



ISO 9001-14001
OHSAS 18001

नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड
North Eastern Electric Power Corporation Limited
(भारत सरकार का उद्यम) / (क इच्छतः वरिणविक इतरुडरुगुंडुड)
135 मे.वा. अगरतला गैस टरबाइन कंबाइंड साइकिल पावर प्लांट
135 MW Agartala Gas Turbine Combined Cycle Power Plant
अनुबंध एवं खरीद: प्रचालन स्कंध/Contract & Procurement /Operation Wing
रामचन्द्र नगर, त्रिपुरा (प) / Ramchandra Nagar, Tripura (W) - 799008



NOTICE INVITING TENDER

No. 43 /NEEPCO /AGTCCPP /C&P /2018-19 Dated 03.08.2018

Sealed tenders in prescribed tender forms under single bid system with 120 (one hundred twenty) days validity are invited from experienced contractors for the following **monthly maintenance work** to be awarded for a period of 1(One) year :

1. **Work** : Maintenance of the turfed area outside the main entrance gate and inside the main entrance gate in the area on the right hand side of the road from the main entrance gate to the store office building of AGTCCPP, NEEPCO Ltd., R.C. Nagar, Tripura (West).
2. **Estimated value** : ₹ 21742.00/ month (Rupees Twenty One Thousand Seven Hundred Fourty Two)only per month.
3. **Earnest Money** : ₹ 5200/- (Rupees Five Thousand Two Hundred) only in the form of Demand Draft drawn in favour of ' NEEPCO Ltd. ' payable at ' Agartala ' from any Nationalized / Scheduled Bank.
4. **Period of Contract** : The contract for shall be initially for a period of 1(One) year w.e.f the first day of the calendar month to be indicated while issuing of the Work Order. The same may be extended for further period at a mutually agreed rates and terms & conditions and subject to satisfactory performance under the contract.
5. **Tender Document Fee** : ₹ 200/- (Rupees Two Hundred) only in the form of Demand Draft drawn in favour of ' NEEPCO Ltd. ' payable at 'Agartala' from any Nationalized / Scheduled Bank.

The EMD & Tender Fee should reach the office of Sr. Manager(E/M), C&P, AGTCCPP, NEEPCO Ltd., on or before the date of opening of the tender.

Address : Sr. Manager(E/M), C&P,
AGTCCPP, NEEPCO Ltd.,
R.C. Nagar, Agartala - 799008, Tripura(W).
6. **Sale of Tender Document** : With effect from 03.08.18 except on holidays during 1000 to 1600 Hours from the Office of the undersigned.
7. **Time and Date of submission of Tender** : Up to 1300 Hours (IST) of 03.09.2018 at the Office of the undersigned.
8. **Time and Date of opening of Tender** : At 1500 Hours (IST) of 03.09.2018 at the Office of the undersigned in presence of the bidders or their authorized representatives, if any. In case 03.09.2018 is a holiday, the tender shall be opened on the next working day at 1500 Hours (IST).
9. **Qualification & Experience** : Experience of having successfully completed similar nature or allied works during last 7 (Seven) years should be either of the following :

- i) Three similar completed works costing not less than the amount equal to 40% of the estimated cost.
- OR**
- ii) Two similar completed works costing not less than the amount equal to 50% of the estimated cost.
- OR**
- iii) One similar completed work costing not less than the amount equal to 80% of the estimated cost.

Note: Similar works for (i), (ii) & (iii) above means lawn maintenance works.

Copy of Bidders PAN Card, GST Registration, EPF registration & Labour Licence are to be submitted along with the application.

Application requesting for purchase of tender documents should invariably accompany the documentary evidence satisfying the condition as listed at Sl. 9 (i), (ii) & (iii) above and requisite fee for tender documents.

10. Special Condition :

- (i) The intending bidders are requested to visit the worksite to assess the requirement of the work before submission of their tenders.
- (ii) Adequate number of Agriculture/ Horticulture workers/ Malis at the site of the work shall have to be made available to attend the job who will work for a period of 4(four) hours a day. In addition to this, any kind of emergency duty shall have to be attended immediately, if asked to do so.
- (iii) The payment will be made on monthly basis from the date of commencement of the work. Bill for any broken period of months shall be paid proportionately on the basis of time and area of work.
- (iv) The contractor has to arrange for watering the area regularly as and when required to keep the lawn green and uniform looking. The water points at specific locations will be made available by the department.
- (v) The good earth necessary for maintenance of flower beds will have to be mixed with the manure before being used for flower beds.
- (vi) No store material is involved in this work.
- (vii) If the performance of the contractor is not found up to the mark or confirming to the requirement, then NEEPCO reserves the right to cancel the work order with prior 1(One) month of notice.

11. Scope of work : The scope of the work includes regular weeding, trimming, watering, manuring etc. or all other activities which are not specifically mentioned but required to keep the grass green and uniform looking. The various activities involved in the work are as follows :

- (i) **Watering :** Adequate watering of broad leaf grasses, trees, hedges, shrubs, flower beds ... etc. with hose pipe or sprinkler system in different areas should be done regularly to maintain the ' GREEN CARPET ' appearance of the lawn. Care must be taken to avoid insufficient or excessive watering, wastage of water and damage to the tender plants and flower beds.
- (ii) **Hoeing, Weeding :** The soil near the plants should be loosened by breaking the clods, removing unwanted vegetation, dressing up the areas to the required slope and shapes. Further, all the unwanted plants/ weeds and wild growth should be removed along with their roots. In addition to this, all the weeds hidden under the grass or otherwise shall also have to be removed.
- (iii) **Lawn mowing :** Lawn mowing to take place at a regular interval of 10 days or as per the direction of the Engineer-in-charge.].
- (iv) **Maintenance of Flower Beds :** The contractor shall execute the planting of approved seasonal flower beds and maintenance of the same to boost maximum bloom. The beds shall be replanted after the season for old plant is over or as directed by the Engineer-in-charge. The flower beds should be prepared by excavating appropriate depth of the soil, adding Good Earth, Cow Dung, Manure, Fertilizers...etc. and finally planting of saplings/ seedlings prepared in a Nursery in a pattern as directed by the Engineer-in-charge. The flower beds shall be kept clean and free of stones, woods, plastic and other undesirable matter.

The flower beds should be bifurcated from the rest of the lawn by placing bricks in various patterns and designs. Further, the bricks should be painted with white wash. The bricks required for the same shall be supplied by NEEPCO. Further, the trunks of the trees must also be painted with white wash. The white washing of the bricks and tree trunks shall be carried out **two times in a year** or as directed by the Engineer-in-charge.

- (v) **Maintenance of Hedges :** The hedges should be trimmed properly so that the top and the sides of the hedges are in a good shape. The hedges shall be maintained by regular watering, raking of soil, pruning, manuring, weeding and applying pesticide/insecticide/ fungicide whenever required or as per the direction of the Engineer-in-charge.
- (vi) **Applying pesticides like insecticide, fungicides ...etc. :** The contractor should carry out periodic check of various plants and trees of the lawn to get information regarding presence of any pests and diseases. In the event of infestation, the contractor shall apply pesticides like insecticides, fungicides as per the doses required to keep them free from pests, diseases and any sudden outbreak of epidemic.

