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नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड

(भारतसरकारकाउद्यम)

NORTH EASTERN ELECTRIC POWER CORPORATION LTD

(A GOVT. OF INDIA ENTERPRISE)

CIN U40101ML1976GOI001658

**OFFICE OF THE EXECUTIVE DIRECTOR (CONTRACTS & PROCUREMENT)
BROOKLAND COMPOUND::LOWER NEW COLONY**

SHILLONG-793003, MEGHALAYA

Website: www.neepco.gov.in Email: contract@neepco.gov.in FAX: +91 364-2222578

NIB No. 210 Dated 11/08/2016

**Detailed Notice Inviting Bids
(Domestic Competitive Bidding)**

For

Disposal of E-Waste

North Eastern Electric Power Corporation Ltd., (NEEPCO), a Public Sector Enterprise under the Ministry of Power, Government of India, invites e-tenders from Registered E-waste dismantler/ recycler/Re-processor of E-waste with Central Pollution Control Board or any State Pollution Control Board under the Single-Stage Two-Envelope bidding system through Domestic Competitive Bidding (DCB) route for disposal of e-waste (viz. obsolete/damaged/unserviceable IT equipment/items) on "As it where is basis"

1.0 Scope : Disposal of E-waste viz. obsolete/damaged/unserviceable IT equipment/items listed at **SCHEDULE-A** on "As is, where is basis" and as per CPCB/SPCB/PCC guidelines for disposing off recycling/reprocessing of electronics waste from NEEPCO's Corporate Office, Lower New Colony, Shillong, Meghalaya

2.0 Eligibility Criteria: Valid Registration for dismantlers/Recycler/Re-processor of E-waste with Central Pollution Control Board/ State Pollution Control Board in terms of Ministry of Environment of Forest notification number S.O. 1035(E) Dated 12th May 2011.

A certified copy of the valid certificate must be submitted with the bid.

3.0 Earnest Money Deposit (EMD)/ Bid Security : Rs.16,000/- (Rupees Sixteen Thousand) shall be submitted along with the bid in the form of an Bank Draft of a Nationalised Bank favouring "NEEPCO Ltd" payable at Shillong, Meghalaya. The bidder shall also have the option to pay the EMD amount online through payment gateway/NEFT/RTGS

4.0 Bid Fees : The Bidders shall have to make a BID FEES (non-refundable) for participation in this instant NIB of Rs.1000.00 (Rupees One Thousand) only.

5.0 Participation in e-Bids:

5.1 Minimum system requirements:



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For participating in e-tendering / e-Auction, bidders are to ensure that their PC has the following minimum requirements.

Internet Connection- Minimum 256 kbps

We browser - Internet Explorer E 9 & above, Firefox (13.0 & above),
Chrome (20.0 to 41.0)

Operating System - Window Vista / Windows 7 / Windows 8 / Windows 10

For Internet Explorer Users:

- 1) To check whether the Digital Certificate is installed or not in your browser: (Tools -> Internet Options -> Content -> Certificates).
- 2) Ensure to enable Active-X Controls & Plug-ins. (Tools -> Internet Options -> Security Custom Level).
- 3) Check Digital certificate - Open internet explorer > Tools Menu or (Press Alt+T on your keyboard) > Internet option > Content > certificate > double click on your certificate (a certificate window will appear) > go to certification path > check the certificate status > it should come as "The certificate is OK". (System should place Client URL in trusted zone as soon as the URL is executed by the vendor.)
- 4) If the system prompts any message for system patch like CAPICOM do install the same.

For Google Chrome Users:

- 1) User has to install "Java Runtime Environment (JRE)" for Google Chrome & Mozilla Firefox Browsers to access this URL.
- 2) System will instruct you to follow the steps which should be followed by the user.
- 3) For Plug Ins in Chrome Browser (Go to Settings > Show advance settings > Click on "Content Setting" Button in Privacy Settings > Click on Disable Individual Plug-ins).

For Mozilla Firefox Users:

- 1) For Plug ins Go to tools > Add-ons > Click on "Disable" Button to enable Java plug-in: "Java(TM) Platform SE 6/7".
- 2) User has to install "Java Runtime Environment (JRE)" for Google Chrome & Mozilla Firefox Browsers to access this URL.



