



नॉर्थ ईस्टर्न इलेक्ट्रिक पावर कॉर्पोरेशन लिमिटेड
NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

(भारत सरकार का उद्यम)

(A Govt. of India Enterprise)

A Wholly Owned Subsidiary of NTPC Limited

कारपोरेट मुख्यालय: Corporate Headquarter



Circular

Dated, Shillong,16/02/2026

Subject: Life Certificate for PRMB - regarding

As decided by the Competent Authority, this is for general information of all concerned that the 'Existence/ Life Certificate' is mandatory for continuing the benefits under the PRMB Scheme.

As such, all beneficiaries of PRMB opted in various Projects/ Plants/ Offices are requested to submit the 'Existence/ Life Certificate' in the format as attached herewith on or before 31st March, 2026.

Address to send the Existence/ Life Certificate: Dy. General Manager (HR), PRMB,
NEEPCO Ltd., NEEPCO Bhawan,
R.G. Baruah Road, Guwahati,
Dist: Kamrup (M), Pin-781005,
Assam

Or,

Scanned copy of duly signed Life Certificate to email Id: sampriti28mdklya@gmail.com

This is for kind information and wide circulation of all concerned.

Utpal Baruah
(Utpal Baruah)

Dy. General Manager (HR),
NEEPCO, Shillong

Memo No. No. PERS/14/TBS/29.14012-26

Dated, Shillong the.....16/02/2026

Copy to:

- 1) The Sr.ES to CMD, NEEPCO, Shillong for kind information of CMD.
- 2) The ES to Director (Fin.), NEEPCO, Shillong for kind information of the Director (Fin.).
- 3) The CTO, NEEPCO, Guwahati for kind information.
- 4) The CHRO, NEEPCO, Shillong for kind information.
- 5) The CVO ,NEEPCO, Shillong for kind information.
- 6) All Eds,NEEPCO, for kind information.
- 7) The CGM(HR), NEEPCO, Shillong for information.
- 8) The CGM(IT), NEEPCO, Shillong for information.
- 9) All HOP/HOD, NEEPCO, for kind information.
- 10) All HR Head, NEEPCO, for kind information.
- 11) The DGM(HR)-PRMB, NEEPCO, Guwahati for information and needful.
- 12) The Sr. Manager(hr)-PRMB, NEEPCO, Guwahati for information and needful.
- 11) Retired Employees Association.
- 12) All PRMB beneficiaries.
- 13) Office File.

**NEEPCO POST RETIREMENT MEDICAL BENEFIT
(PRMB)**

EXISTENCE / LIFE CERTIFICATE

Medical Card No..

Employee No.

Details of Beneficiary:

Aadhaar No. : _____

Mobile No. : _____

Email-id : _____

Contact No. : _____

PAN No. :

| | | | | | | | | | |
|--|--|--|--|--|--|--|--|--|--|
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|--|--|--|--|--|--|--|--|--|--|

This is to certify that Shri/Smt. _____

whose signature is given below is alive today, the _____ Day of _____ 20__

Beneficiary's Signature _____

Certified by

Signature :

Name :

Address/Seal

**This certificate is to be completed By Officer of NEEPCO /Gazetted Officer/
Regd. Medical Practitioner with Registration Number or Bank Manager with
seal.**