



ISO: 9001, 14001,
& 45001

नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड

(मिनी रत्न, श्रेणी-I, भारत सरकार का उद्यम)

NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

(Mini Ratna, Category-I, Government of India Enterprise)

CIN No. U40101ML1976GOI001658, Website: www.neepco.co.in

Office of The Executive Director (Contracts & Procurement)

Brookland Compound :: Lower New Colony :: Shillong-793003, Meghalaya

Tel. No. 0364-2224582, E-mail: contract_neepco@yahoo.com

No. NEEPCO/ED/QP/ C&P/F/ IMS- 535/ 2019-20/ 343

Dated: 10/02/19

To,

QMS INDIA LIMITED,

94/26, IInd Floor,

Vijay Path, Mansarovar,

Jaipur- 302020,

Phone: 99823-91-77770

Mobile: 9828017851

Email: qms.tender@hotmail.com

Sub: Letter of Intent (LOI) for "Consultancy services along with preparation of documents in connection with implementation of Integrated Management System (IMS) as per latest standards of ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 at 7(seven) Projects /Offices of NEEPCO".

Ref: (i) NIB No. 301 Dated 18-01-2019

(ii) Corrigendum No. 1 Dated 18-02-2019

(iii) Your submission of Bid opened on 21-02-2019.

Dear Sirs,

With reference to above, the North Eastern Electric Power Corporation Limited (NEEPCO) is pleased to issue this Letter of Intent (LOI) to you for the Consultancy services mentioned in the above subject as per scope, terms and conditions of the Bid document, few of which are mentioned below for reference:

1. Scope of Service/ Work::

The Scope of Service/ Work is given below:

Consultancy services along with preparation of documents in connection with Implementation of Integrated Management System (IMS) as per latest standards of ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018 at:

SN	Name of Project, Location and Manpower	Distance	ISO Standard	Scope of work of Project/Office
1.	Tuirial Hydro Electric Plant (TrHEP), Turial, Kolasiv District, Mizoram. Manpower:- 123 Nos.	420KM from Guwahati (Appox)	ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018.	Generation of Electricity through Hydroelectric Power Plant (60MW) including Operation & Maintenance of the Plant.
2.	Pare Hydro Electric Plant (PaHEP), Doimukh, Dist: Papumpare Arunachal Pradesh. Manpower:- 270 Nos	300KM from Guwahati (Appox)	ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018.	Generation of Electricity through Hydroelectric Power Plant (110MW) including Operation & Maintenance of the Plant.
3.	Coordination Office, Bhikaji Kama Place New Delhi-110066. Manpower:-34 Nos	From Airport:- 12 KM From Rly Station:- 12 KM	ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018.	Liasoning, Coordination and Correspondence with Govt. Officials, CPSE and others as required from Head Quarter in connection with power Project.

4.	Coordination Office Kolkata, DS-1 Maniktola, Civic center, CIT scheme No.VII-M, 1/16 VIP Road, Kankurgachi, Kolkata- 700054. Manpower:- 10 Nos	From Airport- 10KM From Rly Stations:- Sealdah:- 12 KM. Howrah:- 20 KM.	ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018.	Correspondence with Customs for Power Project/Plant and handling of Consignment, Testing, of Power Project/Plant materials, Correspondence with Govt. Officials, CPSE & others as required from Head Quarter.
5.	Project (Hydro) Office, Guwahati, R.G. Baruah Road Dist:- Kamrup (M), Guwahati-781005, Assam. Manpower:- 22 Nos	From Airport- 35KM From Rly Stations:- Ghy. 10 KM	ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018.	Monitoring and assisting the execution of the ongoing and commissioned Hydel Projects for its successful completion.
6.	Material Management Wing, Guwahati, R.G. Baruah Road Dist:- Kamrup (M), Guwahati- 781005, Assam. Manpower:- 7 Nos	From Airport- 35KM From Rly Stations:- Ghy. 10 KM	ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018.	Procurement and dispatch of construction materials for projects of the Corporation.
7.	Survey & Investigation Office, Guwahati, R.G. Baruah Road Dist:- Kamrup (M), Guwahati- 781005, Assam. Manpower:- 3 Nos.	From Airport- 35KM From Rly Stations:- Ghy. 10 KM	ISO 9001:2015, ISO 14001:2015 & ISO 45001:2018.	Survey & Investigation activities of all power project to be taken up by NEEPCO.

The work shall be executed as per Terms of Reference, Conditions of Contract and all other Terms and Conditions stipulated in the Bid Document.

- Time of Completion:** Time of completion is 04 (four) months from the date of issue of Letter of Intent or till recommendation of certification by concerned certifying body. Further extension of time beyond 04 (four) months if required due to delay in recommendation of certification by concerned certifying body for valid reason, shall be granted on recommendation of HoP/HoD of the respective locations/ Engineer-In-charge, without any extra financial involvement to the Corporation. The scope of Consultant ceases with the recommendation for certification by certifying body.
- Contract Price:** The Contract Price is Rs. 9,02,501.00 (Rupees Nine Lakh Two Thousand Five Hundred and One) only including GST.
- The Consultant shall submit a Work Plan indicating the sequence of various activities to the Engineer-in-Charge, within 7(seven) days from the date of issue of the LOI, for his approval, as per Clause 5.5, Part-2 of Bid Document:
- Contract Performance Guarantee (CPG):**

The Consultant, within 15(fifteen) days from the date of issue of the LOI, for due performance of the Contract, shall submit to the undersigned a CPG in the form of Bank Guarantee from a Nationalized Bank/Scheduled Bank located in the country of the Corporation or a Non-Nationalized Bank to be confirmed by any of the Nationalized Bank in India for an amount equal to 10% (Ten percent) of the Contract Price as per prescribed format as provided in **Annexure-4** of Part-2 of Bid Document, in terms of Clause 5.4, Part-2 of Bid Document.

Alternatively, the Consultant shall deposit the CPG amount through SB-COLLECT of State Bank of India by following the steps given in Clause 5.4(i), Part-2 of Bid Document.

- Engineer-in-Charge:** The Engineer-in-Charge shall mean the following authority or his authorised representative:

Head of Department (HoD),
QSHE, NEEPCO Ltd., Shillong,
Phone No. 0364-2308469
E-mail: quality_neepco@rediffmail.com

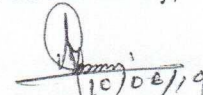
7. All other terms and conditions of Bid Document and its Corrigendum against NIB No. 301 Dated 18-01-2019 shall prevail.

This LOI shall be treated as instruction for commencement of the work in consultation with the Engineer-in-Charge, as mentioned above.

We request you to acknowledge receipt of this LOI along with your unconditional acceptance of the same within 5(five) days from the date of issue of the LOI to enable issue of Detailed Work Order and signing of the Contract Agreement.

Thanking You,

Yours sincerely,



(S. Goswami)

Chief General Manager(C)
I/c Contracts & Procurement