



**North Eastern Electric Power Corporation Ltd.
(A Government of India Enterprise)
An ISO 9001, 14001 & OHSAS 18001 Corporation**

CONTRACT & PROCUREMENT CELL

KOPI LI H.E. PLANT::DIMA HASAODISTRICT::UMRONGSO – 788931

Website-www.neepco.gov.in

Phone: 03670-288241, Fax: 03670-288240/288254

NOTICE INVITING TENDER NO. : KHEP/ C&P (E)/ 2017/ 277

Dated 07-08-2017

Online Sealed Single Stage Single Envelop bidding system (e_tender) through domestic competitive bidding with minimum 120 (One hundred & twenty) days validity are invited from manufacturers / manufacturer's authorized dealer/ reputed suppliers by the under mentioned on behalf of North Eastern Electric Power Corporation Ltd. for supply of items under Scope A as stated below to Utility, NEEPCO Ltd. Umrongso , Dima Hasao ,Assam. The detail Scope of Work and Terms & Conditions are stated below.

Scope: The Scope of work to be executed as per this tender shall be as follows:

Supply of consumable / Electrical items to Utility (Details of items & quantity enclosed at Annexure A).

TERMS AND CONDITIONS:

1. Qualifying requirement of the Bidder :

The following documents should be submitted along with the bid in order to ensure qualification:

- a) Copy of PAN / GIR card.
- b) Copy of Valid Contract licence.
- c) Copy of GST Registration.
- d) The authorized dealer should submit a copy of Dealership Certificate along with the offer.
- e) Copy of past supply order executing similar nature of supply to any Govt. Department/ PSU.

The above stated requirements are minimum and the Corporation reserves the right to request for any additional information and also reserves the right to reject the proposal of any Bidder, if in the opinion of Corporation the qualifying data is incomplete or the bidder is found not qualified to satisfactorily perform the works.

Bids which do not meet the above qualifying requirements may not be considered for evaluation.

2. Price Basis: The prices shall be quoted FOR **Umrongso** basis, including packing, forwarding, freight and insurance charges, but exclusive of taxes.

3. Taxes: Tax shall be paid at actual prevailing at the time of dispatch.

4. Earnest Money :

EMD of Rs.7,000/- in the form of **Demand Draft** duly pledged **in favour of NEEPCO Ltd.**, payable at SBI, KHEPA, Garampani Branch, P.O. Umrongso (SBI Code-4812) should be submitted along with the tender. Tender without EMD shall be rejected.

- a. EMD submitted by the successful bidder shall be retained as security deposit towards satisfactory execution of the order and will be released after successful delivery and completion of entire quantity works. If the successful bidder failed to satisfactory execution of the order, the EMD shall be forfeited.
 - b. EMD of the unsuccessful bidders will be returned only after finalization of the bid.
- 5. Tender fee:** Non-re-fundable Tender fee of Rs. 500.00 in the form of Banker's Cheque / Demand Draft drawn in favour of NEEPCO Ltd. Umrongso, shall have to be submitted along with the bid documents.
- 6.** Firms/ contractors which registered as SSI or MSME and hence exempted from submission of EMD / PBG etc. should mention the same enclosing valid/ current authentic documentary evidence in support of such registration to avail the said exemptions.
- 7. Payment Terms :** 100% payment shall be made after receipt of the materials at site in full and good condition.
- 8. Delivery Period:** The materials shall be delivered at site within 45 (forty five) days from the date of awarding of order.
- 9. Guarantee / Warranty:** The items to be supplied shall be guaranteed / warranted against any manufacturing defects as per the norms of the manufacturer on the applicable items.
The successful bidder shall supply the materials to the satisfaction of Engineer-in charge. Defective materials shall be replaced by the supplier at free of cost immediately on intimation.
- 10. Liquidated damage:** LD @ 0.5% on the contract value per week of delay in delivery and commissioning subject to a maximum of 10% on the contract value shall be applicable.
- 11. E-tendering / E- procurement:** This tender is being processed through e-tendering / e-procurement system. The bidding documents/ detail NIT are to be downloaded , filled in bids are to be submitted / uploaded through e-tendering system of NEEPCO Ltd at website <https://neepco.abcprocure.com>.

12. Vendor Registration for Participation in Bids:

12.1 Portal Registration: The intending bidders have to register themselves in the portal <https://neepco.abcprocure.com>. Information about the bidder required to be submitted during registration is available in the portal.

12.2 Vendor Registration Fee: The Fees for vendor registration in the portal is Rs. 3000/- (Rupees Three Thousand) only per year.

The bidder shall furnish the copy of receipt of payment for vendor registration at email id contract@neepco.gov.in & contract_khep@rediffmail.com to advise NEEPCO's service provider for approval of vendor registration.

Bidders who are already registered in the system shall ensure to keep their registration valid till completion of entire bidding process.

12.3 Procedures for payment of registration fee :

Bidders shall make payment of vendor registration fee of INR 3000.00 (Indian Rupees Three thousand only) at the following Account: Name of account : E Procurement Account, NEEPCO Ltd., Account No : 913020005982636 of Axis bank IFS Code : UTIB0000270.

