



ISO: 9001, 14001
& OHSAS: 18001
Miniratna
Category-I

नॉर्थ ईस्टर्न इलैक्ट्रिक पावर कॉरपोरेशन लिमिटेड
भारत सरकार का उपक्रम



NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED
(A Govt. Of India Enterprise) CIN-U40101ML1976GOI001658
"BROOKLAND COMPOUND", LOWER NEW COLONY, SHILLONG-793003

**DEPARTMENT OF HUMAN RESOURCES
EMPLOYEES WELFARE SECTION**

CIRCULAR

North Eastern Electric Power Corporation Limited invites applications from the children of NEEPCO employees for award of the "Meritorious Scholarship" for the year 2018-19 to encourage and motivate them in their pursuit in studying the following full time courses in Schools/Colleges/Institutions/Universities recognized by ICSE/CBSE/State Education Boards/MCI/AICTE/Association of Indian Universities:

1. 10+/Diploma course from ITIs.
 2. B.Sc/B.Com/B.A etc.
 3. B.E/B.Tech
 4. MBBS
- **Amount of Meritorious Scholarship :**

COURSES	Amount (In Rs)
10+/Diploma course from ITIs	12,000.00 per annum
B.Sc/B.Com/B.A. etc	12,000.00 per annum
B.E/B.Tech	36,000.00 per annum
MBBS	36,000.00 per annum

- **Eligibility**

- a) For 10+/ITI/Diploma Scholarships, students securing a minimum of 85% marks in their 10th and 12th standard examinations or equivalent apply.
- b) For Degree Courses, students securing a minimum of 85% marks in their 12th standard examination or equivalent and having a confirmed admission into a full time degree course.
- c) For Engineering Scholarship - Students securing a minimum of 85% marks in their 12th standard examination or equivalent and having a confirmed admission into a full time Engineering Degree course.
- d) For MBBS Scholarships- Students securing a minimum of 85% marks in their 12th standard examination or equivalent and having a confirmed admission into a full time MBBS Degree course.
- e) The minimum and maximum age limits are 15 years and 25 years respectively.
- f) The Student should not avail any other scholarship facilities from any institute/Government.
- g) The selection will be made on the basis of the criteria laid down in the "NEEPCO MERITORIOUS SCHOLARSHIP SCHEME" of the corporation. The decision of the corporation in this regard shall be final.
- h) 3 (three) percentage Bonus marks shall be added in case of female applicants for selection for award of the Scholarship.
- i) 5 (five) percentage Bonus marks shall be added in case of Physically Handicapped / Differently Abled applicants for selection for award of the Scholarship.

How to apply:

1. 1.1 First Time Applicants (The eligible students who never applied before, eligible students applied before but not received NEEPCO Scholarship and the eligible students who had applied and received Scholarship for previous course but willing to apply for new course):



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The filled-in application in the prescribed format given at Annexure 'C' may be submitted to the Head of HR (of their respective Office/Project).

The employees posted at Corporate Office may submit the applications through proper forwarding to the Personnel Officer (Welfare), NEEPCO Ltd., Shillong-793003, enclosing the relevant Annexures.

1.2 For the Students who received Scholarship for the year 2017-18 and progressively pursuing the same Course in the current year:

The filled –in application in the prescribed format given at Annexure 'D' may be submitted by the parents to the Head of HR (of their respective Office/Plant). The employees of the Corporate Office may submit the application through proper forwarding to the Personnel Officer (Welfare), NEEPCO Ltd., Shillong, enclosing the relevant Annexures.

2. A copy of self-signed recent passport size photograph to be affixed in the place provided in the Application Form.
3. True copy of Pass certificate, Mark- sheet in respect of last examination passed should be enclosed along-with the application. Original certificates should not be sent unless called for and NEEPCO will not take responsibility for loss of original documents, if sent without calling for.
4. A copy of certificate from the Competent Authority certifying the degree of Disability in respect of Physically Challenged / Differently Abled (VI- Visually Impairment, HI- Hearing Impairment & LD- Loco motor Disability) wards should be enclosed along-with the application.
5. The fields of Employee Code of the applicant parent, Bank Account No. of the applicant, Bank Name, Branch Name & IFSC Code in the application form are mandatory. All the fields in the form are mandatory. In complete application shall be summarily rejected.
6. Any advance copy of the application sent to this office via email will not be considered for Scholarship unless the hard copy is sent. The Corporate Welfare Section will not be responsible, for any application sent via email.
7. The hard copy of the application (officially) along with the relevant testimonials should reach this office latest by 31st October, 2018. Applications received thereafter shall be summarily rejected. The applications will be considered on "first come first serve basis".
8. Wards of employees who are either new applicants or progressive applicants has to apply along with all relevant testimonials in Form Annexure 'C' and Annexure 'D' respectively within the stipulated time and any applications received after the prescribed time, will not be entertained.
9. Any application received (New or Progressive) pertaining to previous year (backlog applications) will not be eligible for Scholarship, NEEPCO shall not be responsible for loss of testimonials, if sent without calling for.
10. In terms of Clause V of the NEEPCO Meritorious Scholarship Scheme the wards of NEEPCO employees are only eligible for the grant of Scholarship and Heads of HR of respective Projects/Offices shall take into account the same while forwarding the applications to Corporate Welfare Section.

