



नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड
NORTH EASTERN ELECTRIC POWER CORPORATION LTD.

ISO 9001-2000
ISO 14001-1996
OHSAS 18001-1999

(A Government of India Enterprise)
Brookland Compound, Lower New Colony, Shillong-793003, Meghalaya
CIN: U40101ML1976GOI00165

O/O THE GENERAL MANAGER (IT)

Website: <http://www.neepco.co.in> E mail: itshillong@neepco.co.in

DETAILED NOTICE INVITING BID (DNIB)

NIB No: IT/2016-17/03 DATED : 17/08/2016

North Eastern Electric Power Corporation (NEEPCO) Ltd, a public sector enterprise under the Ministry of Power, Govt. of India invites Single Stage Two-Envelop bids through online bidding system from eligible bidders for design, development, testing, installation and commissioning of a web-based **Annual Performance Appraisal Reporting (APAR)** software as specified below:

Name of Work	Value of Earnest Money (EMD)	Bid validity	Cost of bid document	Estimated Value	Time of Completion
Design, development, testing, installation and commissioning of a web-based software to automate the Annual Performance Appraisal Reporting (APAR) System of NEEPCO	₹ 19,000.00 (Rupees Nineteen thousand) only	180 (one hundred and eighty) days	₹ 500.00 (Rupees five hundred) only	₹ 9,50,000.00 (excluding Taxes & Duties)	85 (Eighty Five) Days from the date of issue of LOI

1. Qualification Criteria

The eligibility of a bidder will be evaluated and ascertained on the basis of the following broad heads:

- Experience
- Technical Capability (including Personnel and Equipment)
- Financial

Criteria in details under each head is specified below. For all the criteria sufficient documentary proof (self-attested) and evidence should be attached. Otherwise no considerations will be made for the claims or qualification thereof.

Sl No.	Eligibility Criteria
a	Prior experience in software development and implementation
i)	The bidder should have been in existence in operations for a minimum period of 3 years as on last date of submission of bids.
ii)	The bidder should have experience in successful design, development and implementation of a work-flow based software solution with access control during the last 5 years prior to the bid submission date in at least one Central or State Govt./PSU in India. The bidder has to submit necessary documents from the client indicating modules, value of order and successful completion of the project. The bidder may also enclose the work order.
b	Technical
i)	The bidder must have at least 5 (five) qualified Software Professional having experience of development/maintenance of enterprise class application preferably in a Central or State Govt./PSU project. Self-certified documents in this regard must be submitted specifying Qualification, Organization Name, Application Details and Total Years of Experience.
ii)	The bidder should not be blacklisted by any Govt. /Govt. Agency in India. Self-declaration to that effect should be submitted along with technical bid.
iii)	Bidder should possess latest income tax & sales tax paid certificates. Copies should be attached. The Service Tax registration number and PAN number should also be provided.
c	Financial
i)	Minimum Average Annual Turnover: The average annual turnover for any 3 (three) financial years during the last 5 years should be at least ₹ 19, 00,000.00
ii)	Net worth of the bidder as on last day of the preceding financial year should not be less than 50% of the paid up share capital. (Net Worth shall be calculated as Subscribed and Paid-up Capital + Free Reserves + Unallocated balance surplus amount of Profit and Loss Account - Expenses not written off - Loss in Profit & Loss Account if not reduced from Reserves.)

iii)	Liquidity: The bidder should have liquid assets or / and evidence to availability of unutilized credit facilities of not less than Rs. 1 Lakh (Rupees one lakh) only. The Certificate of Banker regarding the availability of unutilized credit facilities shall not be dated earlier than 30 (thirty) days prior to the date of opening of bids. Liquid Asset = Current Asset – (Inventory + Pre-Paid expenses)
iv)	Bid capacity: The available Bid Capacity of the Bidder at the time of submission of Bid, calculated as under should not be less than the estimated cost of the work put to tender: Bid Capacity = $A \times N \times 2 - B$, where A = maximum value of works executed in any one year during last 3 (three) years (at current price level). N = Completion time of the proposed work in years. B = Value at current price level of existing commitments and ongoing works to be completed during next N years. Bid capacity shall be assessed at the time of submission of Techno-Commercial Bid, for which the bidder shall have to submit documentary evidence in support of “A” & “B” above along with their Bid without fail.
v)	Copies of audited financial statement and balance sheet of last financial year to be submitted.

2. **Bid Document:** Interested bidders who fulfill the qualifying requirements at 1(a), 1(b) and 1(c) above, may download the bid document from <https://neepco.abcprocure.com> on payment of vendor registration fee and bid fee as given in clause 3.2 below.