The bidder shall clearly indicate the head against which payment has been made at the above mentioned account in the following format:

(i)-----/ NIT No. ----- dated -----/ Registration fee

(Name of bidder)

12.4 Procedure for Payment of BID Fees and EMD:

- a) Bidder shall make payment of Bid fees of amount Rs. 500/- (non refundable) in the form a crossed bank draft in favour of North Eastern Electric Power Corporation Limited, payable at SBI, KHEPA, Garampani Branch Umrongo (SBI code 4812).
- b) Bidder shall make payment of **EMD** of Rs.7,000/-in the form of **Demand Draft** duly pledged **in favour of NEEPCO Ltd.**, payable at SBI, KHEPA, Garampani Branch, P.O. Umrongso (SBI Code-4812).

Both Bid fees and EMD of the tender needs to be submitted physically (offline) i.e. either personally or by Registered Post in a sealed envelope at the following address so as to reach us before due date and time of opening of the tender. The Sr. Manager (E/M), C&P KHEP , NEEPCO Ltd. , Umrongso Dima Hasao , Assam Pin-788931 Phone : 03670-288241/ 288254 Fax : 03670 288240 / 288254

12.5 For any clarification related to e- procurement procedures of NEEPCO against this tender, bidders are requested to make their query as follows-

- a) Contact Sr. Manager (E/M) / Manager (E/M), C&P, KHEP at Phone no. : 03670-288241/288254, Fax no. : 03670-288240,
- b) Bidders may also contact e- Procurement Technologies Ltd. (Service Provider of NEEPCO) having the following contact details :

e- Procurement Technologies Ltd.

A-201-208, Wall Street –II/ Opp. Orient Club
Nr. Gujarat College/ Ellisbridgge
Ahmedabad- 80015
Gujarat , India
Tel: +91-79-40016802-77
Cell : +91-9374519754/ 93779881191

13. Preparation and Submission of bids:

13.1 Bidder shall prepare and submit their bids in the electronic form at **<https://neepco.abcprocure.com>** . Online bidding forms shall be available in the above website. Submission of online bids is mandatory for consideration of the bids. The tender

specification/ detail NIT can be downloaded from this website after vendor registration and payment of bid fee.

- 13.2 Bidders are also requested to visit the websites <https://neepco.abcprocure.com> and <http://neepco.gov.in> for any updated information / clarification / amendment regarding the tender.
- 13.3 Bidders may view the tender opening results of techno commercial and price bids at <https://neepco.abcprocure.com> by making their presence for online tendering opening.
- 13.4 **In the online bid submission , bidders will submit their Techno – Commercial bids and Price bids in the online bidding forms using their digital signatures. Techno commercial bids shall be submitted / uploaded as per techno commercial checklist form and price to be quoted online in the price bid form readily furnished in the e-tendering portal.**
- 13.5 Scan copy of EMD and Tender fee submitted in the form of DD is to be uploaded.
- 13.6 Authentic documentary evidence in support of qualifying requirements as mentioned under sl. No. 1 above in the terms & conditions shall be uploaded along with the bid. For qualifying requirements, the documents should be submitted in the form of certificate of clients/ owners. Bids submitted without qualifying requirements shall be rejected.
- 13.7 A signed copy of the detail NIT/ tender specification must be uploaded along with the bid submission in acceptance of NIT conditions.
- 13.8 The documents submitted in offline/ physically must be sent by registered post with acknowledgement/ transmitted receipt / courier sufficiently in advance so as to reach the office of the under mentioned within the schedule dated and time of bid opening . The bidders are requested to ensure in their own interest the delivery of the documents on time.
- 13.9 Submission of bids not construe qualification for evaluation. The Corporation reserves the right to reject any or all bids or to annul the bidding process and reject all the bids, without thereby incurring any liability to the affected bidders , nor does it have any obligation to inform the bidders of the ground for such action on the part of the owner.
- 13.10 In the event the date of opening of bids is declared as a closed holiday for NEEPCO, the date of opening of bids will be the following working day at the appointed times.
- 13.11 If the bidder is eligible for any concessional taxes he should invariably mention this in the bid. On or before the date of opening the price bid the bidder should also confirm any change in this regard. The price bid shall be evaluated on the basis of the information furnished by the bidder and hence the actual payments of taxes and duties shall be limited to the extent mentioned in the bid or in subsequent confirmation before opening of the price bids.
- 13.12 The bid will be opened at the time and date set for opening of bids, in presence of representatives of bidders. Bidders' authorized representative shall be permitted to attend the bid opening only on production of authorized letter. In the event that the day for opening of bids is holiday, the bids shall be opened on the next working day. No electronic recording device will be permitted during bid opening.

- 13.13 All texts and amounts of the bid shall be legibly written. The language and currency applicable are English and Indian currency respectively.
- 13.14 Any action on the part of the bidder to revise the price or to change the structure of the price at his own instance after opening of the bid and within the validity of the offer shall not be possible.
- 13.15 The Corporation (NEEPCO) reserves the right to extend the last date and time for submission and opening opening of bids.
- 13.16 No separate tender document shall be issued against this NIT.