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- 3) System will instruct you to follow the steps which should be followed by the user.
- 4) Once you completed this process, and still you are not able to login in Mozilla or Chrome browsers then request to contact the service provider.
- 5) You can refer Minimum System Requirement document which is available on homepage of website.

It is suggested that Internet Explorer is used as the browser for ease of operation.

5.2 Portal Registration:

The bidders intending to participate in the e-tendering and to download the detailed bid document have to register themselves in the NEEPCO's e-tendering portal <https://neepco.abcpocure.com>. The registration shall be valid for one year from the date of registration. The Bidders who have already registered in NEEPCO's e-tendering portal having valid registration need not to register again. However, such bidders are to ensure that their registration in the e-tendering system is valid till the completion of the entire bidding process of the relevant NIB.

5.3 Bidder registration fee:

The fees for Bidder Registration in the portal is Rs.3000.00 (Rupees three thousand) only per year (Non refundable).

5.4 The procedures for registration in the e-tendering portal are as under.

Step-1: Visit the e-tendering portal <https://neepco.abcpocure.com>

Step-2: Click on new Register and submit the online Form for company /bidder details required. Already registered bidder having a valid registration may directly log-in to the e-tendering portal.

Step-3: The bidder has to map the digital certificate (Class-II or Class -III Signing &Encryption Certificate) with his login-id as per the name of the registered company for approval process. For registration & Digital Certificate related information, the bidders may contact the Service Provider at:

E-Procurement Technologies Limited (ETL)

Mr. Himalaya Vaishnav

Phone No. +91-79-40016866/38/21/18

Mobile No. +91-9099090830

Email info@abcpocure.com

Step-4: Payment for Bid registration in the e-tendering portal:



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Bidders shall make payment of non-refundable Bidder registration fee of Rs.3000.00 (Rupees Three thousand only) through the following methods.

Payment through "payment gateway" available in the e-procurement portal by "Net banking/Debit card/Credit card". There is no provision for cash payment.

Step-5: After payment of bidder registration fee, the scanned copy of payment receipt should be sent along with the bidder's details at email id: contract_neepco@yahoo.com to advise the service provider for approval of the Bidder.

Step-6: On approval of the bidder in the system, e-mail will be sent by the Service Provider to the Company/bidder regarding their bidder profile activation. The registration is valid for one year once bidder profile is activated.

5.5 All the bidders are requested to get themselves registered well in advance and no extra time will be considered for submission of bids for the delay in on-line Bidder Registration, if any.

5.6 Payment of Bid Fee :

Bidders shall have to make payment a BID FEES (non-refundable) of Rs.1000.00 (Rupees One Thousand) only for participation in this instant NIB. The Bidder shall make the payment as detailed in clause 5.4 (Step -4) above.

During payment of bid fee, Bidders shall clearly indicate the NIB No. against which the bid fee is paid.

5.7 For any clarification related to terms and conditions of Bid Document, bidders are requested to forward e-mail clearly stating their queries to tendering authority at e-mail id contract_neepco@yahoo.com, contract@neepco.co.in. Bidder may contact in regard to the instant NIB at 0364-2224596

5.8 For any clarification related to procedure for bid submission, online furnishing of clarification in e-procurement portal etc, bidders may contact:-

E-Procurement Technologies Limited (ETL)
A - 201-208, Wall Street - II / Opp. Orient Club
Nr. Gujarat College / Ellis bridge, Ahmedabad - 380015.



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Gujarat, India

Tel: +91-79-400168 52/65/79/16/37/14/86/67/35

Cell: +91-93745 19729 | +91-93286 57215

Support Help-Desk No. at NEEPCO Shillong:

Tel: 0364-2507270/8974665789

Mail: support.neepco@abcprocure.com | support@abcProcure.com

6.0 Submission and opening of Bids

6.1 Bidders shall prepare and submit their bids in the electronic form at <https://neepco.abcprocure.com> in two parts:

Part-I : Techno-Commercial Bid : which shall comprise following:

- i. Bid Form (as per the prescribed format at Annexure-II)
- ii. Copy of Valid registration certificate to meet the eligibility criteria.
- iii. EMD (scanned copy). Original EMD shall be submitted in person or registered post in sealed enveloped superscripting NIB no. to the General Manager (C&P), NEEPCO, Lower New Colony, Shillong -793003 within 7 (seven) days of bid opening date. In case original EMD is not received within stipulated date, bid shall be rejected.
- iv. Bidder must sign and stamp each page of copy of this NIB in the Techno-commercial part of the bid as acceptance to the terms & conditions of the Bid, failing which the bid shall be liable for rejection.