3. Participation in bids

- 3.1 **Portal registration for e-tendering :** The bidders intending to participate in the e-tendering and to download the detailed bid document have to register themselves in NEEPCO's e-tendering portal <https://neepco.abcprocure.com>. The registration shall be valid for 1 (one) year from the date of registration.

Bidders who have already registered in NEEPCO's e-tendering portal having valid registration need not have to register again. However, such bidders are to ensure that their registration is valid till the completion of the entire bidding process of the relevant NIB.

- 3.2 **Vendor registration fee:** The fee for bidder registration in the portal is ₹ 3000.00 (Rupees three thousand) only per year (non-refundable).

- 3.3 **Procedures for registration in the e-tendering portal :**

Step-1: Visit the e-tendering portal <https://neepco.abcprocure.com>

Step-2: Click on new Bidder registration and submit the online Form for company/bidder details required. Already registered bidder having a valid registration may directly **log-in** to the e-tendering portal.

Step-3: Bidders shall make payment of non-refundable bidder registration fee of ₹ 3000.00 (Indian Rupees Three Thousand) only at the following account:

Name of account: E Procurement Account, NEEPCO Ltd.,
Account No: 913020005982636, Axis Bank, Shillong.
IFS Code: UTIB0000270

Step-4: After payment of bidder registration fee, scanned copy of payment receipt should be sent along with the bidder's detail to itshillong@neepco.co.in with a CC (Carbon Copy) to contract_neepco@yahoo.com to advise the service provider for approval of the bidder. Bidders may contact Sri R. Ramaswamy, Manager(C), Cell No: +91-9436704369 to get confirmation regarding receipt of bidder registration fee.

Step-5: After successful payment, the bidder has to map the digital certificate (Class-II or Class-III signing and encryption certificate) with his login id as per the name of the registered company for approval process. For registration and digital certificate related information, the bidders may contact the service provider at:

Mr. Himalaya Vaishnav
Phone No: +91 79 40016866/38/21/18
Mobile No: +91 9099090830
Email: info@abcprocure.com

Step-6: On approval of the bidder in the system, e-mail will be sent by the Service Provider to the Company/bidder regarding their bidder profile activation.

3.4 For any clarification related to procedure for bid submission, online furnishing of clarification in e-procurement portal etc, bidders may contact:

e-Procurement Technologies Ltd.
A - 201-208, Wall Street - II / Opp. Orient Club
Near Gujarat College / Ellisbridge
Ahmedabad – 380015, Gujarat, India
Tel: +91-79-40016802 - 77
Cell: +91-9374519754 | 9377988119

3.5 All the bidders are requested to get themselves registered well in advance and no extra time will be considered for submission of bids for the delay in on-line Bidder Registration, if any.

3.6 Procedure for payment of Bid Fee :

Bidders shall make payment of non-refundable bid fee of ₹ 500.00 (Five Hundred) only at the following Account:

Name of account : E Procurement Account, NEEPCO Ltd.,
Account No : 913020005982636, Axis Bank, Shillong.
IFS Code : UTIB0000270

During payment of bid fee, Bidders shall clearly indicate the NIB No. against which the bid fee is paid.

4. Important Dates

- (a) Start Date and Time for downloading of bid document : **18.08.2016, 01.00 PM**
- (b) End date and time for downloading of bid document : **15.09.2016, 11.00 AM**
- (c) Last date and time for receipt of online bids : **15.09.2016, 01.00 PM**
- (d) Date & time of online opening of bids : **16.09.2016, 10.30 AM**

In the event the last date specified for submission of bids and date of opening of bids is declared as a closed holiday for NEEPCO, the last date for submission of online bids remain unchanged, however, date of receipt of any hard copy of bid document and opening of bids will be the following working day at the appointed times.

- 5. Bidders are requested to visit <https://neepco.abcprocure.com> and "<http://www.neepco.co.in>" regularly for any modification/clarification of the bid document.

6. Submission and opening of Bids

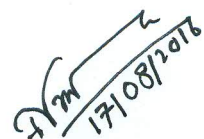
- 6.1 Bidders shall prepare and submit their bids in the electronic form in

<https://neepco.abcprocure.com>. Online bidding forms will be available in the above website.

- 6.2 **The MSEs registered with above mentioned agencies/bodies are exempted from payment of BID FEES and EARNEST MONEY DEPOSIT (EMD).**

- 6.3 Submission of bids shall not automatically construe qualification for evaluation.

- 6.4 The Purchaser reserves the right to reject any or all bids, or to annul the bidding process and reject all the bids, without thereby incurring any liability to the affected bidders, nor does it have any obligation to inform the bidders of the ground for such action on the part of the Purchaser.

17/08/2016

General Manager (IT)
NEEPCO Ltd., Shillong