



North Eastern Electric Power Corporation Ltd.
(A Government of India Enterprise)
An ISO 9001, 14001 & OHSAS 18001 Corporation

CONTRACT AND PROCUREMENT CELL

KOPILI H.E. PLANT:: DIMA HASAO DISTRICT: UMRONGSO – 788931

Phone: 03670-288241/ 288254, Fax: 03670-288240.

NOTICE INVITING QUOTATION NO : KHEP/ C&P (E)/ 2015/ 243

Dated 30.11.2015

Sealed tender with minimum 120 days validity are invited **for selling of scrap** from Kopili Hydro Electric Plant , NEEPCO Ltd. ,Umrongso, Dima Hasao District , Assam as per the following terms and conditions:

Terms and Conditions:

1. **Scope of work : Selling of 20 (twenty) Metric Ton** of scrap and other miscellaneous items of Kopili Power Plant, NEEPCO Ltd. ,Umrongso, Dima Hasao District , Assam , PIN:788931.The materials shall be lifted from the Central Store of KHEP, NEEPCO Ltd. in presence of the Engineer –in-charge appointed or his representative on presentation of documentary evidence towards make of full payment for the scrap .
2. **Price Basis:** The Price shall be quoted on FOR Umrongso basis inclusive of all taxes and duties as per the list enclosed “**Annexure-I**” .The quoted price for lifting of scrap and miscellaneous items shall remain FIRM till completion of work.
3. **Payment Terms :** 100% of the quoted value in the form of **Demand Draft drawn in favour of NEEPCO Ltd.** payable at SBI, KHEPA, Garampani Branch, P.O. Umrongso (SBI Code-4812) shall be deposited by the successful bidder to the O/o the Manager (Finance), KHEP, NEEPCO Ltd. Umrongso within 15 days from the date of issue of the formal order. No payment shall be received by the Corporation on installment basis
4. **Handling & Transportation :** All handling, loading, transportation charges and other incidental charges shall be borne by the successful bidder. For taking the equipments out from the Corporation's premises, Gate Pass will be issued by the Sr. Manager (Security), KHEP, Umrongso.
5. The Corporation shall not responsible for any claims for contractor's labour. The contractor shall wholly or fully responsible for such claim for compensation either for accident or injury, death or damage caused to their employees/ transport during the lifting / handling of the materials inside the corporation premises.
6. The contractor shall abide the Central / State labour Legislation as may be applicable from time to time.
7. **Delivery schedule:** The scrap shall be lifted by the successful bidder at his own cost within 15 days from the date of payment and necessary clearance by the Sr. Manager (E), Central Store, KHEP, Umrongso or his authorized representative. The delivery clearance shall be issued on proof of payment.
8. The materials which are to be disposed shall be disposed as per rule of Assam Pollution Control Board. NEEPCO has no responsibility after the scrap and miscellaneous items are disposed by the contractor/firm.

GENERAL INSTRUCTION TO BIDDER AND COMMERCIAL REQUIREMENT

- 1.0 The bidder shall read the general instruction thoroughly and quote accordingly along with the requisite documents where asked. Every page of of the Tender Documents shall be signed by the intending bidder as a token of acceptance of terms and conditions contained in the Tender Documents.
- 2.0 Intending bidders may contact the Sr. Manager, Central Store, KHEP, NEEPCO Ltd., Umrongso on any working day for inspection of scrap.
- 3.0 **Earnest Money:** Intending Bidder shall submit Earnest Money for an amount of Rs 10000.00 (Rupees ten thousand) only for general and Rs 5000.00 (Rupees five thousand) only for for SC/ST/KHEP affected in the form of Bank Draft/Demand Draft

in favour of NEEPCO Ltd, KHEP, Umrongso payable at SBI , KHEPA(Garampani) Branch. The tender shall be liable for rejection in case of the EMD of requisite value is not found alongwith the tender. EMD shall be refunded to the respective bidder after award of contract to the successful bidder.

- 4.0 **Tender free**: Tender free Rs 1000.00 (non refundable) in the form of banker cheque /DD drawn in favour of NEEPCO Ltd, Umrongso have to be submitted along with the offer .
- 5.0 **Instruction for Tender Submission**: The bid should be submitted along with Tender Fee, EMD with ANNEXURE-I in sealed envelope superscripted with "**Tender for sale of scrap against NIT No. KHEP/2015 /243 "** by means of Registered post / by hand only under the bidder's letter head with details like complete address, telephone no., e-mail address etc. to the under mentioned address -

O/o the Sr. Manager (E),

KHEP, NEEPCO Ltd.

P.O. Umrongso-788931, Dist. Dima Hasao

Offer received through fax / mail etc. shall not be accepted.

- i) A signed copy of the tender specification must be submitted along with the bid in acceptance of NIT conditions. **The tender may be downloaded from Corporation's website www.neepco.gov.in .**
- 6.0 **Date & time for opening the Tender** : The bids will be opened at the time and date mentioned below in presence of authorized representative (if any) of the bidders. No electronic recording device will be permitted during opening of the bids.
- i) **Last Date and Time of receipt of bids : 15:00 hrs of 23 -12- 2015.**
- ii) **Date and Time of opening of bids : 15:30 hrs of 23 -12- 2015.**
- In the event of holiday/ bandh etc. on the stipulated bid opening date, the bids received shall be opened in the very next working day.
- 7.0 Bids received later than the prescribe time limit shall be disposed off as per Corporation's norms for late receipt of bids.
- 8.0 The Intending bidder may participate in Tender opening or they may depute their authorized representative to witness the Tender Opening. The authorized representative of the bidder is required to produce authorization letter from the respective bidder.
- 9.0 The Corporation does not bind itself to accept the highest tender and reserves the right to waive any formality in regard to submission of tender or to reject any or all tenders without assigning any reason thereof in the interest of the Corporation.

Manager (E), C&P

KHEP: NEEPCO Ltd. :: Umrongso

Dima Hasao District:: Assam :: Pin-788931



Annexure-1SCHEDULE OF PRICE

Description	Total quantity	Price in per Kg	
		In figure	In words
Scrap and other miscellaneous items	20 MT	Rs..... per Kg	Rupees.....only

Note: 1. Any other charges shall be indicate separately (if any).
 2. Price to be quoted in per KG basis

Signature of Bidder

Name.....

Address.....

.....

PIN.....

Mobile No

