



ISO: 9001, 14001,  
OHSAS 18001

नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड

(लिनी रत्न, श्रेणी-1, भारत सरकार का उद्यम)

**NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED**  
(Mini Ratna, Category-I, Government of India Enterprise)

CIN No. U40101ML1976GOI001658, Website: [www.neepco.gov.in](http://www.neepco.gov.in)

CONTRACTS & PROCUREMENT

BROOKLAND COMPOUND :: LOWER NEW COLONY,  
SHILLONG-793 003, MEGHALAYA

Ph. 91-364-222 4582, Fax. 91-364-222 2578, E-mail: [contract\\_neepco@yahoo.com](mailto:contract_neepco@yahoo.com)

No. NEEPCO/QP/C&P/F/C/Uniform & Liveries/425/2014-15/1982 Dated 15/01/2015

To,

**M/s. J.B. Textiles,**  
Police Bazar,  
Shillong-1,  
Tel: 0364-2223305

**Sub: Supply Order for supply of Uniform/Liveries for Security personnel of NEEPCO Ltd.**

Ref: (i) Your quotation opened on 13-10-2014.  
(ii) Limited Notice Inviting Quotations (NIQ) No. 108 Dated 23-09-2014

Dear Sirs,

With reference to above, the North Eastern Electric Power Corporation Ltd. (NEEPCO) is pleased to place this Supply Order for Uniform/Liveries for Security personnel of NEEPCO Ltd. as per the Bill of Quantities (BOQ) enclosed at **Annexure-I** and terms & conditions given below:

1. **Quality/Specification:**

The quality/specifications and colour of the items as mentioned in the BOQ must conform to the prescribed samples approved by the Corporation. In case of any non-conformity with the prescribed /approved samples of the Corporation, the supplied items shall be replaced by the Supplier within 14(fourteen) days from the date of lodging of the complaint without any extra cost to the Corporation.

2. **Contract Sum:**

The Contract Sum for the entire scope of supply of all BOQ items to NEEPCO, Shillong-793003 shall be ₹12,21,146.00 (Rupees twelve lakh, twenty one thousand, one hundred and forty six only), arrived at after considering a discount of ₹ 5.00 for BOQ item Nos. 1, 2, & 3 and ₹2.00 for BOQ item No. 8, inclusive of all charges, all applicable taxes & duties, that may be leviable by Government or any other body unless otherwise specifically mentioned herein during the performance of the contract and on the basis of F.O.R. NEEPCO Ltd., Shillong-793003 as per Clause 3 of Notice Inviting Quotations. The quoted rates mentioned in the BOQ shall remain firm during the entire performance of the

Contract and no escalation, whatsoever, shall be entertained by the Corporation during the entire performance of the Contract. Tax Deduction at Source/With-holding of Tax, as applicable under various Indian tax laws will be effected from the bills. NEEPCO shall issue Tax Deduction Certificates on the said deductions as per the relevant tax law.

3. **Quantity:**

The quantities of different items as indicated in the BOQ (**Annexure-I**) are tentative and may undergo changes during the performance of the Contract and the quoted rates shall remain firm for all quantity variation plus or minus. The supplier shall execute the entire supply as per Quality/ Specifications of the items and as per direction of the Consignee, irrespective of any quantity variation, at the rates entered in the BOQ.

4. **Time of Completion & penalty/ compensation for delay:**

The entire scope of supply of all the BOQ items shall be completed in all respect within a period of 45 (forty five) days from the date of issue of this Supply Order. In case of delay in completion of the entire scope of supply of all the BOQ items under the Contract within the stipulated completion period or any extended period (not due to the fault of the Supplier) as may be allowed, penalty @ 0.5% of Contract Sum (i.e. the value of the entire scope of supply of all the BOQ items) for each week of delay or part thereof, subject to maximum of 10% of Contract Sum shall be imposed on the Supplier, without prejudice to any other right or remedy of the Corporation on account of such default. The Corporation reserves the right to adjust the penalty either from the Security Deposit or any sum payable to the Supplier under this or any other Contract with the Corporation.

5. **Security Deposit:**

An amount of 10% (ten percent) of Contract Sum as Security Deposit (SD) is to be deposited by the Supplier to the Corporation, for due performance of the Contract, in the form of Demand Draft/Banker's Cheque drawn in favour of NEEPCO Ltd. payable at Shillong. The SD shall be retained by the Corporation till the expiry of Defect Liability Period, which is 6(six) months from the date of completion of the entire scope of supply, to be certified by the Corporation, provided that the Consignee is satisfied that there is no demand outstanding against the Supplier. No interest shall be payable to the Supplier by the Corporation against the Security Deposit. On submission and acceptance of the Security Deposit, the Earnest Money Deposit as submitted by you during submission of your Quotation shall be returned.

