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नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड
NORTH EASTERN ELECTRIC POWER CORPORATION LTD.
(भारत सरकार का उद्यम) (A Govt. of India Enterprise)



मिनीरत्न : श्रेणी-I Miniratna : Category-I
एनटीपीसी लिमिटेड की पूर्ण स्वामित्व वाली सहायक कंपनी A wholly owned subsidiary of NTPC Ltd.
O/O THE SR. MANAGER(E/M), PLANT OPERATION & CONTROL
INSTRUMENTATION (POC)
, DIKRONG POWER HOUSE, 405 MW PANYOR LOWER HPS(PLHPS),
होज: अरुणाचल प्रदेश, HOJ: ARUNACHAL PRADESH -791119

Notice Inviting Tender

No: 01 / 2024-25

Dated: 05/02/2025

The undersigned on the behalf of North Eastern Electric Power Corporation Ltd (NEEPCO), a Public Sector Enterprises under the Ministry of Power, Govt. of India invites sealed Tender with minimum 90 (Ninety) days validity from PLHPS-NEEPCO registered contractors of Hoj for execution of the following work. Terms & conditions are detailed here in under:

1. **Name of the work:** Engagement of Manpower on daily waged basis for day to day maintenance of Power House Canteen, Guest House, Hoj, Helper for Fire Fighting system and day to day to day maintenance of Health Centre, Hoj at Dikrong Power House site, PLHPS, Hoj, Arunachal Pradesh, India.
2. **Scope of the Work: -**
The scope of work under this contract shall include engagement of labourers on man-days basis as below:
 1. 03 Nos. Skilled labourers for maintenance of Power House Canteen, PLHPS, Hoj.
 2. 02 Nos. Semi-Skilled labourer for maintenance of Guest House, PLHPS, Hoj.
 3. 01 No. Skilled labourer for Helper for Fire Fighting system at Power House PLHPS, Hoj.
 4. 01 No. Semi-Skilled labourer for Helper for Fire Fighting system at P.H, PLHPS, Hoj.
 5. 03 Nos. Skilled labourers for Day to day maintenance of Health Centre, PLHPS, Hoj.
3. **Rate per unit basis:**
 - 3.1. Rate for the scope of work of respective item against specification shall be "FIRM" till completion of work irrespective of any quantity variation. No escalation of the rates will be admissible.
 - 3.2. Bidders are to quote unit rates in figures and words for the items indicated in **Annexure-I** of Tender document. The tendered amount shall be legibly written in English in ink, in Indian currency both in figures and words. In case of any discrepancy between figures and words, the rates in words will govern and considered for evaluation and subsequent issue of work order. In case of discrepancy between unit rate and the total amount, the unit rate will prevail, and the amount will be corrected accordingly during evaluation. If the bidder does not accept the corrections made as above, his bid will be rejected and the EMD submitted will be forfeited. Erasing, over writing, changes and cuttings shall be initialed by the bidders.
4. **Taxes, Duties & Levies:** Bidders shall quote their rates against respective item specification inclusive of all taxes. No extra charge on this account shall be paid by the corporation.

5. **Estimated Amount:**

- 5.1. **₹ 49,98,426.00** (Rupees Forty-Nine Lakhs Ninety-Eight Thousand Four Hundred Twenty Six) only.
- 5.2. GST, and other taxes & charges as applicable will be deducted from work value.

6. **Payment Terms:**

Monthly payment will be released for supply of man-days per month. The supply bill (in triplicate) along with attendance statement and labour payment statement to be submitted to the Sr. Manager (E/M), Plant Operation & Control Instrumentation (POC), PLHPS, NEEPCO Ltd. Hoj, by the contractor on the 1st working day of following month for release of payment. The contractor shall also submit a list of labours engage indicating their name & wages for effecting necessary payment. Deduction of TDS as may be applicable shall be deducted from the bill in terms of Income Tax Act. In order to ensure the actual benefit reaches to the worker, the contractor shall remit the actual amount to be paid to the worker every month for which contractor shall produce bank debit Vouchers or documents of previous month for releasing the bill of current month.

7. **Paying Authority:** The paying authority shall be Sr. Manager (Finance), (F&A), PLHPS, NEEPCO Ltd., Yazali (A.P).

8. **Period of Supply:** The Period of supply shall be for 12(Twelve) months i.e. **01/04/2025 to 31/03/2026**.

9. **Labours and Regulation:** Compliance of statutory labour rules, regulation, acts and amendments as notified by the Govt. of India and State Govt. Shall be the responsibilities of contractor.

10. **Employees Provident Fund Scheme:** Strict adherence to all statutory labour rules, regulations, EPF & MP Act and as amended from time to time by the government of India and State government should be complied by the contractor. The Corporation shall effect recovery of 25% of labour wages against each running (monthly) bill as well as final bill of any amount as may be prescribed from time to time if the contractor fails to comply with the provision of the said Act.

11. **Medical Facilities/ Insurance:** For successful bidder, all the contract labour shall be provided with basic medical facilities and the medical insurance coverage shall be done by the contractor for a maximum coverage of ₹. 2.00 lakhs (Rupees two Lakhs) per head/per annum. The insurance is to be done from any Govt. Insurance Company. The insurance policy against each worker shall have to submit along with the bill every month to ensure the validity of the insurance policy. The premium paid shall be reimbursed by NEEPCO at actual either equated monthly premium or annually.

