



ISO 9001 & 14001  
OHSAS 18001

नॉर्थ ईस्टर्न इलेक्ट्रिक पॉवर कॉर्पोरेशन लिमिटेड

(भारत सरकार का उद्यम)

NORTH EASTERN ELECTRIC POWER CORPORATION LTD

(A GOVT. OF INDIA ENTERPRISE)

CIN U40101ML1976GOI001658

OFFICE OF THE EXECUTIVE DIRECTOR (CONTRACTS & PROCUREMENT)

BROOKLAND COMPOUND::LOWER NEW COLONY

SHILLONG-793003, MEGHALAYA

Website: <http://www.neepco.gov.in> E mail: [contract\\_neepco@yahoo.com](mailto:contract_neepco@yahoo.com), Fax: 91 364 2222578

**DETAILED NOTICE INVITING BID (DNIB)**

**N.I.B. No.198 Dated 04.05.2016**

The North Eastern Electric Power Corporation Limited (NEEPCO), a Public Sector Enterprise under the Ministry of Power, Government of India invites Single-Stage Two Envelope Bids through online bidding system from eligible bidders for Supply & Delivery of AutoCAD Civil 3D Software :

Particulars	Value of Earnest Money(EMD)	Bid validity	Cost of Bid Document(Bid Fee)	Estimated value.	Delivery period.
Supply and delivery of Autodesk AutoCAD Civil 3D 2016 Commercial New Single-user ELD Annual Subscription with Advanced Support.	Rs. 54,000.00 (Rupees Fifty Four Thousand ) only	180 (one hundred and eighty) days	Rs. 1000.00 (Rupees One Thousand only) non refundable	Rs.27,06,505.00 (Rupees Twenty Seven Lakhs Six thousand Five Hundred Five only)	45(forty five) days from the date of issue of Letter of Intent.

**1. QUALIFYING REQUIREMENTS**

**1.1 Technical**

- The bidder should be either OEM i.e. Autodesk Inc. or a reseller duly authorized by Autodesk. Bidder shall submit authorization letter from Autodesk in this regard.
- The bidder should have executed at least one purchase orders with any State or Central Government Department / State or Central PSU during the last three years prior to the date of issue of this NIB. Copies of the order should be enclosed.
- The bidder should have a valid PAN issued by the Income Tax Department.
- The bidder should not have been blacklisted by the Departments/Ministries of the Govt. Of India/ State Govt./ PSUs. Self declaration to that effect should be submitted along with the technical bid.

**1.2 Financial**

- Minimum Average Annual Turnover** in the best 3(three) financial years out of the last 5(five) financial years, ending 31st March of the previous financial year, should not be less than Rs. 54.00 Lakhs (Rupees Fifty Four Lakhs Only).
- The bidder should have liquid assets or / and evidence to availability of unutilized credit facilities of not less than Rs. 45.00 Lakhs ( Rupees Forty Five Lakhs ) Only. The Certificate of Banker

regarding the availability of unutilized credit facilities shall not be dated earlier than **30 (thirty)** days prior to the date of opening of bids. Liquid Asset = Current Asset – (Inventory + Pre-Paid expenses)

iii) **Net Worth:**

Net worth of the bidder as on last day of the preceding financial year, ending 31<sup>st</sup> March of the previous financial year should not be less than 50% of the paid up share capital. The Net Worth shall be calculated based on Subscribed and Paid-up Capital + Free Reserves + Unallocated balance surplus amount of Profit and Loss Account less (a) Expenses not written off (b) Loss in Profit & Loss Account if not reduced from Reserves.

iv) **Bid Capacity:**

The available Bid Capacity of the Bidder at the time of submission of Bid, calculated as under should not be less than the estimated cost of the work put to tender:

Bid Capacity =  $A \times N \times 2 - B$ , where,

A = maximum value of works executed in any one year during last 7 (seven) years (at current price level).

N = Completion time of the proposed work in years.

B = Value at current price level of existing commitments and ongoing works to be completed during next N years.

Bid capacity shall be assessed at the time of submission of Techno-Commercial Bid, for which the bidder shall have to submit documentary evidence in support of "A" & "B" above along with their Bid **without fail**.

2. Copies of Audited Balance Sheet & Profit and Loss account for the last 3(three) financial years certified by a Chartered Accountant indicating the Annual financial turnover and latest Banker's Certificate in support of solvency shall be furnished along with latest and valid VAT Registration Certificate/number, the latest and valid Sales Tax Clearance certificate.
3. Interested bidders who fulfill the qualifying requirements as mentioned at 1.1 and 1.2 above, may download the bid document from <https://neepco.abcprocure.com> on Vendor registration and payment of bid fee as given under Clause 5.0 below.

4. **Participation in Bids**

4.1 **Portal Registration for e-tendering:**

The bidders intending to participate in the e-tendering and to download the detailed bid document have to register themselves in the NEEPCO's e-tendering portal <https://neepco.abcprocure.com>. The registration once registered shall be valid for one year from the date of registration.

