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नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड  
NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

(भारत सरकार का उद्यम)  
(A Govt. of India Enterprise)  
कार्यालय कार्यकारी निदेशक (आईटी)  
O/o the Executive Director (IT)  
कारपोरेट मुख्यालय, शिलांग  
Corporate Headquarter-Shillong-793003



No. NEEPCO/IT/103/2023-24/135

Date:3.8.2023

To,

M/s Bohniman Systems Pvt. Ltd.,  
4A Kalindi Plaza,  
Dr.J.C.Das Road, Panbazar,  
Guwahati-781001, Assam, India.  
Email: [info@bohniman.com](mailto:info@bohniman.com)

**Sub: Detailed Order for Design, development, installation and commissioning of online Recruitment Portal**

- Ref:
1. Our NIB No.30 Dtd.15.02.2023.
  2. Corrigendum-1 dated 13-03-2023 to the above NIB.
  3. Your submission of online bid against the above NIB.
  4. Minutes of the Negotiation Meeting Dated 21-07-2023.
  5. Your Letter under reference BSPL/2022-23/QTE/003 Dated 21/07/2023.
  6. Our LOI No. NEEPCO/IT/103/2023-24/122 Dated 31.07.2023.
  7. Your Acceptance Letter No. BSPL/NEEPCO/23-24/004 Dated 01.08.2023.

Dear Sir(s),

With reference to the above, the Corporation is pleased to place this Detailed Order for award of the contract for design, development, installation and commissioning of online Recruitment Portal as per terms and conditions given hereunder:

**1. Scope: Entire Scope of Work shall be as per Clause No.1, Sec-I (Notice Inviting Bids) of Bid Documents** indicated under reference at Sl. No.1 above. However, brief scope of works are enumerated as under.

- a. Design, development, installation and commissioning of a Recruitment Portal, complete with a search facility and having interfaces for jobseekers, employer as well as other stakeholders.
- b. The system should have a Modular architecture and should be scalable to meet the growing demands.
- c. The system should be capable of creating vacancies by posting job to the system, generating online application forms, facilitating application fee payment through online mode or by bank challan/pay-in-slip, storing the job application data, screening/scrutinizing job applications, interview process initiation & scheduling by generating and sending call letters, storing interview results for the applicant and finally hiring of the applicant.
- d. The employer should be able to dynamically specify any required field along with filtering criteria (if any)/input validation other than the standard fields in the Application Form at the time of posting of job in the portal.



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- e. The system will also generate printable applications received from individual candidates and various MIS reports for the HR Department in specified formats.
- f. The application should greatly simplify and speed up the result preparation and management process.
- g. The online application form should be similar with the format specified by the HR Department while posting/publishing the job in the portal.
- h. The candidates/jobseekers should be able to easily register and submit their applications online and attach any necessary documents along with it.
- i. The payment of the Application Fee from the applicants should be in online mode or by the Pay-In-Slip/Challan generated by the system in the format specified by the Bank.
- j. In case of application fee payment by Pay-In-Slip/Challan, the system should be able to generate required data to the Bank in specified format and import any payment. related data received from Bank in to the system so that Payment Received Statement could be generated daily for reconciliation purpose.
- k. The project should be in-line with prevailing procedures/practices of selecting candidates for a Government Organization in India.

The work shall be deemed completed on certification of the Engineer-in-Charge.

- 2. **Deliverables:** As per Clause No.2, Sec-I (Notice Inviting Bids) of Bid Document (as indicated under reference at Sl. No.1 above).
- 3. **Completion Period:** The entire work under scope needs to be completed within **5 (five)** months from the date of issue of LOI.
- 4. **Contract Value:** The total contract value for the entire scope of work shall be INR 21,70,300.00 (Twenty one lakh seventy thousand three hundred) only inclusive of GST @18% as per the **Price Schedule-A** attached herewith.

The Prices shall remain FIRM during the entire contract period.