14. **Important Information and dates:**

S.N.	Particulars	Information / Dates
1	Tender Fees	Rs. 500/-
2	Earnest Money Deposit (EMD)/ Bid Security	Rs. 7000/-
3	Date of commencement of downloading of detail NIT/ tender specification from https://neepco.abcpurchase.com	12:00hrs. Of 09-09-2017
4	Last Date & time for receipt of online bids	15:00hrs. Of 06-09-2017
5	The last Date & time of online opening of bids	15:30hrs. Of 06-09-2017

Encl.:1. List of item & quantity (Annexure- A)

Manager (E/M), C&P (E)
KHEP, NEEPCO Ltd., Umrongso
Dima Hasao, Assam

List of materials

Annexure-A

Sl. No	Description of item	Units	Qty
1	PVC 1.5sq mm cable, Unsheathed aluminum SC Stranded, Make- Finolex Havells	Coil	20
2	PVC 2.5sq mm cable, Unsheathed aluminum SC Stranded, Make- Finolex, Havells	Coil	20
3	PVC 4 sq mm cable, Unsheathed aluminum SC Stranded, Make- Finolex, Havells	Coil	10
4	PVC 6 sq mm cable, Unsheathed aluminum SC Stranded, Make- Finolex, Havells	Coil	5
5	PVC 10 sq mm cable, Unsheathed aluminum, SC Stranded, Make- Finolex, Havells	Coil	10
6	PVC 1.5 sq mm cable, Single core, Unsheathed copper, industrial, Cables, Make-Finolex, Havells	Coil	5
7	PVC 4 sq mm cable, Single core, Unsheathed copper, industrial, Finolex, Havells	Coil	5
8	PVC 6 sq mm cable, Single core, Unsheathed copper, industrial, Finolex, Havells	Coil	5
9	300 Watt GLS Bulb (Screw type), Make- Bajaj/ Phillips/ Crompton	Nos	20
10	Tube 40Watt, Make- Bajaj/ Phillips/ Crompton	Nos	200
11	Ballast 40 Watt, Make- Bajaj/ Phillips/ Crompton	Nos	50
12	Starter 40 Watt, Make- Bajaj/ Phillips/ Crompton	Nos	100
13	Insulation Tape, Make- Anchor	Nos	200
14	Angle Holder, Make- Anchor	Nos	100
15	Batten Holder, , Make- Anchor	Nos	50
16	Pendent Holder, Make- Anchor	Nos	50
17	PVC Casing Capping 32x25 mm, Make - Presto Plast	Pcs	50
18	F/T Switch 6amp, Make- Anchor	Nos	200
19	2 in 1 6amp SS Combine, Make- Anchor	Nos	100
20	2 in 1 15amp SS Combine, Make- Anchor	Nos	50
21	5 in 1 15amp SS Combine, Make- Anchor	Nos	50
22	Socket 6 amp, Make- Anchor	Nos	30

23	LED Bulb 15Watt, Make - Bajaj/ Phillips/ Crompton/Havell's	Nos	50
24	PVC Board 8x10, Make- Presto plast	Nos	50
25	PVC Board 6 x 8, Make- Presto plast	Nos	50
26	PVC Board 4 x 7, Make- Presto plast	Nos	50
27	Retrofit 20 W LED tube, Make HAVELL'S	Nos	100
28	EME Deluxe Fan Regulator 50440 (Ivory)100 Watt, Make- Anchor	Nos	50
29	Fan capacitor, 2.5 Mfd, 440V AC, Make- Universal	Nos	100
30	100amp Kit Kat 415V, Make- Anchor	Nos	20
31	Flexible wire, Make- Finolex, Havells	Coil	10
32	MCB 10 Amps, Make- Havells, L&T	Nos	50
33	MCB 32 Amps, Make- Havells, L&T	Nos	50
34	MCB 16 Amps, Make- Havells, L&T	Nos	50
35	Isolator 63 AMP 2pole, Make- Havells, L&T	Nos	12
36	Isolator 40 AMP 2pole, Make- Havells, L&T	Nos	30
37	Water Heater Model-Majesty, Watt-2kw,25ltr.Make- Bajaj	Nos	6
38	Under water insulation tape, Best quality	Nos	5
39	Halogen candle 1000w, Make- Halonex	Nos	30
40	Halogen candle 500w, Make- Halonex	Nos	30
41	Main Switch 100 amp 415 Volt, Make- Havells,/ L&T	Nos	5
42	Main Switch 63 amp 415 Volt, Make- Havells,/ L&T	Nos	5
43	Main Switch 32 amp 415 Volt, Make- Havells,/ L&T	Nos	7
44	Jute(Cotton waste) for cleaning purpose, Best quality	Kg	100
45	Bearing Grease, Pentax (Black)	Kg	30
46	Grease Gun (Heavy Duty)	Nos	2

Manager (E/M)
Contract and Procurement (E)
KHEP, NEEPCO Ltd