

NORTH EASTERN ELECTRIC POWER CORPORATION LTD

(A Govt. of India Enterprise)
OFFICE OF THE GENERAL MANAGER (IT)
BROOKLAND COMPOUND, SHILLONG.
MEGHALAYA, PIN: 793 003



DETAILS NOTICE INVITING QUOTATION.

NIQ No. 01 Date: 29/06/15

Sealed tender under SINGLE BID SYSTEM in duplicate with minimum validity of 180 (one eighty) days are invited from reputed manufacturers or authorized dealers for entering into contract in connection with supply of "10 NOS.TWO WAY WIRELESS RADIO COMMUNICATION SYSTEM" as detailed in Technical Specification for NEEPCO LTD, Brookland Compound, Lower New Colony, Shillong, East Khasi Hills, Meghalaya, PIN – 793 003 as per the terms and conditions indicated in the tender documents. Tender documents may be downloaded from NEEPCO's website www.neepco.gov.in.

TERMS & CONDITIONS:

- 1. ESSENTIAL CONDITION:** The works shall include supply & commissioning of Two Way WALKIE-TALKIE wireless radio commissioning systems including related handsets & accessories, base station, installation & commissioning works at corporate office, etc. as detailed in Technical Specifications and prices shall be quoted accordingly. We prefer to procure unlicensed bands WALKIE-TALKIE systems or otherwise the supplier shall make necessary arrangement for obtaining License for use of the wireless system as per government guidelines. The purchaser reserves the right to accept lowest rate for total system as package. All responsibility for transportation of the items from the supplier's premises to the Corporate Office, Shillong shall be of the supplier. The supplier shall arrange for and take full responsibility during transit.
- 2. EARNEST MONEY:** EMD of ₹6,700.00 (Rupees Six thousand seven hundred) only by way of DD issued by any nationalized bank favouring NEEPCO Ltd. payable at Shillong. Tenders not accompanied with requisite earnest money or Tenders with EMD with inadequate value shall not be entertained, and in such cases, Tenders shall be returned to the bidders. However, as government norms, bidders fulfilling the exemption criteria need not required to submit EMD.
- 3. ELIGIBILITY CRITERIA:** Only manufacturers or authorized dealers can participate in the tender. The bidders shall invariably submit documentary evidence in support of it along with tender bid. In case the manufacturers participate in the tender, they will produce a copy of Manufacture's license along with the bid. As for **Authorized Dealer**, pro forma is enclosed at **Annexure-I**.
- 4. SCOPE OF CONTRACT:** The scope of this contract shall be supply & commissioning of 2 way WALKIE TALKIE wireless radio commissioning systems including related handsets & accessories, base station, installation & commissioning works at corporate office, etc. as per "**Schedule of Requirement**" at **Annexure-II** on FOR site basis.
- 5. PRE ASSESSMENT VISIT:** The supplier can visit our Corporate Office, Shillong for in hand assessment of our requirements prior to submission of their bids.

6. **PRICES:** The bidders shall fully make themselves aware of the applicable taxes & duties for Supply /installation works at the State of Meghalaya & shall quote total FOR destination prices clearly showing basic price of the particular handsets with accessories against the corresponding VHF range to be used, applicable taxes & duties, Installation & Commissioning charges etc. Cost for obtaining the License is also required to be clearly indicative and to be at actual. The rates quoted shall be FIRM. The prices shall be quoted as per "**Schedule of Prices**" attached as **Annexure-III** herewith.

7. **TAXES AND DUTIES:** All taxes and duties, as applicable, as per government norms, shall be paid extra.

8. **TRANSPORTATION:** The Contractor shall arrange and to take full responsibility during transit and comply with all necessary transit insurance, safety, payments etc. NEEPCO shall arrange online road permit, if required.

9. **TERMS OF PAYMENT:** 90% payment shall be made within 30 (thirty) days on completion of complete package in full and balance 10% shall be released after completion of guarantee period +90 days. The supplier shall submit the followings for release of payments:

- a. Invoice in triplicate
- b. Bank details for e payment

10. **GUARANTEE:** The bidder shall provide guarantee towards any manufacturing and metallurgical defects, workmanship and performance of the materials & systems for a period of 1 year from the date of supply as per "**Schedule of Guarantee and Technical Particular**" as enclosed in **Annexure-IV**.

