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नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड  
NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

(भारत सरकार का उद्यम)  
(A Govt. of India Enterprise)  
कार्यालय कार्यकारी निदेशक (आईटी)  
O/o the Executive Director (IT)  
कारपोरेट मुख्यालय, शिलांग  
Corporate Headquarter-Shillong-793003



No. NEEPCO/IT/103/2023-24/122

Date:31-07-2023

To,

M/s Bohniman Systems Pvt. Ltd.,  
4A Kalindi Plaza,  
Dr.J.C.Das Road, Panbazar,  
Guwahati-781001,  
Assam, India.  
Email: info@bohniman.com

**Sub: Letter of Intent (LOI) to award the contract for Design, development, installation and commissioning of online Recruitment Portal**

**Ref:** 1. Our NIB No.30 Dtd.15.02.2023.  
2. Corrigendum-1 dated 13-03-2023 to the above NIB.  
3. Your submission of online bid against the above NIB.  
4. Minutes of the Negotiation Meeting Dated 21-07-2023.  
5. Your Letter under reference BSPL/2022-23/QTE/003 Dated 21/07/2023.

Dear Sir(s),

With reference to the above, the Corporation is pleased to place this Letter of Intent (LOI) for award of the contract for design, development, installation and commissioning of online Recruitment Portal as per terms and conditions given hereunder:

1. **Scope: Entire Scope of Work shall be as per Clause No.1, Sec-I (Notice Inviting Bids) of Bid Documents** indicated under reference at Sl. No.1 above. However, brief scope of works are enumerated as under.
  - a. Design, development, installation and commissioning of a Recruitment Portal, complete with a search facility and having interfaces for jobseekers, employer as well as other stakeholders.
  - b. The system should have a Modular architecture and should be scalable to meet the growing demands.
  - c. The system should be capable of creating vacancies by posting job to the system, generating online application forms, facilitating application fee payment through online mode or by bank challan/pay-in-slip, storing the job application data, screening/scrutinizing job applications, interview process initiation & scheduling by generating and sending call letters, storing interview results for the applicant and finally hiring of the applicant.



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- d. The employer should be able to dynamically specify any required field along with filtering criteria (if any)/input validation other than the standard fields in the Application Form at the time of posting of job in the portal.
- e. The system will also generate printable applications received from individual candidates and various MIS reports for the HR Department in specified formats.
- f. The application should greatly simplify and speed up the result preparation and management process.
- g. The online application form should be similar with the format specified by the HR Department while posting/publishing the job in the portal.
- h. The candidates/jobseekers should be able to easily register and submit their applications online and attach any necessary documents along with it.
- i. The payment of the Application Fee from the applicants should be in online mode or by the Pay-In-Slip/Challan generated by the system in the format specified by the Bank.
- j. In case of application fee payment by Pay-In-Slip/Challan, the system should be able to generate required data to the Bank in specified format and import any payment. related data received from Bank in to the system so that Payment Received Statement could be generated daily for reconciliation purpose.
- k. The project should be in-line with prevailing procedures/practices of selecting candidates for a Government Organization in India.

The work shall be deemed completed on certification of the Engineer-in-Charge.

2. **Contract Value:** The total contract value for the entire scope of work shall be INR 21,70,300.00 (Twenty one lakh seventy thousand three hundred) only inclusive of GST @18% as per the **Price Schedule-A** attached herewith.

The Prices shall remain FIRM during the entire contract period.

3. **Completion Period:** Entire Scope of Work as defined under Clause No.1, Sec-I (Notice Inviting Bids) of the Bid Documents (indicated under reference at Sl. No.1 above) needs to be completed within **5 (five)** months from the date of issue of this LOI.

4. **NON-DISCLOSURE STATEMENT:**

- a. On acceptance of the LOI and/or issuance of work order and before execution of the work, the vendor has to submit a declaration regarding confidentiality of data/information of NEEPCO on their letterhead in a format prescribed by NEEPCO.
- b. **The vendor will be allowed to start the work only after submission of 'Non-disclosure Statement' (Copy enclosed).**





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5. **Contract Performance Guarantee:** Within 30 days from the date of issue of LOI, the vendor shall furnish a Bank Guarantee in prescribed format (as provided in Section-V of the bid document), for an amount equal to 3 (three) percent of the total contract value by way of Guarantee for the due and faithful performance of the Contract. The Bank Guarantee shall be initially valid for such period to cover the warranty period and 60 days after expiry of warranty period. The Bank Guarantee shall be acceptable only if it is issued by a Nationalized / Scheduled Bank in India.
6. **Warranty & Maintenance:**
- 6.1. **Warranty:** The software shall be under warranty for a period of 1 (one) year from the date of final sign-off by the Engineer-In-Charge. During the warranty period, the vendor will provide all technical support in respect of any bug and shortcomings in the product. In the event of any bug and shortcomings during warranty period, the contractor shall replace/rectify the same at its own cost and without any cost to the Corporation.
- 6.2. **Maintenance:**
- a) The vendor must provide maintenance and technical support to NEEPCO at least for 1(one) year after completion of the warranty period. During this period, the vendor will provide all technical support in respect of any bug and shortcomings in the product. In the event of any bug and shortcomings during this period, the contractor shall rectify the same.
- b) Any requirement for change/modification/addition due to possible technological advancement or operational procedure or functional requirement that may arise after the warranty period would be executed based on mutually agreed (between purchaser and bidder) proposals and terms and conditions.
7. **Engineer-In-Charge:** General Manager (IT), NEEPCO Ltd., Shillong
8. **Detailed Order:** The detailed order will be issued on unconditional acceptance of the Letter of Intent.
9. The terms and conditions of the Bid Documents and amendments thereof issued from time to time and other mutually agreed terms & conditions, if any, shall prevail for execution and completion of the entire scope of the contract in all respects. Any work which is not specifically mentioned in the scope of work but is necessary for successful completion of the work shall deemed to be covered under the scope of work.



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You are requested to acknowledge receipt of the LOI and confirm unconditional acceptance within 3(three) days from the date of issue of this LOI. Also requested to furnish Non-Disclosure Statement as indicated under clause no. 4 above.

Thanking you,

Yours faithfully

General Manager (IT)  
NEEPCO Ltd., Shillong

### Price Schedule – A

SL. No.	Item Description	Unit of Measurement	Quantity	Unit Rate in INR	Total Base Price in INR	Rate of GST in %	Amount of GST in INR	Total Amount including GST in INR
1	Design, Development & Deployment of the Application	Lot	1	15,05,000.00	15,05,000.00	18.00	2,70,900.00	17,75,900.00
2	Security Audit of the Application and Certification	Lot	1	80,000.00	80,000.00	18.00	14,400.00	94,400.00
3	Maintenance/Technical Support Charges after completion of the warranty period	Year	1	2,54,237.30	2,54,237.30	18.00	45,762.71	3,00,000.00
Total Price (INR)								21,70,300.00
Total Price in Words: Rupees Twenty-One Lakhs Seventy Thousand Three Hundred only								

  
General Manager (IT)  
NEEPCO Ltd., Shillong