



NEEPCO COMMUNITY DEVELOPMENT POLICY



NEEPCO Community Development Policy

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1.0 Introduction

Corporate Community Development programme is the company's commitment to its stakeholders to undertake various schemes for upliftment of socio-economic condition of people at the locations of the New Hydro Project sites to ensure uninterrupted and timely development of the projects. The Corporation will work towards developing local infrastructure in the vicinity of the power plants apart from in the field of education, health etc. in those project areas.

2.0 VISION AND MISSION

2.1 NEEPCO's Community Development (CD) aims to contribute sustainable development and inclusive growth of the local people at its construction stage project locations. The works shall be aligned with existing CSR schemes of the Corporation at the specified projects.

2.2 MISSION

- To ensure uninterrupted and timely development of Hydro Projects through development of infrastructure in the vicinity of the power plants
- To become a socially responsible Corporate entity committed to improve the quality of life of the people residing at the locality.
- To transparently share the Community Development initiatives with the stakeholders.
- To ensure increased commitment at all levels in the organization to operate its business in an economically, socially and environmentally sustainable manner.
- To promote inclusive growth and address the basic needs of the deprived, underprivileged and weaker sections of the society.
- To generate goodwill and pride for NEEPCO among stakeholders and help reinforce a positive and socially responsible image of NEEPCO as a corporate entity.

3.0 Institutional Mechanism

3.1 Project Level Committee:

3.1 The Head of the Projects shall be responsible for executing Community Developmental activities within his area of jurisdiction. Projects level Committee on Community Development shall be constituted with representative of HR, Technical and Finance department. This committee will be responsible for exploring, organizing, coordinating and implementation of Community Development schemes including firming up and recommending proposals. The duly vetted proposals by project finance will be recommended by the Head of Project for implementation and forward the same to Corporate CSR Wing for further approval.



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3.2 Corporate Community Development Wing:

- 3.2.1** The Head of Corporate CSR wing will be the Nodal officer for implementation of the Community Development Activities. The Nodal Officer shall be responsible for coordinating overall CD activities in NEEPCO. The nodal officer shall be assisted by a team of officials from CSR wing for effective discharge of his responsibilities. The Nodal Officer shall also be responsible for implementation of policy matters, compilation of information and facilitate the processing of proposals for approval & allocation of funds for undertaking various activities.
- 3.2.2** The nodal officer shall put up the proposals for recommendation of Director(Tech) and subsequent approval of Director in charge of CSR

4.0 Planning

4.1 Resources

- 4.1.1** The expenditure to be incurred against CD shall be within the approved project cost. Necessary accounting procedure shall be followed for the expenditure to facilitate capitalisation of the expenditure as per CERC norms.
- 4.1.2** Necessary spreading of the budget for CD works shall be made duly considering the project construction schedule and approved phasing of CD expenditure.

5. Domain of Community Development Programmes:

NEEPCO will execute Community Development activities in the following main domains:

1. Community infrastructure development.
2. Promotion of Education
3. Health and Sanitation.
4. EDP/ Skill Development
5. Financial aids for poor and needy student for higher education.
6. Aids during natural calamities.
7. Any other schemes found appropriate but not covered under CSR Scheme

6. Selection of Location, Beneficiaries and Methodology.

NEEPCO shall undertake the CD activities conforming to any of the following:

- i) Project level committee will made need-based assessment of the Schemes and forward proposal to Corporate CSR wing dully vetted by site finance and recommended by Head of Project. While selecting a particular scheme, the project authority shall ensure the impact of the scheme in timely development of the Project.



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- ii) Activities identified through need assessment survey periodically and /or inputs from Panchayat, District Administration, neighbourhood community, various stakeholders including public representatives, Village Development Advisory Committee (VDAC) and other participatory forums/ bodies like interaction with senior management etc.
- iii) Any other activity for benefit of community at large.
- iv) The project affected areas shall only be considered in selecting the location of CD activities.

8.0 Implementation

- 8.1 The Project Level Committee will prepare CD Schemes to be taken up during based on the approved budget.
- 8.2 The proposals shall be forwarded to Corporate CSR Wing with recommendation of HoP , who in turn will put up the proposals to the Director (Tech) for recommendation to obtain approval from Director in-charge of CSR
- 8.3 The implementation of various activities will be normally done through placement of award as per existing Policy of the Corporation. Services of various departments of Central/State Govt., Panchayati Raj Institutions and any expert agency, NGOs having minimum 3 (three) years of appropriate track record may also be availed for implementation of CD activities.

9.0 Monitoring

- 9.1 Monitoring of Community Development schemes will be done concurrently with implementation to assess the progress vis-à-vis planned.
- 9.2 To ensure transparency and effective implementation of the CD programmes undertaken, a robust monitoring mechanism will be instituted by the Company, providing for periodic monitoring at different levels using the following indicative medium as per suitability:
 - i. Monthly Progress Report
 - ii. Quarterly Progress Report
 - iii. Half Yearly Progress Report
 - iv. Site Visits

10.0 Reporting

- 10.1 Periodical Progress Report will be submitted to the Director In-charge of CSR & Community Development.

11.0 Impact Assessment

Impact assessment of each CD activity shall be made based on the nos. of beneficiary, successful completion and social visibility of the scheme.