**5. Payment Terms:**

- a. 15% of the total amount of SL.No. 1 and 2 of the Price Schedule-A on submission and acceptance of SRS (System Requirement Specification) and Design Document.
- b. 60% of the total amount of SL.No. 1 and 2 of the Price Schedule-A on completion of Design, Development, Deployment and testing of the Application in the Staging Environment (to be provided by the bidder) and completion of Security Audit & certification.
- c. 25% of the total amount SL.No. 1 and 2 of the Price Schedule-A on completion of Hosting, UAT in the production environment and final sign-off by the Engineer In-Charge.





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(भारत सरकार का उद्यम)  
(A Govt. of India Enterprise)  
कार्यालय कार्यकारी निदेशक (आईटी)  
O/o the Executive Director (IT)  
कारपोरेट मुख्यालय, शिलांग  
Corporate Headquarter-Shillong-793003

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- d. The maintenance charge as in SL.No. 3 of the Price Schedule-A shall be paid in two equal installments after every 6(six) months on completion of the one year warranty period.

Payment will be released against submission of invoice in triplicate and duly certified by the Engineer-in-charge.

All payments due to the contractor shall be disbursed under e-payment mode. Bank charges shall be to the contractor's account. The vendor shall furnish the following information for receiving of payment through e-payment system:

1.	Name of Beneficiary	2.	Name of Bank
3.	Branch Name	4.	IFSC Code of the Branch
5.	Account Number	6.	City/Town
7.	Contact Number(s)	8.	E-mail address

Payment shall be released within 30 (thirty) days of receipt of technically clear Invoice/Bill.

6. **Penalty:** As per Clause No.17, Sec-II (Instruction to Bidders) of the Bid Document indicated under reference at Sl. No.1 above.

7. **Contract Performance Guarantee:** As per Clause No.2, Sec-III (General Terms and Conditions) of the Bid Document indicated under reference at Sl. No.1 above.

## 8. Warranty & Maintenance:

- 8.1. **Warranty:** The software shall be under warranty for a period of 1 (one) year from the date of final sign-off by the Engineer-In-Charge. During the warranty period, the vendor will provide all technical support in respect of any bug and shortcomings in the product. In the event of any bug and shortcomings during warranty period, the contractor shall replace/rectify the same at its own cost and without any cost to the Corporation.

### 8.2. Maintenance:

- The vendor must provide maintenance and technical support to NEEPCO at least for 1(one) year after completion of the warranty period. During this period, the vendor will provide all technical support in respect of any bug and shortcomings in the product. In the event of any bug and shortcomings during this period, the contractor shall rectify the same.
- Any requirement for change/modification/addition due to possible technological advancement or operational procedure or functional requirement that may arise



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after the warranty period would be executed based on mutually agreed (between purchaser and bidder) proposals and terms and conditions.

9. **Engineer-In-Charge:** General Manager (IT), NEEPCO Ltd., Shillong

10. The terms and conditions of the Bid Documents and amendments thereof issued from time to time and other mutually agreed terms & conditions, if any, shall prevail for execution and completion of the entire scope of the contract in all respects. Any work which is not specifically mentioned in the scope of work but is necessary for successful completion of the work shall deemed to be covered under the scope of work.

You are requested to acknowledge receipt of this Order and confirm the same in return.

Thanking you,

Yours faithfully

General Manager (IT)  
NEEPCO Ltd., Shillong

### Price Schedule – A

SL. No.	Item Description	Unit of Measurement	Quantity	Unit Rate in INR	Total Base Price in INR	Rate of GST in %	Amount of GST in INR	Total Amount including GST in INR
1	Design, Development & Deployment of the Application	Lot	1	15,05,000.00	15,05,000.00	18.00	2,70,900.00	17,75,900.00
2	Security Audit of the Application and Certification	Lot	1	80,000.00	80,000.00	18.00	14,400.00	94,400.00
3	Maintenance/Technical Support Charges after completion of the warranty period	Year	1	2,54,237.30	2,54,237.30	18.00	45,762.71	3,00,000.00
Total Price (INR)								21,70,300.00
Total Price in Words: Rupees Twenty-One Lakhs Seventy Thousand Three Hundred only								

  
General Manager (IT)  
NEEPCO Ltd., Shillong