



ISO: 9001, 14001,  
& 45001

**नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड**  
(भारत सरकार का उद्यम)  
**NORTH EASTERN ELECTRIC POWER CORPORATION LTD.**

(A Govt. of India Enterprise)  
Office of the Executive Director, Contracts and Procurement  
Brookland Compound, Lower New Colony, Shillong- 793003  
Phone No.0364-2227784; E-mail: contract\_neepco@yahoo.com  
Website: www.neepco.co.in; CIN - U40101ML1976GOI001658



No. NEEPCO/QP/ED/C&P/F/C/HQ/389/2022-23/ 676

Dated 20.06.2022.

To,

Universal Sompo General Insurance Co. Ltd.,  
1<sup>st</sup> Floor, Plot No. C56/A13,  
Sector-62, Noida - 201309.  
Mob. No. 09372750951,  
E-mail: sabhajeet.singh@universalsompo.com.

**Kind Attention: Sri Sabhajeet Singh, Asstt. GM.**

**Sub:- Detailed Order for Renewal of Standard Fire & Special Perils/ Bharat Laghu Udyam Suraksha Insurance policy for the Assets of NEEPCO H.Q. Complex, Shillong, Corporate Affairs Office, New Delhi and Coordination Office, Kolkata for a period of 1(one) year w.e.f. 00:00:00 Hours of 21.06.2022.**

- Ref:**
1. Universal Sompo GIC Ltd. submission of revised Premium Bill vide email Dtd. 18.06.2022
  2. Universal Sompo GIC Ltd. acceptance of LOI & submission of Premium Bill vide email Dtd. 17.06.2022.
  3. LOI No. NEEPCO/QP/ED/C&P/F/C/HQ/389/2022-23/646 Dated 17.06.2022.
  4. Clarification No. 01 Dated 19.05.2022.
  5. NIB No. 420 Dated 29.04.2022.

Dear Sir,

With reference to your acceptance of the LOI vide reference (1), the North Eastern Electric Power Corporation Ltd. (NEEPCO) is pleased to issue the Detailed Order for Renewal of Standard Fire & Special Perils/ Bharat Laghu Udyam Suraksha Insurance policy for the Assets of NEEPCO H.Q. Complex, Shillong, Corporate Affairs Office, New Delhi and Coordination Office, Kolkata for a period of 1(one) year w.e.f. 00:00:00 Hours of 21.06.2022, with Universal Sompo General Insurance Co. Ltd. for a premium of **Rs. 1,15,170.00 (Rupees one lakh fifteen thousand one hundred seventy only) inclusive of GST @18%**, against the following Sum Insured (SI):

Asset Locations	Particulars	Sum Insured (in Rs.)
NEEPCO H.Q. Complex, Shillong	Fire Cover including STFI, Earthquake & Terrorism	30,95,48,910.64
	Burglary and Theft Policy	12,13,43,476.88
NEEPCO Corporate Affairs Office, New Delhi	Fire Cover including STFI, Earthquake & Terrorism	15,59,81,674.40
	Burglary and Theft Policy	3,87,07,025.95
NEEPCO Coordination Office, Kolkata	Fire Cover including STFI, Earthquake & Terrorism	3,97,28,169.72
	Burglary and Theft Policy	30,74,132.72

The scope of insurance coverage and other services shall be as per the terms and conditions stipulated in the Detailed Bid Document of NIB No. 420 Dated 29.04.2022 its subsequent Clarification and as indicated in the LOI. Any deviations from the bid stipulation shall stand withdrawn. The insurance policy shall commence w.e.f. 00.00.00 Hours of 21.06.2022 to 24.00.00 Hours of 20.06.2023. Payment of premium shall be made from Corporate Treasury, NEEPCO Ltd., Shillong, Meghalaya, through e-payment as per the bank details submitted by you.

The Insurer shall depute a representative holding Power of Attorney to attend this office along with 3(three) Nos. of Non-Judicial Stamp Paper of Rs. 100.00 (Rupees one hundred only) each within 10 (ten) days from the date of issue of this Detailed Order (DO) for signing of the Contract Agreement as per Clause 17.0, Section-II, Instruction to Bidders of the Bid Document.

You are requested to confirm your unconditional acceptance of the Detailed Order and also provide the policy document as per Clause 16.4, Section-II, Instruction to Bidders of the Bid document.

Yours sincerely,

20/06/2022  
**Chief General Manager (C),  
i/c Contracts & Procurement**



**NIO**

Memo No. NEEPCO/QP/ED/C&P/F/C/HQ/389/2022-23/

**677-685**

Dated 20.06.2022.

Copy to:

1. Chairman and Managing Director, NEEPCO, Shillong, for favour of kind information please.
2. Director (Technical), NEEPCO, Shillong, for favour of kind information please.
3. Director (Finance), NEEPCO, Shillong, for favour of kind information please.
4. Chief General Manager (Fin), IC&A, NEEPCO, Shillong, for kind information please.
5. Chief General Manager (Fin)-Concurrence, NEEPCO, Shillong, for kind information please.
6. HOP, Township & Estate Division, NEEPCO, Shillong, for information please. In terms of Clause 4.0, Section-IV: Conditions of Insurance Policy of the Bid document, the HOP, Township & Estate Division, Shillong, shall be responsible for all post award operation of the Insurance Policy i.e. lodging the insurance claims, follow-up, review, monitoring and final settlement as per policy conditions.
7. HOD, Corporate Affairs, NEEPCO, New Delhi, for information please. In terms of Clause 4.0, Section-IV: Conditions of Insurance Policy of the Bid document, the HOD, Corporate Affairs Office, New Delhi, shall be responsible for all post award operation of the Insurance Policy i.e. lodging the insurance claims, follow-up, review, monitoring and final settlement as per policy conditions.
8. General Manager (Finance), Bills Section, NEEPCO, Shillong, for information and necessary action. Duly verified Premium Bill in duplicate along with bank details of Universal Sompo GIC Ltd., LOI and approval of Competent Authority on award are attached herewith for releasing payment to Universal Sompo GIC Ltd. through e-payment **positively on 20.06.2022.**
9. Deputy Manager (C), Coordination Office, NEEPCO, Kolkata, for information. In terms of Clause 4.0, Section-IV: Conditions of Insurance Policy of the Bid document, the Coordinator, Kolkata Office, shall be responsible for all post award operation of the Insurance Policy i.e. lodging the insurance claims, follow-up, review, monitoring and final settlement as per policy conditions.

  
 **Chief General Manager (C), i/c C&P**