The Bidders who have already registered in NEEPCO's e-tendering portal having valid registration need not register again. However, such bidders are to ensure that their registration is valid till the completion of the entire bidding process of the relevant NIB.

4.2 **Bidder registration fee:**

The fees for Bidder Registration in the portal is Rs. 3000.00(Rupees three thousand) only per year (Non refundable).

4.3 **The procedures for registration in the e-tendering portal are as under.**

Step-1: Visit the e-tendering portal <https://neepco.abcprocure.com>

Step-2: Click on new bidder registration and submit the online Form for company /bidder details required.

Already registered bidder having a valid registration may directly **log-in** the e-tendering portal.

Step-3: Payment for Bid registration in the e-tendering portal:

Bidders shall make payment of non-refundable Bidder registration fee of Rs.3000.00 (Indian Rupees Three thousand only) at the following Account:

Name of account : E Procurement Account, NEEPCO Ltd.,  
Account No : 913020005982636, Axis Bank, Shillong.  
IFS Code : UTIB0000270

Step-4: After payment of bidder registration fee, the scanned copy of payment receipt should be sent along with the bidder's details at email id: [contract@neepco.gov.in](mailto:contract@neepco.gov.in) or [contract\\_neepco@yahoo.com](mailto:contract_neepco@yahoo.com) to advise the service provider for approval of the Bidder. Bidders may contact Sri R. Ramasami, Manager(C), Cell No. +91 9436704369 to get confirmation regarding receipt of bidder registration fee.

Step-5: After successful payment, the bidder has to map the digital certificate (Class-II or Class-III Signing & Encryption Certificate) with his login-id as per the name of the registered company for approval process.

For registration & Digital Certificate related information, the bidders may contact the Service Provider at :

Mr. Himalaya Vaishnav  
Phone No. +91 79 40016866/38/21/18  
Mobile No. 09099090830  
Email [info@abcprocure.com](mailto:info@abcprocure.com)

Step-6: On approval of the bidder in the system, e-mail will be sent by the Service Provider to the Company/bidder regarding their bidder profile activation.

4.4 For any clarification related to procedure for bid submission, online furnishing of clarification in e-procurement portal etc, bidders may contact:-

**e-Procurement Technologies Ltd**

A - 201-208, Wall Street - II / Opp. Orient Club  
Nr. Gujarat College / Ellisbridge  
Ahmedabad - 380015.  
Gujarat, India  
Tel : +91-79-40016802 - 77  
Cell:+91-9374519754 | 9377988119 |.

4.5 All the bidders are requested to get themselves registered well in advance and no extra time will be considered for submission of bids for the delay in on-line Bidder Registration, if any.

**5. Procedure for payment of Bid Fee**

Bidders shall make payment of non-refundable **bid fee** of Rs. 1000.00 (Rupees One Thousand) only at the following Account:

Name of account : E Procurement Account, NEEPCO Ltd.,  
Account No : 913020005982636, Axis Bank, Shillong.  
IFS Code : UTIB0000270

During payment of bid fee in the above account, Bidders shall clearly indicate the NIB No. against which the bid fee is paid.

6. For any clarification related to terms and conditions of Bid Document, bidders are requested to forward e-mail clearly stating their queries to tendering authority at e-mail id [contract\\_neepco@yahoo.com](mailto:contract_neepco@yahoo.com), [contract@neepco.gov.in](mailto:contract@neepco.gov.in). Bidder may contact in regard to the instant NIB at 0364-2503346.

**7. Submission and opening of Bids**

7.1 Bidders shall prepare and submit their bids in the electronic form in <https://neepco.abcprocure.com>.  
Online bidding forms will be available in the above website.

7.2 Bidders may view the tender opening results of techno-commercial and price bids in <https://neepco.abcprocure.com> by marking their presence for online tender opening.

**8. Important Dates:-**

a)	Start Date and Time for downloading of bid document from <a href="https://neepco.abcprocure.com">https://neepco.abcprocure.com</a> :	<b>06.05.2016, 11.00 Hrs</b>
b)	End date and time for downloading of bid document:	<b>02.06.2016, 12.00 Hrs</b>
c)	Last date & time for receipt of online bids:	<b>02.06.2016, 14.00 Hrs</b>
d)	Date & time of online opening of bids:	<b>02.06.2016, 16.00 Hrs</b>
e)	Pre-bid meeting	<b>Not applicable</b>

In the event the last date specified for submission of bids and date of opening of bids is declared as a closed holiday for NEEPCO, the last date for submission of online bids remain unchanged, however, date of receipt of any hard copy of bid document and opening of bids will be the following working day at the appointed times.

9. Bidders are requested to visit <https://neepco.abcprocure.com> and "<http://www.neepco.gov.in>" regularly for any corrigendum/addendum/modification/clarification of the bid document.
10. The bidders registered as Micro/Small Enterprises are exempted from paying applicable Bid Fee and Earnest Money Deposit subject to submission of valid and relevant document/certificate.
11. Submission of bids shall not automatically construe qualification for evaluation. The Purchaser reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the Purchaser.

**Sd/-**

**General Manager (C)  
I/c Contracts & Procurement**