



ISO 9001, 14001 &  
OHSAS 18001

# नॉर्थ ईस्टर्न ईलैक्ट्रिक पावर कॉरपोरेशन लि. (भारत सरकार का उपक्रम)



## NORTH EASTERN ELECTRIC POWER CORPORATION LTD.

(A GOVT. OF INDIA ENTERPRISE)

OFFICE OF THE HEAD OF THE PROJECT MAWPHU H.E.PROJECT- STAGE-II.  
EAST KHASI HILLS DIST. MEGHALAYA, MAWSYNRAM, Pin-793113.

### NOTICE INVITING TENDER

NIT No. 01/2016, Date: 21/07/2016

1. Sealed tenders in prescribed format are invited with minimum 120 (One Hundred Twenty) days validity from reputed suppliers/experienced contractors for supply of **one brand new Mahindra Bolero, BS4, model ZLX, Diesel version, Diamond White color vehicle on monthly hire charge basis for a period of 03 (three) years.**
2. The vehicle shall be utilized by NEEPCO officials, staffs and for any other purposes in connection with the affairs of the Corporation and shall be stationed generally at Mawsynram and may be required to go outside from the place of their station/location, but mostly within the North Eastern Region of the country. **The place for stationing the vehicle may also change in the interest of Corporation's work.**
3. **Tender Documents:** Non-transferable tender documents can be purchased from the office of the GM (E/M)/ HOP, Mawphu HE Project, Stage-II (85 MW), NEEPCO, Mawsynram, Meghalaya, Pin- 793113 on any working day between **10.00 AM. to 3:00 PM with effect from 25/07/2016 against payment of Rs. 1000/- (Rupees One Thousand)** only in the form of non-refundable Demand Draft/ Banker's cheque in favour 'NEEPCO Ltd.' payable at Shillong, issued from any Nationalized Bank/Scheduled Bank.
4. **Application for purchase of tender document must be accompanied with the following:**
  - a) Valid Trade License
  - b) Copy of PAN card
  - c) Copy of IT return filed for the last financial year.
  - d) Copy of Service Tax registration certificate, if applicable
  - e) Experience in similar line with documentary evidence (if any).
5. The duly filled bids should be submitted in a sealed envelope superscribed with **"Tender against NIT No. 01/2016, Dated. 21/07/2016 to the O/o GM (E/M)/HOP, Mawphu HE Project, Stage-II (85 MW), NEEPCO Ltd., Mawsynram, Meghalaya, Pin: 793113** either personally or by registered post only and should reach this office on or before due date. Further NEEPCO shall not be held responsible for any postal delay. The bids will be opened at the **time and date as mentioned below in presence of bidder or his authorized representative (if any).**

Last date and Time of receipt of the bids	2:00 PM of 22/08/2016
Date and Time of opening of the bids	3:00 PM of 22/08/2016

6. In case if there is any Bandh / Holiday on the above mentioned date, the bid will be received /opened in the next working day at the same time as indicated above.
7. Issuance of tender documents shall not automatically construe qualification which shall be determined during evaluation.

### GENERAL TERMS AND CONDITION:

**Mobilization Period:** The bidder shall place the vehicle in the services of the Corporation **within 20(Twenty) days** from the date of issue of formal work order. In case the supplier fails to deliver the vehicle within the above stipulated period, his/her EMD/Bid Security will be forfeited.



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**Bid Evaluation Criteria:** Only one bid against a party offering individual as well as under proprietorship/partnership firm shall be accepted. If any other bid is found to have same individual name already submitted against another proprietorship/partnership firm, it will be rejected. The contract shall be awarded to the bidder offering the lowest evaluated price in conformity with the requirements of the Bidding document.

### **Hire Charge/Rate/Taxes & Duties:**

The hire charge rate shall be quoted for full month basis alongwith acceptance of all terms and condition of NIT. The rate shall be inclusive of all charges i.e. insurance, registration of vehicle, road tax, repair & maintenance, periodical servicing, engagement of driver including its expenses, accommodation of driver, EPF contribution of employee (@12% of salary of driver), watch & ward etc., and any other incidental expenses, etc. of the vehicle.

Service tax, if any, imposed by the Government (State/Central) and any other Local Authority from time to time shall be paid extra on submission of documentary evidence. However, income tax as applicable will be deducted on the gross bill value of the successful bidder.

### **Earnest Money/Bid Security:**

Each bid shall be accompanied with Bid Security/Earnest Money Deposit (EMD) for an amount of Rs. 30,000/- (Rupees Thirty Thousand) only in the form of demand draft from a Nationalized bank/Scheduled bank, drawn in favour of NEEPCO Ltd., Shillong, which shall be valid for a period of at least 180 days.

The EMD/Bid Security of the unsuccessful bidder shall be refunded without any interest after signing of the Contract Agreement with the successful supplier.

**Security Deposit:** The EMD submitted for an amount of Rs. 30,000/- (Rupees Thirty Thousand) only by the successful bidder shall be retained as security deposit. The Security deposit shall be released by the Corporation within one month after expiry of contractual period.

**Availability:** The hired vehicle shall be available for all the seven days in a week for round the clock use as per requirement of the Corporation. **No extra charges for holidays and Sundays will be entertained.**

**Maintenance:** All expenditures for any repair works to be incurred on the vehicle during the period of the contract shall be borne by the Supplier.

**POL:** Diesel and Oil/lubricants for running the vehicle shall be provided / reimbursed by the Corporation. However, an average of minimum 9.00 (Nine) Km/Ltr. shall be considered for Mahindra Bolero.

**The Corporation does not bind itself to accept the lowest tender and reserve the right to waive any formalities in regard to submission of tender or to reject any or all tenders without assigning any reasons thereof in the interest of the Corporation.**

**General Manager (E/M)/HOP,**  
Mawphu HE Project, Stage-II (85 MW),  
Mawsynram, Meghalaya