



नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड North Eastern Electric Power Corporation Ltd.

135 MW Agartala Gas Turbine Combined Cycle Power Plant

(बिहारी त्रिपुरा इंटरनेट)

MINIRATNA CATEGORY – I

SENIOR MANAGER (E), C&P Cell, AGTCCPP
P.O.: NEEPCO, RAMCHANDRANAGAR,
AGARTALA, TRIPURA (W) – 799008
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ISO 9001-14001
OHSAS 18001

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Dtd. 04/02/2016

NOTICE INVITING QUOTATION No. 21 NEEPCO/AGTCCPP/C&P/2015-16/NIQ-21 Dated 04/02/2016

Sealed Quotations with 90(Ninety days) validity are invited from Manufacturer/ Authorised Dealer for supply of following New and Branded HP/Canon compatible laser toner cartridges for Agartala Gas Turbine Combine Cycle Power Plant, NEEPCO Ltd as per Terms and conditions indicated in the Tender document. The tender may be downloaded from NEEPCO's website www.neepco.gov.in

SL.NO.	DESCRIPTION OF ITEMS	Desired Type	QUANTITY
1	HP 12A laser Toner cartridge	New and Branded HP/CANON compatible	14
2	HP 88 A laser Toner cartridge		55
3	HP 78A laser Toner cartridge		6
4	Canon C925 laser Toner cartridge		12
5	HP 36 A laser Toner cartridge		6
6	HP CE 310A(K) laser Toner cartridge		3
7	HP CE311A(cyan) laser Toner cartridge		3
8	HP CE313A(Magenta) laser Toner cartridge		3
9	HP CE312A(Yellow) laser Toner cartridge		3

ESTIMATED VALUE: Rs.109000.00 (Rupees One Lakh Nine Thousand) only.

GENERAL TERMS & CONDITIONS:

- Scope :** Supply, transportation, transit insurance, packing forwarding and delivery of materials upto AGTCCPP, NEEPCO. Supplier should submit cartridge compatibility certificate issued from the manufacturer of compatible cartridges and valid dealership certificate along with their offer. Make & model should be specifically mentioned in the offer.
- Delivery & delivery point:** All the materials shall have to be delivered in a phased manner which would be valid for a period of one year. The consignee would give a despatch clearance for the quantity required and accordingly the same shall have to be delivered based on the dispatch clearance. Materials shall then be delivered within 30 days to the address of the consignee.
- Liquidity Damage:** If the work is not completed within the stipulated time a Liquidity Damage shall be applicable @ $\frac{1}{2}$ % (half percent) of the total ordered value per week subject to a ceiling of 10% of the ordered value.
- Rate:** Bidder shall quote unit as well as total item wise prices for the materials. Rates should be quoted both in figure and words. In case of any discrepancy between figures and words, the amount indicated in words will be considered. In case of any discrepancy between "unit rate" and "total amount" the total amount evolved by multiplying the unit rate and quantity shall be considered.

The bidders shall fully make himself aware of the applicable taxes & duties for supply of goods at Tripura & submit total FOR AGTCCPP prices showing break-up of basic price, applicable taxes & duties, freight & insurance charges. If no break-up is given, it will be considered that the quoted price is FOR destination price inclusive of all taxes & duties. In that case all the applicable taxes & duties levied during the supply of the material shall be borne by the supplier.

All prices shall remain firm till completion of the supply. For concessional CST, "C" Form shall be issued.

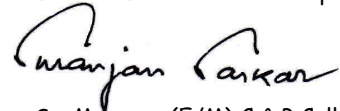
- Earnest Money : Rs.2180.00 (Rupees Two Thousand One Hundred Eighty)** only to be submitted along with the offer in the form of **Call Deposit / Demand Draft** Drawn in favour of ' **North Eastern Electric Power Corporation Ltd.** ' and payable at 'Agartala' from any Nationalized / Scheduled Bank, failing which their quotation shall not be considered. If a bidder withdraws the tender while it is under consideration or, after placement of order, the bid security /EMD shall be forfeited along with other action as the Corporation deems fit. The EMD of all unsuccessful bidders shall be returned only after placement of order with the successful bidder.