11. **SECURITY DEPOSIT:** 10% of the invoice value shall be deducted as SD from the Contractor's invoice and shall be valid till expiry of the guarantee period +90 days.

12. **DELIVERY PERIOD:** The entire supply & commissioning activities is estimated to be completed within 45 (forty five) days from the date of receipt of supply/work order. The bidder shall provide actual requirement of delivery period as per the "**Schedule of Deliveries**" as enclosed in **Annexure-V**.

13. **DEVIATION:** All deviation from the specifications, if any, shall be separately listed as per format "**Schedule of Deviation from Specifications**" as enclosed in **Annexure-VI**. On the absence of which it will be presumed that the provisions of the specifications are fully complied within the tender.

14. **LIQUIDATED DAMAGE:** In case the suppliers fails to deliver the materials within contractual delivery period (or any extension thereof) due to reasons attributable to the supplier, then the Corporation reserve the right to recover from the supplier's sum towards Liquidated Damage @ ½ % (half percent) value of the undelivered portion of the supply for each calendar week delay from the schedule delivery date. The total recovery from the supplier on account this shall, however, not exceed 5% (five percent) of the value of the undelivered portion of supply. However, the Liquidated Damage will not be imposed if the supplier fails to deliver the materials within the schedule delivery period due to Force Majeure conditions, which shall include without limitation, wars insurrection, civil war, disobedience, strikes, riots, epidemics, earthquake, storms, flood, explosion or the fire not caused by the supplier's negligence, lightning, acts of God or the public enemy which is of such a nature as to delay, curtail or prevent timely action by either partly.

SUBMISSION OF TENDER:

- a. **LAST DATE AND TIME OF SUBMISSION OF TENDER:** On or before 12:00 hrs. of 27/07/2015. In case, the due date happens to be a holiday/bandh, the tender shall be received till 12:00 hours of next working day.
- b. **DATE OF TIME OF OPENING OF TENDER:** The Tender shall be opened on 15:30 hrs. 27/07/2015. In case, the due date happens to be a holiday/bandh, the tender shall be opened at 15:30 hours of next working day.

INSTRUCTION TO BIDDERS:

- a. Each bidder should carefully study the conditions of contract, technical provisions, schedules and all instructions.
- b. Tender documents should be submitted in a sealed envelope super scribed as "**Tender for TWO WAY WIRELESS RADIO COMMUNICATION SYSTEM**" against NIQ No. 01.
- c. The tenders are to be delivered personally or by registered post to "The Dy. General Manager (IT), IT Department, NEEPCO Ltd., Lower New Colony, Shillong, Meghalaya, PIN – 793003". Telephonic, Telegraphic, telexed or faxed tenders shall not be considered for acceptance.
- d. The intended bidders may participate at the tender opening. The authorized representative of the intended bidder is required to furnish a letter of authorization from the respective bidder. He is also required to produce original copy of the tender document issue letter.
- e. NEEPCO shall not be responsible for any delay in postal or courier service, loss or non-receipt of tenders. Late received tenders shall not be considered for reasons whatsoever and the same shall be returned to the concerned bidder.
- f. Bidders must keep their tenders valid for 180 (one eighty) days.
- g. NEEPCO is not bound to accept the lowest tender and reserves the right to waive any formality in regards to submission of tenders or to reject any or all tenders without assigning reasons thereof.
- h. NEEPCO reserves the right to divide the scope of supply of the materials to successful bidders.
- i. The tendered rates shall be legibly written in English in ink, in Indian Currency, both in figures and words. In case of any discrepancy between words and figures, the rates in words shall govern. Erasures or other cuttings shall be attested by the bidder. In case the amount shown against any item of schedule of price is not in conformity with the quantity and unit price, the unit price quoted shall govern.
- j. The bidders shall submit all the information and documents as sought for in relevant clauses of the tender documents, both in Technical Specification & Commercial conditions. Tenders without the requisite information and documents shall be considered as incomplete and are liable for rejection.
- k. All information shall be furnished by the bidders in good faith and with full satisfaction. The bidder shall print or type his name and that of his company in the schedule of prices and each subsequent

