



**CONTRACTS & PROCUREMENT WING (C),
 KOPILI HYDRO ELECTRIC PLANT, UMRONGSO
 DIMA HASAO, ASSAM: PIN-788931 FAX: 03670-288846/288226: Phone No: 03670288036**

**NOTICE INVITING TENDER
NIT NO. KHEP/C&P/2021-22/412 Dt. 05.08.2021**

The **NORTH EASTERN ELECTRIC POWER CORPORATION LTD.** invites sealed tenders in prescribed format with **180 (One Hundred and Eighty) days validity** from reputed / experienced contractors/firms for the following works under Single Stage Two Envelope system.

Sl No	Name of Work	Estimated Value in Rs.	Completion Time	Cost of Tender Document in Rs. (Non-Refundable)	Earnest Money Deposit (EMD)/ Bid Security
1	Repairing of Qtr. No. D-24(B), D-37(A) & D-38(A) including fitting and fixing Tiles in Bathroom & Kitchen KHEP NEPCO Ltd. Umrongso.	2,41,005.00 (Excluding GST)	60 (Sixty) Days	590.00 (Including GST)	Bid Security Declaration to be submitted as per form-C

DETAILS OF THE NIT:

1.0 QUALIFYING REQUIREMENT OF BIDDERS:

The bidder shall provide satisfactory evidence concerning the following:

1.1 Technical:

Prospective bidders, with similar nature of work experience have to submit the following particulars.

Experience of having successfully completed similar nature of works during last 7 years ending last day of the month previous to the one in which applications are invited should be either of the following:

- At least 3 (Three) similar completed works costing not less than the amount equal to 40% of the estimated cost in each work or
- At least 2(Two) completed similar works costing not less than the amount equal to 50% of the estimated cost in each work or
- At least 1 (One) completed similar works costing not less than the amount equal to 80% of the estimated cost in each work.

The above experience should be with any Government department / PSU/ Government Autonomous Body. Certificate in support of successful execution of work should be submitted. "Similar nature of works" means to related civil construction work experiences.

1.2 Financial:

Minimum Average Annual Turn Over (MAAT):

The average annual turnover of the bidder in the best 3 (three) financial years out of the last 5 (five) years financial year should not be less than **Rs. 72000.00** Other income will not be considered for arriving at annual turnover.

Authenticated documentary evidence in support of qualifying requirements, as mentioned shall be submitted along with Bid Guarantee in the Techno-Commercial bid. For qualifying requirements specified at Para 1.1 & 1.2 above, the documents should be in the form of Certificate of Clients/Owners. Bids submitted without fulfilling the qualifying requirements shall be rejected.

- 1.3 The bidder shall furnish copies of the following Registration Certificates with the Techno-Commercial Bid;
 - (a) Valid work permits/Company registration.
 - (b) Valid Profession Tax Clearance Certificate.
 - (c) GST Registration certificate.
 - (d) PF registration, if any.
 - (e) Solvency certificate from any nationalized/Scheduled bank
 - (f) PAN (Permanent Account Number).
 - (g) Signed Copy of Tender Document
- 1.4 The bidders shall also provide satisfactory evidence with respect to the following:
 - (a) They do not anticipate change in the Ownership of their concern during the proposed period of work. If such a change is anticipated, the scope and effect thereof shall be defined.
 - (b) In case bidders are unable to furnish such certificate, they shall give valid reason for the same.
- 1.5 In addition, bidders shall satisfactorily establish that they fully meet the qualifying requirements specified in the accompanying Technical Specifications. This is essential for consideration of bidders' proposal.
- 1.6 Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by any bank.
- 1.7 The above requirements are minimum and the Corporation reserves the right to request for any additional information/certificates and also reserves the right to reject the proposal of any bidder if, in the opinion of Owner, the qualification data furnished by the bidder is incomplete or the bidder is found to be not qualified to satisfactorily perform the works.
- 1.8 Notwithstanding anything stated above, the Corporation reserves the right to assess bidders' capability and capacity to perform the work, should the circumstances warrant such an assessment, in the overall interest of the Owner.
- 1.9 Each bidder shall submit only 1 (one) bid, either individually. A bidder who submits or participates in more than 1 (one) bid will be disqualified.

2 E-Tendering / E-Procurement:

This tender is being processed through e-tendering/e-procurement system. The bidding documents are to be downloaded, filled in bids are to be submitted/ uploaded through e-tendering system of NEEPCO Ltd. at <https://etenders.gov.in>

3 Participation in Bids:

- 3.1 **Portal Registration:** The bidders intending to participate in the e-tendering and download the detailed bid document have to register themselves in the portal <https://etenders.gov.in> . Relevant information about the bidder required during the registration is available in the portal.
- 3.2 **Procedure for payment of BID Fees:** As per Clause-6.
The bidder shall upload scanned copy of proof of payment receipt in the e-tendering portal.
- 3.3 **BID SECURITY DECLARATION:**
A "Bid Security Declaration" in lieu of Earnest Money shall be submitted by the Bidder along with the Bid as given in Form C, Sec-VI.
All bidders, including MSEs/ Startups etc., are to submit the Form C.
Any bid not accompanied by "Bid Security Declaration" will be rejected
- 3.4 For any clarification related to e- Procurement bidders are requested to contact:
Phone no: 03670-288241, Mobile: 09435062620.
E-mail ID: jayanta_contracts@rediffmail.com

4 Submission and opening of Bids

- 4.1 Bidders shall prepare and submit their bids in the electronic form at <https://etenders.gov.in> Online bidding forms will be available in the said website.