Part-II : Price Bid

Online bidding forms will be available in the above website.

6.2 Bidders may view the tender opening results of techno-commercial and price bids at <https://neepco.abcprocure.com> by marking their presence for online tender opening.

7.0 Bidders are requested to visit <https://neepco.abcprocure.com> and <http://www.neepco.gov.in> regularly for any modification/clarification of the bid document.

8.0 Submission of bids shall not automatically construe qualification for evaluation. The Owner reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, without thereby incurring any liability to the affected bidders,



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nor does it have any obligation to inform the bidders of the ground for such action on the part of the Owner.

9.0 Important information and dates:

Last date & time of downloading of bid document:	1200 hrs. of 08/09/16
Last date & time for receipt of online bids:	14:00 hrs. of 08/09/16
Date & time of online opening of bids	16:00 hrs. of 08/09/16

In the event the date of opening of bids is declared as a closed holiday for NEEPCO, the date of opening of bids will be the following working day at the appointed times.

10.0 The bidders registered as Micro/Small Enterprises are exempted from paying applicable Bid Fee and Earnest Money Deposit subject to submission of valid and relevant document/ certificate issued by any of the Authority mentioned below:

- District Industries Centers
- Khadi and Village Industries Commission
- Khadi and Village Industries Board
- Coir Board
- National Small Industries Corporation (NSIC)
- Directorate of Handicrafts and Handloom
- Any other Body specified by Ministry of Micro, Small and Medium Enterprises.

11.0 Bid received in any other form other than e-bid shall not be accepted.

12.0 NEEPCO reserves the right to extend the last date and time for submission of Bid.

13.0 NEEPCO reserves the right to cancel the bidding process at any time or reject any or all bids after the same have been received, or to annul the bidding process and reject all the bids, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the grounds for such action.

14.0 GENERAL TERMS & CONDITONS

- (i) The bids shall be kept valid for 120 days from the date of the opening of the bids.



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- (ii) The bidders may inspect the items offered for disposal and satisfy themselves about the items they are bidding for. The bidders may contact O/o The GM(i/c)-IT NEEPCO Ltd , Shillong (Contact No.0364-2504026) or his authorized officer for inspection of the materials on any working day between 3:00 PM to 5.00 PM prior to the end date of bid submission. No complaint whatever will be entertained after the tenders are submitted or before or after the materials are lifted. No request for samples or inspection after submission of the tender will be accepted.
- (iii) Bidders are required to obtain gate pass from security wing in advance for inspection of materials in the Office Area.
- (iv) The Bidders should quote the rates in the specified bid schedule including all taxes as applicable.
- (v) The Bidders Techno-Commercial bid shall be opened and evaluated first to check eligibility of the bidder and validity/correctness of the various documents submitted.
- (vi) The Price Bid of the bidders who qualify Techno-Commercial Bid Evaluation shall be opened with due intimation to such bidders about the date and time of the price bid opening. The Award of Contract shall be to the successful bidder whose total quoted price is determined as highest. Decision of NEEPCO shall be final and binding on the bidder.
- (vii) The EMD shall be forfeited if the bidder withdraws his bid during the period of bid validity.
- (viii) The Earnest Money Deposit (EMD) deposit of the successful bidder without adding any interest thereof shall be adjusted in the bid out forth. The EMD of the unsuccessful bidders shall be returned without any interest after award to the successful bidder.
- (ix) The successful bidder has to make full payment of the entire quoted/offered amount, after deducting the EMD amount, either in the form of Demand Draft from



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Nationalised Bank in favour of NEEPCO Ltd. payable at Shillong, Meghalaya or by online bank transfer in NEEPCO's account (which shall be intimated on award letter) within 7 (seven) days on award for lifting the items, failing which the award/offer will be cancelled and EMD shall stand forfeited. In such case, NEEPCO reserve the right to dispose the items to the alternative bidder.

