis	Rs.14,07,780.00/-	Rs.42,300.00/-	3(three) years
2	Time and Date of submission of tender	On or before the 22nd April'2022 at 10:00 am at the Office of the Head of Project, Wah Umiam Stage-III HEP, NEEPCO, Mawsynram.		
3	Time and Date of opening of tender	At 12:00 noon of 22nd April'2022 at the Office of the Head of Project, Wah Umiam Stage-III HEP, NEEPCO, Mawsynram in presence of the bidders or their authorized representatives, if any.		
4	Qualification & Experience	Experience of having successfully completed similar nature or allied works.		

Other terms and conditions.

1. The Earnest Money Deposit of **Rs. 42,300.00** (Rupees forty three thousand three hundred) shall be submitted along with the tender in the form of Demand Draft/Banker's Cheque/Bank Guarantee drawn in favour of "NEEPCO Ltd." From any Nationalized/Scheduled Bank.
2. Non-transferable tender documents can be purchased from the office of the CGM (C)/ HoP, Wah Umiam Stage-III HEP, Mawsynram, Meghalaya, Pin- 793113 on any working day between **10.00 AM. to 3:00 PM with effect from 06/04/2022 against payment of Rs. 1000/- (Rupees one thousand) only plus 18 % GST (Rs. 1000 + Rs. 180 = Rs. 1180)** as applicable in the form of non-refundable Demand Draft/ Banker's cheque in favour 'NEEPCO Ltd.' payable at Shillong, issued from any Nationalized Bank/Scheduled Bank.
3. The overall scope of work covered under this contract for "Supply of one brand new **Mahindra Bolero OPT BS6** vehicle on monthly hire charge basis'.



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The bidder shall place the vehicle in the services of the Corporation **within 60(Sixty) days** from the date of issue of formal work order. In case the supplier fails to deliver the vehicle within the above stipulated period, his/her EMD/Bid Security will be forfeited.

4. The monthly hire charge against the vehicle should be quoted only as per the price schedule enclosed at **Annexure-C**, considering the driver as skilled worker and its monthly salary shall be worked out as per the notification of Chief Labour Commissioner (Central), Govt. of India issued vide letter File No. 1/4(3)/2022-LS-II dated 31/03/2022. The monthly hire charge shall be excluding the cost of fuel which shall be provided by the Corporation.

This hire charge will remain firm for the entire period of contract. The only variable component of the hire charge shall be the driver's salary, which shall be governed as per the rate of minimum wages for skilled workers (driver) as notified by the chief Labour Commissioner (Central), Govt. of India from time-to-time.

5. The contractors/suppliers must have registration under any State/Central Government Department or any recognized Organization.
6. Copy of Income Tax/PAN Card and Professional Tax certificate clearance of current validity are to be submitted along with the application.
7. The intending bidders are requested to visit the work site to assess the requirement of the work, availability of the water, labours, accomodation to the work site etc. before submission of their tenders.
8. Bidders shall quote their rates in the supplied Bill of Quantities/Schedule of Rates enclosed with the tender papers.
9. Rates quoted by the bidders shall be inclusive of all applicable taxes and duties **excluding GST**. Rates have to be quoted in figures and words.
10. In case of delay in completing the work, ½% (half percent) of the total value of the work shall be recovered from the bill per week of delay subject to a maximum of 10% (ten percent) of the total value of the work.
11. The bidder shall submit the EPF Registration Number otherwise EPF deduction in respect of both the employees and employer's contribution will be made from their bills as per existing relevant norms. However this will not relieve the contractor from his responsibility.
12. Laws, Regulations and Acts pertaining to engagement of labours, Environment protection, Safety etc. shall be applicable.
13. **Security deposit:** The EMD submitted for an amount of **Rs. 42,300.00/- (Rupees forty three thousand three hundred)** only by the successful bidder shall be retained as security deposit. The Security deposit shall be released by the Corporation within one month after expiry of contractual period.
14. **Payment terms:** On completion of a calendar month, the supplier shall submit monthly hire charges bill in **GST format clearly mentioning the HSN/SAC Code** for the period of use by the Corporation along with the night halt charges of the driver for outside duties, in triplicate along with a copy of the log book to the designated officer of the Corporation. A statement must also accompany the bill, showing the consumption of Diesel and mileage/litre to justify that the vehicle is running economically.
15. **POL:** Diesel and Oil/lubricants for running the vehicle shall be provided / reimbursed by the Corporation. However, an average of minimum 10.00 (ten) Km/Ltr. shall be considered for Mahindra Bolero, BS6 (O). In case the vehicle is found to be consuming more fuel than the specified limit as