4.2 Bidders may view the tender opening results of techno-commercial and price bids at <https://etenders.gov.in> by marking their presence for online tender opening.

- 5 Bidders are requested to visit <https://etenders.gov.in> and <http://www.neepco.co.in> regularly for any clarification of the bid document.

Submission of bids shall not automatically construe qualification for evaluation. The Owner reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the Owner.

Important information and dates:

Earnest Money Deposit (EMD)/ Bid Security	Bid Security Declaration to be submitted. (As per Form-C, Sec-VI)
Tender Fee including GST@18%	INR 590.00
Bid validity Period	180 days from the date of opening
Date of commencement of downloading of bid document from https://etenders.gov.in	12:00 hrs. of 06.08.2021
Last date & time for receipt of online bids:	12:00 hrs. of 04.09.2021
Last date & time for receipt of documents offline:	15:00 hrs. of 06.09.2021
Date & time of online opening of bids	15:30 hrs. of 06.09.2021

In the event the date of opening of bid is declared as a closed holiday for NEEPCO, the last date of opening of bids may be the following working day.

6 **PAYMENT OF BID FEE.**

- Bid FEEs ,etc . are to be paid as per Bid requirement
- The procedures/steps to be followed for payment of BID FEES, by SB-COLLECT of State Bank Of India:

STEP 1	The bidder shall visit url/web page https://www.onlinesbi.com/prelogin/institutiontypedisplay.htm on any internet browser
STEP 2	State Bank Collect page will appear. For “State of Corporate/Institution”, select States i.e. Assam, ArunachalPradesh, Mizoram , Nagaland, Tripura, West Bengal, National Capital Territory of Delhi, as applicable depending upon location of the Tender . However , for payment of Bid fee and EMD etc for the state of Meghalaya, bidders has to select “ALL INDIA” for “State of Corporate/ Institution”. For “Type of Corporate/ Institution “select “PSU” Click”GO”
STEP 3	In new screen , select PSU Name as “North Eastern Electric Power Corporation Limited “and Submit.
STEP 4	In the new screen , select Payment Category based on the location of the tender viz RHEP- Parties, PareHEP- Parties, KHEP- Parties etc. as applicable. However , for Meghalaya select “SHILLONG –PARTIES” in this case.
STEP 5	New screen will appear, here the bidder has to fill all the required information for the payment as under. i) Under Name of payer: The bidder is to filled up his Name and Address. ii) UnderShort Details of Payment: The Bidder shall indicate BID FEES or EMD as applicable and the NIB No .(Example : for payment of EMD against NIB No . XX dated DDMMYYYY, the bidder has to fill under this option as “EMD for NIB No .XX dated DDMMYYYY) iii) Under Type of PAYER :The Bidder is to select VENDOR OR CONSULTANT whichever is applicable.

	iv) Under CIN in case the the Payer is a company: The bidder is to fill up his CIN in case of a company , otherwise may kept blank. v) Under Payment Amount: The bidder is to fill up the amount as per Bid Condition . vi) Subsequent information for Name , Date of Birth/Incorporation , Mobile Numbers are to be filled as required. vii) Fill Captcha. viii) Then Submit.
STEP 6	In the new screen, check the details and click “CONFIRM” if correct.
STEP 7	The Multi Option Payment System will be available for making the payment. The Bidder may select option as per convenient and make the payment .
STEP 8	After successful payment , the system will generate receipt. The receipt may also be generated from Reports – i.e. SB Collect (Request Report/ Download Report). This system generated receipt shall be downloaded and send it to the respective tendering authority at their e- mail ID. The system generated receipt shall also be uploaded while submitting the Tender form in the e- tendering portal as per bid document.

- 7 The bidder registered as Micro/ small Enterprise are exempted from paying applicable bid fee and earnest money deposit subject to submission of valid and relevant document/ certificate. In addition to the above, all other advantages/ benefit as per guidelines of MSMED Act. 2006 shall be extended to the bidders which are registered as Micro, Small or Medium Enterprise.
- 8 If the bidder is eligible for any concessional of taxes/submission of EMD, TENDER FREE he/she should invariably mention this in the bid with submission of documentary evidence. On or before the date of opening the price bid the bidder should also confirm any change in this regard. The price bid shall be evaluated on the basis of the information supplied by the bidder.
- 9 Any action on the part of the bidder to revise the price or to change the structure of the price at his own instance after opening of the bid and within the validity of the offer shall not be possible.
- 10 NEEPCO reserves the right to extend the last date and time for submission of Bid.
- 11 NEEPCO reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids for any justified and genuine grounds, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the grounds for such action.

Sd/-
DGM (E), C&P
KHEP, NEEPCO Ltd::Umrongso