6. **Payment Procedure:**

Payment shall be made within 30(thirty) days from the date of receipt of bills in triplicate by the Consignee on completion of entire scope of supply of items conforming the approved Quality/Specifications of the Corporation, to be certified by the Consignee.

7. **Consignee & Paying Authority:**

The Consignee shall be "Dy. General Manager (Security), NEEPCO Ltd., Brookland Compound, Lower New Colony, Shillong-793003, Meghalaya". On certification by the Consignee for release of payment to the Supplier for the supply completed in all respect conforming the approved Quality/Specifications of the Corporation, payment shall be made by being the Paying Authority, who shall be "The Sr. Manager (Finance) Bills, Finance & Accounts Wing, NEEPCO Ltd., Brookland Compound, Lower New Colony, Shillong-793003, Meghalaya".

For receiving e-payments against the supply through e-payment system, the following informations are required to be furnished by the Supplier to the Consignee:

- a. Name of Beneficiaries:
- b. Name of the Bank:
- c. Branch of the Bank:
- d. IFSC Code of the Branch:
- e. Account No.:
- f. City/Town:
- g. Fax No. of the Bank:
- h. Telephone No. of the Bank:
- i. E-mail address of the Bank:

8. In case of any dispute, the decision of the Executive Director (Contracts & Procurement), NEEPCO Ltd., Brookland Compound, Lower New Colony, Shillong-793003 shall be final and binding. If any dispute in respect of which the decision, if any, of the Executive Director (Contracts & Procurement) has not become final and binding and amicable settlement has not been reached, shall be finally settled through Arbitration in accordance with the Indian Arbitration and Conciliation Act, 1996 (Act No.26 of 1996) and any rules made there under.

Further, the supply shall be governed by the Indian Laws for the time being in force. The Court situated in Shillong, in the state of Meghalaya in India will have jurisdiction to entertain Civil Suits pertaining to this Supply.

9. Other terms and conditions shall be as per the Notice Inviting Quotations.

This letter shall be treated as the instruction for commencement of the supply work in consultation with the Consignee. Kindly acknowledge receipt of this Supply Order and convey your unconditional acceptance of this Supply Order. This Supply Order and its unconditional

acceptance by the Supplier along with Notice Inviting Quotations will be construed as the Contract Document.

Thanking you,

**Encl.: Annexure-I**

**Yours Sincerely,**

**(P.S. Deb)  
Executive Director  
(Contracts & Procurement)**

**Annexure-I**  
**Bill of Quantities (BOQ) for Supply of Uniform/Liveries for Security personnel of NEEPCO Ltd.**

Sl. No.	Description of Items	Quality/ Specification	Unit	Quantity	Rate in Rs.	Amount in Rs.
1	Shirt & Trousar Khaki (Cloth)	Reymonds	Mtrs.	831	215.00	178665.00
2	Shirt Angola Khaki (Cloth)	Reymonds	Mtrs.	559	620.00	346580.00
3	Trousar Woolen Khaki (Cloth)	Reymonds	Mtrs.	367	345.00	126615.00
4	Jersey woolen Khaki	Reymonds	Nos.	273	325.00	88725.00
5	Jacket Warm Khaki	Vimal	Nos.	273	1050.00	286650.00
6	Water proof Khaki (Rain coat with cap)	best quality	Nos.	273	350.00	95550.00
7	Socks Woolen (Khaki)	Best Quality Ludhiana product	Pairs	586	62.00	36332.00
8	Beret Cap Khaki	Best Quality Ludhiana product	Nos.	327	60.00	19620.00
9	Belt web nylon black	Best Quality Ludhiana product	Nos.	273	52.00	14196.00
10	Lanyard khaki	Best Quality Ludhiana product	Nos.	333	20.00	6660.00
11	Shoulder badge "NEEPCO"	Stainless Steel/Metal	Pairs	273	26.00	7098.00
12	Whistle	Best Quality/Metal	Nos.	413	35.00	14455.00
<b>Total Amount =</b>						<b>12,21,146.00</b>
<b>(Rupees twelve lakh, twenty one thousand, one hundred and forty six only)</b>						

*Signature*  
15/11/15