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mentioned above, the cost of the excess fuel consumed shall be recovered from the bill at the prevalent market rate. In such a case, the supplier will arrange to get the engine tuned properly for achieving the desired mileage.

16. **Driver:** The Supplier shall provide a Driver along with the vehicle and will bear all expenditure related to the driver like salaries (**as per the notification of Chief Labour Commissioner (Central), Govt. of India time-to-time**), accommodation and watch & ward etc. The Driver shall be in possession of valid driving license and shall have good unblemished driving carrier and trustworthy for performing Govt. duties. The Driver of the vehicle shall be capable to write in the vehicle log book properly in English/Hindi. In case, the service of the driver is not found satisfactory, he shall be replaced by a good driver immediately on receipt of such complaints from the Corporation.
17. **Maintenance:** All expenditures for any repair works to be incurred on the vehicle during the period of the contract shall be borne by the Supplier.
18. **Night Halt Charge:** In case of night halt on outstation duty of the driver, a lump sum daily allowance of **Rs.500/-(Rupees five Hundred)** only per night will be paid extra in addition to the hire charge.
19. Each bidder shall submit 1 (one) either individually or as a partner in a Joint Venture.
20. Withdrawal of bids at any stage is not allowed. If due to unavoidable circumstances, the bidder wishes to withdraw his/her bid by written request, the same will be allowed only by forfeiting the EMD. The bidder shall be disqualified for re-submission of bid.
21. The Engineer-in-Charge, may at his discretion, approve and authorize the contractor to sub-let, transfer or assign the whole or any part of the work. Nevertheless, any such approval or authorization shall not relieve the contractor from his responsibility.
22. From commencement to completion of the work as a whole, the contractor shall take full responsibility for the care thereof and for taking precaution to prevent loss or damage.
23. If at any time after acceptance of the tender, NEEPCO decides to abandon or reduce the scope of works for reasons whatsoever, the Engineer-in-Charge shall give notice in writing and the contractor shall have no claim to any payment of compensation or otherwise.
24. No claims for interest or damages will be entertained by NEEPCO owing to any dispute, difference or misunderstanding between the Engineer-in-Charge on one hand and the contractor on the other.
25. In the event, the date of opening of bids is declared as a closed holiday of NEEPCO, the bids shall be submitted by the bidders as per the stipulated time. However, date of opening of bids will be on the next working day at the appointed times.
26. The Micro & Small Enterprises (MSEs) shall have to provide valid Exemption Certificate, if any, against payment of Bid Fee and Earnest Money Deposit (EMD)/CPG.
27. The Corporation reserves the right to extend the last date and time for submission of bids.
28. The Corporation reserves the right to reject any or all tenders or to annul the bidding process without assigning any reason thereof.

Sr. Manager (C), O/o HoP
Wah Umiam Stage-III HEP
Mawsynram



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Memo No. NEEPCO/HoP/S&I/Wah Umiam/T-04/2021-22/09-13

Dtd. 06/04/2022

Copy to:-

1. The ED (S&I), NEEPCO, Guwahati for favour of kind information please.
2. The General Manager (Fin), Funds, Shillong, for favour of kind information please. She is requested to kindly depute one of his representatives on the date and time of opening of tender.
3. The General Manager (IT), Shillong, for kind information please. He is requested to kindly upload the NIT in NEEPCO website on 06/04/2022. Soft copy of the NIT is mailed to itshillog@neepco.co.in
4. The Nodal Officer, CPP portal of NEEPCO, C&P, Shillong for information please. He is requested to upload the NIT in the CPP portal.
5. Notice Board.

for  6/4

Sr. Manager (C), O/o HoP
Wah Umiam Stage-III HEP
Mawsynram