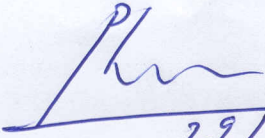
continuation sheets thereof, on which he makes any entry. Overwriting or changes should be dated and initiated by the bidder.

l. NEEPCO reserves the right to verify bidders' capability and capacity both in terms of technically and commercially to perform the contract as well as to verify the authentication of any or all documents produced/submitted by bidders.

m. Each page of the tender should be signed by the bidders.

n. NEEPCO may allow purchase and other preferences to Govt./PSU/SSI/NSIC units as per Govt. policy and guidelines.

o. NEEPCO reserves the right to accept/reject any or all offers in part or full and also the right to relax qualifying requirements whenever and wherever required without assigning any reasons thereof.


29/6/15

Dy. General Manager (IT)
IT Department, NEEPCO Ltd.,
Shillong-793003.
Phone: 0364-2345378

Dated: 29/06/15

**ORIGINAL EQUIPMENT MANUFACTURER'S
AUTHORISATION FOR SYSTEM INTEGRATOR**

To

**The General Manager (IT)
North Eastern Electric Power Corporation Limited
Brookland Compound, Lower New Colony,
Shillong-793003
Meghalaya, India**

Sub: Supply, Installation and Commissioning of Walkie-Talkie Communication System.

Tender Ref No: NIQ NO: 01 Dated 29/06/2015

We, ..., who are established and reputed original manufacturer of
(Name of manufacturer)

.....
(Name of product/brand)

having factories at

(Name of place/country)

do hereby certify.....

(Name of bidder)

as our Authorized System Integrator and authorize them to quote, negotiate and conclude the contract with North Eastern Electric Power Corporation (NEEPCO) Ltd. for the above mentioned product/brand manufactured by us. The products shall be as per our manufacturing standards and we confirm to extend our spares support and warranty as per our standard warranty terms and conditions.

Thanking You,

Signature:

Name in full:

Designation:

Date:, Place.....

TECHNICAL SPECIFICATION & SCHEDULE OF REQUIREMENT

Sl. No.	Item Description	Unit	Required Qty.
1	Reputed make Hand Held Wireless Handsets (WALKIE-TALKIE) with rechargeable battery & rapid battery chargers, operating manuals, adaptor and all related accessories including spare battery for each handset, for a minimum area coverage of 1 KM with suitable frequency range in 136-174 MHz or above.	Set of pair	10
2	Base Station.	No	1
3	Installation & Commissioning.	Lot	1
4	Cost for License, if required.	Lot	1

Quantity mentioned is tentative and may vary as per actual requirement.

Annexure-III

SCHEDULE OF PRICES
(To be filled in by the Tenderer)

SL. NO.	DESCRIPTION OF ITEMS	UNIT PRICE (₹) (in fig. and words)	TAXES & DUTIES (₹) (in fig. and words)

Notes:

1. If the bidder is eligible for any concessional duties and taxes, he should invariably mention this in the tender on or before the date of opening of bid.
2. If the bidder did not mention the prices of any item, then his offer may either be considered as incomplete or will be loaded by the highest price quoted by other bidders for that item.

SIGNATURE OF TENDERER
NAME & STAMP

SCHEDULE OF GUARANTEE AND TECHNICAL PARTICULAR

(To be filled in by the tenderer)

SIGNATURE OF TENDERER

NAME & STAMP

Annexure-V**SCHEDULE OF DELIVERIES**

(Earliest delivery period shall be specified by the bidder)

SL. NO.	DESCRIPTION OF ITEMS	EARLIEST PERIOD
1	2	3
1	Period required to commence work from tender Acceptance	
2	Period when materials will be ready for supply	
3	Period when the installation work will be completed, if any	

SIGNATURE OF THE TENDERER
NAME AND STAMP

SCHEDULE OF DEVIATION FROM SPECIFICATION

Unless specifically mentioned in this schedule, the bidders shall be deemed to confirm the purchaser's specification:

Sl. No	Specification Clause No.	Details of deviation	Justification for deviation
1	2	3	4

Certificate: -

Certified that, above listed deviations and exceptions are exhaustive, and the contract shall be executed as per the tender specifications, excepting for the above deviations and exceptions in the event of placing an order on us.

SIGNATURE OF TENDERER
NAME & STAMP