12. **Exemption for MSME registered Firms:**

Exemption for MSME's shall be applicable under the Govt. of India norms under PPC guidelines. **MSEs bidders are exempted from payment of BID FEE and EARNEST MONEY DEPOSIT (EMD) as per** Contracts and Procurement Manual, Volume I: Introduction and Pre Award Section-2 of North Eastern Electric Power Corporation Ltd.

13. **Earnest Money Deposit:**

Earnest Money 2.5 % i.e. **₹. 1,24,961.00** (Rupees One Lakh Twenty Four Thousand Nine Hundred Sixty One) only for General Contractors/Firm & 1 % i.e. **₹. 49,984.00** (Rupees Forty

Nine Thousand Nine Hundred Eighty Four)only for SC/ST contractor shall be submitted through SB collect. Steps for SB collect.

STEP-1	Open https://www.onlinesbi.sbi
STEP-2	Click on SB collect
STEP-3	Click on accept terms & condition and then click on “proceed” to continue
STEP-4	Click “Arunachal Pradesh” in drop down menu. Thereafter select “PSU-public sector undertaking” then click on “GO”
STEP-5	Select “NORTH EASTERN ELECTRIC POWER CORPORATION “and click on submit
STEP-6	Select “RHEP-PARTIES” in the drop-down menu
STEP-7	Fill up the details (a) Name (b) In short details write Tender Cost/EMD, NIT no. (As applicable) (c) Choose Vendor Click on “submit to continue.
STEP-8	This screen shall lead to a payment gateway from where SBI and other banks, DEBIT/CREDIT card and wallet etc. may be chosen by the Vendor.
STEP-9	After completion of the process, a copy of the payment e-receipt may be taken and to be uploaded in the Tender cost attachment of the online bid/attach to Bid document in offline bid.

14. Qualifying requirement:

The bidders shall fulfill the requirements as stipulated below and furnish the relevant documents in support of the requirements along with the bid document submitted.

- i) Copy of Income Tax PAN card.
- ii) Copy of Valid registration with PLHPS-NEEPCO, Yazali (A.P).
- iii) Copy of Goods and Service Tax (GST) registration.
- iv) Copy of latest GST return (GSTR-3B) submitted.
- v) Earnest Money
- vi) Certified copy of EPF registration under EPF&MP Act, 1952 with code number.
- vii) Successful bidder will have to submit the following documents in each bill / Invoice for effecting e-payment.
 - a) Name & complete address of your firm as per Bank record.
 - b) Complete address of the Bank with branch details.
 - c) Type of Bank account (Saving/current/Cash credit).
 - d) Bank account number (indicating core Banking account number), if any.
 - e) IFS Code (11 digit)/MICR code as applicable.
- i) E-mail address of the vendor/authorized official along with mobile number (for receiving the update status of payment) if any.

15. Terms & Condition for Submission of Tender:

Non-transferable Bid documents can be obtained from the Office of the Senior Manager (E/M), Plant Operation & Control Instrumentation (POC), PLHPS, NEEPCO Ltd. Hoj, Arunachal Pradesh on submission of application addressed to the Senior Manager (E/M) Plant Operation & Control Instrumentation (POC), PLHPS, Hoj by paying a non-refundable bid fee of **₹ 2,360.00 (Rupees Two Thousand Three Hundred and Sixty) only** in favour of NEEPCO Ltd., Yazali from **06/02/2025 to 07/03/2025** in any working days between **10:00** hours to **12:00** hours.

- (i) Last date of submission of bid: On **07/03/2025** up to **13:00** hours at office of the Senior Manager (E/M), Plant Operation & Control Instrumentation (POC), PLHPS, NEEPCO Ltd. Hoj, A.P.
 - (ii) Date of opening of bid: On **07/03/2025 at 15:00** hours in the office of the Senior Manager (E/M) Plant Operation & Control Instrumentation (POC), PLHPS, NEEPCO Ltd. Hoj, A.P.
 - (iii) Sealed Tender is to be submitted to the undersigned either in person or by speed post as per the following:
 - (iv) Address for communication: Senior Manager (E/M), Plant Operation & Control Instrumentation (POC), (Hoj). PLHPS, NEEPCO Ltd., Hoj, Arunachal Pradesh-791119,
 - (v) Validity of bid : 90 (Ninety) days.
 - (vi) Bidders who intend to submit their bids in the speed post address, mentioned above, are to ensure that their bids reached 3 (three) days before the date of opening of tender.
 - (vii) Tender will be opened in the presence of Bidder or his authorized representative who chooses to attend on the specified date and time.
 - (viii) In the event of the date specified for bid receipt and opening being declared as a closed holiday for Purchaser's office, the due date for submission of bids and opening of bids will be the following working day at the appointed time and place.
 - (ix) Tenders received by Fax or E- mail shall not be accepted.
 - (x) The Corporation cannot be held responsible for non-receipt and Postal delay.
 - (xi) The Corporation reserves the right to accept or reject any or all tenders in part or full without assigning any reasons thereof and is not bound to accept the lowest bid.
- 16.** The bidder / tenderer is encouraged to visit the project site and obtain the necessary information related to the bid / tender at the bidder's / tenderer's own risk and cost before preparation of the bid / tender.
- 17.** Engagement of manpower for upkeep is totally temporary and shall strictly adhere to period of engagements as per clause no 7 of this NIT. Neither labours nor Contractor shall claim for regularization of Job / work to the corporation.

Sr. Manager (E/M)
Plant Operation & Control
Instrumentation (POC)
PLHPS, NEEPCO Ltd., Hoj