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11. If any applicant parent approaches any of the members of the Committee constituted for the purpose of scrutinizing the applications received from the wards of the employees will be regarded as canvassing and application of the such candidates will be disqualified for Scholarship.

This Circular and the prescribed Application Form is being uploaded in CSR section of the Corporation's website www.neepco.co.in.

This issues with the approval of the Competent Authority.

J. Nandy
04/07/18

(J. Nandy)

Sr. Manager (HR) Welfare
Dated, Shillong 04th July, 2018

Memo No: PERS/17/FL/29/ 3102-45

Copy to:

1. The Sr. ES to Chairman & Managing Director, NEEPCO Ltd., Shillong for kind information of CMD.
2. The Sr.ES/ES to Director (Fin/Pers/Tech), NEEPCO Ltd., Shillong for kind information of Director (Fin/Pers/Tech).
3. The E.S to Chief Vigilance Officer, NEEPCO Ltd., Shillong for kind information of CVO.
4. All Executive Directors, NEEPCO Ltd., Shillong/Guwahati for kind information.
5. All HODs, NEEPCO Ltd., Shillong / Guwahati for kind information.
6. All HOPs, NEEPCO Ltd., KHEP / DHEP / RHEP / AGBP / AGTCCPP / KaHEP/ PareHEP/ TrHEP/ TGBP/ Wah Umiam HEP Stage- III for kind information.
7. All Coordinators, NEEPCO Ltd. New Delhi / Kolkata / Guwahati / Itanagar for kind information.
8. All the Heads of HR, NEEPCO Ltd., Guwahati, New Delhi, KHEP / DHEP / RHEP / AGBP / AGTCCPP / KaHEP / Pare HEP / TrHEP / TGBP for kind information and wide circulation. It is requested to kindly scrutinize the applications in context with the requisite criteria of the scheme and forward the same to the Corporate Office.
9. Notice Boards.

A. Chetri
04/07/18

(A. Chetri)

Personnel Officer (Welfare)

APPLICATION FOR NEEPCO MERITORIOUS SCHOLARSHIP FOR THE CHILDREN OF NEEPCO
EMPLOYEES (2018-19)

To,

The Head of HR,
NEEPCO Ltd.,

PHOTOGRAPH

1. Full Name (In capital): _____

2. Parent's Name (who is an employee of NEEPCO): _____

(a). Emp Code: _____ (b). Designation: _____ (c). Present Place of Posting: _____

3. Applicant Savings A/c No:

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4. Bank & Branch Name: _____ IFSC Code: _____

5. Address for communication: _____

State: _____ Pin: _____ Tel: _____ E-mail: _____

6. Permanent Address: _____

State: _____ Pin: _____ Tel: _____

7. Date of Birth*:

D	D	M	M	Y	Y

8. Gender: M F

9. Category SC/ST/OBC/Gen (An attested copy of certificate from the competent authority to this effect shall be enclosed):

ST	SC	OBC	Gen
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10. **Degree of disability in respect of physically challenged candidates (An attested copy of certificate from the competent authority to this effect shall be enclosed):

VI	HI	LD
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11. Qualification (attach attested copies of pass certificate & Mark-sheets in support):

Name of Course	Name of Institute	Univ./Board	Passing Year	% of Marks obtained***

12. Admission Details:

Name of Course	Name of Institute with full address	Duration of Course & Present year of study	Signature of Head of the Institution with Seal
			Certified that the student is receiving/not receiving any Scholarship from other organization

Date:

Place:

Signature of the Candidate

-----X-----

*DD-Date, MM-Month, YY-Year. #M=Male, F=Female. **VI -Visual Impairment, HI -Hearing Impairment, LD -Locomotor Disability. *** In case of grades, mention equivalent % of marks.

Anshu
04/07/2019