- (x) The successful bidder on award and upon payment will take possession of materials within 3 (three) working days from NEEPCO's designated officer i.e. the GM (IT), NEEPCO, Shillong or his authorized representative and will arrange for transportation of the same at own expense. The materials in full shall be transported from NEEPCO's premises within 7 (seven) working days from the date of possession. However, once the possession is taken, NEEPCO takes no responsibilities for any damage/loss of the materials.
- (xi) The successful bidder shall arrange all required statutory & non-statutory permission for transportation of the items from NEEPCO's premises to their own designated place. The successful bidder should ensure that no damage is caused to the environment during transportation & storage of e-waste after taking possession of the same.
- (xii) The successful tenderer shall take the responsibility to set right any damages caused during lifting of the materials, to the satisfaction of the concerned authority. On failure to do so, NEEPCO shall have the right to forfeit the entire amount and dispose the items to alternate bidder.
- (xiii) In case of transportation of e-waste for final disposal to a facility in a State other than the State where the waste is generated/collected i.e. in the State of Meghalaya, the successful bidder shall ensure that its transporter shall obtain "No Objection Certificate" from the State Pollution Control Board concerned and shall intimate the State pollution control Board of the State(s) of transit.



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- (xiv) No items, once disposed to the successful bidder, shall be taken back on any condition whatsoever.
- (xv) During the currency of the tender, additional condemned item if any and if NEEPCO desires to dispose the same, should be lifted by the successful bidder at the rates quoted.
- (xvi) The successful bidder shall ensure that collection/lifting/transportation/storage/segregation /refurbishment/dismantling/recycling/disposal of e-waste are in accordance with the procedure prescribed in the guidelines published by CPCB/SPCB/PCC from time to time. The use of the lifted items in any other form will lead to appropriate legal action.
- (xvii) The successful bidder must adhere to the time limit. After delivery of the materials, NEEPCO will not be responsible for any damages to the materials or person.

Sd/-
General Manager
i/c, Contracts & Procurement,
NEEPCO Ltd., Shillong



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SCHEDULE-A

DETAILS OF OBSOLETE/DAMAGED/UNSERVICEABLE IT EQUIPMENT FOR DISPOSAL

A. Printers

Sl.No.	Make of Printers	Quantity(Nos.)	Unit Rate in INR	Total Quoted Rate in INR
1	HP Desk jet 3650	5		
2	HP Deskjet 3820	4		
3	HP Laserjet 6P	2		
4	WEP Laser 1440	16		
5	Samsung MSP 1250	1		
6	HP deskjet 7108	1		
7	Wipro EX 2050	7		
8	Wipro Ex 330 DX	3		
9	TVS	1		
10	Tally 2245	2		
11	Konica Minolta 1350	6		
12	Canon LBP 3200	11		
13	Canon Pixmal P 4500	1		
14	Wipro LQ 540	1		
15	HP Scanjet 3670	1		
TOTAL				

TOTAL: 62

B. CPUs

Sl.No.	Make Of CPU	Quantity (Nos)	Unit Rate in INR	Total Quoted Rate in INR
1	ACER	35		
2	HCL	72		
3	PCS	9		
4	IBM	15		
5	Zenith	5		
6	HP Compaq DX 2280 PC	2		
7	SAMSUNG	12		
TOTAL				

Total: 150

C. Laptops:

Sl No.	Make	Model No/Name	Maker's Sl. No	Quantity (In No.)	Unit Rate in INR	Total Quoted Rate in INR
1	Compaq	Compaq	P243KQFZ0075.	1		



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		Presario1500.				
2	Acer	ACER aspire 1400 series.	AWT35-58SGE.	1		
3	Compaq	COMPAQ PRESARIO 2100T Note Book.	CNF3500RVK.	1		
4	Compaq	COMPAQ PRESARIO 2100T Note Book.	CNF3500RTM.	1		
5	Compaq	COMPAQ PRESARIO 2100T Note Book.	CNF3500RWD.	1		
6	Compaq	COMPAQ PRESARIO 2100T Note Book.	CNF3500RWR.	1		
7	Sony Vaio	Sony Vaio SR13GN.	7000755	1		
TOTAL						