www.neepco.gov.in
CIN : U40101ML1976GOI001658

6. **Payment :** 90% (Ninety percent) payment for supply along with taxes & duties, freight and insurance shall be paid on receipt of materials in full and good conditions at site and balance 10% on expiry of warranty period or exhaustion of stock whichever is earlier.
or, Alternatively 100% payment shall be released on submission of B.G equivalent to 10% of billed amount with a validity for 18 (Eighteen months) , issued by the State Bank of India or a Nationalised / Scheduled Bank in India through any of its branches. No advance payment /part payment shall be made.
7. **Warranty:** The products supplied must be warranted against manufacturing defect for a period of 12(twelve) months from the date of receipt of materials at site. Damaged / defective items on receipt at store shall be liable for rejection and free replacement thereof.
In case of any defect found in the cartridge like non compatibility, issues arising out of mismatch are there after its supply, the same has to be replaced immediately on intimation from the purchaser and without any extra cost to the purchaser.
8. If the bidder is eligible for any kind of exemption/ concession from state Govt. / Central Govt. the bidder shall furnish documentary evidence to consider the same.
9. While submitting the bids the "**check list for submission of bids**" shall be strictly followed. Duly filled up copy of the same shall be placed along with the bids.
10. **Last Date and Place for submission of Bid:** The bidder shall submit their Quotation and EMD in a Sealed Envelope. These shall be received till 13:00 hrs. of 03-03-2016 at O/o the Sr. Manager (E/M) C&P Cell, AGTCCPP, NEEPCO and shall be opened at 15:00 hrs. of the same day i.e. on 03-03-2016. In case 03-03-2016 is a holiday, the Quotation shall be opened on the next working day at 15:00 hrs. Quotations send by FAX shall not be considered.
11. **All bids should be neatly typed out. Hand written bids / Quotations send by FAX & E-MAIL would not be accepted. Un-signed bids would not be considered.**
12. **Quantity:** Quantity may be increased or decreased.
13. The Bidders are requested to note that participation in the bid shall be taken as acceptance of the terms & conditions as stated above. In case any condition(s) is/are not acceptable to the bidder, the same should be mentioned in the offer/quotation in clear terms
14. Deviation if any from the standard specification must be clearly reflected in a separate attachment along with bid documents with proper reasoning (Necessary supporting documents to be placed if available from the manufacturer.
15. **Authentication:** The bidders **MUST** submit valid dealership /Franchisee Certificate or, else the same would not be considered for evaluation and bids summarily rejected.
16. **SPECIAL INSTRUCTIONS:** If at any point after supply it is found that the cartridges supplied are found spurious the supplier would be blacklisted and shall not be permitted for future business with NEEPCO and their credentials uploaded in NEEPCO website.

The Corporation reserves the right to change/modify the requirements or to postpone/accept or reject the tender in full or part of this Notice or cancel without assigning any reason thereof and is not bound to accept the lowest offer.

For & on behalf of North Eastern Electric Power Corporation .Ltd.



Sr. Manager (E/M) C & P Cell
AGTCCPP, NEEPCO Ltd. R.C.Nagar

Dtd. 04/02/2016

Memo No. NEEPCO/AGTCCPP/C&P/T-75/2015-16/197-201

Copy to:

01. The Head of Project, AGTCCPP, NEEPCO Ltd., for favour of kind information please.
02. The Dy.General Manager(E/M), AGTCCPP, NEEPCO Ltd., for information please.
03. The Sr. Manager(E/M),MM&U, AGTCCPP, NEEPCO Ltd., for information please.
04. The Manager (F&A), AGTCCPP, NEEPCO Ltd., for information please with a request to depute a representative from F&A Wing during opening of the tender. The approval of Head of Project vide U.O. No.978 dtd.13.01.2016
05. The Dy.Manager (Civil), Vigilance, AGTP, NEEPCO Ltd., for information please.
06. Notice Board.
07. Tender Register.

Sr. Manager (E/M) C & P Cell
AGTCCPP, NEEPCO Ltd. R.C.Nagar

CHECK LIST FORMAT TO BE SUBMITTED BY APPLICANTS ALONGWITH TENDER APPLICATION

Name of Work : Name of Work : " Supply of New and Branded HP/Canon compatible laser toner cartridges".

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Sl.No.	Qualifying Criteria/parameter/supportive document	Supporting Documents must have the following salient information which NEEPCO would like to note	Reference to the documents submitted in support of column 3
1	2	3	4
1.	Name & Address of the Firm		
2.	Details of Manufacturer Licence /Authorized Dealership/Valid Enlistment	Details of Valid Enlistment /Dealership as on date	Enlistment certificate/ Dealership Certificate enclosed : Yes/No.
3.	Certificates from clients of having satisfactorily completed similar orders : a) Three supplies of similar items of 40% of offered rate b) Two supply of similar items not less than 50% of offered price. c) One supply of similar items not less than 80% of the offered price	Details of the three/two/one order as applicable. Client: Name of Supply: Order/ Agreement No. and Date Cost: Stipulated Date of Completion as per order Actual Date of Completion: Completion Cost; EOT Granted (if any) up to With/without levy of compensation.	Copy of client certificates/ supply order, BO enclosed. Yes/No Details of EOT case as per Column-3 enclosed: Yes/No
4.	Whether experience is from Govt./Pvt. Organizations	Govt. Organizations/Private Clients (Tick whichever is applicable. In case experience is of private clients, TDS certificate from clients to be enclosed)	TDS certificate enclosed: Yes/No
5	Permanent Account No.	PAN No.	Copy of PAN Card enclosed: Yes/No
6	Annualised average annual financial turnover equivalent of 30 % of estimated amount during the last three years	Year/Turnover(In Lakhs)/Profit Loss	Proof of turnover enclosed (Abridged balance sheet and profit & loss A/C): Yes/No
7.	Details of EMD in favour of Agartala Gas Turbine Power Plant, North Eastern Electric Power Corporation Ltd.	No.: _____ Dated: _____ Bank: _____	Enclosed : Yes/No
8.	Documents submitted in support of Registration ,PAN, Experience, Financial turnover etc. are self attested	Attested/Not Attested	Yes/No
9.	Details of any other information		

Declaration

I (.....) hereby declare that the document submitted/enclosed are true and correct. In case any document at any stage found fake /incorrect, my EMD may be forfeited. I agree to submit original documents for verification before issue of tender document.

Place/Date :

SIGNATURE WITH STAMP
(Authorised signatory of the Firm/Contractor)