D. UPS:

SI No.	Make	SI No.	Description	Quantity (In No.)	Unit Rate in INR	Total Quoted Rate in INR
1	HP	01050407	10KVA	1		
2	HITA	9902250003	6KVA	1		
3	HITA	9902250009	6KVA	1		
4	HITA	9902250007	6KVA	1		
5	HITA	NIL	6KVA	1		
TOTAL						

E. Server:

SI No.	Make	SI No.	Description	Quantity (In No.)	Unit Rate in INR	Total Quoted Rate in INR
1	DIGITAL	Nil	ALPHA SERVER 4100	1		

F. Description of Voltage Transformer:

SI No.	Make	SI No.	Description	Quantity (In No.)	Unit Rate in INR	Total Quoted Rate in INR
1	ELENT	9301-248	CVT, 1000VA	1		
2	CONSUL	CON/CVT/060402	CVT, 3KVA	1		
3	ELSINE	C014	CVT, 1.5KVA	1		
TOTAL						



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G. Description of Projector Screen:

SI No.	Make	SI No.	Description	Quantity (In No.)	Unit Rate in INR	Total Quoted Rate in INR
1	Projector Screen.	Nil	nil	2		

GRAND TOTAL (A+B+C+D+E+F+G) = Rs.

In Words: Rupees



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ANNEXURE-I

FORM A - BID FORM

(To be stamped in accordance with Stamp Act)

Date

NIB No.

To,

Executive Director (Contracts and Procurement),
North Eastern Electric Power Corporation Limited,
Brookland Compound, Lower New Colony,
Shillong – 793003, Meghalaya

Dear Sirs,

Having examined the conditions of contract, the specifications including Addendum No(s) :
(.....insert number) , the receipt of which is hereby duly acknowledged, we the undersigned, offer to (.....Description of goods and services) in conformity with the said drawings, conditions of contract and specifications for the consideration as may be ascertained in accordance with the schedule of prices attached herewith and made part of this tender.

We undertake, if our tender is accepted, to undertake the work of e-waste disposal from NEEPCO Shillong as per scope of the bid document, as specified in the contract within (.....Number) days calculated from the date of receipt of your Letter of Intent.

We agree to abide by this tender for a period of 120 (One Hundred Twenty) days from the date fixed for opening of tender and it shall remain binding upon and may be accepted at any time before the expiry of that period.

This tender together with your written acceptance thereof in your notification of award shall constitute a binding contract between us.

We understand that you are not bound to accept any tender you may receive.

Dated Day of of 201_

.....
(Signature)

.....
(In the capacity of.....)

Duly authorized to sign bid for and on behalf of

Witness

Address

Signature



ISO 9001-2000,
ISO 140 01-1996
OHSAS 18001-1999



नॉर्थ ईस्टर्न इलेक्ट्रिक पॉवर कॉर्पोरेशन लिमिटेड

(भारतसरकारकाउद्यम)

NORTH EASTERN ELECTRIC POWER CORPORATION LTD

(A GOVT. OF INDIA ENTERPRISE)

CIN U40101ML1976GOI001658

OFFICE OF THE EXECUTIVE DIRECTOR (CONTRACTS & PROCUREMENT)

BROOKLAND COMPOUND:: LOWER NEW COLONY

SHILLONG-793003, MEGHALAYA

Website: www.neepco.gov.in Email: contract@neepco.gov.in FAX: +91 364-2222578

ANNEXURE-II

FORM-B: Undertaking for Bidders registered as Micro/Small Enterprises

A. I/We confirm that the provisions of Micro and Small Enterprise are applicable to us and our organisation falls under the definition of the following category:

- (i) [] - Micro Enterprises
(ii) [] - Small Enterprises

Please tick in the appropriate option box [] and attach relevant documents/ certificate, issued by (District Industries centers or Khadi and Village Industries Commission or Khadi and Village Industries Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other Body specified by Ministry of Micro, Small and Medium Enterprises) as evidence of their applicability of Micro and Small Enterprises.

B. I/ We also undertake to inform the change in this status as aforesaid during the currency of the Contract, if any.

Place, date

Signature of bidder